

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
December 28, 2020**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order by Zoom webinar. Present were Chair Holm, Commissioners Stringfellow, Coleman, Willis and Eckroth, Chief Olson, Deputy Chief Stueve, FD Robacker, HRD Washo, Assistant Chiefs Overby, Kent and Bouchard, and Executive Assistant Porter, recorder. Ex-Officio/Mayor Door's absence was excused.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Ex-Officio/Mayor Door
- B. Minutes: Regular Board Meeting of December 14, 2020
- C. Approval of:

Accounts Payable Warrants Numbered 55527 to 55527 totaling	\$	1,375.50
Accounts Payable Warrants Numbered 55528 to 55565 totaling	\$	378,757.81
Accounts Payable Warrants Numbered 55566 to 55595 totaling	\$	186,402.26
Accounts Payable Warrants Numbered 55062 to 55062 totaling	\$	(1,002.72)
GRAND TOTAL	\$	565,532.85

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$565,532.85. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Resolution No. 20-14 - Electronic and Digital Signature Technology Use

Commissioner Stringfellow moved and Commissioner Willis seconded to approve Resolution No. 20-14. **MOTION CARRIED.**

- B. Resolution No. 20-15 - 2021 Fees, Charges, Fines

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve Resolution No. 20-15. **MOTION CARRIED.**

- C. Resolution No. 20-16 - 2020 Year End Budget Amendment

Commissioner Stringfellow moved and Commissioner Willis seconded to approve Resolution No. 20-16. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

A. Personal Services Contracts and Revised Board Policies 340 and 341

i. Personal Services Contracts

HRD Washo highlighted changes from previous contracts. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Personal Service Contracts for January 1, 2021, through December 31, 2023, for all Non-Uniformed, Non-Represented personnel. **MOTION CARRIED.**

ii. Revised Board Policies 340 and 341

HRD Washo highlighted changes from the previous policies. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the revised Policies 340 (FLSA Exempt, Non-Represented, Non-Uniformed Employees Common Benefits) and 341 (FLSA Non-Exempt, Non-Represented, Non-Uniformed Employees Common Benefits). **MOTION CARRIED.**

B. Salary Schedules for Chiefs, Firefighters, Non-Uniformed and Non-Represented Employee Groups (Except OPEIU)

HRD Washo clarified that salary sheets included all employee groups except for OPEIU, which is still in negotiations. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the 2021 Salary Schedules for the Chiefs, Firefighters, Non-Uniformed and Non-Represented groups. **MOTION CARRIED.**

C. Board Policy 320 Vehicle Use

The policy reflects the recent change in FLSA status of the Day Shift Battalion Chief. Commissioner Stringfellow moved and Commissioner Willis seconded to approve revised Policy 320 (Vehicle Use). **MOTION CARRIED.**

D. Local 726 – Non-Uniformed CBA Revisions to Include IT Personnel

The revisions are a result of negotiations held to bring the Information Technology Personnel into the bargaining unit. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the revised 2019 – 2021 Local 726 Non-Uniformed Collective Bargaining Agreement to include Information Technology Personnel. **MOTION CARRIED.**

E. Extension of Agreement for Information Technology Services

The agreement, once signed by all districts currently contracting with CPFR for IT services, would allow for a one-year extension of their agreement at the same terms and conditions currently in effect.

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Extension of Agreements for Information Technology Services. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance – FD Robacker reviewed items in her report.
- B. Field Operations – AC Kent included the November Operations/EMS Report in his report. He recognized Wes Courtney, Luke Courtney, and the Chiefs for participating in the highly successful Santa run. With all of the hardships with COVID, we have not had anyone contract COVID from work.
- C. EMS – AC Bouchard highlighted topics in his report.
- D. Prevention and Education – AC Overby reported that his division has really come together to fill the gap of being down one DFM. He recognized Captain Shaw for his work on the Santa run. He also recognized DFM Wohrle who has stepped up to work with local eateries to keep them in business.
- E. Information Technology – ITD Kay.
- F. DC of Administration – DC Karns.
- G. DC Operations – DC Stueve shared several cooperative initiatives he is working on. He included draft information on the Duty Chief program, which will help with notifications to the Fire Chief and Commissioners.
- H. Fire Chief's Report – Chief Olson thanked the Board for the work accomplished at this meeting. CPFR has been very fortunate that there have not been any on-the-job COVID cases. The men and women of this organization are doing a great job in this tough environment and he can't thank them enough for following guidelines. Chair Holm commented that the numbers clearly speak for themselves.

CORRESPONDENCE

Employee Recognition.

COMMISSIONER COMMENTS

Commissioner Coleman thanked everyone for their cooperation and hard work this year. He wished everyone a Happy New Year.

Commissioner Eckroth wished everyone a Happy New Year.

Commissioner Stringfellow received several calls from grateful citizens on the Santa run. He will share his idea for recognizing the historical significance of the future Station 73 site at a future meeting.

EXECUTIVE SESSION

At 6:00 p.m., Commissioner Stringfellow moved and Commissioner Coleman seconded to move into Executive Session for 15 minutes under RCW 42.30.140 – collective bargaining until 6:15 p.m.

At 6:15 p.m., Chair Holm extended the meeting for five minutes.

At 6:20 p.m., Commissioner Stringfellow moved and Commissioner Willis seconded to return to Regular Session. **MOTION CARRIED.** No action was taken during Executive Session.

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Eckroth seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:22 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER