

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
November 23, 2020**

Chair Holm called the Regular meeting of the Board of Fire Commissioners for Central Pierce Fire & Rescue to order at 5:00 p.m. at District Headquarters – 17520–22nd Ave E, Tacoma, Washington. Present in person were Chair Holm, Chief Olson, Deputy Chief Karns, Finance Director Robacker, HR Director Washo, and Executive Assistant Porter, recorder. Attending by call-in were Commissioners Stringfellow, Coleman, Willis and Eckroth, and AC Stueve. Ex-Officio/Mayor Door's absence was excused. Audio call-in was available to the public

APPROVAL OF AGENDA

Vice Chair Stringfellow shared that legal counsel recommended that, during COVID, for ease of business, the Vice Chair make all motions. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the agenda. Unanimously approved.

MOTION CARRIED.

CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No citizen comments were received.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Ex-Officio/Mayor Door
- B. Minutes: Regular Board Meeting of October 26, 2020
- C. Approval of:

Accounts Payable Warrants Numbered 55408 to 55438 totaling	\$	132,765.18
Accounts Payable Warrants Numbered 55439 to 55439 totaling	\$	3,248.68
Accounts Payable Warrants Numbered 55440 to 55457 totaling	\$	1,412,987.71
GRAND TOTAL	\$	1,549,001.57

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Consent Agenda. Unanimously approved. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

- A. Motion to Set the 2021 Benefit Charge

Commissioner Stringfellow moved and Commissioner Willis seconded to set the 2021 Benefit Charge at \$24,225,117.00. Unanimously approved. **MOTION CARRIED.**

- B. 2021 Budget (Motion to Waive Two-Meeting Rule)

Commissioner Stringfellow moved and Commissioner Coleman seconded to waive the two-meeting rule and vote on Budget and Property Tax Resolutions No. 20-09 through 20-13. Unanimously approved. **MOTION CARRIED.**

FD Robacker reviewed each of the resolutions prior to requesting a vote.

i. Resolution No. 20-09– Substantial Need Regular and EMS Levies

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve Resolution No. 20-09 establishing substantial need for Regular and EMS Levies. Unanimously approved. **MOTION CARRIED.**

ii. Resolution No. 20-10– Regular Levy

Commissioner Stringfellow moved and Commissioner Willis seconded to approve Resolution No. 20-10 establishing the Regular Levy at \$27,958,361.86. Unanimously approved. **MOTION CARRIED**

iii. Resolution No. 20-11 – EMS Levy

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve Resolution No. 20-11 establishing the EMS Levy at \$11,026,213.93. Unanimously approved. **MOTION CARRIED**

iv. Resolution No. 20-12 – Benefit Charge

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve Resolution No. 20-12 setting the Benefit Charge at \$24,225,117.00. Unanimously approved. **MOTION CARRIED**

v. Resolution No. 20-13 – Budget Adoption

Commissioner Stringfellow moved and Commissioner Willis seconded to approve Resolution No. 20-13 adopting the 2021 District Budget at \$89,706,586.00. Unanimously approved. **MOTION CARRIED**

CONSIDERATIONS AND REQUESTS

A. Quinn Legal Services 2021

There are no monetary changes from the 2020 contract. Commissioner Stringfellow moved and Commissioner Willis seconded to approve the 2021 Professional Services Contract for Legal Services with Joe Quinn. Unanimously approved. **MOTION CARRIED.**

B. Deputy Chiefs

i. MOU – IAFF 726 Health and Welfare Trust

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the MOU with Local 726 Health and Welfare Trust moving the Deputy Chiefs to health and welfare benefits through the Trust. Unanimously approved. **MOTION CARRIED.**

- ii. Revised Policy 345 – FLSA Exempt Non-Represented Uniformed Employees Common Benefits

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the revised Policy 345 – FLSA Exempt Non-Represented Uniformed Employees Common Benefits. Unanimously approved. **MOTION CARRIED.**

- iii. Personal Services Contracts (2)

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Deputy Chiefs' Personal Services Contracts for January 1, 2021, through December 31, 2023. Unanimously approved. **MOTION CARRIED.**

C. Fuel Control System Bid Award

AC Stueve described the process from Request for Proposals through the request for bid award for the Fuel Control System. Commissioner Stringfellow moved and Commissioner Willis seconded to award Mascott Equipment the Fuel Control Systems Public Works Project. Unanimously approved. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

- A. Finance – FD Robacker reviewed the October Investment Report and other topics in her report.
- B. Field Operations – AC Kent included the October Operations/EMS Report in his report.
- C. EMS – AC Bouchard.
- D. Prevention and Education – DC Overby.
- E. Information Technology – ITD Kay.
- F. DC of Administration – DC Karns. On behalf of himself, Chief Stueve and their families, he thanked the Board for contract approvals. He updated the Board on station activities.
- G. Fire Chief's Report – Chief Olson gave an update on COVID's effect on employees and the overtime budget. He highlighted additional topics in his report.

CORRESPONDENCE

Employee recognition.

COMMISSIONER COMMENTS

Commissioner Willis had questions on the new Station 72 budget. Chief Karns agreed to research and get back to the entire Board.

Commissioner Coleman commented that it has been a challenging year and he appreciates what everyone has done. He wished all a Happy Thanksgiving.

Commissioner Eckroth noted the end of the journey of another budget season and that this has been the easiest one yet. He wished everyone a Happy Thanksgiving and stay safe.

Commissioner Stringfellow applauded Chief Olson for the budget process. One goal was to bring transparency to the budget and we have met that referring to the quick budget approval. Chief and Staff did a good job on the budget process.

Commissioner Holm also thanked staff for their hard work. Current times are nothing like we have ever seen, including COVID, and he thanked each of the Commissioners for their patience. It is clearly better to hold these meetings in person.

EXECUTIVE SESSION

At 5:57 p.m., Commissioner Stringfellow moved and Commissioner Coleman seconded to move into Executive Session for 10 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee. Unanimously approved. **MOTION CARRIED.** At 6:07 p.m., Commissioner Stringfellow moved and Commissioner Eckroth seconded to return to Regular Session. Unanimously approved. **MOTION CARRIED.** No action was taken during Executive Session.

ADJOURNMENT

At 6:08 p.m., there being no further business, Commissioner Stringfellow moved and Commissioner Willis seconded to adjourn the meeting. Unanimously approved. **MOTION CARRIED.**



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER