

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
February 22, 2021**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order by Zoom webinar at 5:04 p.m. Present were Chair Holm, Commissioners Stringfellow, Coleman, Willis and Eckroth, Deputy Chiefs Karns and Stueve, FD Robacker, HRD Washo, Assistant Chiefs Kent, Bouchard, and McKenzie, and Executive Assistant Porter, recorder. Ex-Officio/Mayor Door's absence was excused.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Ex-Officio/Mayor Door
- B. Minutes: Regular Board Meeting of February 8, 2021
- C. Approval of:

Accounts Payable Warrants Numbered 55759 to 55792 totaling	\$	665,880.52
Accounts Payable Warrants Numbered 55793 to 55820 totaling	\$	540,378.78
GRAND TOTAL	\$	1,206,259.30

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Consent Agenda including warrants totaling \$1,206,259.30. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Resolution No. 21-01 Region 5 Hazard Mitigation Plan

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve Resolution No. 21-01 adopting the Pierce County Region 5 All Hazard Mitigation Plan 2020-2025 Update and Central Pierce Fire & Rescue's addendum to this plan. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

- A. Fire Chief Selection

Chair Holm, Vice Chair Stringfellow and Chief Olson narrowed the consultant search down to three. Interviews are set for March 19th. Ex-Officio/Mayor Door will also participate in the process.

B. Board Policy 353 Update – Purchasing-Public Works Procurement

The Board Policy has been updated to direct documentation to the Executive Assistant for retention according to Washington State Archives retention schedules.

Commissioner Stringfellow moved and Commissioner Willis seconded to approve revisions to Board Policy 353-Purchasing-Public Works Procurement effective February 22, 2021. **MOTION CARRIED.**

C. 726 Non-Uniformed Employees Revised Appendix A Salary Schedule

On December 28, 2020, the 2021 Salary Schedule was presented and approved. It was discovered that one cell of the document did not properly calculate. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the corrected 2021 Salary Schedule for the 726 Non-uniformed group. **MOTION CARRIED.**

D. Request from Commissioner Contingency Fund to Replace Damaged SCBAs

Three MSA Self Contained Breathing Apparatus (SCBA) were recently contaminated and could not be decontaminated. This request is to transfer money from the General Fund Commissioner Contingency into the Equipment Replacement Fund to replace the three SCBAs. Commissioner Stringfellow moved and Commissioner Eckroth seconded to transfer \$23,000 from the General Fund Commissioner Contingency to the Equipment Replacement Fund and to appropriate \$23,000 from the Equipment Replacement Fund to purchase three MSA SCBAs. **MOTION CARRIED.**

E. RFQ Architectural Services

Central Pierce put forth a request for qualifications (RFQ) for architectural services for future projects. After reviewing submittals, the recommendation was to approve Rice Fergus Miller for architectural services. Commissioner Stringfellow moved and Commissioner Willis seconded to approve Rice Fergus Miller as vendor for future services. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance – FD Robacker.
- B. Field Operations – AC Kent.
- C. EMS – AC Bouchard.
- D. Prevention and Education – AC Overby.
- E. Information Technology – ITD Kay.
- F. DC Administration – DC Karns praised AC Kent and BC Cable for their recent Officer Development classes. He and AC McKenzie are starting a cancer reduction group utilizing current and past members.
- G. Fire Chief – Chief Olson.

CORRESPONDENCE

- Employee Recognition

COMMISSIONER COMMENTS

Commissioner Stringfellow is happy to see the district make use of retired members' knowledge and experience.

Commissioner Willis noted the district's good relationship with Rice Fergus Miller and was glad to see them as the new vendor.

EXECUTIVE SESSION

At 5:48 p.m., Commissioner Stringfellow moved and Commissioner Eckroth seconded to move into Executive Session for 10 minutes under RCW 42.30.110(1)(g) to review the performance of a public employee and RCW 42.30.140 – collective bargaining.

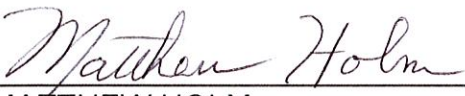
At 5:58 p.m., Chair Holm extended the meeting for five minutes.

At 6:03 p.m., Commissioner Stringfellow moved and Commissioner Willis seconded to return to Regular Session. **MOTION CARRIED.** No action was taken during Executive Session.

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:04 p.m.


MATTHEW HOLM
CHAIR OF THE BOARD


TANYA ROBACKER
DISTRICT SECRETARY


DIANNE PORTER
RECORDER