**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**July 8, 2019**

Chair Willis called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at Station 60 – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Willis, Vice Chair Holm, Commissioners Coleman, Eckroth, and Stringfellow, Fire Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chiefs Juarez, Beckman, Overby, Stueve and Kent, FD Robacker, HRD Schwabe, ITD Kay, L726 President James and Executive Assistant Porter, recorder. Ex-Officio Door arrived at 6:30 p.m. Attorney Jon Sitkin was present through his update to the Board.

**PLEDGE OF ALLEGIANCE**

Chair Willis led the flag salute.

**APPROVAL OF AGENDA**

Chair Willis announced the cancellation of Executive Session. Commissioner Eckroth moved and Commissioner Stringfellow seconded to remove Executive Session from the agenda and approve the agenda as amended. **MOTION CARRIED.**

**PIERCE COUNTY PLANNING UPDATE**

Attorney Jon Sitkin updated the Board on Pierce County Planning discussions and spoke on the Growth Management Act.

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences:
2. Minutes: Special Board Meeting of June 22, 2019

Regular Board Meeting of June 24, 2019

1. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 52958 to 53014 totaling | $ | 296,791.25 |
| Accounts Payable Warrants Numbered 53015 to 53028 totaling | $ | 3,874,052.18 |
| Net Payroll Warrants Numbered 107243 to 107254 totaling | $ | 39,428.89 |
| **GRAND TOTAL** | $ | 4,210,272.32 |

Commissioner Holm moved and Commissioner Eckroth seconded to approve the Consent Agenda with warrants totaling $4,210,272.32. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

No unfinished business.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

No new business.

**CONSIDERATIONS AND REQUESTS**

* 1. Pierce County Hazard Mitigation Plan Update

AC Kent explained that a component of the plan update is approval by the Board to move forward with the District’s participation. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve Central Pierce Fire & Rescue’s participation in the Region 5 Hazard Mitigation Plan update. **MOTION CARRIED**.

* 1. Lieutenant Eligibility List

Commissioner Eckroth moved and Commissioner Holm seconded to approve the Lieutenant Eligibility List effective July 8, 2019, through June 30, 2021. **MOTION CARRIED**.

* 1. C.A.R.E.S. Program Manager Salary Schedule

HRD Schwabe provided a proposed salary schedule for the new position and included the job description for reference. Commissioner Holm moved and Commissioner Stringfellow seconded to approve the 2019 C.A.R.E.S. Program Manager Salary Schedule. **MOTION CARRIED**

* 1. Commissioner-Directed Committee

Chief Olson noted the need for an analysis on building a new Station 61. He suggested a committee consisting of two Commissioners, Chief Olson, DC Karns, FD Robacker, and members of Local 726. Commissioner Eckroth moved and Commissioner Stringfellow seconded to direct a committee to evaluate and make a recommendation to the Board of Commissioners regarding how to best utilize the final Bond funding and accumulated GEMT one-time funding with Commissioner Willis and Commissioner Holm representing the Board of Fire Commissioners. **MOTION CARRIED**.

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

L726 President James updated the Board on union activities.

Strategic Plan Update - A Strategic Plan Culture Team member will provide a PowerPoint presentation at the August 12, 2019, BOC meeting.

The following divisions provided a written report in the packet:

1. Training - AC Juarez thanked those who attended the recruit academy graduation.
2. Health and Safety - AC Jackson.
3. Logistics – AC Stueve looked to the Board for direction on how to proceed with the concrete issue at Station 60. Board consensus was to move forward with splitting replacement costs with the contractor.
4. Human Resources – Plans are underway for a paramedic recruit class in spring of 2020. FD Robacker commented on the success of the first payroll run in the new finance system. She acknowledged the great work put forth by Mindy Roberts.
5. Community & Government Relations Officer - Capt. Shaw.
6. DC Operations – DC Stueve updated the Board on revisions to the Observer Program.
7. Fire Chief – Chief Olson highlighted topics in his report.

**CORRESPONDENCE**

* Letters/Notes of appreciation.

**COMMISSIONER COMMENTS**

**Ex-Officio Door** provided an update on City of Puyallup and South Sound 911 activities.

**Commissioner Holm** commented that it takes more than just the Training Division to get through a recruit academy. He is proud of all staff involved in the process. The new class of probationary firefighters is exceptional and the bar for recruitment seems to raise each year.

**Commissioner Stringfellow** complimented staff on the recruit academy. He appreciated the information shared in the speeches of Chief Olson and DC Karns.

**Commissioner Coleman** was sorry he was unable to attend graduation.

**Commissioner Eckroth** agreed with previous Commissioners’ comments.

**Commissioner Willis** thanked Chief Olson for bringing in Jon Sitkin. He commented on the good job done at the graduation ceremony. The direction on the concrete issue is the right choice. He shared his thoughts on front office security.

**ADJOURNMENT**

There being no further business, Commissioner Eckroth moved and Commissioner Stringfellow seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 7:08 p.m.

BOB WILLIS TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER