



CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

Date: July 12, 2021
Place: Zoom Webinar
Time: 5:00 p.m.

1. Call to Order

A. Roll call

2. Approval of Agenda

A. **Pg 1** /Agenda

3. Executive Session under RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

4. Public Comment (for items not specifically listed on the Agenda)

Individuals wishing to comment that are calling in by phone, please press *9 to raise your hand. If connecting by computer, please click the "raise hand" feature. You will be notified when it is your turn to speak. Before commenting, please identify yourself for the record. You will have three minutes to address the Board.

5. Consent Agenda (Single Motion)

A. Excused Absences:

B. **Pg 3** /Minutes: Regular Board Meeting of June 28, 2021

C. **Pg 7** /Approval of:

Accounts Payable Warrants Numbered 56281 to 56311 totaling	\$	173,795.80
GRAND TOTAL	\$	173,795.80

Pg 15 / *For Informational Purposed Only – The following electronic payments totaling \$91,364.85 are included in Warrants noted above:*

- Accounts Payable EFT numbered 11323 to 11354 - \$91,364.85 (Included in A/P Warrant 56286)

6. Unfinished Business (Second Reading and Final Action)

7. New Business (First Reading)

8. Considerations and Requests

A. **Pg 23** /Fire Chief Selection – Chair Holm/Suzi Washo



CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

- B. **Pg 24** /Consultant for Strategic Messaging – Chief Olson
- C. **Pg 29** /Board of Commissioner Meetings Transition – Chief Olson
- 9. **Staff, Local, Firefighter's Association and Fire Chief Reports**
 - A. **Pg 33** /Human Resources – HRD Washo
 - B. **Pg 34** /Training – AC Juarez
 - C. **Pg 35** /Field Operations – AC Kent
 - i. June Operations/EMS Report
 - D. **Pg 38** /EMS – AC Bouchard
 - E. **Pg 39** /DC Operations – DC Stueve
 - F. **Pg 40** /Fire Chief – Chief Olson
- 10. **Correspondence**
- 11. **Commissioner Comments**
- 12. **Executive Session** under RCW 42.30.110(1)(g) to review the performance of a public employee.
- 13. **Adjournment**

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
June 28, 2021**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order by Zoom meeting at 5:00 p.m. Present were Commissioners Coleman, Eckroth, Holm, Stringfellow and Willis, Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chief McKenzie, ITM Kay, CFO Robacker, HRD Washo, and EMS Administrative Support Menge, recorder. Ex-Officio Door joined the meeting at 5:25 p.m.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the agenda as presented. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences:
- B. Minutes: Regular Board Meeting of June 14, 2021
- C. Approval of:

Accounts Payable Warrants Numbered 56230 to 56250 totaling	\$	350,343.60
Accounts Payable Warrants Numbered 56251 to 56280 totaling	\$	126,965.29
GRAND TOTAL	\$	477,308.89

For Informational Purposes Only – The following electronic payments totaling \$390,943.35 are included in Warrants noted above:

- Accounts Payable EFT numbered 112620 to 11297 - \$295,352.43 (Included in A/P Warrant 56232)
- Accounts Payable EFT numbered 11298 to 11322 - \$95,590.93 (Included in A/P Warrant 56254)

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Consent Agenda including warrants totaling \$477,308.89. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. **Resolution No. 21-02 Commissioner Remote Board Meeting Participation**
FC Olson reported the Draft Resolution that addresses electronic attendance of Board meetings was adjusted on Page 36 under Section 4, added very last sentence. Commissioner Stringfellow moved to approve Resolution No. 21-02 and Commissioner Willis seconded the motion. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

Nothing at this time.

CONSIDERATIONS AND REQUESTS

- A. **Fire Chief Selection**

Chair Holm reported the Recruitment Brochure was included in the Board Packets.

There were some verbiage changes from Commissioner Eckroth. HRD Washo will go over the suggested changes with Heather. There are 9 locations where the job announcement will be posted. Commissioner Stringfellow moved to approve the Fire Chief Selection brochure. Commissioner Eckroth seconded the motion.

MOTION CARRIED.

B. Lieutenant Eligibility List 7.1.2021 – 6.30.23

HRD Washo reported the list was included in the Board packet. Looks a little different than seen in the past for more clarity. Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Lieutenant Eligibility List 7.1.2021 – 6.30.23. **MOTION CARRIED.**

C. Academy 21-1 Hiring Notifications

HRD Washo reported these are the people we are hiring and are ranked for seniority purposes.

D. St. 61 – Evaluation Agreement

DC Karns reported on architecture service for St. 61 evaluation. Met with Rice Fergus Miller at both sites. Requested a comprehensive evaluation of each site for building a fire station to meet the needs of the District. Similar in size as Station 72. Master Service Agreements covers whatever we engage in with Rice Fergus Miller, etc. As individual projects come up, there will be individual contracts serviced under the Master Service Agreement. Commissioner Stringfellow moved to approve architectural services for the St. 61 Evaluation Agreement. Commissioner Eckroth seconded the motion. **MOTION CARRIED.**

E. St. 73 – Initial Architectural Agreement

DC Karns referred to a Master Service Agreement for architectural services for St. 73. Commissioner Stringfellow moved to approve the architectural services for St. 73. Commissioner Willis seconded the motion. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following Divisions provided a written report in the packet:

A. Finance – FD Robacker

Reported everything looks good, 1.7 million on property taxes, where we should be for this time of year. Overtime is still overspent. Won't have that on the mid-year adjustment, will wait for year end.

B. Information Technology – ITD Kay

Highlighted a few things – consistently averaging 350-380 resolved tickets on a monthly basis and 400-500 calls received. 19 onsite support visits able to resolve most things remotely. 4th straight month able to have 100% network connectivity. Extremely stable and usable for all users group. Internet bandwidth consistently used at 50% and is working as designed. Currently have 885 user accounts. When he began we had 600, increase is from new users and new systems supporting over all 4 agencies.

C. Logistics – AC Stueve

DC Karns reported AC Stueve is in Pennsylvania doing the final inspection on Ladder Trucks. Engines are in Yakima being finished up. Will be coming to the Board in the future as we have run into a situation due to current condition and manufacturing of vehicles in need of replacement. DC Karns reported on the scope of 61, per Commissioner Eckroth's request.

D. Prevention & Education – AC Overby

DC Karns stated that Chief Overby is off this week. Video surveillance footage and Puyallup PD able to make an arrest of an arsonist. 2 and 4 are similar as COVID restrictions being lifted, public events are opening up, increasing work for booth inspections, open flame permits, etc. Next meeting Shaw will be presenting new District website. Props to DFM Worley on IFSAC practical earlier this month.

E. Health & Safety – AC McKenzie

FEMA/PC Health Department for mass Vax reimbursement. Hearing exams have begun for employees enrolled in hearing conservation program, about 290 employees.

F. DC Administration – DC Karns

Sta. 72 mediation scheduled for August 31st, if not successful will be moving to trial May 2, 2022. Labor negotiations with 726 had their first meeting which went well. House fire today, crews are working hard, DOC has been opened. Props to the Ops Division.

Chair Holm asked if DC Stueve had anything to report. DC Stueve thanked ACs that stepped outside of normal roles to make sure the team succeeds today. They are doing a fantastic job.

G. Fire Chief – Chief Olson

FC Olson reported working with Attorney Quinn on ballot language with regards to renewal. Apprentice program – JATC, letter being sent and looking at 2022 implementation time. Attended the PC Fire Commissioners Association meeting and received their endorsement of the E911 office being moved to SS911. Now has support endorsement from PC Fire Chiefs, Commissioners and Police Chiefs. PC Fire Marshal wanted to know if pursue a PSAPCA claim with vehicle fire in wooded area. Concentration of homeless in that area. Had meeting with consultant on EMS study – more of GIS context looking at station locations, coverage, etc. Analysis of what system should be able to produce and what we are actually able to produce. Fitch will be on location the week of July 13th for 2 ½ days to get a feel for who and what CP is. Station 72 is probably the best placed station we have.

CORRESPONDENCE

A. Employee Recognition

Chair Holm stated June 10-19 2021 Police Fire Championships games took place. FF Boyd was a first place winner.

COMMISSIONER COMMENTS

Ex-Officio Door stated tomorrow the City Council will have a homeless study session. E911 committee will be chairing the sub-committee, doesn't look like meeting will occur before July 6th. Great job to everyone. City going to ballot on public safety building in November.

Commissioner Stringfellow stated approached by a citizen of Riverside FD regarding concerns of service levels, funding, etc. Individual is intent on making some noise about the service levels as far as seeing if they can rally some citizens to annex into the City of Puyallup. Just wanted to make aware of this. Also, conditions for a perfect storm for the 4th of July. Fireworks stand having brisk sales, long holiday weekend, makings of going ballistic. Look out for safety of our personnel. Hope we get through this weekend the best we can. It was a pleasure working with DC Karns on a challenge coin. Really impressed with how it turned out. Only suggestion on the mock up would be to reverse the head/tails side. Hopefully the state will be opening up.

Chair Holm stated still no word or update on-in person meetings being allowed. FC Olson stated he has not heard more. Mayor Door stated Puyallup City Council is going back to open meetings July 7th. July doing hybrid and then full meetings in August. Chair Holm stated in contact with Attorney Quinn and sure he will give us an update.

Chair Holm stated wished Governor would have looked at the weather and not allowed firework stands to open. Like Commissioner Stringfellow, he is very concerned and worried for our citizens and our personnel with the current conditions.

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:55 p.m.

MATT HOLM
CHAIR OF THE BOARD

TANYA ROBACKER
DISTRICT SECRETARY

DENISE MENGE
RECORDER

Central Pierce Fire & Rescue

Fund 686 Dept 006
Key Bank
Account No. XXXXXXXX0522

Warrant Approval

In accordance with RCW 42.24 the following warrants have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue and are being presented to the Board of Fire Commissioners for Board approval.

<u>Issue Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
06/25/2021	AP00056281 -AP00056311	\$173,795.80
Total		\$173,795.80
<hr/>		
Dan Olson Fire Chief	<hr/>	
Matt Holm Chair	<hr/>	
Steve Stringfellow Commissioner	<hr/>	
Rich Coleman Commissioner	<hr/>	
Bob Willis Commissioner	<hr/>	
Bill Eckroth Commissioner	<hr/>	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00056281	INTETELE	ALLSTREAM BUSINESS US INC	06/25/21	1,152.59	MW	IS	
AP CHK 00056282	BIGJOHNS	Big John's Trophies Inc	06/25/21	11.02	MW	IS	
AP CHK 00056283	BUDSBLOO	BUDS & BLOOMS	06/25/21	120.00	MW	IS	
AP CHK 00056284	BUNCRENT	Bunce Rental Inc	06/25/21	667.17	MW	IS	
AP CHK 00056285	CENEHARV	Cenex Harvest States Inc	06/25/21	928.45	MW	IS	
AP CHK 00056286	CPFR	Central Pierce Fire & Rescu	06/25/21	91,364.85	MW	IS	
AP CHK 00056287	QWESINTE	CenturyLink	06/25/21	8,963.08	MW	IS	
AP CHK 00056288	CHUCKALS	Chuckals Inc	06/25/21	26.05	MW	IS	
AP CHK 00056289	COMCAST	COMCAST	06/25/21	399.81	MW	IS	
AP CHK 00056290	DEPTLABO	Department of Labor & Indus	06/25/21	80.70	MW	IS	
AP CHK 00056291	ELMHMUTU	Elmhurst Mutual Power & Lig	06/25/21	573.00	MW	IS	
AP CHK 00056292	GALLS	Galls Incorporated	06/25/21	421.98	MW	IS	
AP CHK 00056293	FARI10080	JUSTEN FARIAS	06/25/21	135.00	MW	IS	
AP CHK 00056294	KELLCONN	KELLEY IMAGING SYSTEMS INC	06/25/21	697.33	MW	IS	
AP CHK 00056295	LIFEASSI	Life-Assist Inc	06/25/21	19,601.58	MW	IS	
AP CHK 00056296	MITECLOU	MITEL CLOUD SERVICES INC	06/25/21	17,366.36	MW	IS	
AP CHK 00056297	NEWCTRAI	NEWCASTLE TRAINING CENTERS	06/25/21	2,231.90	MW	IS	
AP CHK 00056298	NORTHAND	NORTHWEST HANDLING SYSTEMS	06/25/21	558.42	MW	IS	
AP CHK 00056299	OREIAUTO	O'REILLY AUTO PARTS	06/25/21	24.26	MW	IS	
AP CHK 00056300	PCBUDGET	PC Budget and Finance	06/25/21	165.00	MW	IS	
AP CHK 00056301	PRINSOLU	PRINT SOLUTIONS INC	06/25/21	31.87	MW	IS	
AP CHK 00056302	PSENERGY	Puget Sound Energy	06/25/21	4,948.26	MW	IS	
AP CHK 00056303	RAFTELIS	RAFTELIS FINANCIAL CONSULTA	06/25/21	11,367.00	MW	IS	
AP CHK 00056304	SEALASPH	SEALTECH ASPHALT INC	06/25/21	7,940.28	MW	IS	
AP CHK 00056305	SPANWATE	Spanaway Water Co	06/25/21	239.83	MW	IS	
AP CHK 00056306	HOMEPRO	THE HOME DEPOT PRO	06/25/21	22.77	MW	IS	
AP CHK 00056307	TRICWEST	TRICARE WEST REGION REFUNDS	06/25/21	505.63	MW	IS	
AP CHK 00056308	UNITHEAL2	UNITED HEALTHCARE	06/25/21	450.26	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00056309	UNITPARC	United Parcel Service	06/25/21	39.16	MW	IS	
AP CHK 00056310	VERIWIRE	Verizon Wireless	06/25/21	1,327.63	MW	IS	
AP CHK 00056311	WATECOMP	Waterous Company	06/25/21	1,434.56	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	173,795.80	Number of Checks Processed:	31
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 173,795.80

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021
End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
BIG JOHN'S TROPHIES INC (BIGJOHNS)					
	146877	05/26/2021	11.02	NAME PLATE ROSENLUND	0013002220 53101
TOTAL FOR CHECK AP 00056282:			11.02		
BUDS & BLOOMS (BUDSBLOO)					
	008534	05/30/2021	120.00	Memorial Day wreath for Chiefs	0014002230 53136
TOTAL FOR CHECK AP 00056283:			120.00		
BUNCE RENTAL INC (BUNCRENT)					
	3130591	06/10/2021	667.17	SPEC OPS TRENCH DRILL RENTAL	0013302685 54502
TOTAL FOR CHECK AP 00056284:			667.17		
CENEX HARVEST STATES INC (CENEHARV)					
	YM7ID2726	05/12/2021	928.45	#124242 STN68 PROPANE	0016082250 54705
TOTAL FOR CHECK AP 00056285:			928.45		
CHUCKALS INC (CHUCKALS)					
	10532612	06/10/2021	26.05	AEROSOL AIR FRESHENER (EACH)	0012052218 53198
TOTAL FOR CHECK AP 00056288:			26.05		
COMCAST (COMCAST)					
	061421	06/14/2021	399.81	#8498350176294891 JUN GRAHAM	0012152215 54202
TOTAL FOR CHECK AP 00056289:			399.81		
DEPARTMENT OF LABOR & INDUSTRI (DEPTLABO)					
	339340	06/18/2021	80.70	STN61 BOILER PRESSURE INSPECTI	0016012250 54191
TOTAL FOR CHECK AP 00056290:			80.70		
ELMHURST MUTUAL POWER & LIGHT (ELMHMUTU)					
	62-210616	06/16/2021	175.50	#5147 STN62 ELECTRICITY	0016022250 54731
	68-210609	06/09/2021	397.50	#63497 stn68 ELECTRICITY	0016082250 54731
TOTAL FOR CHECK AP 00056291:			573.00		
GALLS INCORPORATED (GALLS)					
	018595731	06/15/2021	140.66	UNIFORM PANTS	0012042254 52011
	018607013	06/16/2021	140.66	NOMEX PANTS	0012042254 52011
	018617334	06/17/2021	140.66	PANTS, WORKRITE NOMEX	0012042254 52011
TOTAL FOR CHECK AP 00056292:			421.98		
INTEGRA TELECOM (INTETELE)					
	17555399	06/08/2021	538.27	#637153 JUN DISTRICT PHONES	0012102215 54202
	17557778	06/11/2021	614.32	#727925 MAY DIST PHONES	0012102215 54202
TOTAL FOR CHECK AP 00056281:			1,152.59		
JUSTEN FARIAS (FARI10080)					
	293117	06/17/2021	135.00	06/15/21 PM EXAM LODGING	0012302240 54311
TOTAL FOR CHECK AP 00056293:			135.00		
KELLEY IMAGING SYSTEMS INC (KELLCONN)					
	IN855641	06/16/2021	697.33	Q3-21 60 COPIER & OVERAGES	0012002210 54813
TOTAL FOR CHECK AP 00056294:			697.33		
LIFE-ASSIST INC (LIFEASSI)					
	1107621	06/11/2021	1,499.26	ELECTRODE, PHYSIO QUICK-COMBO,	0012052218 53198
	1107621	06/11/2021	493.17	ELECTRODE, PHYSIO QUICK-COMBO,	0012052218 53198
	1107791	06/11/2021	132.98	ET TUBE HOLDER, ADULT (EACH)	0012052218 53198

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021

End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	1107791	06/11/2021	42.86	DRESSING, MULTI-TRAUMA 12"x30"	0012052218 53198
	1107791	06/11/2021	67.26	ADHESIVE BANDAGES, 1"x3", CLOT	0012052218 53198
	1107791	06/11/2021	17.58	PADS, ABDOMINAL 8"x10" (EACH)	0012052218 53198
	1107791	06/11/2021	152.72	BANDAGE, COBAN WRAP 2" (EACH)	0012052218 53198
	1107791	06/11/2021	15.39	LUBRICATING JELLY, 3GM (EACH)	0012052218 53198
	1107791	06/11/2021	207.71	COLLAR, EXTRICATION, ADJUSTABL	0012052218 53198
	1107791	06/11/2021	28.49	COLD PACK (EACH)	0012052218 53198
	1107791	06/11/2021	32.44	HOT PACK (EACH)	0012052218 53198
	1107791	06/11/2021	8.57	MAGIL FORCEP, ADULT (EACH)	0012052218 53198
	1107791	06/11/2021	90.99	RAZOR, GALLANT PREPARATION (EA	0012052218 53198
	1107791	06/11/2021	807.77	PRESSURE INFUSER BAG (EACH)	0012052218 53198
	1107791	06/11/2021	483.56	IV DRESSING, VENI-GARD, ADULT	0012052218 53198
	1107791	06/11/2021	15.56	HYDROGEN PEROXIDE 3%, 16OZ BOT	0012052218 53198
	1107791	06/11/2021	242.66	GLUCOSE 15GM, TUBE (PASTE)	0012052218 53198
	1107791	06/11/2021	212.11	BVM FILTER	0012052218 53198
	1107791	06/11/2021	408.83	EMESIS BAG, W/HOOK BIOHOOP (12	0012052218 53198
	1107791	06/11/2021	44.84	PENLIGHT, DISPOSABLE WITH PUPI	0012052218 53198
	1107791	06/11/2021	227.38	TOURNIQUET, COMBAT APPLICATION	0012052218 53198
	1107792	06/11/2021	44.80	NASOPHARYNGEAL AIRWAY, 30FR (E	0012052218 53198
	1107792	06/11/2021	44.80	NASOPHARYNGEAL AIRWAY, 32FR (E	0012052218 53198
	1107792	06/11/2021	160.50	STYLETTE, SLICK, 10FR (ADULT L	0012052218 53198
	1107792	06/11/2021	1,152.00	I-GEL/KING AIRWAY, 4 ADULT (EA	0012052218 53198
	1107792	06/11/2021	288.00	I-GEL/KING AIRWAY, 5 ADULT (EA	0012052218 53198
	1107792	06/11/2021	7.50	ENDO TUBE, UNCUFFED, 2.0MM (EA	0012052218 53198
	1107792	06/11/2021	16.05	ENDO TUBE, UNCUFFED, 3.0MM (EA	0012052218 53198
	1107792	06/11/2021	38.40	ENDO TUBE, CUFFED, 7.0MM (EACH	0012052218 53198
	1107792	06/11/2021	38.40	ENDO TUBE, CUFFED, 7.5MM (EACH	0012052218 53198
	1107792	06/11/2021	229.60	KING VISION CHanneled LARYNGOS	0012052218 53198
	1107792	06/11/2021	197.00	EMERGENCY CRICOTHYROTOMY KIT (0012052218 53198
	1107792	06/11/2021	897.00	EPI/ADREN 1:1000 1MG/1ML VIAL	0012052218 53198
	1107792	06/11/2021	1,160.40	GLUCAGEN 1MG VIAL WITH DILUTEN	0012052218 53198
	1107792	06/11/2021	58.44	OXYMETAZOLINE .05% 15ML SPRAY	0012052218 53198
	1107792	06/11/2021	842.00	EPINEPHRINE 1:10,000 1MG 10ML	0012052218 53198
	1107792	06/11/2021	131.10	SODIUM BICARBONATE 8.4% 50ML	0012052218 53198
	1107792	06/11/2021	1,379.60	NALOXONE 2MG 2ML LUER JET	0012052218 53198
	1107792	06/11/2021	131.10	DOPAMINE 400MG/D5W 250ML	0012052218 53198
	1107792	06/11/2021	24.28	ALBUTEROL,0.083% 2.5MG/3ML - S	0012052218 53198
	1107792	06/11/2021	25.20	AMIDATE/ETOMIDATE 40MG 20ML PR	0012052218 53198
	1107792	06/11/2021	920.00	ELECTRODES, BLUE SENSOR, ADULT	0012052218 53198
	1107792	06/11/2021	32.00	NEEDLE, HYPODERMIC 18Gax1-1/2"	0012052218 53198
	1107792	06/11/2021	32.00	NEEDLE, HYPODERMIC 21Gax1-1/2"	0012052218 53198
	1107792	06/11/2021	4.30	SYRINGE, 60CC, LUER LOCK (EACH	0012052218 53198
	1107792	06/11/2021	440.00	IV ADMIN SET, 10 DROP (EACH)	0012052218 53198
	1107792	06/11/2021	92.00	LARYNGO BLADE, MAC #4 GREENLIN	0012052218 53198
	1107792	06/11/2021	93.00	SUCTION HANDLE, YANKAUER WO TU	0012052218 53198
	1107792	06/11/2021	38.50	SUCTION TUBING, 3/16" (EACH)	0012052218 53198
	1107792	06/11/2021	142.56	SUCTION CANISTER, 1200CC (EACH	0012052218 53198

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021

End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
	1107792	06/11/2021	3.48	SUCTION CATHETER, 12FR (EACH)	0012052218	53198
	1107792	06/11/2021	2.90	SUCTION CATHETER, 18FR (EACH)	0012052218	53198
	1107792	06/11/2021	162.00	MASK, NRB (NON-REBREATHER), A	0012052218	53198
	1107792	06/11/2021	39.00	NASAL CANNULA,NON-FLARED, ADUL	0012052218	53198
	1107792	06/11/2021	1,200.00	SPO2 ADHESIVE SENSOR, NEO/ADLT	0012052218	53198
	1107792	06/11/2021	1,954.00	SMART CAPNOLINE, ADULT/INTERME	0012052218	53198
	1107792	06/11/2021	901.00	FILTERLINE SET, ADULT/PEDI (EA	0012052218	53198
	1107792	06/11/2021	11.00	SYRINGE, 10CC, LUER LOCK (EACH	0012052218	53198
	1107930	06/14/2021	98.91	TOURNIQUET, LATEX FREE (ROLL/1	0012052218	53198
	1108222	06/14/2021	227.50	EMS LIFEPAK CUFF, ADULT	1013402680	53501
	1108222	06/14/2021	189.60	EMS LIFEPAK CUFF, LG ADULT	1013402680	53501
	1108222	06/14/2021	181.99	EMS LIFEPAK CUFF, PEDI	1013402680	53501
	1108222	06/14/2021	70.49	EMS/71 Caddy	1013402680	53501
	1108246	06/15/2021	94.80	EMS LIFEPAK 12/15 Reusable NIB	1013402680	53501
	1108953	06/16/2021	281.82	CALCIUM CHLORIDE 1GM, 10ML SYR	0012052218	53198
	1109092	06/17/2021	38.43	CALCIUM CHLORIDE 1GM, 10ML SYR	0012052218	53198
	1109348	06/17/2021	252.00	AMIDATE/ETOMIDATE 40MG 20ML PR	0012052218	53198
TOTAL FOR CHECK AP 00056295:			19,601.58			
MITEL CLOUD SERVICES INC (MITECLOU)						
	36522100	05/01/2021	3,421.00	CPFR COMM CONNECT MAY	0012102215	54202
	36522100	05/01/2021	3,105.58	GIG HARB COMM CONNECT MAY	0012152215	54202
	36522100	05/01/2021	682.95	KEY PEN COMM CONNECT MAY	0012152215	54202
	36522100	05/01/2021	1,473.65	GRAHAM COMM CONNECT MAY	0012152215	54202
	36731252	06/01/2021	3,421.00	CPFR COMM CONNECT JUN	0012102215	54202
	36731252	06/01/2021	3,105.58	GIG HARB COMM CONNECT JUN	0012152215	54202
	36731252	06/01/2021	682.95	KEY PEN COMM CONNECT JUN	0012152215	54202
	36731252	06/01/2021	1,473.65	GRAHAM COMM CONNECT JUN	0012152215	54202
TOTAL FOR CHECK AP 00056296:			17,366.36			
NEWCASTLE TRAINING (NEWCTRAI)						
	5282	01/13/2021	988.07	ACLS DVD PROVIDER AND INSTRUCT	1013402680	53102
	5402	01/21/2021	1,243.83	ACLS CARDS AND 2020 EDD HANDBO	1013402680	53102
TOTAL FOR CHECK AP 00056297:			2,231.90			
NORTHWEST HANDLING SYSTEMS (NORTHAND)						
	01S9144310	06/17/2021	558.42	C/S REPAIR/SERVICE FORKLIFT	0016502265	54811
TOTAL FOR CHECK AP 00056298:			558.42			
O'REILLY AUTO PARTS (OREIAUTO)						
	3702473666	06/18/2021	12.13	ADAPTER, STOCK	0016502265	53143
	3702474213	06/21/2021	12.13	RV17-1, TRAILER WIRE ADAPTER	0016502265	53143
TOTAL FOR CHECK AP 00056299:			24.26			
PC BUDGET AND FINANCE (PCBUDGET)						
	CI303122	06/03/2021	165.00	EMT RECERTS (3)	1013402680	54922
TOTAL FOR CHECK AP 00056300:			165.00			
PIERCE COUNTY FIRE PROT DIST # (CPFR)						
	062521	06/25/2021	73,127.39	06/25/2021 AP EFTS	001	21110
	062521	06/25/2021	561.69	06/25/2021 AP EFTS	015	21110

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021

End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
	062521	06/25/2021	17,675.77	06/25/2021 AP EFTS	101	21110
TOTAL FOR CHECK AP 00056286:			91,364.85			
PRINT SOLUTIONS, INC (PRINSOLU)						
	99467	06/12/2021	31.87	BIZ CARDS ROSEN LUND	0013002220	54941
TOTAL FOR CHECK AP 00056301:			31.87			
PUGET SOUND ENERGY (PSENERGY)						
	60-210609	06/09/2021	107.75	#220013518166 STN60 NAT GAS	0016002250	54701
	64-210610	06/10/2021	89.67	#200022454991 STN64 NAT GAS	0016042250	54701
	65-210608	06/08/2021	254.74	#200012556508 STN65 NAT GAS	0016052250	54701
	69-210615	06/15/2021	1,286.71	#200012220444 STN69 ELECTR	0016092250	54731
	72-210615	06/15/2021	2,018.33	#220019632912 72 ELECTRIC	0017022250	54731
	N72-210615	06/15/2021	165.72	#220024114682 N72 NAT GAS	0017022250	54701
	N72-210615	06/15/2021	286.89	#220024114682 N72 ELECTRIC	0017022250	54731
	N72-210616	06/16/2021	41.89	#200004724288 N72 NAT GAS	0017022250	54701
	N72-210616	06/16/2021	293.70	#200004724288 N72 ELECTRIC	0017022250	54731
	SP-210615	06/15/2021	402.86	#200017634847 SHOP ELECTRIC	0016502265	54731
TOTAL FOR CHECK AP 00056302:			4,948.26			
QWEST (QWESINTE)						
	230571714	06/08/2021	3,347.27	CPFR COMM CONNECT JUN	0012102215	54202
	230571714	06/08/2021	3,304.03	KEY PEN COMM CONNECT JUN	0012152215	54202
	230571714	06/08/2021	2,311.78	GIG HARB COMM CONNECT JUN	0012152215	54202
TOTAL FOR CHECK AP 00056287:			8,963.08			
RAFTELIS FINANCIAL CONSULTANTS (RAFTELIS)						
	19353	06/01/2021	11,367.00	Fire Chief Recruitment - 1st	0012032213	54191
TOTAL FOR CHECK AP 00056303:			11,367.00			
SEALTECH ASPHALT INC (SEALASPH)						
	592	06/20/2021	7,940.28	SEAL AP SHALT PARKING/DRILLING	0506072250	54801
TOTAL FOR CHECK AP 00056304:			7,940.28			
SPANAWAY WATER CO (SPANWATE)						
	60-210615	06/15/2021	237.83	#37540 STN60 WATER CHGS	0016002250	54711
	60T-210615	06/15/2021	2.00	#82930 60TWR WATER CHG	0016472250	54711
TOTAL FOR CHECK AP 00056305:			239.83			
THE HOME DEPOT PRO (HOMEPRO)						
	623738580	06/17/2021	22.77	TISSUE, WHITE FACIAL (BOX)	0012052218	53198
TOTAL FOR CHECK AP 00056306:			22.77			
TRICARE WEST REGION REFUNDS (TRICWEST)						
	100219-060521	06/05/2021	505.63	INSURANCE OVERPAID	101340	34260
TOTAL FOR CHECK AP 00056307:			505.63			
UNITED HEALTHCARE (UNITHEAL2)						
	021720-060521	06/05/2021	450.26	INSURANCE OVERPAID	101340	34260
TOTAL FOR CHECK AP 00056308:			450.26			
UNITED PARCEL SERVICE (UNITPARC)						
	5Y5731221	05/29/2021	15.19	LOG FREIGHT TO SHIP FITTINGS T	0012042254	54221
	5Y5731221	05/29/2021	13.17	freight to ship q-master for	0012042254	54221

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021

End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	5Y5731221	05/29/2021	10.80	freight to ship q-zip sample	0012042254 54221
TOTAL FOR CHECK AP 00056309:			39.16		
VERIZON WIRELESS (VERIWIRE)					
	9880300304	05/21/2021	769.28	CELL PHONE EQUIPMENT FOR CELL	0012102215 53501
	9880300304	05/21/2021	558.35	#74200269700001 MAY SVC CHG	0012102215 54202
TOTAL FOR CHECK AP 00056310:			1,327.63		
WATEROUS COMPANY (WATECOMP)					
	P2Q7094001	06/14/2021	1,434.56	E03-1 VALVE BODY/REPAIR KIT	0016502265 53143
TOTAL FOR CHECK AP 00056311:			1,434.56		
REPORT TOTAL:			173,795.80		

Central Pierce Fire & Rescue

Fund 686 Dept 006
Key Bank
Account No. XXXXXXXX0522

Electronic Payment Details

In accordance with RCW 42.24 the electronic payments detailed in the attachments have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue. This is presented to the Board of Fire Commissioners for Board informational purposes only. Board authorization occurred with the approval of warrants noted below. Warrants issued transfer funds to the bank account in which the electronic payments are drawn.

<u>Issue Date</u>	<u>EFT Numbers</u>	<u>EFT Transfer Warrant</u>	<u>Amount</u>
06/25/2021	EP00011323 -EP00011354	AP00056286	\$91,364.85
Total			\$91,364.85
<hr/>			
Dan Olson Fire Chief	<hr/>		
Matt Holm Chair	<hr/>		
Steve Stringfellow Commissioner	<hr/>		
Rich Coleman Commissioner	<hr/>		
Bob Willis Commissioner	<hr/>		
Bill Eckroth Commissioner	<hr/>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00011323	AMAZON	AMAZON CAPITAL SERVICES	06/25/21	3,156.43	MW	CX	
AP EFT 00011324	AMERHOSE	AMERICAN HOSE & FITTINGS	06/25/21	171.87	MW	CX	
AP EFT 00011325	BOUNTREE	Bound Tree Medical LLC	06/25/21	8,004.00	MW	CX	
AP EFT 00011326	CASCAFIRE	CASCADE FIRE & SAFETY	06/25/21	2,387.50	MW	CX	
AP EFT 00011327	CPFREFT	Central Pierce Fire & Rescu	06/25/21	111.23	MW	CX	
AP EFT 00011328	CHRIINC	CHRISTENSEN INC	06/25/21	12,088.07	MW	CX	
AP EFT 00011329	CITYTREA	CITY OF TACOMA	06/25/21	727.64	MW	CX	
AP EFT 00011330	COMMBRAK	Commercial Brake	06/25/21	35.66	MW	CX	
AP EFT 00011331	EFRECOVE	EF RECOVERY	06/25/21	15,306.85	MW	CX	
AP EFT 00011332	VALLFREI	FREIGHTLINER NORTHWEST	06/25/21	2,276.77	MW	CX	
AP EFT 00011333	HUGHFIRE	HUGHES FIRE EQUIPMENT INC	06/25/21	324.25	MW	CX	
AP EFT 00011334	NEXTGEN	JARED BUCKLEY	06/25/21	4,500.00	MW	CX	
AP EFT 00011335	IMSALLI	JUSTICE FAMILY ENTERPRISES	06/25/21	69.13	MW	CX	
AP EFT 00011336	LNCURTIS	L.N. Curtis and Sons	06/25/21	2,010.61	MW	CX	
AP EFT 00011337	LOWECOMP	Lowe's Companies	06/25/21	186.83	MW	CX	
AP EFT 00011338	MALLCOMP	Mallory Safety and Supply L	06/25/21	959.10	MW	CX	
AP EFT 00011339	MULTWORK	MULTICARE CENTERS OF	06/25/21	19,813.15	MW	CX	
AP EFT 00011340	NBFSPQ	NBFSPQ INC	06/25/21	49.50	MW	CX	
AP EFT 00011341	NWCASCAD	NW Cascade Inc	06/25/21	232.00	MW	CX	
AP EFT 00011342	NWSAFECL	NW SAFETY CLEAN	06/25/21	10,901.10	MW	CX	
AP EFT 00011343	SEAWESTE	Sea-Western Inc	06/25/21	520.05	MW	CX	
AP EFT 00011344	STAPINC	STAPLES INC.	06/25/21	1,478.86	MW	CX	
AP EFT 00011345	SUMNLAWN	SUMNER LAWN 'N SAW	06/25/21	18.67	MW	CX	
AP EFT 00011346	TAHPIINC	TAHPI INC	06/25/21	2,176.76	MW	CX	
AP EFT 00011347	TRUCALIG	TRUCK ALIGN	06/25/21	225.30	MW	CX	
AP EFT 00011348	UNIFIRST	UNIFIRST CORPORATION	06/25/21	115.60	MW	CX	
AP EFT 00011349	UNIQEXPE	Unique Experience	06/25/21	446.11	MW	CX	
AP EFT 00011350	USBANKBU	US Bank Business Card	06/25/21	2,382.38	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00011351	BENN09190	DALE BENNING	06/25/21	125.00	MW	CX	
AP EFT 00011352	MENG01150	Denise Menge	06/25/21	407.69	MW	CX	CC
AP EFT 00011353	CLAI03210	JUSTIN CLAIBOURN	06/25/21	123.63	MW	CX	
AP EFT 00011354	MCKI09240	Roger McKinnon	06/25/21	33.11	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	91,364.85	Number of EFTs Processed:	32
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 91,364.85

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021
End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
AMAZON CAPITAL SERVICES (AMAZON)					
	1743MXFQH9V	06/15/2021	175.89	EMS PARA BOOKS AMLS: Advanced	1013402680 53102
	1743MXFQH9V	06/15/2021	206.56	EMS PARA BOOKS PHTLS: Prehospi	1013402680 53102
	1743MXFQH9V	06/15/2021	413.28	EMS PARA BOOKS 12-Lead ECG: Th	1013402680 53102
	1743MXFQH9V	06/15/2021	227.82	ECGs Made Easy	1013402680 53102
	1743MXFQH9V	06/15/2021	114.67	Understanding Anatomy &	1013402680 53102
	1743MXFQH9V	06/15/2021	269.60	Pharmacology for the Prehospit	1013402680 53102
	1743MXFQH9V	06/15/2021	807.77	Nancy Caroline's Emergency C	1013402680 53102
	174X9GHPPY6	06/15/2021	27.26	FIN/TANYA Logitech MK270 Wirel	0012012211 53501
	174X9GHPPY6	06/15/2021	233.20	NUUN ACTIVE MIX (BOX/10)	0012052218 53198
	1DTDWF7D7GG	06/15/2021	10.98	IT/M72 Car Charger, 24W/4.8A	0012102215 53501
	1GT7K7RPWQJ1	06/08/2021	37.24	CORRECTED INVOICE# P005316	0017022250 53141
	1GT7K7RPWQJ1	06/08/2021	(37.24)	INCORRECT INV#/SEE CORRECT INV	0017022250 53141
	1GXY4XPMJY9J	06/11/2021	96.68	LOG/73 Garden Clogs Crock	0012042254 52014
	1KWTG4CQK	06/12/2021	37.75	DFM SD Card Case,	0014002230 53501
	1KWTG4CQK	06/12/2021	35.16	DFM USB Flash DRIVE	0014002230 53501
	1KWTG4CQK	06/12/2021	85.43	DFM MEMORY CARD	0014002230 53501
	1Q1R4VPW91T	06/17/2021	19.77	72 32oz Tumblers/L	0017022250 53501
	1Q1R4VPW91T	06/17/2021	38.87	72 Cuisinart grill mat	0017022250 53501
	1Q1R4VPW91T	06/17/2021	22.49	72 8 Quart, Set of 2, Mixing	0017022250 53501
	1Q1R4VPW91T	06/17/2021	15.33	72 [1 PACK] 16 Quart Large	0017022250 53501
	1Q1R4VPW91T	06/17/2021	27.34	72 Silicone Spatulas for Nonst	0017022250 53501
	1Q1R4VPW91T	06/17/2021	10.44	72 Red Devil 4718 3-Piece Plas	0017022250 53501
	1Q1R4VPW91T	06/17/2021	7.64	72 Original Pan Scrapers Set,	0017022250 53501
	1Q1R4VPW91T	06/17/2021	14.28	72 LAMIKO 2 Packs Wall Clocks	0017022250 53501
	1TY79MXNNXP	06/22/2021	29.08	LOG Johnson's Baby Shampoo, Tr	0012042254 53141
	1TY79MXNNXP	06/22/2021	23.08	TRI-FLOW LUBE SPRAY (EACH)	0012052218 53198
	1VFDWYYKQF	06/21/2021	52.73	71 FERRIER 45-Can Insulated	0017012250 53501
	1VFDWYYKQF	06/21/2021	55.39	EMS FOX-3M 1528-3 Microfoam Ta	1013402680 53501
	1VFDWYYKQF	06/21/2021	29.89	EMS FOX-Moleskin for Feet &	1013402680 53501
	1VFDWYYKQF	06/21/2021	10.95	EMS FOX- Wapodeai 3PCS White	1013402680 53501
	1VFDWYYKQF	06/21/2021	24.16	EMS FOX- 100 Pack Cushioning F	1013402680 53501
	1VFDWYYKQF	06/21/2021	32.94	EMS FOX- Juvale Wood Cutout fo	1013402680 53501
	TOTAL FOR CHECK AP 00011323:		3,156.43		
AMERICAN HOSE & FITTINGS (AMERHOSE)					
	7965491	06/16/2021	86.37	HOSE, 90 DEG STOCK	0016502265 53143
	7968345	06/18/2021	85.50	HOSE, ELBOW 2.5" STOCK	0016502265 53143
	TOTAL FOR CHECK AP 00011324:		171.87		
BOUND TREE PARR LLC (BOUNTREE)					
	84093980	06/14/2021	525.48	EXTENSION SET REMOVE CLAVE 7"	0012052218 53198
	84095765	06/15/2021	7,478.52	EXTENSION SET REMOVE CLAVE 7"	0012052218 53198
	TOTAL FOR CHECK AP 00011325:		8,004.00		
CASCADE FIRE & SAFETY (CASCAFIRE)					
	11234572	06/14/2021	1,269.03	E18-3 KONI SHOCKS	0016502265 53143
	1380022	06/16/2021	1,118.47	E18-3 PIN LOWER FRNT SHOCK	0016502265 53143
	TOTAL FOR CHECK AP 00011326:		2,387.50		

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021
End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
CHRISTENSEN INC (CHRIINC)					
	0193676IN	06/03/2021	1,085.44	#0193676 JUN3 STN61 FUEL	0012042254 53201
	0193677IN	06/03/2021	1,176.06	#0193677 JUN3 STN64 FUEL	0012042254 53201
	0193678IN	06/03/2021	2,509.90	#0193678 JUN3 STN72 FUEL	0012042254 53201
	0194479IN	06/07/2021	1,647.55	#0194479 JUN7 STN69 FUEL	0012042254 53201
	0194884IN	06/08/2021	2,060.74	#0194884 JUN8 STN60 FUEL	0012042254 53201
	0195309IN	06/09/2021	686.14	#0195309 JUN9 STN71 FUEL	0012042254 53201
	0195798IN	06/10/2021	1,364.31	#0195798 JUN10 STN61 FUEL	0012042254 53201
	0195840IN	06/10/2021	795.90	#0195840 JUN10 STN66 FUEL	0012042254 53201
	0196049IN	06/10/2021	109.90	#0196049 JUN10 STN71 FUEL	0012042254 53201
	062221	06/22/2021	652.13	CR024323 186875 REFUND PMT	0012042254 53201
	TOTAL FOR CHECK AP 00011328:		12,088.07		
CITY TREASURER (CITYTREA)					
	67-210610	06/10/2021	727.64	#100808872 STN67 ELECTRIC	0016072250 54731
	TOTAL FOR CHECK AP 00011329:		727.64		
COMMERCIAL BRAKE (COMMBRAK)					
	112875	04/08/2021	(131.88)	E06-1 CORE CREDIT	0016502265 53143
	116805	06/16/2021	167.54	BRAKE PADS STOCK	0016502265 53143
	TOTAL FOR CHECK AP 00011330:		35.66		
DALE BENNING (BENN09190)					
	18170	06/02/2021	125.00	2021 ISFSI MEMBERSHIP/BENNING	0012302240 54901
	TOTAL FOR CHECK AP 00011351:		125.00		
DENISE MENGE (MENG01150)					
	061721	06/17/2021	407.69	Q2-21 UNIFORM TAILORING	0012042254 54191
	TOTAL FOR CHECK AP 00011352:		407.69		
EF RECOVERY (EFRECOVE)					
	0059700	06/11/2021	15,306.85	MAY TRANSPORT BILLING	1013402680 54913
	TOTAL FOR CHECK AP 00011331:		15,306.85		
HUGHES FIRE EQUIPMENT INC (HUGHFIRE)					
	564673	06/15/2021	132.21	E02-1 LOUVER-VENT (4)	0016502265 53143
	564792	06/17/2021	192.04	HANDLE PADDLE (1) STOCK	0016502265 53143
	TOTAL FOR CHECK AP 00011333:		324.25		
IMS ALLIANCE (IMSALLI)					
	211667	06/18/2021	69.13	TAGS HOGE TAGS IMS-600-00	0012502210 52010
	TOTAL FOR CHECK AP 00011335:		69.13		
JUSTIN CLAIBOURN (CLAI03210)					
	061421A	06/14/2021	123.63	CLAIBOURN SAFETY BOOTS 2021	0016502265 52011
	TOTAL FOR CHECK AP 00011353:		123.63		
L.N. CURTIS AND SONS (LNCURTIS)					
	INV496923	06/08/2021	464.06	CLASS 1 GAUGES (6) PN91523932	0016502265 53143
	INV497583	06/10/2021	280.84	• MX-MOD FIRE HOOKS, 30"	0153409426 56401
	INV497583	06/10/2021	280.85	• MX-MOD FIRE HOOKS, 30"	0153409426 56401
	INV497602	06/10/2021	98.56	SP03-1 GUAGE 0-150 PSI PUMP	0016502265 53143
	INV498496	06/14/2021	114.12	DFM UNIFORM PANTS	0012042254 52011

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021

End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	INV498496	06/14/2021	197.60	DFM UNIFORM 8472-04-L-R SHIRT	0012042254 52011
	INV498496	06/14/2021	11.52	SHIPPING/SHIRTS & PANTS	0012042254 52011
	INV498812	06/15/2021	125.64	DFM UNIFORM PANTS	0012042254 52011
	INV499945	06/17/2021	425.91	DFM/PPE CARTRIDGE ADAPTER	0012502210 52010
	INV499945	06/17/2021	11.51	TRANSPORTATION/CARTRIDGES	0012502210 52010
TOTAL FOR CHECK AP 00011336:			2,010.61		
LOWE'S COMPANIES (LOWECOMP)					
	75046	06/22/2021	186.83	WATER, FLAT CAPS (CASE/24)	0012052218 53198
TOTAL FOR CHECK AP 00011337:			186.83		
MALLORY COMPANY (MALLCOMP)					
	5085677	05/13/2021	186.28	H&S FIREPRO GOGGLES	0012502210 53501
	5111900	06/18/2021	772.82	DUST COVERS	0012502210 53147
TOTAL FOR CHECK AP 00011338:			959.10		
MULTICARE HEALTH WORKS (MULTWORK)					
	146689	06/01/2021	19,813.15	Entry Level FF Physicals (13)	0012352240 54171
TOTAL FOR CHECK AP 00011339:			19,813.15		
NBFSPQ INC (NBFSPQ)					
	5112	06/08/2021	49.50	Certs for Fire Instructor 1	0012302240 54922
TOTAL FOR CHECK AP 00011340:			49.50		
NEXTGEN SKILLS (NEXTGEN)					
	INV1526	06/21/2021	4,000.00	Executive Coaching	0012032213 54191
	INV1526	06/21/2021	500.00	Retainer Fee	0012032213 54191
TOTAL FOR CHECK AP 00011334:			4,500.00		
NW CASCADE INC (NWCASCAD)					
	0552155011	06/14/2021	116.00	JUL STN60 SANICAN RENTAL	0012302240 54502
	0552156010	06/14/2021	116.00	JUL TC SANICAN RENTAL	0012302240 54502
TOTAL FOR CHECK AP 00011341:			232.00		
NW SAFETY CLEAN (NWSAFECL)					
	2130168	06/22/2021	1,167.91	67 PPE C&R	0012502210 54814
	2130168	06/22/2021	1,453.81	63 PPE C&R	0012502210 54814
	2130169	06/22/2021	1,448.37	68 PPE C&R	0012502210 54814
	2130169	06/22/2021	668.91	68 PPE C&R	0012502210 54814
	2130170	06/22/2021	1,363.09	71 PPE C&R	0012502210 54814
	2130170	06/22/2021	1,131.48	71 PPE C&R	0012502210 54814
	2130171	06/22/2021	62.59	CS PPE C&R	0012502210 54814
	2130171	06/22/2021	486.47	CS PPE C&R	0012502210 54814
	2130171	06/22/2021	68.14	CS PPE C&R	0012502210 54814
	2130172	06/22/2021	329.37	CS PPE C&R	0012502210 54814
	2130172	06/22/2021	985.69	CS PPE C&R	0012502210 54814
	2130172	06/22/2021	130.56	CS PE C&R	0012502210 54814
	2130173	06/22/2021	123.31	CS PPE C&R	0012502210 54814
	2130173	06/22/2021	62.59	CS PPE C&R	0012502210 54814
	2130174	06/22/2021	1,134.17	73 PPE C&R	0012502210 54814
	2130175	06/22/2021	284.64	hose straps	0012042254 53501
TOTAL FOR CHECK AP 00011342:			10,901.10		

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021

End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	062421	06/25/2021	74.96	MAY 2021 DEPT OF REV/EXCISE	0012002210 54961
	062421	06/25/2021	26.51	MAY 2021 DEPT OF REV/EXCISE	0016502265 54961
	PC.400.210528.4	06/22/2021	0.99	monthly apple	0014002230 54902
	PC.400.210628.2	06/22/2021	0.99	monthly apple	0014002230 54902
	PC.650.210628.2	06/22/2021	7.78	LIGHTS, LED ACCESS	0016502265 53143
TOTAL FOR CHECK AP 00011327:			111.23		
ROGER MCKINNON (MCKI09240)					
	06/18/2021	06/18/2021	33.11	HYDROTESTING SCBA BOTTLES 6/10	0012502210 54331
TOTAL FOR CHECK AP 00011354:			33.11		
SEA-WESTERN INC (SEAWESTE)					
	INV11225	06/07/2021	178.70	academy boots	0012352240 52010
	INV11302	06/14/2021	314.32	academy boots	0012352240 52010
	INV11302	06/14/2021	27.03	FREIGHT/BOOTS	0012352240 52010
TOTAL FOR CHECK AP 00011343:			520.05		
STAPLES, INC. (STAPINC)					
	3479370346	06/11/2021	389.49	HAIR & BODY SHAMPOO, 1000ML (E	0012052218 53198
	3479370346	06/11/2021	597.02	SOAP, ANTISEPTIC LOTION, 800ML	0012052218 53198
	3479370346	06/11/2021	182.19	HAND SANITIZER/STATION DISPENS	0012052218 53198
	3479370346	06/11/2021	4.31	TAPE, INVISIBLE 3/4" REFILL (R	0012052218 53198
	3479370346	06/11/2021	33.10	NOTE PAD, LETTER SIZE (EACH)	0012052218 53198
	3479370346	06/11/2021	94.38	LABEL MAKER TAPE, BRT TZ231, B	0012052218 53198
	3479714207	06/16/2021	41.36	admin FOLDERS	0012002210 53101
	3480160873	06/23/2021	8.79	SPRAY BOTTLE ONLY, 32OZ (EACH)	0012052218 53198
	3480228661	06/24/2021	107.92	PAPER TOWELS, KITCHEN WHITE, P	0012052218 53198
	3480228661	06/24/2021	20.30	61 MOP HANDLE	0016012250 53501
TOTAL FOR CHECK AP 00011344:			1,478.86		
SUMNER LAWN 'N SAW (SUMNLAWN)					
	77117	06/21/2021	18.67	HYD CREW STRAP FOR WEEDEATER	0013002220 53141
TOTAL FOR CHECK AP 00011345:			18.67		
TAHPI INC (TAHPIINC)					
	1902	07/01/2021	2,176.76	REBOUND JUL CONTRACT	0012502210 54911
TOTAL FOR CHECK AP 00011346:			2,176.76		
TRUCK ALIGN (TRUCALIG)					
	13390	06/18/2021	225.30	M15-1. STEER & DRIVE AXLE ALIG	0016502265 54820
TOTAL FOR CHECK AP 00011347:			225.30		
UNIFIRST CORPORATION (UNIFIRST)					
	3301754606	06/16/2021	115.60	JUNE16 SHOP UNIFORMS/RUGS	0016502265 54931
TOTAL FOR CHECK AP 00011348:			115.60		
UNIQUE EXPERIENCE (UNIQEXPE)					
	21036	06/11/2021	77.24	ROSEN LUND UNIFORMS	0012042254 52011
	21089	06/22/2021	368.87	chief name tags Gold Velcro Na	0012042254 52011
TOTAL FOR CHECK AP 00011349:			446.11		
US BANK BUSINESS CARD (USBANKBU)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 06/25/2021

End Date: 06/25/2021

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	PC.000.210628.1	06/22/2021	219.75	Iphone items for K Berdan	0014002230 53501
	PC.000.210628.2	06/25/2021	126.35	Iphone items not supplied by d	0014002230 53501
	PC.203.210628.1	06/22/2021	155.95	RETIRE AWARD MCKINNON	0012032213 53132
	PC.210.210528.4	06/25/2021	46.53	PCFirechiefs.org domain renewa	0012152215 54813
	PC.210.210628.1	06/25/2021	26.91	CDYNE Dispatch Renewal	0012102215 54813
	PC.210.210628.1	06/25/2021	46.53	Domain Renewal	0012102215 54813
	PC.230.210628.3	06/22/2021	546.80	2021-3019 P STUEVE AIRFARE	0012302240 54341
	PC.230.210628.3	06/22/2021	187.40	2021-2892 ANNIS-LEVINGS MEAL	0014002230 54301
	PC.230.210628.3	06/22/2021	450.00	2021-3019 P STUEVE REGISTRATIO	0016502265 54921
	PC.400.210528.4	06/22/2021	9.99	monthly apple	0014002230 54902
	PC.400.210628.2	06/22/2021	140.00	IAAI Professional Membership	0014002230 54901
	PC.400.210628.2	06/22/2021	9.99	monthly apple	0014002230 54902
	PC.650.210628.2	06/22/2021	37.30	ZIPLOC (2GALL) AND ERASER SPON	0016502265 53141
	PC.650.210628.2	06/22/2021	49.28	JUMPDRIVES, GRINDER	0016502265 53143
	PC.650.210628.2	06/22/2021	78.58	LIGHTS, LED ACCESS	0016502265 53143
	PC.650.210628.2	06/22/2021	119.14	UT11-2 ROOF VENT, OUTLET	0016502265 53143
	PC.650.210628.2	06/22/2021	131.88	LT07-1 HEADSET REPAIR	0012402880 54811
TOTAL FOR CHECK AP 00011350:			<u>2,382.38</u>		
VALLEY FREIGHTLINER INC (VALLFRED)					
	PC30143271604	06/11/2021	14.98	M15-1 ARMREST COVER	0016502265 53143
	PC30143418202	06/14/2021	57.01	E02-1 DEF GASKET	0016502265 53143
	PC30143768401	06/16/2021	276.43	STD CARTRIDGE, PS FILTER, CLAM	0016502265 53143
	PC30143792801	06/17/2021	338.50	M17-3, WINDSHIELD	0016502265 53143
	PC30143804501	06/17/2021	112.65	M15-1 SHOCK ABSORBERS	0016502265 53143
	PC30143805301	06/21/2021	1,458.44	M15-1 REAR SPRING BUSHINGS	0016502265 53143
	PC30143806501	06/17/2021	18.76	E03-1 HOSE CLAMP	0016502265 53143
TOTAL FOR CHECK AP 00011332:			<u>2,276.77</u>		
REPORT TOTAL:			<u>91,364.85</u>		



Board Meeting Agenda Item Summary

Agenda Date: July 12, 2021

Item Title: Fire Chief Selection Process

Attachments:

Submitted by: Chief Olson

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: _____

SUMMARY:

Chair Holm or HRD Washo will provide a verbal update on the process.

FINANCIAL IMPACT:



Board Meeting Agenda Item Summary

Agenda Date: July 12, 2021

Item Title: Consultant for Strategic Messaging

Attachments: Lund Faucett Proposal

Submitted by: Chief Olson

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☒ Motion to approve
- ☐ For information only
- ☐ Other: _____

SUMMARY:

Motion: Authorizing Fire Chief Olson to sign the agreement with Lund Faucett and appropriate \$27,000 in the Administration budget for levy messaging.

Attached is a proposal for utilizing a consulting firm to assist CPFR develop strategic messaging and a plan to communicate the message about the 2022 FBC and EMS levy reauthorization. This will provide Chief Karns expertise and guidance to create and implement a plan designed to be implemented in January of 2022. The budget appropriation will be added to the mid-year budget amendment if authorized by the BOC.

FINANCIAL IMPACT:

\$27,000 budget appropriation

June 3, 2021

TO: Chief Dan Olson
Central Pierce Fire & Rescue

FROM: Kris Faucett

RE: Fire Benefit Charge and Emergency Medical Services: Public Education

We are excited about the opportunity to propose public education support to Central Pierce Fire & Rescue (Fire District) related to potential April 2022 Fire Benefit Charge (FBC) and Emergency Medical Services (EMS) ballot measures.

The [Lund Faucett](#) team has more than 25 years of successful experience providing strategic communications, facilitation and stakeholder education and engagement to jurisdictions, public entities and businesses including successfully supporting Fire Districts and other jurisdictions on ballot measures. We would be honored to support the Fire District in this important effort.

We generally partner with Karen Reed Consulting on ballot proposals and have included Karen on our team for this project. Karen has worked with local governments in Western Washington for over 30 years in a variety of capacities, for the last 17 years as a consultant focusing on public facilitation and interagency agreements. Together, we supported the recent Graham Fire & Rescue Prop 1 | Benefit Charge measure (yes: 68%), we successfully helped Snohomish Regional Fire & Rescue and Renton Regional Fire Authority establish RFAs and we are currently working with North Whatcom Fire & Rescue as they seek a levy lid lift.

I appreciated the time and insights you shared on our recent call. Based on those learnings, we propose the following scope of work and budget for your review and feedback.

About This Effort

The Fire District is planning to ask voters to reauthorize their FBC and renew their EMS on the April 2022 ballot. These two funding sources account for almost half of the Fire District's overall budget and are necessary to current service levels for its residents and businesses now and into the future, especially in these uncertain economic times.

It will be important to implement a robust public education effort to ensure the public/voters, key stakeholders and media (including 'citizen journalists') have accurate information. FBC formulas can be complex and therefore understandable, factual messages and materials will be critical, along with ample time to educate residents and businesses about the measures.

The Fire District has effective leadership and skilled communications and community outreach staff with strong relationships and established communication tools that are used to regularly educate resident and businesses within their service area. You, Chief Olson, plan to retire in Dec. 2022 and want to ensure the ballot measure effort is well planned and underway for the incoming Chief.

COVID-19 pandemic constraints, while improving, continue to present unknown and evolving challenges and possibly opportunities. A creative, flexible and nimble approach and implementation will be necessary.

Proposed Scope

The Fire District is looking for high-level, strategic communication support. We see our role as "advisory"—supporting education planning, message and materials development and identifying potential strategy and tactics as well as

opportunities (and risks) to effectively communicate facts and information to residents about what the measures would cost and provide. The Fire District staff would tactically implement the work.

The following outlines the support we envision providing. We would refine this approach with you and other Fire District staff as needed.

Project Kickoff, Regular Communications

We like to start projects with a kickoff meeting to clarify objectives, resources, points of contact, expectations, deliverables and timelines and to assess the landscape. We'll prepare an agenda, facilitate the meeting and capture feedback which will inform the overall education plan. We'll follow the kickoff with regular one-hour check-in calls (monthly and then more regularly as we get closer to the election) to ensure we are coordinated, efficient and on track throughout the public education effort.

Strategic Advice, Project Management

Throughout the project our team will provide strategic advice regarding overall approach and when specific issues arise. Our work will include preparing and leveraging Fire District staff, community leaders and resources and providing expertise and support strategically and efficiently.

Supporting a Strong Team

To successfully educate and communicate about this effort, the Fire District will need a team of experts that works well together. As you know, our team includes the talents of Lund Faucett and Karen Reed Consulting. And your team is going to need some other key players.

- It will be important to bring the Fire District's attorney into the effort early and ensure his review of messages, materials, etc. throughout. We'll defer to the attorney's expertise on the PDC and elections so we are sure to meet all requirements and deadlines.
- Fire District finance staff will also be critical in order to confirm specific details about the FBC structure and impacts.
- Key Fire District communications and outreach staff with strong local community expertise will also play a central role in this effort. Local nuances matter, and we need to rely on you for this component.

Discovery, Review

We'll start our work with some initial discovery and analysis. We'll utilize the kickoff to learn more about relevant issues, stakeholders, etc. We'd also like to talk with a few individuals (up to 3) with strong community knowledge to gain insights into current public and/or stakeholder awareness and sentiment which will help guide communications and messaging. We'll also complete an online, media, materials, etc. scan. The review and the discussions will provide a high-level landscape assessment, including and lessons learned from previous efforts.

Planning, Messages, Materials

After the initial assessment, we'll work with Fire District staff to develop a high-level public information plan with overall strategy, key messages, suggested tactics and timelines. We'll also support message development and advise and support basic materials development and deployment through Fire District resources, including:

- Website content
- FAQ
- Mailer (including design but not production/mailing)

- Information / palm card
- PowerPoint (for Speakers' Bureau and other presentations)
- Speaking points
- Newsletter articles (up to 3)

We will help arm the Fire District with facts, speaking points and informational materials to educate the public about the measure. Production, printing and distribution of materials and speaking/staffing of presentation and events would be completed by Fire District staff.

Education, Engagement

The education and engagement phase will be driven by the public information plan. This budget assumes that the Fire District will implement the education effort, with advising and light support from our team, including helping identify unforeseen opportunities and risks and refining messages and materials.

Creative approaches, including online efforts will be likely, especially given the uncertain and ever evolving COVID-19 situation.

We were pleased to understand from our discussion that the Fire District has established traditional and social media capabilities and channels. Of course, providing content that can be easily shared via social media will also be important. This budget assumes our team will play mostly an advisory role, help with sharable social media and traditional media content, but minimal tactical support.

Reporting

We recommend the Fire District pull together a final report that summarizes efforts, outcomes, lessons learned and recommendations for future efforts should that be desired. Fire District staff will lead that effort.

Budget Estimate

We bill clients for work in progress monthly. We record time and charge for staff time in 15-minute increments using the following public agency rate (reduced for this project) schedule:

Partners / Karen Reed	\$200.00
Associates	\$110.00
Support staff	\$60.00

Below are budget estimates for the various items addressed in the scope of work. As we discussed, we've provided:

- Estimates by task to allow for an à la carte approach;
- A range the message/materials task which will vary depending on support needs; and
- An estimate for designing the mailer.

We would bill against these estimates, so if we didn't complete a task, we of course, wouldn't bill for it, or if something took less time than expected, there would be money left in the budget.

We've assumed support for approximately 10 months (July 2021 – April 2022). We see work in July – December focused on planning, preparation and materials development, with more public education starting early in 2022.

Task	Budget estimate
Strategic advice, project kickoff, regular meetings (assumes 10 one-hour monthly coordinating calls) and email coordination and project management	\$8,700
Discovery/review (includes up to 3 stakeholder interviews and landscape scan	\$2,000
Communications plan	\$1,400
Messages, materials (website content (does not include design/development), FAQ, mailer (does not include printing, mailing, postage), PowerPoint presentation and speaking points, business/palm cards (does not include production), newsletter articles (3)	\$7,200
Design of mailer	\$3,000
Education, engagement (strategic advice; does not include staffing events, etc.)	\$4,000
Total estimate	\$26,300

Thank you again for the opportunity to support Central Pierce Fire & Rescue in this important endeavor. We look forward to discussing this proposal further with you.



Board Meeting Agenda Item Summary

Agenda Date: July 12, 2021

Item Title: BOC Meetings Transition

Attachments: Snure Email, L& I COVID update 6/30/21

Submitted by: Chief Olson

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: _____

SUMMARY:

Board of Fire Commissioners:

Attached is a notice from Brian Snure outlining the options for holding BOC meetings. It looks like you can choose almost any option or hybrid to include:

1. Going back to physical public attendance at meetings following the guidance provided.
2. Continue with the remote meetings with public access on zoom provided.
3. Going back to physical public attendance with some BOC members present and others remote.

This is being brought up for discussion by the BOC to direct staff on which direction it prefers.

FINANCIAL IMPACT:

Dianne Porter

From: Daniel Olson
Sent: Tuesday, July 6, 2021 12:24 PM
To: Dianne Porter
Subject: FW: Open Public Meeting Guidance
Attachments: F414-164-000.pdf; ATT00001.htm

Please add to the AIS that follows

From: Brian Snure <brian@snurelaw.com>
Sent: Wednesday, June 30, 2021 8:16 AM
To: Brian Snure <Brian@snurelaw.com>
Cc: Ferris, Roger (WFCA) <rogerf@wfca.wa.gov>
Subject: Open Public Meeting Guidance

You are receiving this email as you are a recent or current client of this firm.

In Person Meetings.

Effective today June 30, 2021 you may return to operating your in person public meetings without regard to capacity limitations. The following guidance was issued by the Governor's office:

- Vaccine verification/negative testing: Recommended but not required for large indoor and outdoor events
- Physical distancing: No requirements
- Facial coverings: Not required for **vaccinated** individuals, unless required by individual business

Updated L&I requirements for your employees, volunteers and commissioners are attached. The L&I guidelines detail options for fully vaccinated workers to go without a mask, methods for verification of worker vaccination status, choices workers have to continue to mask up and other updated guidance to prevent the spread of COVID-19 on the job and help employers meet their obligations to provide a safe and healthy workplace.

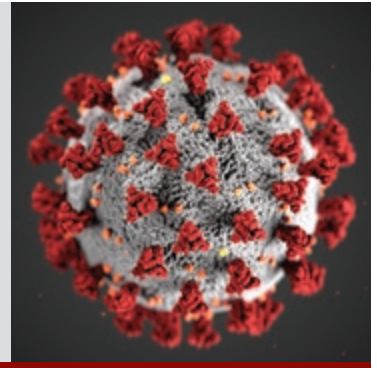
Virtual Meetings.

The lifting of the restrictions was not, as of this morning, accompanied by a lifting of the State of Emergency or a modification of Proclamation 20.28-15. Accordingly, although you may resume your pre-pandemic meeting practices, subject to the L&I safe workplace rules, you are still required to provide a virtual meeting option.

I will update this email at such time as Proclamation 20.28 is modified or rescinded.

L&I Requirements and Guidance for Preventing COVID-19

This information is current as of June 30, 2021.



Businesses in Washington state are now able to open at full capacity and have fewer requirements to follow to protect employees from COVID-19.

Requirements for Employers

- Ensure unvaccinated employees wear a mask while working indoors.
- Verify vaccination status before lifting employee mask requirements and be able to show the process used for verification.
- Keep employees with possible or confirmed cases of COVID-19 from working around others.
- Provide handwashing facilities and supplies.
- Train employees to recognize and respond to workplace hazards, including COVID-19.
- Assess recognized hazards, including COVID-19, as part of the ongoing requirement to provide a safe and healthful workplace and, where appropriate, take additional steps to protect unvaccinated employees.
- Notify employees in writing within one business day if someone they had close contact with tests positive for COVID-19 (without disclosing the person's identity).*
- Report COVID-19 outbreaks of 10 or more employees at workplaces or worksites with more than 50 employees to L&I within 24 hours.*

Industries where masks or respirators are still required for all workers

- Health care (long-term care, doctor's offices, hospitals)
- Public transportation (aircraft, train, buses, road vehicles)
- K-12 schools, childcare facilities and day camps in locations where children are present or expected to be present
- Correctional facilities
- Homeless shelters

Masks and Face Coverings

- Employers must provide cloth face coverings or a more protective mask to employees, free of charge, when use of a mask is required.
- Although fully vaccinated employees are no longer required to wear a face covering, an employer may still require or encourage mask use.
- Employees have the right to wear a mask or other protective equipment, regardless of their vaccination status, as long as it doesn't create safety issues.

Verifying Worker Vaccination Status

Employers must be able to show the process used to verify employee vaccination status. However, they do not need to keep an actual copy of the employee's vaccination records.

* Required by the Health Emergency Labor Standards Act (HELSEA) passed by the legislature earlier this year. See www.Lni.wa.gov/go/F417-291-000.



Division of Occupational Safety and Health



www.Lni.wa.gov/safety-health



1-800-423-7233



Washington State Department of
Labor & Industries

Acceptable types of verification include:

- Vaccine card or photo of vaccine card.
- Documentation from a health care provider.
- State immunization information system record.
- A hard copy or electronically signed self-attestation from the employee.

When implementing a verification process, employers should consider other laws that may apply.

Guidance for Protecting Unvaccinated Workers

The following information is advisory and intended to help employers provide a safe and healthy workplace. However, there may be specific requirements that must be followed for the industries listed in the box above.

- A COVID-19 vaccine is the best tool to prevent the spread of the virus. Employers should support and encourage workers to get vaccinated.
- Other ways to reduce the risk of COVID-19 transmission for unvaccinated employees include:
 - Continuing distancing between unvaccinated employees, especially in indoor areas with poor ventilation or while working with the public.
 - Maximizing fresh air and air filtration settings on HVAC systems, and adding filtration in areas with poor ventilation.
 - Providing a mask that is more protective than a cloth face covering for unvaccinated workers who are generally not able to maintain distance from other unvaccinated workers or the public. Examples could include surgical masks or KN95s.
 - Providing a mask to unvaccinated workers in outdoor crowded settings is strongly encouraged (sporting events, fairs, parades, concerts, and similar settings).

Upon request, foreign language support and formats for persons with disabilities are available. Call 1-800-547-8367. TDD users, call 711. L&I is an equal opportunity employer.

Reasonable Accommodation and Discrimination

Employers must ensure workplaces remain safe and healthy for all, including employees with medical issues or disabilities (see the Americans with Disability Act, or ADA, at www.eeoc.gov/laws/guidance/fact-sheet-disability-discrimination).

Additionally, HELSA protects high-risk employees from being discharged, permanently replaced, or discriminated against in the workplace for seeking accommodation from exposure to an infectious or contagious disease during a public health emergency. HELSA is administered by L&I and currently applies to accommodations related to COVID-19.

Resources

L&I's COVID-19 guidance includes resources from the Centers for Disease Control (CDC), Department of Health (DOH) and U.S. Occupational Safety and Health Administration: www.Lni.wa.gov/CovidSafety.

DOH Secretary of Health Order: www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/Secretary_of_Health_Order_20-03_Statewide_Face_Coverings.pdf



Board Meeting Agenda Item Summary

Agenda Date July 12, 2021

Item Title: Human Resources Division Report

Attachments:

Submitted by: Suzi Washo

RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: _____

SUMMARY:

Recruitment

- Academy began on Tuesday, July 6th for Academy 21-1 with a total of 14 new recruits
- Fire Chief – the recruitment opened on June 29th and will run through July 31st
- Payroll Analyst – our long time Analyst, Mindy Roberts, is leaving us later in July for a new opportunity so we will be running a recruitment for that position
- Network Administrator – we are finishing up the finalization of the job description and exam plan with the Local and will be running a recruitment soon for that position
- IT Director – Director Kay has put in his retirement notice (as of August 31st) and I will be working with the Chief on the next steps in refilling that position
- Mechanic – it has been five (5) years since we last ran a recruitment for Mechanic and will be doing a process for that this fall
- Currently have proposals to the Local for a few other internal processes (Lead Mechanic, Captain – Logistics, etc.) that will be scheduled this fall

Negotiations

- Local 726
 - We had our first session in June, and have six (6) more dates scheduled through early December



Board Meeting Agenda Item Summary

Agenda Date: 07-12-2021

Item Title: Division Update – Training

Attachments: N/A

Submitted by: AC Juarez

RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☐ For information only

☐ Other: _____

SUMMARY:

1. 2021-1 recruit academy began on July 6th, 14 recruits.
2. Pro Board re-accreditation is in process, anticipate having all NFPA levels of accreditation completed in next few months.
3. Ladder truck Train the Trainer in development phase.
4. Recruit class 18-1 has just successfully completed 1st class firefighter requirements. Congrats class 18-1.
5. Graham Fire and Central Pierce continue to train together, all of the companies have said nothing but good things and this training has been way overdue.

FINANCIAL IMPACT:

N/A



Board Meeting Agenda Item Summary

Agenda Date: 07/12/2021

Item Title: Division Update – Field Operations

Attachments: Monthly Ops Report Attached

Submitted by: R. Kent

RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☐ For information only

☐ Other: _____

SUMMARY:

1. **4th of July Report:**
 - a. Operations was on heightened readiness:
 - i. DOC Activated with extra Staffing called back in July 3 & 4.
 - b. Please see the attached report.
2. Policy 444 Establishing Strategy and Tactical Priorities – Structure Fires is complete and ready for training.
 - a. This functionally adopts, by policy, the Blue Card system as our operational system.
3. Policy 445 Establishing Strategy and Tactical Priorities – Scenes of Violence is complete and ready for training.
4. Planning for a fully-open Washington State Fair in September has begun.

FINANCIAL IMPACT:

N/A



Operations/EMS

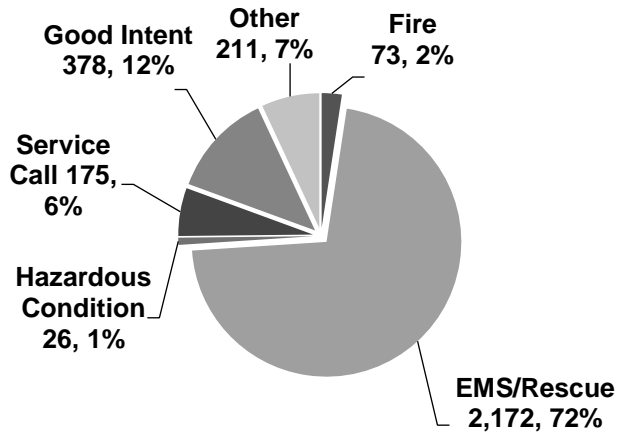
June 2021

3,035 Incidents

2021 Year-to-Date Calls: 15,664
2020 Year-to-Date Calls: 14,392
Net increase (8.8%) **1,272**

Mutual/Auto Aid Apparatus Response

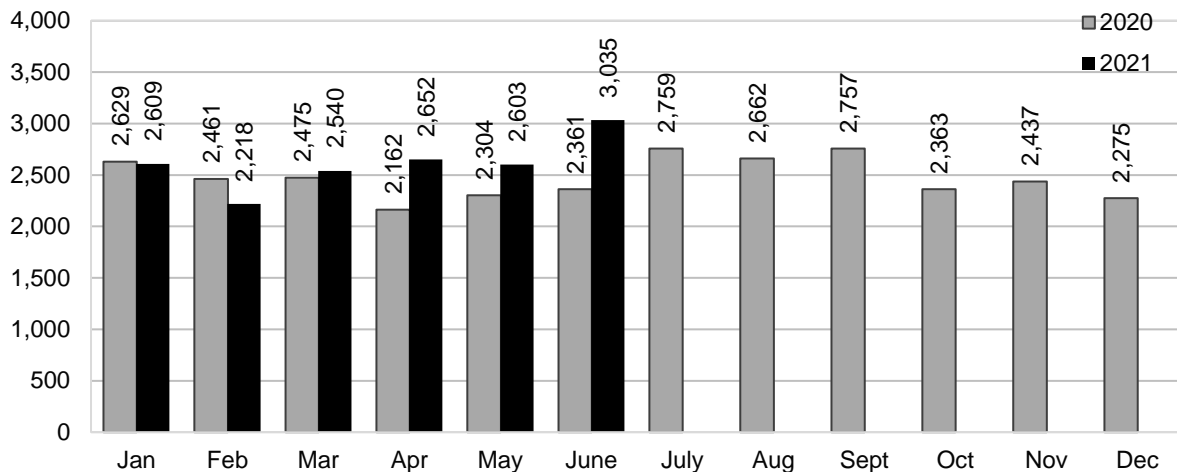
**unable to provide MA by District at this time, due to new incident reporting platform*



Monthly Calls in Station Area

**unable to provide Station Area call volumes for this reporting period due to a reporting software error with the Station field that is in the process of being resolved*

