**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**June 10, 2019**

Chair Willis called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at Station 60 – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Willis, Vice Chair Holm, Commissioners Coleman, Eckroth, and Stringfellow, Fire Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chiefs Juarez, Overby, Stueve and Kent, FD Robacker, HRD Schwabe, ITD Kay, CGRO Shaw, and Executive Assistant Porter, recorder. Attorney Joe Quinn was present for Executive Session. AC Jackson arrived at 6:24 p.m.

**PLEDGE OF ALLEGIANCE**

Chair Willis led the flag salute.

**APPROVAL OF AGENDA**

Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve the agenda. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences: Ex-Officio Door
2. Minutes: Regular Board Meeting of May 28, 2019
3. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 52861 to 52893 totaling | $ | 119,845.73  |
| Accounts Payable Warrants Numbered 52894 to 52899 totaling | $ | 2,501.28  |
| Accounts Payable Warrants Numbered 52900 to 52911 totaling | $ | 3,883,595.68 |
| Net Payroll Warrants Numbered 107232 to 107242 totaling | $ | 39,089.71 |
| **GRAND TOTAL** | $ | 4,045,032.40 |

An error was noted in the minutes referring to the Vice Chair as Willis, not Holm. Commissioner Holm moved and Commissioner Eckroth seconded to approve the Consent Agenda with a correction to the minutes as noted, with warrants totaling $4,045,032.40. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

No unfinished business.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

* 1. Resolution No. 19-06 Appointing Primary and Secondary Representatives to the South Sound 911 Governing Board

South Sound 911 proposed a new model of governing board, which includes a representative from Central Pierce. Chief Olson asked the Board to consider waiving the two-meeting rule and vote on said resolution. Commissioner Eckroth moved and Commissioner Coleman seconded to waive the two-meeting rule and vote on Resolution No. 19-06. **MOTION CARRIED.** Commissioner Eckroth nominated Commissioner Holm for primary representative and Chief Olson as secondary. After discussion, Commissioner Eckroth moved and Commissioner Stringfellow seconded to appoint Commissioner Holm as primary representative and Chief Olson as secondary, and to approve Resolution No. 19-06. **MOTION CARRIED.**

* 1. Resolution No. 19-07 Budget Amendment

The resolution reflects budget appropriation for initiatives paused in strategic planning due to the lid lift failure in 2018.

**CONSIDERATIONS AND REQUESTS**

1. Captains Eligibility List

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Captains Eligibility List effective July 1, 2019, through June 30, 2021. **MOTION CARRIED.**

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

1. EMS Billing Complaint – Chief Olson explained the complaint and noted that Attorney Quinn will be providing guidance on a response.

The following divisions provided a written report in the packet:

1. Finance – FD Robacker included the April Revenue/Expenditures Summary and Bond update.
2. Training - AC Juarez.
3. Health and Safety - AC Jackson.
4. IT – ITD Kay. FD Robacker took a moment to recognize the IT Division and, specifically, Justin Rudebaugh for assistance with the finance software transition.
5. Logistics – A/C Stueve recognized BJ Butler for consistently looking at ways to save money. He thanked Chair Holm for bringing forth questions on donating surplused engines. He is gathering information to bring back to the Board.
6. Human Resources – HRD Schwabe thanked the Board for approving the Captains Eligibility List.
7. Community & Government Relations Officer - Capt. Shaw thanked Commissioner Holm for assisting with a Citizen Lifesaving Award presentation. He acknowledged 60 and 61 crews, and DC Stueve for their help with the Fox Responders Live program.
8. DC Operations – DC Stueve.
9. Fire Chief – Chief Olson highlighted topics in his report. He reminded the Board of the Strategic Planning Workshop on June 22nd and Recruit Graduation on July 5th, both at the Local 726 Union Hall. He shared information on his plans to attend upcoming planning and advisory meetings regarding the Pierce County Community Plan. The district’s 2018 Annual Report was provided to the Board.

**CORRESPONDENCE**

No correspondence.

**COMMISSIONER COMMENTS**

**Commissioner Holm** greatly appreciated the smooth transition of the finance software. He expressed his appreciation to Justin Rudebaugh for coming in on Sunday to finish the project.

**Commissioner Stringfellow** had questions on the special meeting of June 22nd.

**Commissioner Coleman** had no comment.

**Commissioner Eckroth** is excited to watch the premier of the Responders Live program.

**Commissioner Willis** suggested that the 69 reader board post information on wildfires.

Chair Willis called for a five-minute break before entering into Executive Session.

**EXECUTIVE SESSION**

At 7:10 p.m., Commissioner Eckroth moved and Commissioner Coleman seconded to move into Executive Session for 20 minutes under:

1. RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. RCW 42.30.110(1)(g) to review the performance of a public employee.

**MOTION CARRIED.**

At 7:30 p.m., Commissioner Stringfellow moved and Commissioner Eckroth seconded to return to Regular Session. **MOTION CARRIED.** No Board action was taken during Executive Session.

**ADJOURNMENT**

There being no further business, Commissioner Holm moved and Commissioner Eckroth seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 7:30 p.m.

BOB WILLIS TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER