

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
April 26, 2021**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order by Zoom meeting at 5:00 p.m. Present were Chair Holm, Commissioners Stringfellow, Coleman, Willis and Eckroth, Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chiefs Kent, Bouchard and Overby, HRD Washo, ITD Kay, and Executive Assistant Porter, recorder. Ex-Officio/Mayor Door joined the meeting at 5:20 p.m.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the agenda. **MOTION CARRIED.**

EXECUTIVE SESSION

At 5:02 p.m., Commissioner Stringfellow moved and Commissioner Willis seconded to move into Executive Session for 30 minutes until 5:32 p.m. under RCW 42.30.110(1)(i) - To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Attorneys Paul Cressman and Todd Hayes joined the Board in Executive Session.

At 5:32 p.m., Chair Holm extended the meeting for five minutes until 5:37 p.m.

At 5:37 p.m., Commissioner Stringfellow moved and Commissioner Eckroth seconded to return to Regular Session. **MOTION CARRIED.** No action was taken during Executive Session.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of April 12, 2021

C. Approval of:

Accounts Payable Warrants Numbered 56009 to 56027 totaling	\$	422,121.55
Accounts Payable Warrants Numbered 56028 to 56049 totaling	\$	281,374.33
GRAND TOTAL	\$	703,495.88

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Consent Agenda including warrants totaling \$703,495.88. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

A. Fire Chief Selection

The business agreement has been finalized with The Novak Consulting Group and a meeting is scheduled on Friday to begin the process.

B. Commissioner Contingency-Website Upgrades

Staff is looking to improve the current website to bring it up-to-date with our branding and make it easier for citizens to locate valuable information. Funding for this update has been delayed multiple times. Commissioner Stringfellow moved and Commissioner Willis seconded to approve appropriation of \$30,000 from the Commissioner Contingency fund to 400 Prevention and Education for website upgrades. **MOTION CARRIED.**

C. Deputy Fire Marshal Eligibility List

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Deputy Fire Marshal Eligibility List effective July 1, 2021, through June 30, 2023. **MOTION CARRIED.**

D. 2022 FBC Data Management Contract

The District has contracted with Neil Blindheim of Interface Systems for many years to manage the benefit charge database. The fee for 2022 data management is \$16,500, the same rate as last year. The new contract format was provided by the Quinns as part of the benefit charge reestablishment process. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Agreement for Consulting Services with Interface Systems LLC for \$16,500 to provide 2022 benefit charge data management. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance – FD Robacker.
- B. Field Operations – AC Kent was excited to share collaborative efforts and resource sharing with Graham Fire.
- C. EMS – AC Bouchard said that the District contracted with Elevate Health to provide health aftercare data that will net \$40,000.

- D. Prevention and Education – AC Overby thanked the Board for approving the DFM eligibility list and funds for the website update. His division is welcoming back DFM Levings on a limited basis.
- E. Information Technology – ITD Kay noted that his division is seeing an increase in overtime due to staffing matters.
- F. DC Administration – DC Karns has been busy conducting entry-level firefighter interviews and working on Station 72 issues.
- G. DC Operations – DC Stueve is working with Nash Consulting to further leadership training. He commented on the positive working relationship with DC Espinosa and Graham Fire.
- H. Fire Chief – Chief Olson highlighted topics in his report.

CORRESPONDENCE

- Employee Recognition

COMMISSIONER COMMENTS

Ex-Officio Door shared items on the agenda for the next Puyallup City Council meeting.

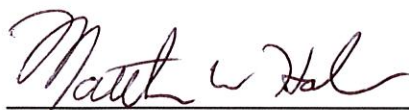
Commissioner Willis is glad to see the collaboration with District 21. It has been a long time coming.

Commissioner Holm said he will not be available in person for the next meeting so Vice Chair Stringfellow will run the meeting.

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

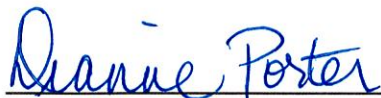
The meeting adjourned at 6:07 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER