**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**September 23, 2019**

Chair Willis called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Willis, Vice Chair Holm, Commissioners Coleman and Eckroth, Fire Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chiefs Beckman, Juarez, Overby, Jackson, Kent and Stueve, FD Robacker, ITD Kay, CGRO Shaw, Local 726 members James and Garner, EMS Captain Lookabaugh and Executive Assistant Porter, recorder. New employees Bridgett Bone and Kyle Ketter were present for introductions. Ex-Officio Door arrived at 6:03 p.m.

**PLEDGE OF ALLEGIANCE**

Chair Willis led the flag salute.

**APPROVAL OF AGENDA**

Commissioner Eckroth moved and Commissioner Holm seconded to approve the agenda. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

Chief Olson introduced two new employees, Bridgett Bone, IT Technician and Kyle Ketter, Lawn Maintenance Technician.

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences: Commissioner Stringfellow
2. Minutes: Regular Board Meeting of September 9, 2019
3. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 53348 to 53360 totaling | $ | 767,680.76 |
| Accounts Payable Warrants Numbered 53361 to 53414 totaling | $ | 131,791.52 |
| Accounts Payable Warrants Numbered 53415 to 53449 totaling | $ | 154,019.43 |
| **GRAND TOTAL** | $ | 1,053,491.71 |

Commissioner Eckroth moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling $1,053,491.71. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

1. Resolution No. 19-11 Surplus Items

Commissioner Holm moved and Commissioner Eckroth seconded to approve Resolution No. 19-11. **MOTION CARRIED**.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

No new business.

**CONSIDERATIONS AND REQUESTS**

* 1. Ratification of Capital Facilities Plan contract

Chief Olson said that this contract would fulfill the District’s need for a plan. He had authorized Chief Stueve to sign the contract in his stead to get the project moving forward. The contract calls for ratification by the Board. Commissioner Holm moved and Commissioner Coleman seconded to ratify the Capital Facilities Plan contract with Maul Foster Alongi not to exceed $43,500.00. **MOTION CARRIED**.

* 1. Exception to Resolution No. 13-1, Retiree Medical Benefit/Captain Lookabaugh

Captain Lookabaugh explained the reason for his request and referred to the projects that he would like to accomplish before his retirement. Chief Olson supported the exception. Commissioner Holm moved and Commissioner Eckroth seconded to approve an exception to the retirement window as outlined in Resolution No. 13-01 and grant the Retiree Medical Benefit to Captain Tim Lookabaugh upon his retirement September 30, 2020. **MOTION CARRIED**.

* 1. Fuel Bid RFP Award

AC Stueve reiterated that the District received one bid and it met the criteria of the RFP. Commissioner Eckroth moved and Commissioner Coleman seconded to accept the Fuel Bid received from Christensen, Inc. **MOTION CARRIED**.

* 1. Laser Engraver Purchase

The cost of the item, including shipping, falls under the new legal threshold, but is over the District’s policy limit. AC Stueve noted the policy is under revision. Commissioner Eckroth moved and Commissioner Holm seconded to waive the threshold requirements of Policy 327 – Purchasing Policy in order to purchase the Laser Engraver at the updated legal threshold. **MOTION CARRIED**.

* 1. 1986 Pierce Arrow Engine Transfer

AC Stueve explained that Pierce College has chosen not to move forward with the transfer of the engine.

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

L726 President James updated the Board on union activities. Orting Valley Fire & Rescue firefighters have joined Local 726.

The following divisions provided a written report in the packet.

1. Finance – FD Robacker included the August Investment report. The next revenue/expenditure document presented to the Board will reflect the new GEMT fund.
2. Field Operations – AC Kent submitted the August Operations/EMS report along with this division report.
3. EMS – AC Beckman shared response information from the Fall Fair event.
4. Prevention & Education – AC Overby highlighted topics in his report.
5. Information Technology – ITD Kay updated the Board on division projects.
6. DC Administration - DC Karns acknowledged Chief Overby for his work with Pierce County on planning issues. He further acknowledged Training Captain Dale Benning for his extra effort in working with one of the recruits to help them become successful. He answered Commissioner Holm’s questions on Station 72 construction.
7. DC Operations – DC Stueve submitted an Acting Chief’s written report in the packet.
8. Fire Chief – Chief Olson updated the Board on issues relating to a proposed local residential development. He provided a copy of the appeal submitted to Pierce County on behalf of the District. Discussion followed. The GEMT Committee will bring forth their recommendations at the next meeting.

**CORRESPONDENCE**

1. Sprinker Recreation Coordinator.

**COMMISSIONER COMMENTS**

**Ex-Officio Door** updated the Board on Puyallup City Council and South Sound 911 activities.

**Commissioner Holm** requested an excused absence for the October 14th Board meeting. He asked that Staff research surrounding Districts’ Board meeting start times. It may be more convenient to hold Board meetings at 5:00 p.m. He thanked Chiefs Overby and Karns for their hard work on county issues and appreciates their attention to the details. He commented on the improvements to the fair station. It had a good flow and it was obvious that a lot of time and effort went into it. The crews and volunteers played an integral part at the station by their interactions with the public.

**Commissioner Coleman** thanked everyone for work done on projects.

**Commissioner Eckroth** thanked Staff for stepping up to the county. Prevailing is the most important, but he would like to see the District pursue appeal cost recovery.

**Commissioner Willis** shared his concerns and regrets over Pierce County’s actions throughout the community planning processes.

At 7:25 p.m., Chair Willis called for a five-minute break before entering into Executive Session.

**EXECUTIVE SESSION**

At 7:30 p.m., Commissioner Eckroth moved and Commissioner Holm seconded to move into Executive Session for 15 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee. **MOTION CARRIED.**

At, 7:45 p.m., Commissioner Eckroth moved and Commissioner Coleman seconded to return to Regular Session. **MOTION CARRIED.** No Board action was taken during Executive Session.

**ADJOURNMENT**

There being no further business, Commissioner Eckroth moved and Commissioner Holm seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 7:45 p.m.

BOB WILLIS TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER