**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**February 11, 2019**

Chair Willis called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at Station 60 – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Willis, Vice Chair Holm, Commissioners Coleman, Eckroth, and Stringfellow, Deputy Chiefs Karns and Stueve, Assistant Chief Juarez, Finance Director Robacker, Local 726 Rep John Garner, Firefighter/Paramedic Harris and Firefighter Burke. Recorder, Executive Assistant Porter, participated by conference call.

**PLEDGE OF ALLEGIANCE**

Chair Willis led the flag salute.

**APPROVAL OF AGENDA**

Commissioner Coleman moved and Commissioner Holm seconded to approve the agenda. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences:
2. Minutes: Regular Board Meeting of January 28,2019
3. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 52163 to 52222 totaling | $ | 2,427,344.75 |
| Accounts Payable Warrants Numbered 52223 to 52235 totaling | $ | 3,739,044.11 |
| Accounts Payable Warrants Numbered 52236 to 52257 totaling | $ | 617,305.67 |
| Net Payroll Warrants Numbered 107186 to 107196 totaling | $ | 34,746.97 |
| Accounts Payable Warrants Numbered 51965 to 51965 totaling | $ | (345.60) |
| Accounts Payable Warrants Numbered 52173 to 52173 totaling | $ | (3,480.01) |
| **GRAND TOTAL** | $ | 6,814,615.89 |

Commissioner Holm moved and Commissioner Eckroth seconded to approve the Consent Agenda with warrants totaling $6,814,615.89. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

* 1. Resolution No. 19-02 Hazardous Materials Response and Motor Vehicle Accident Response Cost Recovery

Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve Resolution No. 19-02. **MOTION CARRIED.**

* 1. Resolution No. 19-03 Lid Lift Ballot Measure April 23, 2019

Commissioner Eckroth moved and Commissioner Coleman seconded to approve Resolution No. 19-03. **MOTION CARRIED.**

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

No new business.

**CONSIDERATIONS AND REQUESTS**

1. Mechanics Bargaining Unit Contract

Commissioner Holm moved and Commissioner Stringfellow seconded to approve the Mechanics 2019-2021 Collective Bargaining Agreement. **MOTION CARRIED.**

1. Graham Fire IT Services

Graham Fire & Rescue (District No. 21) is in need of information technology services and CPFR has sufficient resources to provide those services. Both parties recognize the cooperative advantages and opportunities for their respective jurisdictions. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Interlocal Cooperation Agreement for Information Technology with District No.21. Commissioner Holm amended the motion to approve the Interlocal Cooperation Agreement for Information Technology Services and authorize Deputy Chief Russ Karns to sign said contract with District No. 21. Commissioner Eckroth seconded the motion. **MOTION CARRIED.**

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

The following divisions provided a written report in the packet:

1. FF Burke, Strategic Plan Implementation shift rep, updated the Board on the communications survey results. He provided a brief overview of processes put into place through the plan and those planned for the near future. A culture survey is going out to employees within the next few weeks.
2. Training - AC Juarez reported that today was the first day of the new recruit academy.
3. Health and Safety - AC Jackson provided accident/injury statistics in his written report. DC Karns highlighted the criteria used for the reported accident/injury statistics and offered to provide the Board with any other information. Commissioner Holm requested notification to the Board of any significant off-duty injuries to members and their immediate family.
4. Logistics – AC Stueve
5. Human Resources – HRD Schwabe
6. Community & Government Relations Officer - Capt. Shaw
7. DC Operations – DC Stueve
8. Fire Chief – DC Karns highlighted the report, and mentioned DFM Lorenz will present details at the next meeting regarding the possible sponsorship of an arson dog. In addition, there will be a presentation of a Citizen Lifesaving Award.
9. Local 726 Rep. John Garner updated the Board on Local 726 activities.

**CORRESPONDENCE**

No correspondence.

**COMMISSIONER COMMENTS**

**Commissioner Holm** is excited about the Strategic Plan and the direction of the department. He sees enthusiasm within the organization and recognizes the hard work to get there. He asked if there is a snowplow contract or if we have considered purchase of equipment for use by our maintenance technician to clear parking lots and in front of bay doors. DC Karns confirmed a purchase is underway.

**Commissioner Stringfellow** is excited about the possibility of an arson dog for the fire investigators.

**Commissioner Coleman** agreed with Commissioner Stringfellow’s comment.

**Commissioner Eckroth** wished for everyone to stay warm. CPFR will be hosting the Pierce County Fire Commissioners meeting on February 28, 2019.

**Commissioner Willis** appreciates the Local’s involvement in the culture survey.

**EXECUTIVE SESSION**

At 6:50 p.m., Commissioner Stringfellow moved and Commissioner Holm seconded to move into Executive Session for 15 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee. **MOTION CARRIED.**

At 7:05 p.m., Commissioner Holm moved and Commissioner Eckroth seconded to return to Regular Session. **MOTION CARRIED**. No Board action was taken during Executive Session.

**ADJOURNMENT**

There being no further business, Commissioner Holm moved and Commissioner Eckroth seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 7:05 p.m.

BOB WILLIS TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER