

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
September 28, 2020**

Chair Holm called the Regular meeting of the Board of Fire Commissioners for Central Pierce Fire & Rescue to order at 5:01 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present in person were Chair Holm, Chief Olson, Deputy Chiefs Karns and Stueve, Finance Director Robacker, and Executive Assistant Porter, recorder. Attending by call-in were Commissioners Stringfellow, Coleman, Willis and Eckroth, and Ex-Officio/Mayor Door. Attorney Jon Sitkin was present by phone for Executive Session. Audio call-in was available to the public

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the agenda. **MOTION CARRIED.**

EXECUTIVE SESSION

At 5:04 p.m., Commissioner Stringfellow moved and Commissioner Willis seconded to move into Executive Session for 20 minutes under RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. **MOTION CARRIED.** At 5:24 p.m., Chair Holm extended the meeting for 10 minutes. At 5:34 p.m., Chair Holm extended the meeting for five minutes. At 5:39 p.m., Commissioner Stringfellow moved and Commissioner Coleman seconded to return to Regular Session. **MOTION CARRIED.** No action was taken during Executive Session.

CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No citizen comments were received.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of September 14, 2020

C. Approval of:

Accounts Payable Warrants Numbered 55165 to 55190 totaling	\$	76,978.32
Accounts Payable Warrants Numbered 55191 to 55191 totaling	\$	75,456.80
Accounts Payable Warrants Numbered 55192 to 55229 totaling	\$	439,148.21
GRAND TOTAL		591,583.33

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Consent Agenda with warrants totaling \$591,583.33. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Resolution No. 20-08 Per Diem/Reimbursement

Adopting Internal Revenue standard rates will allow the District to change per diem and mileage rates immediately when the IRS issues changes.

CONSIDERATIONS AND REQUESTS

A. Fire Safety Regulations/Board discussion

Chief Olson referred to the previous meeting minutes, which reflected the desire for Staff to create a historical document detailing work done on fire safety regulations and the Capital Facility Plan. Commissioner Stringfellow reaffirmed that the intent is to show the public what has been and is being done to promote fire safety. Each member individually expressed support of the project. Chief Olson will bring back a document for Board review and approval to document for the public record.

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

- B. Finance – FD Robacker drew attention to portions of the August financials. She spoke on 2021 estimated assessed values and its budget impact.
- C. Field Operations – AC Kent
- D. EMS – AC Bouchard
- E. Prevention and Education – AC Overby
- F. Information Technology – ITD Kay
- G. DC Administration – DC Karns has not seen a group rise to an occasion as much as those that did the week of September 7th. He is extremely proud of all who participated on many levels. He provided a facilities update.
- H. DC Operations – DC Stueve presented the 2019 RCW 52.33 Service Level Objectives report. Chief Olson shared his concerns on responses times and unit/station reliability.
- I. Fire Chief – Chief Olson expressed his appreciation of EMS Caption Lookabaugh and congratulated him on his retirement. Under Deputy Chief Stueve's leadership, several programs are coming together such as dispatch backup and duty chiefs. DC Stueve will provide more detail at the next meeting. Chief Olson is very pleased with the actions of both Deputy Chiefs.

CORRESPONDENCE

- Thank you Olympic Eagle Distributing
- Letter of Appreciation

COMMISSIONER COMMENTS

Commissioner Stringfellow remarked that the District should be planning ahead. With the upcoming election, there may be potential for civil unrest and he hopes we will have essentials in place.

Commissioner Coleman hopes things will get better.

Commissioner Eckroth commented that it is better to be prepared than not.

Commissioner Willis agreed that it would be smart to start building up operational reserves. Response times for a first arriving engine to a fire and first arriving medical unit times are not acceptable and we need to see how we can reduce them. He mentioned an interesting article in the Pierce Prairie Post titled "A city bigger than Tacoma."

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Eckroth seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:24 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER