**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**December 9, 2019**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Holm, Commissioners Willis, Coleman, Eckroth, and Stringfellow, Fire Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chiefs Juarez, Overby, Beckman, Jackson, Stueve and Kent, FD Robacker, ITD Kay, Local 726 President James, and Executive Assistant Porter, recorder.

**PLEDGE OF ALLEGIANCE**

Chair Holm led the flag salute.

**APPROVAL OF AGENDA**

The Board was presented with a revised agenda. Chair Holm announced the excused absence of Ex-Officio Door. Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve the revised agenda including the excused absence of Ex-Officio Door. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

DFM Lorenz was welcomed into the meeting to introduce Hansel, CPFR’s new arson dog.

**MEDIC UNIT AND AID UNIT PREVIEW**

Chair Holm called for a short recess to the apparatus bay to preview the new medic and aid units. After viewing the apparatus and returning to the Boardroom, Chief Holm called the meeting back to order. He thanked AC Stueve for providing the showing.

**PIERCE COUNTY FIRE CHIEFS OFFICER OF THE YEAR AWARD**

Chair Holm and AC Beckman had the pleasure of accepting on behalf of AC Jackson the Chief Dan Packer Memorial Award – 2019 Chief Officer of the Year. Chair Holm congratulated AC Jackson and presented him with the plaque.

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences: Ex-Officio Door
2. Minutes: Regular Board Meeting of November 25, 2019
3. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 53808 to 53844 totaling | $ | 139,050.54 |
| Accounts Payable Warrants Numbered 53845 to 53861 totaling | $ | 37,939.10 |
| Accounts Payable Warrants Numbered 53862 to 53862 totaling | $ | 5,187,860.05 |
| Accounts Payable Warrants Numbered 53863 to 53874 totaling | $ | 4,774,983.16 |
| Accounts Payable Warrants Numbered 53875 to 53875 totaling | $ | 355.13 |
| Net Payroll Warrants Numbered 107298 to 107305 totaling | $ | 53,453.88 |
| Net Payroll Warrants Numbered 107306 to 107332 totaling | $ | 122,824.49 |
| Net Payroll Warrants Numbered 107333 to 107333 totaling | $ | 1,215.36 |
| Accounts Payable Warrants Numbered 53876 to 53887 totaling | $ | 13,006.40 |
| **GRAND TOTAL** | $ | 10,330,688.11 |

Commissioner Eckroth moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling $10,330,688.11. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

No unfinished business.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

No new business.

**CONSIDERATIONS AND REQUESTS**

* 1. Policy 303 Board Meeting Policies and Procedures

Chief Olson provided a revised draft policy. The draft reflects the Board’s decision on November 25, 2019, to start meetings at 5:00 pm beginning January 2020. Chair Holm previously directed Staff to research the length of time for public hearing comments of similar organizations. The majority offered three-minutes per speaker, which is the time allotment specified in the draft. Commissioner Eckroth moved and Commissioner Willis seconded to approve Policy 303 Board Meeting Policies and Procedures, as revised, dated December 9, 2019. **MOTION CARRIED**.

* 1. MOU with IAFF Local 726 Extending Medical Insurance

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the MOU with IAFF Local 726 extending IAFF 726 Health and Welfare Trust medical coverage through December 31, 2022. **MOTION CARRIED**.

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

L726/P James updated the Board on Local 726 activities. He thanked the Board for approving the MOU.

The following divisions provided a written report in the packet:

1. Training - AC Juarez.
2. Health and Safety - AC Jackson updated the Board on changes to the EF Recovery Spill Program. He attended a “culture camp” that analyzed the results of a CPFR survey taken a couple of years ago, and shared the findings. He plans to send a new survey out in February to compare results.
3. Logistics – AC Stueve acknowledged the mechanics attending the recent mid-point and pre-construction inspections. They are a wealth of information and helped to identify issues during the inspections.
4. Human Resources – HRD Schwabe.
5. Community & Government Relations Officer - Capt. Shaw.
6. DC Operations – DC Stueve.
7. Fire Chief – Chief Olson expanded on each topic in his report.

**CORRESPONDENCE**

1. Code STEMI
2. Letter of Appreciation to Puyallup Nazarene Church

**COMMISSIONER COMMENTS**

Commissioner Stringfellow congratulated AC Jackson. Chief Packer was a good friend of his and it is incredible for one of our own to receive this honor.

Commissioner Coleman congratulated AC Jackson on his accomplishments.

Commissioner Eckroth also congratulated AC Jackson.

Commissioner Willis congratulated AC Jackson on his award. He is happy to see talks with Riverside Fire.

Commissioner Holm appreciates AC Jackson’s and everyone else’s hard work.

**ADJOURNMENT**

There being no further business, Commissioner Eckroth moved and Commissioner Stringfellow seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 7:13 p.m.

MATTHEW HOLM TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER