

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
February 24, 2020**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 5:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present were Chair Holm, Commissioners Stringfellow, Coleman, and Eckroth, Fire Chief Olson, Assistant Chiefs Beckman, Overby, and Jackson, FD Robacker, HRD Washo, ITD Kay, CGRO Shaw, Local 726 President James and Secretary/Treasurer Cuthbert, and Executive Assistant Porter, recorder. Ex-Officio Door arrived at 5:04 p.m.

PLEDGE OF ALLEGIANCE

Chair Holm led the flag salute.

APPROVAL OF AGENDA

Chair Holm announced the excused absence of Commissioner Willis. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the agenda as modified. **MOTION CARRIED.**

CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No citizen comments.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Commissioner Willis
- B. Minutes: Special Board Meeting of February 3, 2020
Regular Board Meeting of February 10, 2020
- C. Approval of:

Accounts Payable Warrants Numbered 54216 to 54256 totaling	\$	590,646.50
Accounts Payable Warrants Numbered 54257 to 54301 totaling	\$	46,537.86
Accounts Payable Warrants Numbered 54302 to 54303 totaling	\$	140,265.41
Net Payroll Warrants Numbered 107351 to 107351 totaling	\$	(30.63)
GRAND TOTAL	\$	777,419.14

Commissioner Eckroth moved and Commissioner Coleman seconded to approve the Consent Agenda as modified with warrants totaling \$777,419.14. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

- A. Systems Administrator

This new position was approved in the 2020 budget. Commissioner Eckroth moved and

Commissioner Stringfellow seconded to approve the Systems Administrator – Systems Application Contract effective February 27, 2020, to December 31, 2020. **MOTION CARRIED.**

B. District 14 (Riverside Fire) Aid Agreement

CPFR and Riverside agree that it would be in their best interests to have a response agreement in place. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve and sign the Mutual Aid Agreement with Pierce County Fire District No. 14. **MOTION CARRIED.**

C. Policy 303 Board of Commissioners – Meeting Policies and Procedures

CPFR was granted a position on the South Sound 911 Policy Board. The position requires more time than expected and the revised policy language addresses the important time spent participating on the Board. Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve the update to Board Policy 303 – Board of Commissioners Meeting Policy and Procedures, dated February 24, 2020. **MOTION CARRIED.**

D. JBLM Mutual Aid Agreement

The previous agreement has been in place since 2010. Commissioner Coleman moved and Commissioner Eckroth seconded to approve the Mutual Aid Agreement with Joint Base Lewis-McChord. **MOTION CARRIED.**

E. Regional Fire & Emergency Services Study

Orting Valley Fire & Rescue coordinated with ESCI to explore a feasibility study to include CPFR, Graham Fire and East Pierce Fire. The first step is this financial report. The Board gave direction to continue with other aspects of the study.

F. Fire Pump Simulator

One qualifying bid was received and came in higher than expected. Staff finds value in the bid received and looked to the Board for contingency funds. Commissioner Stringfellow moved and Commissioner Coleman seconded to accept the bid of \$63,656.00 from FD International, Inc. to purchase a trailer-mounted pump simulator, and approve commissioner contingency in the amount of \$26,169.00 be moved to Division 819 AFG Grant to cover additional cost, tax and license. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

L726/P James updated the Board on union activities.

The following divisions provided a written report in the packet:

A. Finance – FD Robacker included the December 2019 Investment Report with her

division update.

- B. Field Operations – AC Kent provided the January Operations/EMS Report in his written report.
- C. EMS – AC Beckman.
- D. Prevention & Education – AC Overby. Chair Holm commented that he is extremely grateful for Chief Overby's watchful eye on building plan reviews.
- E. Information Technology – ITD Kay thanked Ex-Officio Door for her assistance on a recent project.
- F. DC Administration - DC Karns. Chief Olson updated the Board on Station 72 progress.
- G. Fire Chief – Chief Olson noted the Pierce County Boundary Review Board meeting regarding the proposed Spanaway incorporation is at Sprinker Recreation Center on February 26th at 6:30pm. Chair Holm thanked Chief Olson for his ongoing videos such as the one today on Strategic Planning.

CORRESPONDENCE

- A. Donation Thank You
- B. Appreciation Letters

COMMISSIONER COMMENTS

Ex-Officio Door updated the Board on Puyallup City Council activities.

Commissioner Stringfellow requested an excused absence for the March 9th meeting. It was nice to see letter from Woodinville Fire appreciating one of our own.

Commissioner Coleman had no comment.

Commissioner Eckroth thanked AC Overby for staying on top of plan reviews.

Commissioner Holm provided a South Sound 911 update.


ADJOURNMENT

There being no further business, Commissioner Eckroth moved and Commissioner Stringfellow seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned 6:06 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER