



## SMALL WORKS ROSTER APPLICATION

<b>General Business Information:</b>				<u>For CPFR Use Only:</u>	
Name of Business, Organization, or Name of Person (if payment to an individual):				Vendor Code	
Mailing Address for Payments:					
City:		State:		Zip Code:	E-Mail Address:
Telephone #:		Fax #:		Toll Free #.:	
Washington UBI #:		Business License #:		Washington Contractor's License #:	
President/General Manager:		Service Manager:		Sales Manager:	
Type of Organization (check one):					
Individual	Sole Proprietor	Partnership	Corporation	Governmental	Other
Social Security #:	SS # or Tax ID #:	Federal Tax ID #:	Federal Tax ID #:	Federal Tax ID #:	Federal Tax ID #:

<b>Substitute IRS Form W-9 Certification:</b>		
<p><b>Under penalties of perjury, I hereby certify that the number shown on this form is my correct taxpayer identification number, <u>and</u> that I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, <u>and</u> I am a U.S. person (including a U.S. resident alien). <u>Note:</u> The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.</b></p>		
<b>SIGN HERE ►</b>	Signature of U.S. Person:	Date:

<b>Small Works Roster Categories (check as many as are applicable):</b>		
<input type="checkbox"/> General Contractor	If you are a general contractor, check only those specialty areas below that your firm performs regularly with your own workers, and for which you would submit a bid.	
<input type="checkbox"/> Abatement of Hazardous Materials <input type="checkbox"/> Asphalt Paving & Striping <input type="checkbox"/> Carpentry <input type="checkbox"/> Concrete and Masonry	<input type="checkbox"/> Demolition Services <input type="checkbox"/> Electrical <input type="checkbox"/> Floor Coverings <input type="checkbox"/> HVAC Installation/Repair <input type="checkbox"/> Landscaping & Irrigation	<input type="checkbox"/> Painting/Wall Covering <input type="checkbox"/> Plumbing <input type="checkbox"/> Roofing <input type="checkbox"/> Other _____

Return this form to: **Central Pierce Fire & Rescue**  
 C/F/O Vicky Carlsen Phone: 253-538-6400  
 17520 – 22<sup>nd</sup> Ave E Fax: 253-538-6440  
 Tacoma, WA 98445

**Incomplete applications will be rejected.**



## SMALL WORKS ROSTER REFERENCES

**1** Project Name: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_  
Type of Contract:   Public Works                    Private  
Owner or Contracting Agent: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Date Completed: \_\_\_\_\_

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**2** Project Name: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_  
Type of Contract:   Public Works                    Private  
Owner or Contracting Agent: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Date Completed: \_\_\_\_\_

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**3** Project Name: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_  
Type of Contract:   Public Works                    Private  
Owner or Contracting Agent: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Date Completed: \_\_\_\_\_



## SMALL WORKS ROSTER INFORMATION

Central Pierce Fire & Rescue (CPFR) invites contractors interested in doing business with CPFR to submit an application to be included on CPFR's Small Works Roster. Businesses owned by women and minorities are encouraged to apply.

**About CPFR:** CPFR is a proud and progressive organization with 12 fire stations strategically located throughout the District. These stations provide immediate and efficient response to fire and emergency medical incidents. To provide these services to our response area, the District employs 261 career emergency services personnel and 29 day personnel. CPFR services approximately 84 square miles with a population density of 2,417 per square mile and a population of approximately 203,000 people. The District encompasses the communities of Spanaway, Parkland, Midland, Summit, Summit View, Elk Plain, Frederickson, and the City of Puyallup. The area borders the cities of Tacoma and Lakewood, two military bases (Fort Lewis, which is the third largest army post in the United States and McChord AFB), and several other fire districts.

**Use of the Roster:** The Roster, which includes both general construction and multiple specialty categories, is used for soliciting bids from contractors on some construction projects estimated to cost less than \$300,000 as well as vendors for various supplies. The Roster is updated on a regular basis upon receipt of applications from qualified contractors, who have a Washington State Contractor's License for the type of work they perform and from vendors who are licensed to do business in the State of Washington.

**Firms on the Roster:** If your firm is already on the Roster, you do not need to re-apply unless you wish to update your information. To check whether your firm is currently on the Roster, please contact our main office at (253) 538-6400.

Questions: If you have any questions about the Small Works Roster application process, please contact Vicky Carlsen at (253) 538-6400 or [vcarlsen@centralpiercefir.org](mailto:vcarlsen@centralpiercefir.org). Completed forms may be faxed to 253-538-6440 or emailed to [Finance@List.Centralpiercefir.org](mailto:Finance@List.Centralpiercefir.org).

Vicky Carlsen, CPA  
Chief Financial Officer