Month-to-Month Comparison

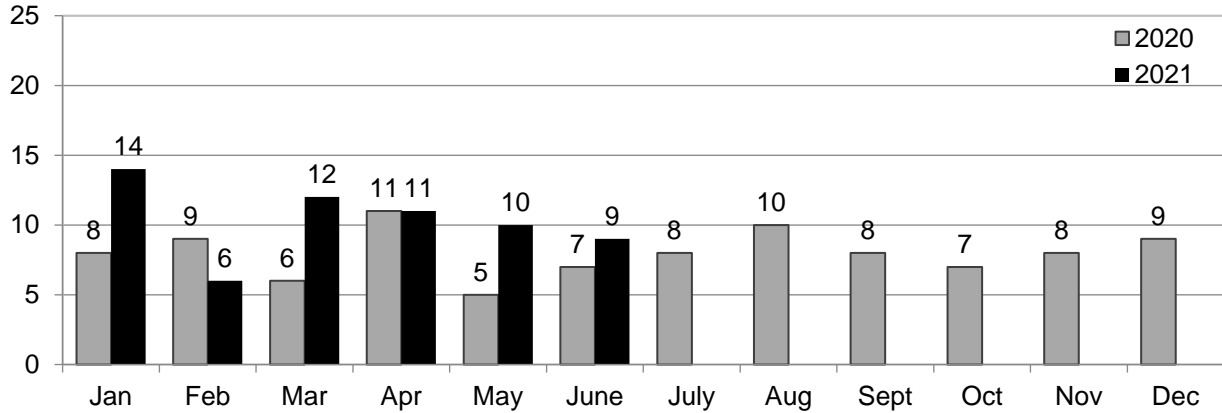




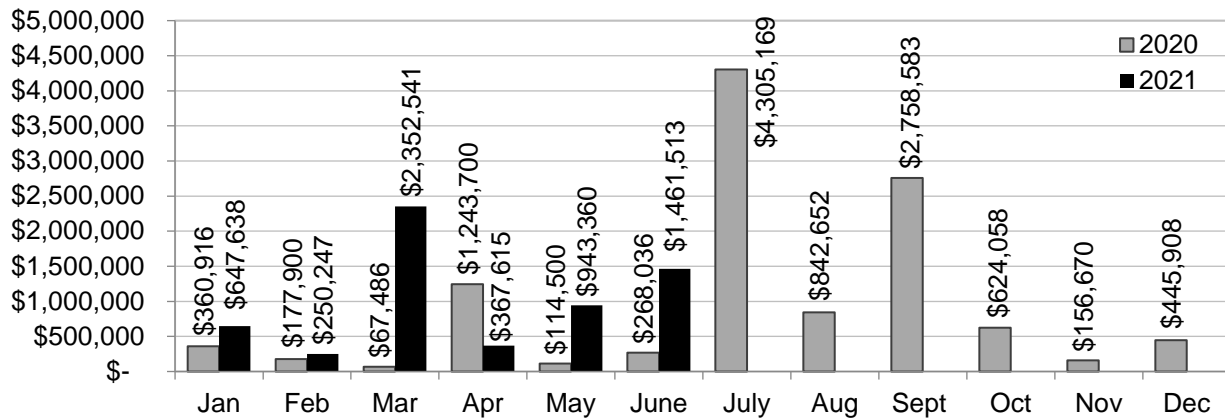
Operations/EMS

June 2021

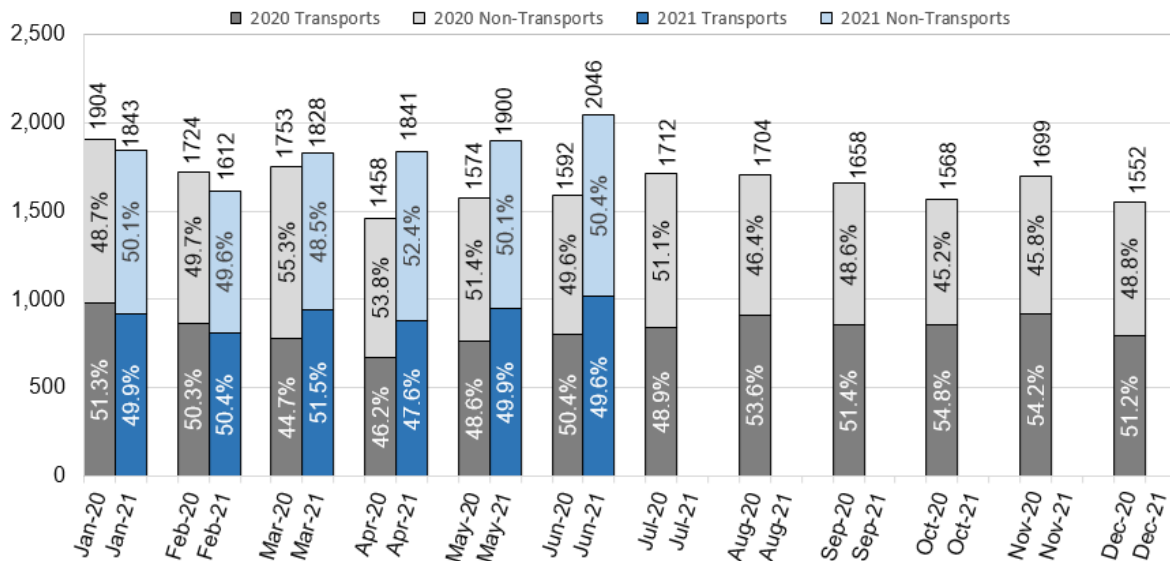
Structure Fires – 111 Call Type



Fire Loss – 111 Call Type



EMS Calls/Transports





Board Meeting Agenda Item Summary

Agenda Date: 07/12/2021

Item Title: Division Update - EMS

Attachments: N/A

Submitted by: J. Bouchard

RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☐ For information only

☐ Other: _____

SUMMARY:

1. All eligible CPFR personnel successfully recertified through Pierce County EMS and Department of Health. This was a great collaboration with the Training Division and the EMS Division. It involved a new OTEP platform, a new submittal process, and a new Paramedic Airway Management class. Kudos to Jackie Wood and Captain Fox for a job well done!
2. Paramedic Airway Management classes: 8 total classes including the full class, refresher class and train the trainer was accomplished in just over a month which allowed our providers to recertify.
3. Igel endorsements are continuing to get approved through the Department of Health. We currently have 51 EMT's who are endorsed to use these airways.
4. Crisis Protocols: The EMS Division has worked closely with PCEMS, DOH, our EMS partnering agencies, and hospital management to craft Crisis Protocols to help alleviate the over-saturation of local hospitals due to heat and/or trauma.

FINANCIAL IMPACT:

N/A



Board Meeting Agenda Item Summary

Agenda Date: 07/12/2021

Item Title: Division Update – Operations Section

Attachments: N/A

Submitted by E. Stueve

RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: _____

SUMMARY:

1. Central Pierce hosted a presentation and project planning session for Intterra (Operations Awareness & Analytics Software) including Tacoma Fire Department, East Pierce Fire & Rescue, Graham Fire & Rescue, Gig Harbor Fire & Medic One, West Pierce Fire & Rescue and Key Peninsula Fire.
 - a. The group desires a cooperative ILA termed at three to five years covering both the Operations & Analytics platform.

FINANCIAL IMPACT:

N/A



Board Meeting Agenda Item Summary

Agenda Date: July 12, 2021

Item Title: Fire Chief's Report

Attachments: Pierce County Fire Chief's statement, Ladder Truck pictures

Submitted by: Chief Olson

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: _____

SUMMARY:

Effectively Respond, Continuously Improve, Compassionately Serve

Board of Fire Commissioners:

1. Benefit Charge:

- a. Consultant: Chief Karns and I met with the consulting firm and are recommending approval of a contract to utilize their services to assist us in a clear communication and plan for the FBC and EMS renewal. Attorney Quinn has worked with this firm a couple of times and highly recommends them.
- b. Attorney Quinn has reviewed the law on utilizing the renewal or reauthorize language regarding the 10 year FBC option. He said the reauthorization or similar language be utilized in his view of the law. I will ask him to attend your next meeting to explain.

2. IT Consortium: Jay Kay has given notice to retire at the end of August. We are reviewing the job description and preparing a recruitment. I will be working with the Consortium Chiefs on the selection.

3. E911 Funding: I have been meeting with County Council members discussing and hopefully creating an understanding of the E911 tax, office, and who should represent 911 at the local and state level. We continue to support the efforts occurring to move the E911 office and funding under SS911. The subcommittee has been selected and meeting schedules are beginning to take shape for this effort. Mayor Door is the Chair of the committee with the task to analyze and make a recommendation for the SS911 Board of Directors to consider. Attached you will find the County Fire Chief's position on this matter.



Board Meeting Agenda Item Summary

4. **Fire Code Adoption:** Last Tuesday, the Fire Code proposal was adopted by the Pierce County Council. I am so pleased with the end result and safety these provisions will provide long after all of us have completed our service.
5. **SEPA Appeal:** South Sunrise- With the Fire Code passing, we will be contacting the appellant to see if we can end this process.
6. **EMS Study:** Fitch will be here next week for 3 days. This will be one of the last items prior to them writing and finalizing their recommendations.
7. **Updated Website:** Because of scheduling and vacation challenges, we are planning to have the website review at the second BOC meeting in July.
8. **Recruit Academy 2021-1:** We have conducted the orientation and they have begun their academy this week. It looks like a great group of 14 people to serve our citizens today and especially the future.
9. **Meeting with Chief Green TFD:** I had a meeting this week with Chief Green. We discussed possible ways we could work closer together post COVID. Items discussed included Joint Purchasing the Data Analytic; Haz-Mat and Tech Rescue Team coordination; EMS only response to life/disability calls along the border when primary unit is unavailable. We also discussed BLS unit staffing and what TFD is doing as they take over BLS transport.
10. **COVID-19:**
 - a. Emergency Declaration- No changes from previous meeting. The authority has not been exercised during the previous two-week period. I will continue to report any uses of the declarations authority.
 - b. Governor Proclamation: As of July 1st, many of the restrictions have been revoked. The main items for the BOC now is the question of future meeting processes.
11. **Ladder Trucks:** We are getting close to delivery of our two new ladder trucks. Picture attached.

FINANCIAL IMPACT:



PIERCE COUNTY FIRE
CHIEFS ASSOCIATION
P.O. Box 940, Spanaway, WA 98387

Established 1985

9-1-1 Coordination and Funding

911 Program Office

Prior to SS911, Pierce County had multiple public safety answering points (PSAPs) within the county, some of which were very small. With numerous PSAPs operating in the county, there was a compelling need for 911 coordination and the logical place to focus that effort was within Pierce County government. Currently, the Pierce County 911 Program Office is a function of DEM. Some of the major responsibilities of the 911 Program Office are to ensure reliable access to 911, maintain 911 systems, provide for system security, and provide public education. These are all functions South Sound 911 does as well. In other counties with a single PSAP such as Spokane, Kitsap and Thurston Counties, the responsibilities of the 911 Program Office are housed within the PSAP. Maintaining the 911 Program Office separate and apart from South Sound 911 creates operational redundancies and inefficiencies as well as confusion as to how and where 911 issues should be addressed.

PCFCA position: The duties and responsibilities of the 911 Program Office should be transferred to South Sound 911. By moving the 911 Program Office into SS911, redundancies of service will be eliminated and greater operational efficiencies will be attained. Furthermore, 911 issues at the state and federal level would be put forward by a single voice representing all Pierce County first responders.

70 Cent 911 Tax

There are two main taxing revenues supporting 911 communication in Pierce County, 1/10% sales tax and a 70 cent tax per phone line comprised of a 50 cent excise tax and a 20 cent E911 tax. The 1/10% tax is collected by Pierce County and remitted to South Sound 911. It can be used for a broad spectrum of communication purposes, such as infrastructure, radios, salaries, 911 equipment, etc. The 70 cent 911 tax is also collected by Pierce County, but only a portion of the revenues are remitted to South Sound 911. Spending this tax is much more restrictive than the 1/10%. Per RCW, the 70 cent 911 tax can only be used to pay for the emergency communications system.

In 2020, the 70 cent 911 tax generated \$8,929,611. Of that, South Sound 911 received \$4,772,080, or approximately 53%. The remaining funds were retained by Pierce County and utilized for a variety of expenses such as capital projects, CCN user fees, and the E-911 Program Office.

PCFCA position: South Sound 911 should receive all of the revenues generated from the 70 cent 911 tax. By directing the entire 70 cent tax to South Sound 911, funding will be improved to support 911 operations and the overall financial burden placed on first responder agencies throughout Pierce County will be substantially reduced.

Moving the responsibilities of the 911 Program Office and providing South Sound 911 with the entire 70 cent 911 tax is a progressive step forward in the ongoing efforts to create a unified, modern, cost effective 911 communications system within Pierce County.

CPFR Ladder Truck Progress

