

**REGULAR JOINT MEETING MINUTES
CPFR, GFR, AND OVFR JOINT BOARD MEETING
January 13, 2025**

Chair Holm called the Regular Meeting of the Board of Commissioners to order at the Fire District Administrative & Operations Center – 1015 39th Ave SE Suite #120, Puyallup, WA 98374, at 6:00 p.m. Present were: Chair Holm, Vice Chair Stringfellow, Commissioners, Willis, and Mitchell, Chair Homan, Vice Chair Barstow, Commissioners McAfee, Estes, and Samuelsen, Chair Bellerive, Vice Chair Palombi, Commissioners Gorder, Dannat, and Buttz, Ex-Officio Door, Chief Morrow, Director Robacker, Director Roberts, Deputy Director Kemp, and SS McInnis, Recorder.

1. ROLL CALL – DISTRICT SECRETARY

- A. Excused Absences: None
- B. Unexcused Absences: Commissioner Coleman

2. PLEDGE OF ALLEGIANCE

Commissioner Palombi led the Pledge of Allegiance.

3. ELECTION OF OFFICERS

A. Central Pierce Fire & Rescue

Chair Holm opened nominations for Board Chair. Commissioner Mitchell nominated Matt Holm for Board Chair. Commissioner Stringfellow seconded the nomination. Nominations closed.

Chair Holm opened nominations for Vice Chair. Chair Holm nominated Steve Stringfellow for Vice Chair. Commissioner Willis seconded the nomination. Nominations closed.

B. Orting Valley Fire & Rescue

Chair Holm opened nominations for Board Chair. Vice Chair Palombi nominated Jason Bellerive for Board Chair. Commissioner Buttz seconded the nomination. Nominations closed.

Chair Holm opened nominations for Vice Chair. Commissioner Buttz nominated Joe Palombi for Vice Chair. Chair Bellerive seconded the nomination. Nominations closed.

C. Graham Fire & Rescue

Chair Holm opened nominations for Board Chair. Commissioner Estes nominated Christine McAfee for Board Chair. No second. Vice Chair Barstow nominated Robert Homan for Board Chair. Commissioner Samuelsen seconded the nomination. Nominations closed.

Chair Holm opened nominations for Vice Chair. Commissioner Samuelsen nominated Russell Barstow for Vice Chair. Chair Homan seconded the nomination. Nominations closed.

4. APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Gorder seconded to approve the revised agenda with the following changes: Add Election of Officers (Agenda Item 3) for each of the three Boards. **MOTION CARRIED.**

5. PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No Public Comment.

6. JOINT BOARD CONSENT AGENDA

A. Minutes: Joint Board Meeting of December 23, 2024.

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Joint Board Consent Agenda as presented. **MOTION CARRIED.**

7. CONSENT AGENDA: CENTRAL PIERCE FIRE & RESCUE

A. Approval of:

Accounts Payable Warrants Numbered 61568 to 61666 totaling:	\$	9,957,810.70
Net Payroll Warrants Numbered 108288 to 108292	\$	9,179.07
GRAND TOTAL	\$	9,966,989.77

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Consent Agenda for Central Pierce Fire & Rescue. **MOTION CARRIED.**

8. CONSENT AGENDA: ORTING VALLEY FIRE & RESCUE

A. Approval of:

Accounts Payable Warrants Numbered 13465 to 13466 totaling:	\$	3,017.05
Expense to Payroll Transfer Request totaling:		2,187.45
GRAND TOTAL	\$	5,204.50

9. Chair Bellerive moved and Vice Chair Palombi seconded to approve the Consent Agenda for Orting Valley Fire & Rescue. **MOTION CARRIED. CONSENT AGENDA: GRAHAM FIRE & RESECUE (Single Motion)**

A. Approval of:

Accounts Payable Warrants Numbered 36314 to 36354 totaling:	\$	56,529.73
Accounts Payable Warrants Numbered 36355 to 36390 totaling:	\$	179,220.32
December Benefits Warrants Numbered 36391 to 36404 totaling:	\$	508,215.68
Net Payroll Warrants Numbered 100708 to 100850 totaling:	\$	1,140,445.44
GRAND TOTAL	\$	1,884,411.17

Commissioner McAfee moved and Vice Chair Barstow seconded to approve the Consent Agenda for Graham Fire & Rescue. **MOTION CARRIED.**

10. STANDING COMMITTEES

A. Finance & Audit Committee

Commissioner McAfee discussed the audit process, stating that they had a meeting with the Auditor, and the process is moving along.

B. Legislative Committee

Commissioner Samuelsen discussed that he and Oscar Espinosa have set appointments with Representatives and Senators on Legislative Day. Oscar has been working on the top 5 legislative items that the group will discuss during these scheduled visits. Additionally, the Legislative Committee has a meeting on January 23rd.

11. UNFINISHED BUSINESS

A. Board Policy 3.39 Property Management

- **Presented to:** *Central Pierce Fire & Rescue*

Director Robacker presented Board Policy 3.39 Property Management for its second reading. Commissioner Mitchell moved to approve Board Policy 3.39 – Property Management, and Commissioner Stringfellow seconded. **MOTION CARRIED.**

12. NEW BUSINESS

A. Resolution 2025-001 – Budget Amendment 2024

- **Presented to:** *Orting Valley Fire & Rescue*

Deputy Director Kemp reviewed Resolution 2025-001 – Budget Amendment 2024. Commissioner Buttz moved to approve Orting Valley Fire & Rescue Resolution 2025-001 amending the 2024 Budget in the amount of \$475,000, and Commissioner Gorder seconded. **MOTION CARRIED.**

B. Resolution 25-01 – Intention to Initiate Name Change

- **Presented to:** *Central Pierce Fire & Rescue*

Director Roberts reviewed CPFR Resolution 2025-01 – Intention to Initiate Name Change. This Resolution is presented for a First Reading and no motion is needed at this time.

C. Resolution 2025-002 – Call for Special Election

- **Presented to:** *Orting Valley Fire & Rescue*

Deputy Director Kemp reviewed Resolution 2025-002 – Call for Special Election. This Resolution is presented for a First Reading and no motion is needed at this time.

D. Resolution 1010 2025 – Call for Special Election

- **Presented to:** *Graham Fire & Rescue*

Director Roberts reviewed GFR Resolution 1010 2025 Call for Special Election. This Resolution is presented for a First Reading and no motion is needed at this time.

13. CONSIDERATIONS & REQUESTS

A. Public Safety Towers – Additional Ground Leases

- **Presented to:** *The Joint Board*

Chief Morrow presented the Ground Leases, which expands the Station 42 Tower Project. Vice Chair Palombi moved to approve and authorize the Fire Chief to sign the Station 96, Station 64, Station 92, Station 62, and Station 43 Ground Leases as presented. Commissioner McAfee seconded. **MOTION CARRIED.**

B. City of Puyallup Metro SWAT ILA

- **Presented to:** *Central Pierce Fire & Rescue*

Chief Morrow discussed the Swat Medic Agreement. Commissioner Mitchell moved to approve the SWAT Medic Agreement between Central Pierce Fire & Rescue and the City of Puyallup as presented by staff. Commissioner Stringfellow seconded. **MOTION CARRIED.**

14. STAFF, LOCAL, FIREFIGHTER'S ASSOCIATION and FIRE CHIEF REPORTS

A. Finance Directorate/Director Robacker:

Director Robacker reviewed the Finance Division Report, including the November Checkbook.

B. Emergency Services Directorate/DC VanKeulen:

DC VanKeulen reviewed the Emergency Services Directorate Report.

C. Performance Directorate/DC Jackson:

DC Jackson reviewed the Performance Directorate Report.

D. Human Resources Directorate/Director Washo:

Director Washo reviewed the Human Resources Directorate Report.

E. Fire Chief's Report/Chief Morrow:

Chief Morrow reviewed the Fire Chief's Report.

F. Local 726 Report:

President James updated the Board and states he's heard from crews around the district, since the January 1st deployment changes. "It has been nothing but great news from the floor."

15. CORRESPONDENCE

A. Employee Recognition – Ruthford

B. Employee Recognition – Deyette

Chair Holm expressed appreciation for the employee recognition shared by IT Director Ralston. The Chair acknowledged the consistent effort of IT staff, noting their dedication, including working late hours to fulfill their responsibilities. Furthermore, the Chair praised

Director Ralston's leadership and his commitment to recognizing and supporting his team's hard work.

16. COMMISSIONER COMMENTS

Chair Bellerive: Chair Bellerive noted his observation of the crews in action during a recent volleyball tournament. He remarked on the professionalism demonstrated by the crew and expressed pride in being associated with their work.

Vice Chair Palombi: Vice Chair Palombi commended the Chief and the Union for their efforts in securing the implementation of a fourth shift. He noted the positive impact on morale and expressed appreciation for the progress, emphasizing that the hard work invested has yielded meaningful results.

Ex-Officio Door: Ex-Officio Door announced a study session scheduled for tomorrow to provide an overview of the comprehensive plan. The Planning Commission will present an update for the City. A public hearing on the Planning Commission's proposal for the comprehensive plan is scheduled for January 28th.

Commissioner Buttz: Commissioner Buttz expressed pride in the group and their collective efforts. She emphasized her excitement and gratitude for the progress made.

Commissioner Samuelsen: Commissioner Samuelsen expressed New Year's greetings to all.

Commissioner McAfee: Commissioner McAfee is looking forward to this next year and the strides that the districts are making. She also reminded the group that the Pierce County Fire Commissioner's Meeting is here at the AOC on January 23rd.

Vice Chair Barstow: Vice Chair Barstow expressed gratitude to all and encouraged continued progress. He also extended New Year's greetings.

Chair Homan: Chair Homan expressed enthusiasm for the upcoming year and acknowledged the value of the employee recognition letters received, highlighting their reinforcement of the organization's Purpose and Ethos.


Commissioner Mitchell: Commissioner Mitchell expressed agreement with prior sentiments, emphasizing the importance of supporting one another. He noted the progress being made under Chief Morrow's leadership and expressed optimism about the district's future, including the selection of a new name.


Commissioner Willis: Commissioner Willis expressed gratitude to Deputy Chief VanKeulen for his work on the January 1st Deployment and commended the IT Division for their responsiveness and exceptional performance. He also expressed confidence in the effectiveness of the SWAT Medic Agreement.


17. ADJOURNMENT

There being no further business, Commissioner McAfee moved and Vice Chair Palombi seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 7:12p.m.


Matthew Holm (Jan 28, 2025 14:35 PST)
MATTHEW HOLM
CHAIR OF THE BOARD, CPFR


TANYA ROBACKER
DISTRICT SECRETARY, CPFR


Robert Homan (Jan 28, 2025 14:16 PST)
ROBERT HOMAN
CHAIR OF THE BOARD, GFR


Sandi Roberts (Jan 28, 2025 16:51 PST)
SANDI ROBERTS
DISTRICT SECRETARY, GFR


Jason Bellerive (Jan 28, 2025 16:11 PST)
JASON BELLERIVE
CHAIR OF THE BOARD, OVFR


KIM KEMP
DISTRICT SECRETARY, OVFR


ERIKA MCINNIS, RECORDER












01.13.25 Joint Board Meeting Minutes














Final Audit Report

2025-01-29

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