**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**November 25, 2019**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Holm, Commissioners Willis, Coleman, Eckroth, and Stringfellow, Fire Chief Olson, Deputy Chief Karns, Assistant Chiefs Juarez, Beckman, Stueve and Kent, ITD Kay, Local 726 President James, and Executive Assistant Porter, recorder.

**PLEDGE OF ALLEGIANCE**

Chair Holm led the flag salute.

**APPROVAL OF AGENDA**

Chair Holm noted the excused absence of Ex-Officio Door. The Board received a revised agenda of which Commissioner Eckroth noted the misspelling of Mr. Sitkin’s name. Commissioner Willis moved and Commissioner Eckroth seconded to approve the revised agenda with revisions noted. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**CAPITAL FACILITY PLAN**

Chief Olson introduced Attorney Jon Sitkin. Mr. Sitkin gave the Board an overview of the plan development process and provided an updated proposed timeline.

Bill Hager of Maul Foster Alongi introduced himself and explained the importance of having a capital facility plan in place. He reviewed the draft plan by PowerPoint.

Mr. Sitkin updated the Board on the Elk Plain Crossing development and presented a proposed mitigation agreement for their consideration. Commissioner Eckroth moved and Commissioner Willis seconded to approve the Voluntary Mitigation Agreement with Elk Plain 63, LLC/Phil Mitchell and authorize Chief Olson to sign the agreement upon receipt of the expected reimbursement. **MOTION CARRIED.**

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences: Ex-Officio Door
2. Minutes: Regular Board Meeting of November 12, 2019
3. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 53721 to 53774 totaling | $ | 1,177,105.68 |
| Accounts Payable Warrants Numbered 53775 to 53807 totaling | $ | 141,899.50 |
| Accounts Payable Warrants Numbered 52961 to 52961 totaling | $ | (482.02) |
| Accounts Payable Warrants Numbered 53078 to 53078 totaling | $ | (177.26) |
| Accounts Payable Warrants Numbered 53120 to 53120 totaling | $ | (305.99) |
| Accounts Payable Warrants Numbered 53160 to 53160 totaling | $ | (98.90) |
| Accounts Payable Warrants Numbered 53165 to 53165 totaling | $ | (1,994.34) |
| Accounts Payable Warrants Numbered 53407 to 53407 totaling | $ | (95.27) |
| Accounts Payable Warrants Numbered 53554 to 53554 totaling | $ | (163.95) |
| Accounts Payable Warrants Numbered 53560 to 53560 totaling | $ | (824.25) |
| **GRAND TOTAL** | $ | 1,314,863.20 |

Commissioner Willis moved and Commissioner Coleman seconded to approve the excused absence of Ex-Officio Door and the Regular Board Meeting minutes of November 12, 2019. **MOTION CARRIED**.

Commissioner Eckroth moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling $1,314,863.20. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

* 1. Resolution No. 19-16 Adopting SEPA Procedures and Authorizing Officer

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve Resolution No. 19-16. **MOTION CARRIED.**

* 1. Resolution No. 19-17 Changing Regular Board Meeting Start Time

Commissioner Eckroth moved and Commissioner Coleman seconded to approve Resolution No. 19-17. **MOTION CARRIED.**

* 1. Resolution No. 19-18 Increasing Community Service Volunteer Point Value

Commissioner Eckroth moved and Commissioner Willis seconded to approve Resolution No. 19-18. **MOTION CARRIED.**

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

**CONSIDERATIONS AND REQUESTS**

1. Quinn Proposal of 2020 Legal Fees

Commissioner Willis moved and Commissioner Stringfellow seconded to approve the 2020 legal services contract with Attorney Joe Quinn. **MOTION CARRIED.**

1. Equipment Replacement Fund (ERF) Purchase of Copy Machine

A copier was scheduled for purchase in 2017, re-appropriated in 2018, and never purchased. Staff requested that the Board consider re-appropriating $12,664.69 from the 2019 ERF to purchase a copy machine for headquarters. Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve the contract with Kelley Imaging for $11,587.00 plus tax. **MOTION CARRIED.**

1. ERF Authority to Allocate Funds for Engines, Trucks, Upfitting Costs

AC Stueve shared that purchasing the apparatus in 2019 is a cost savings of over $100K. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the appropriation of $5,245,675.00 from the 2019 ERF to purchase three new engines, two ladder trucks, and for upfitting costs. **MOTION CARRIED.**

1. ERF Purchase of Chainsaws and Circular Saws

AC Stueve explained the cost benefits of purchasing this equipment now to prevent a more costly investment in the future. Commissioner Stringfellow moved and Commissioner Eckroth seconded to appropriate $14,000.00 from the 2019 ERF to purchase chainsaws and circular saws for the new engines and aerials. **MOTION CARRIED.**

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

L726/P James updated the Board on Local 726 activities. He thanked those who attended the holiday dinner and auction that raised over $15,000.00 for local families.

The following divisions provided a written report in the packet:

1. Finance – FD Robacker.
2. Field Operations – AC Kent included the October Operations/EMS Report with his written report. He turned to AC Juarez who updated the Board on a very successful training event at JBLM.
3. EMS – AC Beckman provided a Tacoma News Tribune article on the CARES program.
4. Prevention & Education – AC Overby.
5. Information Technology – ITD Kay reported that the team is working well together.
6. Logistics Update on Cyber Insurance – AC Stueve is working with the insurance carrier to get a quote on cost if the insurance pool were to increase coverage. He provided an update on the Tender that was recently rear-ended.
7. DC Administration - DC Karns updated the Board on Station 72’s building schedule. He expressed his appreciation of the City of Puyallup for working with the District on issues.
8. Fire Chief – Chief Olson highlighted topics in his report. He just received notice that the Director of South Sound 911 is stepping down next year.

**CORRESPONDENCE**

1. Letters of Appreciation

**COMMISSIONER COMMENTS**

**Commissioner Stringfellow** commented that we are fortunate we do not have to attend a memorial service for any of our people from the Tender incident. He would like to see individuals appear at the sentencing of the driver to make the judge aware of the risks to all first responders including law enforcement and DOT.

**Commissioner Coleman** acknowledged thegood presentation at a recent Pierce County Commissioners meeting on the training center.

**Commissioner Eckroth** referred to fascinating information he learned on brain testing on those who may be considering suicide. He wished everyone a Happy Thanksgiving.

**Commissioner Willis** thanked AC Juarez for the good job on training provided at JBLM. He noted that processes are getting more complex and that it is important to get professional help when needed. DC Karns answered his questions on the status of front desk security.

**Commissioner Holm** appreciated the evening presentations from Mr. Sitkin and Mr. Hager.

At 8:05 p.m., Chair Holm called for a five-minute break before entering into Executive Session.

**EXECUTIVE SESSION**

At 8:10 p.m., Commissioner Coleman moved and Commissioner Stringfellow seconded to move to into Executive Session under RCW 42.39.140 and RCW 42.30.110(1)(g) for 30 minutes for the purpose of OPEIU bargaining unit contract negotiations and to review the performance of a public employee. **MOTION CARRIED.**

At 8:40 p.m., Chair Holm extended the meeting for 10 minutes.

At 8:50 p.m., Commissioner Coleman moved and Commissioner Eckroth seconded to return to Regular Session. **MOTION CARRIED.** No Board action was taken during Executive Session.

Commissioner Stringfellow moved and Commissioner Eckroth seconded to agree to and authorize Chair Holm to sign the agreement with Jodi Rudolph. **MOTION CARRIED.**

**ADJOURNMENT**

There being no further business, Commissioner Willis moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 8:54 p.m.

MATTHEW HOLM TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER