

**CENTRAL PIERCE FIRE & RESCUE
PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 6
BOARD OF COMMISSIONERS
September 24, 2018**

Chair Willis called the Regular meeting of the Board of Commissioners for Pierce County Fire Protection District No. 6 to order at 6:00 p.m. at Station 60 – 17520 – 22nd Ave E, Tacoma, Washington. Present: Chair Willis, Commissioners Coleman, Eckroth and Holm, Chief Olson, Deputy Chiefs Pierce and Karns, Assistant Chiefs Juarez, Beckman, Overby, Jackson and Stueve, Finance Director Robacker, HR Director Schwabe, IT Director Travis, Local 726 Vice President James, and Executive Assistant Porter, Recorder. Ex-Officio Door arrived at 6:12 p.m.

PLEDGE OF ALLEGIANCE

Chair Willis led the flag salute.

APPROVAL OF AGENDA

Commissioner Coleman moved and Commissioner Holm seconded to approve the agenda.
MOTION CARRIED.

CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No citizen comments.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Commissioner Stringfellow
- B. Minutes: Regular Board Meeting of September 10, 2018
- C. Approval of:

Accounts Payable Warrants Numbered 51417 to 51470 totaling	\$ 160,998.22
Accounts Payable Warrants Numbered 51471 to 51501 totaling	\$ 276,524.62
GRAND TOTAL	\$ 437,522.84

Commissioner Eckroth moved and Commissioner Holm seconded to approve the Consent Agenda with warrants totaling \$437,522.84. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Resolution No. 18-09 Changing District's Legal Name

Chief Olson noted a change from the first reading to identify an effective date of January 1, 2019. Commissioner Eckroth moved and Commissioner Coleman seconded to approve Resolution No. 18-09 changing the district's legal name from Pierce County Fire Protection District No. 6 to Central Pierce Fire & Rescue effective January 1, 2019. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS**A. Station 60 Roof Issue**

DC Karns shared results of a roof assessment provided by OAC, which included repair recommendations. Roof repairs are underway as responsibility is being determined.

B. GEMT

Chief Olson provided a summary report on GEMT funding. Funds are beginning to arrive, but it is a new program and will be hard to quantify what this will mean for the district. He suggested avoiding long-term commitments with these funds until we establish a baseline income. Staff is looking into hiring a consultant to audit our participation in the program.

C. Bond Update

Chief Olson provided an overview of the bond financials as of August 31, 2018. The projected costs remaining equates to a short fall of \$8,302,409 without any additional revenue. The next step is to prioritize and look at options. Staff will present options moving forward at a future meeting.

D. Audit Findings

The Board received details on the state auditor's findings. The District approved a new method of reporting and it was the first year of FD Robacker reporting in that manner. She explained the error was in the notes portion of the financial statement, not in the numbers. FD Robacker shared her proposed corrective action plan, which includes additional finance division training and internal controls.

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

Finance – FD Robacker provided the August 2018 Investment Report in the Board packet. GEMT funds received were included in the Revenue and Expenditures Summary. The investments reflected are typical for the activities this time of year.

Field Operations – AC Stueve provided a division update, which included the July and August Operations/EMS Reports. The Operations Division is very busy. There were two recent pivotal incidents – one with law enforcement and the other a major commercial fire. They are working hard on getting the new fire engines in service.

EMS – AC Beckman reported crews, CSV's, and Medical Explorers did an excellent job at the fair. He reported 216 EMS incidents, 42 medical transports, 3 fire incidents, 1 ride extrication, and 659 visits to the First Aid Station. The district is contracting with local schools to provide standby at football games. He provided the Board with information presented at a recent paramedicine collaboration meeting. It was a great overview of what the program can bring to CPFR. Chief Olson added that taking on additional items in the fall has a high time impact. He expressed his appreciation to the Local for their members' participation. AC Beckman reported on other EMS division activities.

Prevention & Education – AC Overby updated the Board on recent fire activity in the District and other P & E Division happenings. DFM's and CSV's put in a lot of time at the fair. Several CSV's volunteered over 100 hours each. He expressed his appreciation of working with Allison Needles from the Puyallup Herald.

Information Technology– ITD Travis reported on the good work done by the newly appointed Operations Analyst. His team has been doing a great job with the new Helpdesk prioritization process. He provided a written report in the packet.

DC Administration – DC Karns has been busy adjusting to his new position and covering other positions within the organization. He will provide a more detailed report at the next meeting. He is working with the Chaplain group on preemptive call notifications where they may be requested to respond.

Local 726 – VP James thanked those that donated time and money to the MDA program. He thanked Ex-Officio Door for attending a recent 5K run to raise money for their benevolent fund. He announced that the Local 726 holiday party at the Union Hall is November 17th and they hope to make a lot of money for holiday programs.

Fire Chief – Chief Olson reviewed the South Sound 911 Strategic Issues Summary – Status Report provided in the packet. Issues of governance, fire district representation on the policy board, and the WSP component of dispatch are in discussions. He reviewed other topics in his written report. The Training Tower dedication was a great event to honor retired BC Garden. The Citizens' Advisory Committee (CAC) met last week and it went very well. They were very pleased with the district's innovation. Puyallup's representative will be stepping down from the group. He noted that WPFR, EPFR, CPFR and their Locals recently met to discuss a collective vision and collaboration on many issues.

CORRESPONDENCE

- A. Code STEMI
- B. Letter of Appreciation to RET Physical Therapy

COMMISSIONER COMMENTS

Ex-Officio Door reported that the South Sound 911 Policy Board would receive a presentation on governance this week. The City posted their response to a lawsuit on homeless camp cleanups on their website. She offered to work on replacing the CAC member that will be leaving the committee.

Commissioner Eckroth attended the recent NAEFO conference and reported on their discussions. Overall, all presentations were very good.

EXECUTIVE SESSION

At 7:15 p.m., Commissioner Holm moved and Commissioner Eckroth seconded to move into Executive Session for 30 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee. **MOTION CARRIED.**

At 7:45 p.m., Chair Willis called the meeting back into Regular Session. The Board took no action during Executive Session.

ADJOURNMENT

There being no further business, Commissioner Eckroth moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 7:45 p.m.



BOB WILLIS
CHAIR OF THE BOARD

Vice



DIANNE PORTER
RECORDER



TANYA ROBACKER
DISTRICT SECRETARY