**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**July 22, 2019**

Chair Willis called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at Station 60 – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Willis, Vice Chair Holm, Commissioners Coleman, Eckroth, and Stringfellow, Ex-Officio Door, Fire Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chiefs Juarez, Beckman, Overby, and Stueve, FD Robacker, HRD Schwabe, ITD Kay, L726 President James and Executive Assistant Porter, recorder. Shelley Rhone was also present.

**PLEDGE OF ALLEGIANCE**

Chair Willis led the flag salute.

Chair Willis announced the need for an Executive Session.

**APPROVAL OF AGENDA**

Commissioner Eckroth moved and Commissioner Stringfellow seconded to amend the agenda to include an Executive Session. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences:
2. Minutes: Regular Board Meeting of July 8, 2019
3. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 53029 to 53074 totaling | $ | 776,943.30 |
| Accounts Payable Warrants Numbered 53075 to 53075 totaling | $ | 85,527.42 |
| Accounts Payable Warrants Numbered 53076 to 53115 totaling | $ | 177,137.68 |
| **GRAND TOTAL** | $ | 1,039,608.40 |

Commissioner Holm moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling $1,039,608.40. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

No unfinished business.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

* 1. Resolution No. 19-08 Surplus Engine

The District no longer needs Engine 86-2 in the fleet. Carbonado Fire & Rescue has made an offer to purchase said engine at a price in line with similar engines assessed by GovPlant. AC Stueve asked the Board to consider waiving the two-meeting rule, vote to approve Resolution No. 19-08, and authorize the sale of E86-2 to the Town of Carbonado for $3,000.00. Commissioner Stringfellow moved and Commissioner Eckroth seconded to waive the two-meeting rule and vote on Resolution No. 19-08. **MOTION CARRIED**. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve Resolution No. 19-08 and authorize the sale of Engine 86-2 to the Town of Carbonado for $3,000.00. **MOTION CARRIED**.

* 1. Resolution No. 19-09 Mid-Year Budget Amendment

FD Robacker reviewed the mid-year budget amendment that reflects appropriation of Board approved purchases throughout the 2019 year, revenues not identified or quantified during the 2019 Budget development, and Division head adjustments created during the year.

**CONSIDERATIONS AND REQUESTS**

1. C.A.R.E.S Program Director Employment Contract

Chief Olson introduced Shelley Rhone. Upon Board approval of the contract, she will be the new C.A.R.E.S. Program Director. Commissioner Holm moved and Commissioner Stringfellow seconded to approve the C.A.R.E.S. Program Director Employment Contract. **MOTION CARRIED.**

Chair Willisrequested an update on the previous discussion of donating a surplus fire engine to Peru. AC Stueve will be bringing additional information in the coming months.

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

L726 President James updated the Board on union activities.

The following divisions provided a written report in the packet.

1. Finance – FD Robacker’s report included the June Investment Report.
2. Field Operations – AC Kent’s report included the June Operations/EMS Report.
3. EMS – AC Beckman’s report included the PLU Student Nurse Program Evaluation Report for February 14 – May 9, 2019. He thanked the Board for approving Shelley Rhone’s contract.
4. Prevention & Education – AC Overby invited the Board to participate in National Night Out on August 6,, 2019.
5. Information Technology – ITD Kay.
6. DC Administration - DC Karns.
7. Logistics – AC Stueve.
8. Fire Chief’s Report – Chief Olson highlighted topics in his report. He provided a letter from Attorney Quinn regarding a recent EMS billing complaint. Commissioner Eckroth asked that Staff contact Attorney Quinn to inquire if the District may pursue reimbursement from the accident’s responsible party. Chief Olson will follow up. Chief provided each Board member with the Washington State Auditor’s audit entrance letter.

**CORRESPONDENCE**

* Letters of appreciation.

**COMMISSIONER COMMENTS**

**Ex-Officio Door** provided an update on Puyallup City Council activities and key employee retirements.

**Commissioner Holm** had no comment.

**Commissioner Stringfellow** had no comment.

**Commissioner Coleman** had no comment.

**Commissioner Eckroth** reminded everyone that on Thursday, July 25th, CPFR is hosting the Pierce County Fire Commissioners at Station 60.

**Commissioner Willis** encouraged the Chief to continue discussions with Pierce County Planning. It is encouraging to hear that law enforcement is interested in escorting mental health patients.

At 7:20 p.m., Chair Willis called for a five-minute recess before entering into Executive Session.

**EXECUTIVE SESSION**

At 7:25 p.m., Commissioner Coleman moved and Commissioner Eckroth seconded to move into Executive Session for 20 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee. **MOTION CARRIED.**

At 7:45 p.m., Chair Willis extended the meeting for 15 minutes.

At 8:00 p.m., Commissioner Eckroth moved and Commissioner Coleman seconded to return to Regular Session. **MOTION CARRIED.** No Board action was taken during Executive Session.

**ADJOURNMENT**

There being no further business, Commissioner Stringfellow moved and Commissioner Holm seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 8:00 p.m.

BOB WILLIS TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER