**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**September 9, 2019**

Chair Willis called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Willis, Vice Chair Holm, Commissioners Coleman, Eckroth and Stringfellow, Ex-Officio Door, Deputy Chiefs Karns and Stueve, Assistant Chiefs Beckman, Jackson, Kent and Stueve, FD Robacker, ITD Kay, CGRO Shaw, and Executive Assistant Porter, recorder.

**PLEDGE OF ALLEGIANCE**

Chair Willis led the flag salute.

**APPROVAL OF AGENDA**

Staff presented a revised agenda. Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve the revised agenda. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences:
2. Minutes: Regular Board Meeting of August 12, 2019
3. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 53315 to 53335 totaling | $ | 118,729.40 |
| Accounts Payable Warrants Numbered 53336 to 53347 totaling | $ | 3,852,068.83 |
| Net Payroll Warrants Numbered 107268 to 107276 totaling | $ | 35,896.23 |
| **GRAND TOTAL** | $ | 4,006,694.46 |

Commissioner Holm moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling $4,006,694.46. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

1. Resolution No. 19-10 Creating Fund 102 GEMT

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve Resolution No. 19-10. **MOTION CARRIED**.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

1. Resolution No. 19-11 Surplus Items

The Lifepak 12 battery chargers/trays will be returned to the vendor in exchange for four AEDs.

**CONSIDERATIONS AND REQUESTS**

* 1. IT Equipment - Commissioner Contingency Request

At the last Board meeting, ITD Kay proposed a future upgrade to computer systems security. The Board expressed interest in moving forward immediately to protect the District’s information and technology. ITD Kay proposed utilizing money from the contingency fund and beginning the project immediately. Commissioner Eckroth moved and Commissioner Holm seconded to approve appropriation of $65,000.00 from the Commissioners Contingency fund to Division 210 for purchase of hardware, software and architectural consulting to replace the current production systems server and back-up server infrastructure. **MOTION CARRIED**.

* 1. Grant Award

Lt. Josh Farris was recognized for his work that lead to an AFG grant for engine driver training and equipment. Receipt of the grant funds requires acceptance of the grant and agreement to pay the 10% matching funds. Training will be budgeted in 2020. Commissioner Holm moved and Commissioner Stringfellow seconded to accept the 2018 AFG Grant for engine driver training and equipment for $315,641.81 and approve the required 10% match by the District of $31,564.19 for a total of $347,206.00. **MOTION CARRIED**.

* 1. Laser Engraver - Commissioner Contingency Request

AC Stueve explained that crews will be able to better manage their equipment and, new rigs can be equipped and on the road much quicker. Commissioner Eckroth moved and Commissioner Holm seconded to approve appropriation of $12,500.00 from the Commissioners Contingency fund to Division 204 for purchase of a laser engraver. **MOTION CARRIED**.

* 1. Information Technology Technician Employment Agreement

HRD Washo will invite Ms. Bone to the next meeting for introductions. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Information Technology Technician Contract with Bridgett Bone effective September 16, 2019, to December 31, 2020. **MOTION CARRIED**.

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

AC Jackson reported on Strategic Plan Committee activities. The facilitator will be on-site September 24, 2019, for the one-year review.

The following divisions provided a written report in the packet.

1. Finance – FD Robacker submitted the July Investment Report. She updated the Board on the state audit progress. She thanked the Board for approving the GEMT fund.
2. Training - AC Juarez.
3. Health and Safety - AC Jackson expanded on the Redmond Symposium conference.
4. Logistics - AC Stueve reported on the upcoming medic unit inspections.
5. Human Resources - HRD Schwabe updated the Board on paramedic recruitment and the current academy. One student has declined to continue in the academy.
6. Community & Government Relations Officer - Capt. Shaw highlighted topics in his report. He thanked DC Stueve and the Operations Division for assisting with the First Responders Live project. He thanked ITD Kay for getting high-speed internet installed at the fair.
7. DC Operations - DC Stueve was pleased with the outcome of the welfare check issue through South Sound 911. He provided the Board with 2018 Service Level Objectives and explained the information. Copies of the PowerPoint slides were included in the Board packet.
8. Fire Chief – Chief Olson was on vacation, but submitted a letter sent to Pierce County Planning Commission dated August 28, 2019.

**CORRESPONDENCE**

No correspondence.

Chair Willis called for everyone’s attention to Page 102 of the packet, which outlined Residential Fire Protection Standards. The District is getting push back on some of these issues and it is important to move forward with trying to make buildings safer for our citizens.

**COMMISSIONER COMMENTS**

**Ex-Officio Door** updated the Board on Puyallup City Council activities.

**Commissioner Holm** thanked Chair Willis for highlighting items on page 102. The District needs to put pressure on the county. Exceptions appear to have been made at the county level and he was interested in how that happened. It is important to continue to move forward. He appreciated the Service Level Objectives presentation and said it will be an uphill battle to try to meet the objectives. He recognized Lt. Kevin McIntyre for his participation in a 1,600-mile bicycle ride to raise money for the Gary Sinise Foundation. Many CPFR employees are doing wonderful things outside of work.

**Commissioner Stringfellow** commented that the new Station 72 is an impressive structure. He requested an excused absence for next meeting.

**Commissioner Coleman** had no comment.

**Commissioner Eckroth** thanked AC Jackson for putting his family in touch with the Tactical Athlete program. The program works for everyone in the department.

**Commissioner Willis** appreciates staff moving forward with county issues. He thanked DC Stueve for the presentation on Service Level Objectives.

At 6:55 p.m., Chair Willis called for a five-minute break before entering into Executive Session.

**EXECUTIVE SESSION**

At 7:00 p.m., Commissioner Eckroth moved and Commissioner Holm seconded to move into Executive Session for 15 minutes under RCW 42.30.140 to discuss collective bargaining. **MOTION CARRIED.**

At 7:15 p.m., Chair Willis extended the meeting for 10 minutes.

At, 7:25 p.m., Commissioner Eckroth moved and Commissioner Holm seconded to return to Regular Session. **MOTION CARRIED.** No Board action was taken during Executive Session.

**ADJOURNMENT**

There being no further business, Commissioner Stringfellow moved and Commissioner Holm seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 7:25 p.m.

BOB WILLIS TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER