

**CENTRAL PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
April 27, 2020**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 5:00 p.m. at District Headquarters – 17520–22<sup>nd</sup> Ave E, Tacoma, Washington. Present in person were Chair Holm, Chief Olson, FD Robacker, and Executive Assistant Porter, recorder. Attending by call-in were Commissioners Stringfellow, Coleman, Willis and Eckroth, and Ex-Officio/Mayor Door. Audio call-in was available to the public.

**APPROVAL OF AGENDA**

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the agenda. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments were received.

**CONSENT AGENDA (SINGLE MOTION)**

A. Excused Absences:

B. Minutes: Regular Board Meeting of April 13, 2020

C. Approval of:

Accounts Payable Warrants Numbered 54527 to 54570 totaling	\$	505,141.72
Accounts Payable Warrants Numbered 54571 to 54572 totaling	\$	498,018.46
Accounts Payable Warrants Numbered 54512 to 54512 totaling	\$	(455.96)
<b>GRAND TOTAL</b>	<b>\$</b>	<b>1,002,704.22</b>

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling \$1,002,704.22. **MOTION CARRIED.**

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

No unfinished business.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

No new business.

**CONSIDERATIONS AND REQUESTS**

A. Board Policy 353 Purchasing-Public Works Procurement

FD Robacker noted specific points in the new policy, such as state bid limits and emergency spending limits. Commissioner Eckroth moved and Commissioner Coleman seconded to approve Board Policy 353 Purchasing-Public Works Procurement.

**MOTION CARRIED.**

B. 2021 FBC Data Management Contract

The vendor has proposed the same contract as last year. Commissioner Eckroth moved and Commissioner Willis seconded to approve the contract with Interface Systems Management for \$16,500 for 2021 Fire Benefit Charge data management. **MOTION CARRIED.**

**STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

FD Robacker will provide the March financial reports at the next meeting.

The following divisions provided a written report in the packet:

- A. Field Operations – AC Kent
- B. EMS – AC Beckman
- C. Prevention and Education – AC Overby
- D. Information Technology – ITD Kay
- E. DC Administration DC Karns
- F. Fire Chief – Chief Olson reported CPFR is still operating under the emergency declaration. He provided the Board with status updates on COVID-19 operational processes and work with the Pierce County Planning Department. Due to the uncertainty of future tax revenue, Staff will be looking carefully at remaining 2020 budgeted items as well as planning for 2021.

**CORRESPONDENCE**

- TNT Article on K-9 Hansel
- Puyallup Police Department

**COMMISSIONER COMMENTS**

Ex-Officio/Mayor Door expressed her gratitude from the City of Puyallup for CPFR's partnership with Puyallup Police Department.

Commissioner Stringfellow is pleased that administration is taking a hard look at future spending in order to keep boots on the street.

Commissioner Eckroth commented, "Keep up the good work,"

Commissioner Coleman agreed with Commissioner Stringfellow's comments.

Commissioner Willis had no comment.

Chair Holm advised Board members of the June conference cancellation. It is unclear if the next meeting will be in person or virtual, but that information will be passed on as soon as available. He appreciates the note from Puyallup Police Department and the

incredible relationship that exists. He asked Ex-Officio/Mayor Door to pass on that CPFR also values the relationship.

**EXECUTIVE SESSION**

At 5:25 p.m., Commissioner Stringfellow moved and Commissioner Willis seconded to move into Executive Session for 20 minutes under RCW 42.30.110(1)(g) - review the performance of a public employee and RCW 42.30.140 – collective bargaining.

At 5:45 p.m., Chair Holm extended the session for 10 minutes.

At 5:55 p.m., Commissioner Eckroth moved and Commissioner Willis seconded to return to Regular Session. **MOTION CARRIED.** No Board action was taken during Executive Session.

**ADJOURNMENT**

There being no further business, Commissioner Willis moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned 5:55 p.m.

  
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MATTHEW HOLM  
CHAIR OF THE BOARD

  
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TANYA ROBACKER  
DISTRICT SECRETARY

  
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DIANNE PORTER  
RECORDER