

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
August 10, 2020**

Vice Chair Stringfellow called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 5:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present in person were Vice Chair Stringfellow, Chief Olson, Deputy Chief Karns, Finance Director Robacker, and Executive Assistant Porter, recorder. Attending by call-in were Commissioners Coleman and Willis, and Ex-Officio/Mayor Door. Commissioner Eckroth joined the meeting during Executive Session. Attorney Jon Sitkin attended Executive Session by call-in. AC Bouchard joined the regular meeting after Executive Session. Audio was available to the public online.

APPROVAL OF AGENDA

Vice Chair Stringfellow affirmed Commissioner Holm's excused absence. Chief Olson requested removal of Item 8.B., Stryker Lifepak Payoff, from the agenda due to unconfirmed payoff information. Commissioner Willis moved and Commissioner Coleman seconded to approve the revised agenda. **MOTION CARRIED.**

EXECUTIVE SESSION

At 5:06 p.m., Commissioner Willis moved and Commissioner Coleman seconded to move into Executive Session for 30 minutes under RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is likely to become a party. **MOTION CARRIED.** At 5:36 p.m., Vice Chair Stringfellow extended the meeting for 10 minutes. At 5:46 p.m., Commissioner Willis moved and Commissioner Coleman seconded to return to Regular Session. **MOTION CARRIED.** No action was taken during Executive Session.

CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No citizen comments were received.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Commissioner Holm
- B. Minutes: Regular Board Meeting of July 27, 2020
- C. Approval of:

Accounts Payable Warrants Numbered 54976 to 54976 totaling	\$	42,301.33
Accounts Payable Warrants Numbered 54977 to 54998 totaling	\$	107,230.34
Accounts Payable Warrants Numbered 54999 to 55010 totaling	\$	4,343,547.37
Accounts Payable Warrants Numbered 55011 to 55011 totaling	\$	22,332.00
Accounts Payable Warrants Numbered 55012 to 55030 totaling	\$	38,886.63
Net Payroll Warrants Numbered 107435 to 107442 totaling	\$	50,721.97
Accounts Payable Warrants Numbered 54598 to 54598 totaling	\$	(1,878.44)
Accounts Payable Warrants Numbered 54772 to 54772 totaling	\$	(160.16)
Accounts Payable Warrants Numbered 54806 to 54806 totaling	\$	(1,534.50)
GRAND TOTAL	\$	4,601,446.54

Commissioner Willis moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$4,601,446.54. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Resolution No. 20-07 Mid-Year Budget Amendment

Commissioner Willis moved and Commissioner Eckroth seconded to approve Resolution No. 20-07. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

- A. Records Management Software RFP

Chief Olson provided background information on the current provider and the need to find a new vendor. AC Bouchard explained the process leading up to the recommendation of ESO Solutions, Inc. as the new provider. Commissioner Willis moved and Commissioner Eckroth seconded to award the Records Management Software bid to ESO Solutions, Inc. for \$85,120.00. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

DC Karns shared that crews will begin running calls from the new Station 72 on August 18, 2020, at 7:00 a.m. He reported on other activities related to the station.

The following divisions provided a written report in the packet:

- A. Finance – FD Robacker included the June Covid financial statistics and noted that some expenses are reimbursable by the federal government.
- B. Training – AC Juarez
- C. Health & Safety – AC McKenzie
- D. Logistics – AC Stueve
- E. Human Resources – HRD Washo
- F. Community & Government Relations – Capt. Shaw
- G. Fire Chief – In addition to his report, Chief Olson provided information on a boundary line uncertainty.

CORRESPONDENCE

- Letters of Appreciation

COMMISSIONER COMMENTS

Commissioner Willis thanked Chief Karns for his perseverance with Station 72.

Commissioner Stringfellow recognized Captain Shaw for his PIO reporting. He has a professional demeanor and impressive way of presenting easy to understand information. It was a privilege to stand in for Chair Holm at the recent recruit graduation. They are a stellar group of individuals and he regrets that we could not do more to recognize them due to current circumstances.

ADJOURNMENT

There being no further business, Commissioner Willis moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:32 p.m.



STEVE STRINGFELLOW
VICE CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER