

**CENTRAL PIERCE FIRE & RESCUE
PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 6
BOARD OF COMMISSIONERS
October 8, 2018**

Vice Chair Coleman called the Regular meeting of the Board of Commissioners for Pierce County Fire Protection District No. 6 to order at 6:00 p.m. at Station 60 – 17520 – 22nd Ave E, Tacoma, Washington. Present: Vice Chair Coleman, Commissioners Eckroth, Stringfellow and Holm, Ex-Officio Door, Fire Chief Olson, Deputy Chief Karns, Assistant Chiefs Juarez, Overby and Jackson, Finance Director Robacker, HR Director Schwabe, IT Director Travis, CGRO Shaw, Local 726 Vice President James, and Executive Assistant Porter, Recorder.

PLEDGE OF ALLEGIANCE

Vice Chair Colman led the flag salute.

APPROVAL OF AGENDA

Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve the agenda. **MOTION CARRIED.**

CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No citizen comments.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Commissioner Bob Willis
- B. Minutes: Regular Board Meeting of September 24, 2018
- C. Approval of:

Accounts Payable Warrants Numbered 51502 to 51537 totaling	\$ 147,030.01
Accounts Payable Warrants Numbered 51538 to 51551 totaling	\$ 3,922,410.82
Accounts Payable Warrants Numbered 51552 to 51598 totaling	\$ 472,316.48
Net Payroll Warrants Numbered 107097 to 107107 totaling	\$ 41,245.27
Net Payroll Warrants Numbered 107108 to 107108 totaling	\$ 492.34
GRAND TOTAL	\$ 4,583,494.92

Commissioner Holm moved and Commissioner Stringfellow seconded to approve the Consent Agenda with warrants totaling \$4,583,494.92. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

No considerations and requests.

2019 PRELIMINARY BUDGET – SECTION 1 REVIEW (Commissioners, Administration, Finance, HR & IT)

Chief Olson described this year's budget process and noted that division heads will present their division budgets. He reviewed Strategic Plan Initiatives for 2019 and their one-time expenses. Commissioner Eckroth requested a review of the Commissioners educational-related line items. Presenters clarified major changes from last year's division budgets. ITD Travis shared that outside fire districts supported by the IT division will reimburse some IT cost increases.

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

Finance – FD Robacker provided follow-up on a question from the last meeting.

Training – AC Juarez reviewed topics in his report. He invited the Board to attend the upcoming Charleston 9 presentations at the Union Hall.

Health & Safety - AC Jackson referred to his report. He reported on successful talks with Pierce County on a countywide CISM support team program.

Human Resources – HRD Schwabe reported that there was no internal interest in the open Support Specialist position so it will go out for an external hiring process. The District received four retirement notifications by the deadline. She provided additional updates in her written report.

Community & Government Relations – Captain Shaw highlighted topics in his report. He recognized the Community Services Volunteers for their daily assistance at the fair. He also acknowledged Lt. Mark Guenthner for his assistance in creating a burn prop for display at the fair. The Responder newsletter, in its new format, was given to the Board.

Local 726 – L726 VP James reported that over \$31,000 was collected from Fill-the-Boot for MDA. He reported on union activities and invited everyone to the Local 726 holiday party. A member was recently involved in a serious car accident and it was good to see the outpouring of help.

DC Administration – DC Karns provided an update on the 72 soils situation. It appears it will be more expensive than originally budgeted to remove the existing soil. Station 60 roof repair is nearing completion with additional work to be done in the Spring. Financial responsibility is still under discussion.

Fire Chief – Chief Olson reminded everyone of the Special Board meeting on October 15th and the Pinning Ceremony on October 18th. He reported on proposed governing body changes at South Sound 911. Ex-Officio Door shared additional information on SS911 policy board issues.

CORRESPONDENCE

- Note of appreciation

COMMISSIONER COMMENTS

Commissioner Stringfellow - The 2017 Annual Report is one of the finest reports he has seen. He suggested distribution of the report throughout the District.

Commissioner Eckroth – The clear and precise budget is one of the many positive things taking place. He acknowledged Captain Shaw for his social media work.

Vice Chair Coleman – He thanked everyone for their continued hard work.

At 7:20 p.m., Vice Chair Coleman called for a five-minute break before entering into Executive Session.

EXECUTIVE SESSION

At 7:25 p.m., Commissioner Eckroth moved and Commissioner Stringfellow seconded to move into Executive Session for 20 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee. **MOTION CARRIED.**

At 7:45 p.m., Commissioner Eckroth moved and Commissioner Holm seconded to return to Regular Session. **MOTION CARRIED.**

Commissioner Stringfellow moved and Commissioner Eckroth seconded to authorize the Fire Chief to sign the separation agreement with Tim Pierce as presented. **MOTION CARRIED.**

ADJOURNMENT

There being no further business, Commissioner Eckroth moved and Commissioner Stringfellow seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 7:50 p.m.



RICH COLEMAN
VICE CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER