

**CENTRAL PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
February 10, 2020**

Vice Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 5:00 p.m. at District Headquarters – 17520–22<sup>nd</sup> Ave E, Tacoma, Washington. Present were Vice Chair Stringfellow, Commissioners Coleman, Willis, and Eckroth, Fire Chief Olson, Deputy Chief Karns, Assistant Chiefs Juarez, Beckman, Overby, Jackson, and Kent, FD Robacker, HRD Washo, CGRO Shaw, Local 726 President James and Secretary/Treasurer Cuthbert, and Executive Assistant Porter, recorder.

**PLEDGE OF ALLEGIANCE**

Vice Chair Stringfellow led the flag salute.

**APPROVAL OF AGENDA**

Commissioner Eckroth requested a modification to the agenda to include the excused absences of Commissioner Holm and Ex-Officio Door. Commissioner Eckroth moved and Commissioner Coleman seconded to approve the agenda as modified. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**CONSENT AGENDA (SINGLE MOTION)**

- A. Excused Absences: Commissioner Holm and Ex-Officio Door
- B. Minutes: Regular Board Meeting of January 24, 2020
- C. Approval of:

Accounts Payable Warrants Numbered 54122 to 54165 totaling	\$	758,352.14
Accounts Payable Warrants Numbered 54166 to 54177 totaling	\$	4,094,293.94
Accounts Payable Warrants Numbered 54178 to 54215 totaling	\$	1,881,159.09
Net Payroll Warrants Numbered 107343 to 107354 totaling	\$	32,687.75
<b>GRAND TOTAL</b>	<b>\$</b>	<b>6,766,492.92</b>

Commissioner Eckroth moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling \$6,766,492.92. **MOTION CARRIED.**

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

- A. Resolution No. 20-02 Surplus Items

Commissioner Eckroth moved and Commissioner Coleman seconded to approve Resolution No. 20-02. **MOTION CARRIED.**

- B. Resolution No. 20-03 Capital Facility Plan and Mitigation Fee Schedule

Chief Olson coordinated a call-in from Attorney Jon Sitkin. Chief Olson reiterated the process to get to this point. Attorney Sitkin reviewed a Memorandum that he provided to

the Board regarding capital definitions. Chief Olson addressed impact fees and the considerations that took place to determine the fee structure. The plan includes a recommendation to go to the voters with a bond in 2024. Each Board member spoke individually in favor of the plan including impact fees. Commissioner Willis moved and Commissioner Eckroth seconded to approve Resolution No. 20-03 and adopt the Capital Facility Plan and Mitigation Fee Schedule. **MOTION CARRIED.**

#### **NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

No new business.

#### **CONSIDERATIONS AND REQUESTS**

##### **A. Fire Planner Job Description and Salary Schedule**

It is a very technical job new to Central Pierce. The employee will be the subject matter expert and liaison between CPFR and other entities in regards to safeguarding life and property against fire. The 2020 budget included this position.

#### **STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

L726/P James updated the Board on union activities.

AC Jackson provided an update on the Strategic Plan. He confirmed that BCs and above are scheduled for leadership/culture training in April.

The following divisions provided a written report in the packet:

- A. Training - AC Juarez provided 2019 total training hours in his report.
- B. Health and Safety - AC Jackson attached January reportable injuries with his report. His summary incorrectly referred to Form 110 as 100. He provided written details on the cardio equipment scheduled in the ERF through 2023.
- C. Logistics – DC Karns reported for AC Stueve. The ballistic glass at 60 is in place.
- D. Human Resources – HRD Washo reported over 500 people are due to sit for the firefighter testing. It appears that the slots are full for the next academy.
- E. Community & Government Relations Officer - Capt. Shaw reiterated his appreciation of Hallie McCurdy, West Pierce Fire, for providing a PIO training class.
- F. DC Operations – DC Stueve.
- G. DC Administration – DC Karns provided a verbal update on Station 72 progress.
- H. Fire Chief – Chief Olson reviewed topics in his report. The District has purchased an extra cache of facemasks.

#### **CORRESPONDENCE**

- A. Notes of Appreciation
- B. Letter in Support of Capital Facility Plan. Vice Chair Stringfellow commented on the well-written letter in support of the District.



## COMMISSIONER COMMENTS

Commissioner Coleman had no comment.

Commissioner Eckroth publically thanked Eric Waters for taking time to respond with a letter supporting the Capital Facility Plan.

Commissioner Willis thanked everyone for their hard work on the Capital Facility Plan. He expressed his appreciation of DC Karns sticking with the Station 72 situation. Getting an attorney involved will help.

Commissioner Stringfellow attended the recruit graduation last week. It was well done and he appreciated the words of wisdom passed down to the new firefighters.

## ADJOURNMENT

There being no further business, Commissioner Willis moved and Commissioner Eckroth seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:22 p.m.



STEVE STRINGFELLOW  
VICE CHAIR OF THE BOARD



TANYA ROBACKER  
DISTRICT SECRETARY



DIANNE PORTER  
RECORDER