**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**October 28, 2019**

Chair Willis called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Willis, Commissioners Coleman, Eckroth, Stringfellow and Holm, Fire Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chiefs Beckman, Juarez, Overby, Jackson, Kent and Stueve, FD Robacker, HRD Washo, and Executive Assistant Porter, recorder. Excused absences: Ex-Officio Door.

**PLEDGE OF ALLEGIANCE**

Chair Willis led the flag salute.

**APPROVAL OF AGENDA**

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the agenda. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**2019 BOARD OF COMMISSIONERS LEADERSHIP POSITIONS**

Chair Willis stepped down as Board Chair effective immediately. Commissioner Willis moved and Commissioner Stringfellow seconded to elect Commissioner Holm as Chair for the remainder of 2019. **MOTION CARRIED.** Commissioner Willis moved and Commissioner Eckroth seconded to elect Commissioner Stringfellow as Vice Chair for the remainder of 2019. **MOTION CARRIED.**

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences:
2. Minutes: Regular Board Meeting of October 14, 2019

Special Board Meeting of October 21, 2019

1. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 53538 to 53571 totaling | $ | 785,618.09 |
| Accounts Payable Warrants Numbered 53572 to 53628 totaling | $ | 662,630.91 |
| **GRAND TOTAL** | $ | 1,448,249.00 |

Commissioner Eckroth moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling $1,448,249.00. **MOTION CARRIED**.

**2020 PRELIMINARY BUDGET REVIEW – Section IV (ERF, Debt and Bond, Final Overview)**

FD Robacker presented the proposed Section IV budget and clarified major changes from last year’s budget. She provided a final overview of the proposed budget.

At 7:10 p.m., Commissioner Eckroth moved and Commissioner Willis seconded to recess the meeting for five minutes. **MOTION CARRIED.**

At 7:15 p.m., Chair Willis called the meeting back to order.

**PUBLIC HEARING ON 2020 ANNUAL BUDGET**

Chair Holm announced the public hearing on the 2020 annual budget and opened the floor for public comment. Hearing no comment, Chair Holm closed the public hearing.

**PUBLIC HEARING ON 2020 FIRE BENEFIT CHARGE**

Chair Holm announced the public hearing on the 2020 fire benefit charge and opened the floor for public comment. Hearing no comment, Chair Holm closed the public hearing.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

No unfinished business.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

* 1. 2020 Budget – FD Robacker
     1. Resolution No. 19-12 – Regular Levy
     2. Resolution No. 19-13 – EMS Levy
     3. Resolution No. 19-14 – Benefit Charge
     4. Resolution No. 19-15 – Budget Adoption

**CONSIDERATIONS AND REQUESTS**

1. Motion to Set Fire Benefit Charge for 2020

Chair Holm called for a motion to set the fire benefit charge for 2020. Commissioner Willis moved and Commissioner Stringfellow seconded to establish the 2020 Fire Benefit Charge for assessment at $22,791,200. **MOTION CARRIED.**

1. Strategic Plan Adoption of New Goals

At the October 14, 2019, Board meeting, Chief Olson introduced two new goals as recommended through the one-year plan review and update. Commissioner Eckroth moved and Commissioner Willis seconded to adopt the following goals into the 2018 Strategic Plan:

* Goal 1A, Obj.4: Develop mechanism to include day shift admin support and community service volunteers in communication.
* Goal 2A, Obj. 4: Access viability of the training center on Canyon Rd.

**MOTION CARRIED.**

1. Community Service Volunteers Point Value

Community Service Volunteers (CSV’s) are compensated through points earned for participation in events while representing the District. There has been no increase in point value in well over 10 years. Staff recommended increasing the point value as of January 1, 2020, by 10% for short and medium participation (to $5.50 per point) and 20% for long and extended participation (to $6.00 per point). The Board supported the increase along with an inflator every five years. A draft resolution detailing the increase will be brought to the Board for approval at the next meeting.

1. Correct Appropriation of Engine/Ladder Purchases

The Board approved at the October 14, 2019, Board meeting appropriating $4.7 million to purchase three engines and two ladders. The $4.7 million amount incorrectly included the cost of two engines, not three. The correct appropriation is $5,680,020. Commissioner Stringfellow moved and Commissioner Eckroth seconded to correct the appropriation approved by the Board at the October 14, 2019, Board of Commissioners meeting and purchase three fire engines and two ladder trucks not to exceed $5,680,002 from the Equipment Replacement Fund. **MOTION CARRIED.**

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

The following divisions provided a written report in the packet.

1. Field Operations – AC Kent.
2. EMS – AC Beckman.
3. Prevention & Education – AC Overby.
4. Information Technology – ITD Kay.
   * 1. DC Operations – DC Stueve provided a ladder truck PowerPoint presentation. Staff’s recommendation is to proceed with purchasing aerial-type apparatus. Commissioners Holm and Willis discussed the option of tiller-type apparatus.
5. DC Administration - DC Karns.
6. Fire Chief – Chief Olson’s report included a follow-up to the Board’s request for meeting start times of neighboring departments. The Board expressed interest in changing the meeting time to 5:00 p.m., but would like to consider Ex-Officio Door’s schedule. Chief Olson will contact Ex-Officio Door and, if the change is not an issue, Staff will bring a resolution forward to change regular meeting start time to 5:00 p.m. effective January 1, 2020.

**CORRESPONDENCE**

No correspondence.

**COMMISSIONER COMMENTS**

**Commissioner Stringfellow** acknowledged his support of Staff and their recommendations. It was a great idea to have Staff members attend the recent fire commissioner’s conference.

**Commissioner Coleman** had no comment.

**Commissioner Eckroth** has no preference to meeting start time.

**Commissioner Willis** commented that ladder truck purchases are a major output of money and all options need to be considered.

**Commissioner Holm** appreciated Chief Stueve’s aerial presentation. He values the teamwork of Staff and the Board. He would like to see Staff continue to attend the fire commissioner’s conference.

**ADJOURNMENT**

There being no further business, Commissioner Eckroth moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 8:36 p.m.

MATT HOLM TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER