

**CENTRAL PIERCE FIRE & RESCUE
PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 6
BOARD OF COMMISSIONERS
October 22, 2018**

Chair Willis called the Regular meeting of the Board of Commissioners for Pierce County Fire Protection District No. 6 to order at 6:00 p.m. at Station 60 – 17520 – 22nd Ave E, Tacoma, Washington. Present: Chair Willis, Vice Chair Coleman, Commissioners Eckroth, Stringfellow and Holm, Ex-Officio Door, Fire Chief Olson, Deputy Chief Karns, Assistant Chiefs Juarez, Beckman, and Stueve, Finance Director Robacker, HR Director Schwabe, IT Director Travis, and Executive Assistant Porter, Recorder.

PLEDGE OF ALLEGIANCE

Chair Willis led the flag salute.

APPROVAL OF AGENDA

Commissioner Eckroth moved and Commissioner Holm seconded to approve the agenda.
MOTION CARRIED.

CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No citizen comments.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of October 8, 2018
Special Board Meeting of October 15, 2018

C. Approval of:

Accounts Payable Warrants Numbered 51599 to 51599 totaling	\$ 1,559.07
Accounts Payable Warrants Numbered 51600 to 51600 totaling	\$ 1,570.89
Accounts Payable Warrants Numbered 51601 to 51636 totaling	\$ 365,049.50
Net Payroll Warrants Numbered 107109 to 107109 totaling	\$ 4,094.23
Net Payroll Warrants Numbered 107110 to 107110 totaling	\$ 4,027.16
GRAND TOTAL	\$ 376,300.85

Commissioner Holm moved and Commissioner Eckroth seconded to approve the Consent Agenda with warrants totaling \$376,300.85. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

A. Pre-Payment of Heavy Rescue Vehicle

DC Karns noted that on September 10, 2018, the Board accepted an AFG grant to purchase a Heavy Rescue vehicle and budget matching funds in the 2019 Equipment Replacement Fund (ERF). If pre-purchased prior to the vendor's 5% increase in late October, the District will save approximately \$15,590. DC Karns asked the Board to consider advancing funds from the 2018 ERF. All other provisions as previously approved would stand unchanged. Commissioner Eckroth moved and Commissioner Stringfellow seconded to pre-pay the Heavy Rescue vehicle from the 2018 ERF and grant authority to Russ Karns to enter into the contract. **MOTION CARRIED.** DC Karns acknowledged FF Josh Farris for his work on the grant project.

2019 PRELIMINARY BUDGET – SECTION III REVIEW (Training, Academy, Operations, Hazardous Materials & Technical Rescue)

Updated information was provided with changes noted in red. Division heads presented their proposed budget and clarified major changes from last year's budget.

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

OneSolution Project Update - FD Robacker explained the need to maximize features of the OneSolution software. She requested that the Board consider appropriating an additional \$95,730 out of the ERF for additional OneSolution workflow and reporting needs, and authorize her to sign the new contract. Commissioner Coleman moved and Commissioner Stringfellow seconded to approve appropriating an additional \$95,730 out of the ERF for OneSolution software needs and authorize Tanya Robacker to sign the new contract. **MOTION CARRIED.**

Field Operations – AC Stueve included the September Operations/EMS Report with his division update. He reported on the status of the new fire engines.

EMS - AC Beckman highlighted topics in his written report. Kudos to Captain Lookabaugh for his work on bringing in a cadaver lab. It was a rare opportunity and well received.

Prevention & Education – AC Overby submitted a written report in the packet.

IT – ITD Travis reviewed topics in his report. He confirmed his last day with the organization is October 31, 2018. Chair Willis thanked him for his 21 years of service.

Fire Chief –Chief Olson referred to correspondence from Joe Quinn regarding the District's name change. He provided a copy of South Sound 911's Governance Transition Recommendation Summary. He turned the floor over to Ex-Officio Door, who shared updated recommendations. Chief Olson thanked David Travis for his innovation, creativity and good work.

CORRESPONDENCE

- Letters of Appreciation

COMMISSIONER COMMENTS

Ex-Officio Door commented that the City is in their budget process.

Commissioner Holm thanked Staff for the easy-to-understand budget. He expressed appreciation to ITD Travis and his staff for bringing us to where we are.

Commissioner Stringfellow congratulated ITD Travis. He is excited to see the new engines at the conference.

Vice Chair Coleman said "kudos" to ITD Travis and wished him all the best.

Commissioner Eckroth is sorry to see ITD Travis go and wished him best of luck.

Chair Willis thanked Staff for their work on making the budget easy to understand for the Board. He thanked Ex-Officio Door for her report on South Sound 911 and her positive input on the policy board.

At 7:05 p.m., Chair Willis called for a five-minute break before entering into Executive Session.

EXECUTIVE SESSION

At 7:10 p.m., Commissioner Eckroth moved and Commissioner Holm seconded to move into Executive Session for 30 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee. **MOTION CARRIED.**

At 7:40 p.m., Commissioner Eckroth moved and Commissioner Stringfellow seconded to return to Regular Session. **MOTION CARRIED.** No Board action was taken during Executive Session.

ADJOURNMENT

There being no further business, Commissioner Eckroth moved and Commissioner Stringfellow seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 7:45 p.m.



BOB WILLIS
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER