

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
October 26, 2020**

Chair Holm called the Regular meeting of the Board of Fire Commissioners for Central Pierce Fire & Rescue to order at 5:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present in person were Chair Holm, Deputy Chiefs Karns and Stueve, Finance Director Robacker, and Executive Assistant Porter, recorder. Attending by call-in were Commissioners Stringfellow, Coleman, Willis and Eckroth, Ex-Officio/ Mayor Door, and ACs Kent and Stueve. Audio call-in was available to the public.

A revised agenda was provided to the Board to include an Executive Session.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the revised agenda. **MOTION CARRIED.**

CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No citizen comments were received.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Special Board Meeting of October 5, 2020

Regular Board Meeting of October 12, 2020

C. Approval of:

Accounts Payable Warrants Numbered 55290 to 55321 totaling	\$	743,787.68
Accounts Payable Warrants Numbered 55322 to 55322 totaling	\$	71,539.55
Accounts Payable Warrants Numbered 55323 to 55338 totaling	\$	87,703.51

GRAND TOTAL		903,030.74
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Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Consent Agenda with warrants totaling \$903,030.74. **MOTION CARRIED.**

2021 PRELIMINARY BUDGET – SECTION III REVIEW (Training, Academy, Operations (Suppression, EMS, AFG Grant), and Specialty Teams)

DC Stueve reviewed the proposed budgets for Training, the Academy, EMS and Specialty Teams. AC Kent reviewed the proposed budgets for Suppression and the AFG Engine Driver Training Grant. Major changes from the previous budget cycle were discussed. FD Robacker referred to proposed changes in budgeted positions by division. She reviewed next steps in the budget process.

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

A. Interlocal Agreement City of Puyallup Unmanned Aerial System

DC Stueve reiterated the advantages of this partnership. Commissioner Stringfellow moved and Commissioner Willis seconded to authorize Chair Holm and Chief Olson to execute the Interlocal Agreement with City of Puyallup for Use of Puyallup Police Department's Unmanned Aerial System. **MOTION CARRIED.**

B. ERF Authority to Purchase Vehicles

AC Stueve explained the benefits of having reliable reserve vehicles, congruency of the fleet, and the cost savings by purchasing at this time. Commissioner Stringfellow moved and Commissioner Eckroth seconded to authorize purchase, contract signing, and appropriation for a total of \$2,315,002 from the 2020 ERF for:

- Prepayment of \$1,528,378 for Two (2) KME engines
- Prepayment of \$786,624 for Two (2) Braun medic units

MOTION CARRIED.

C. Reserve Recommendation and GEMT Spend Plan

FD Robacker referred to the proposal and how it relates to recommendations from the Financial Analyst the District hired in 2017. Commissioner Stringfellow moved and Commissioner Willis seconded to authorize and appropriate:

1. An increase in Reserve Fund 011 to \$8 million, funded by a General Fund transfer of \$4,737,447.
2. GEMT transfer of \$5,398,081:
 - a. \$3,250,560 to ERF 015
 - b. \$2,147,521 to Bond Fund 301
3. ERF Reimbursement of 2020 General Fund Contributions in the amount of \$3,219,837.

MOTION CARRIED.

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

- A. Finance – FD Robacker reviewed the September Investment Report included in her report.
- B. Field Operations – AC Kent.
- C. EMS – AC Bouchard.
- D. Prevention and Education – DC Overby.
- E. Information Technology – ITD Kay.
- F. DC of Administration – DC Karns thanked the Board for approving agenda items as it sets up the district well for moving forward. He provided updates on topics in his report.
- G. Fire Chief's Report –Chief Olson. DCs Karns and Stueve drew attention to items in Chief Olson's report.

CORRESPONDENCE

- Graham Fire & Rescue
- Employee Recognition

COMMISSIONER COMMENTS

Commissioner Stringfellow was glad the Board agreed with putting more money into the reserve fund for whatever is down the road. He recommended not planning on GEMT as a permanent funding source. We have an opportunity to recognize the National Guard at the Armory site similar to what was done at Station 63.

Commissioner Willis looks forward to seeing an updated site assessment at Station 61. The GEMT spending plan looks good and he agreed that GEMT should not be looked at as a permanent funding source.

Commissioner Coleman thanked everyone for their work on the budget and hopes for a good year ahead.

EXECUTIVE SESSION

At 6:10 p.m., Commissioner Stringfellow moved and Commissioner Eckroth seconded to move into Executive Session for 30 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee and RCW 42.30.140 – collective bargaining until 6:40 p.m. **MOTION CARRIED.**

At 6:40 p.m., Commissioner Stringfellow moved and Commissioner Eckroth seconded to return to Regular Session. **MOTION CARRIED.** No action was taken during Executive Session.

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Eckroth seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:45 p.m.


MATTHEW HOLM
CHAIR OF THE BOARD


TANYA ROBACKER
DISTRICT SECRETARY


DIANNE PORTER
RECORDER