

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
October 11, 2021**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order by Zoom webinar at 5:00 p.m. Present were Chair Holm, Commissioners Stringfellow, Coleman, Willis and Eckroth, Ex-Officio/Mayor Door, Chief Olson, Deputy Chiefs Karns and Stueve, FD Robacker, HRD Washo, Assistant Chiefs Kent, Bouchard, and Executive Assistant Porter, recorder.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the agenda as presented. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of September 27, 2021

C. Approval of:

Accounts Payable Warrants Numbered 56573 to 56606 totaling	\$	171,753.33
Accounts Payable Warrants Numbered 56607 to 56616 totaling	\$	4,852,560.97
Net Payroll Warrants Numbered 107557 to 107563 totaling	\$	45,342.65
GRAND TOTAL	\$	5,069,656.95

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Consent Agenda with warrants totaling \$5,069,656.95. **MOTION CARRIED.**

2022 PRELIMINARY BUDGET – SECTION I: Revenue Highlights

FD Robacker reviewed forecasted assumptions and their impact on revenue, benefit charge projections, and the current GEMT fund balance. Copies of the PowerPoint slides were included in the agenda packet.

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

A. Fire Chief Selection

Dustin Morrow's suitability and background checks are complete. The psychological exam is being scheduled.

B. Cash and Travel Account Elimination

The district has several small cash accounts that have not been used in several years. FD Robacker proposed that those accounts be dissolved and any remaining funds deposited into the main account. If approved, a resolution will be forthcoming. Commissioner Stringfellow moved and Commissioner Willis seconded to approve dissolution of the cash and advanced travel accounts in the amount of \$11,300 and deposit into the main checking account. **MOTION CARRIED.**

C. IT Consortium Director Personal Services Contract

HRD Washo introduced Micah Scott-Ralston, the district's current Systems Administrator. After interviewing several individuals, the consortium group selected Micah to be their lead. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Personal Service Contract for Information Technology Consortium Director. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Human Resources – HRD Washo and HRA Glass have been busy working on recruitments for several positions. All employees have responded to requirements of the vaccination mandate and there will be no need for any personnel action. Six individuals have chosen to retire on October 18th.
- B. Field Operations – AC Kent updated the Board on the increase in overtime.
- C. EMS – AC Bouchard acknowledged Central Stores/Pat Merriman and EMS Captain Fox for recognizing a potential supply chain issue and coming up with an alternative solution. His division is addressing the increase in responses to the two off-campus emergency facilities located within the district.
- D. DC Operations – DC Stueve is continuing to move forward on a strategic assessment of special teams' response, but it has proven to be difficult to launch.
- E. Fire Chief – Chief Olson appreciates the great work of AC Nielson and her willingness to stay on to assist with Micah's transition. He acknowledged the tremendous work being done by the HR division.

CORRESPONDENCE

- A. Washington Surveying and Rating Bureau Notification
- B. Employee Recognition

C. Letter of Appreciation from Gig Harbor Fire & Medic One

COMMISSIONER COMMENTS

Ex-Officio/Mayor Door reported that Puyallup City Council is working on their mid-biennium budget. South Sound 911's ribbon cutting ceremony is scheduled for October 25th.

Commissioner Willis wished to give credit where credit is due, and shared a recent interaction with the 69 crew. He was at Starbucks and, after a disruptive person was encouraged to leave, the crew took the time to wipe down all of the tables and chairs. The public sees this type of service and it has a huge ripple effect within the community.

Commissioner Eckroth recognizes that it can be hard to transition to days and thanked AC Nielson for stepping up.

Commissioner Stringfellow was happy to see the outcome from the Governor's proclamation. He appreciates the firefighters and personnel that had to make hard decisions.

Commissioner Holm sees the workload increasing and it can get to where overtime is not enjoyable anymore. He thanked Commissioner Willis for sharing his heart warming interaction with the 69 crew and is extremely proud of everyone in the organization.

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:53 p.m.


MATTHEW HOLM
CHAIR OF THE BOARD


TANYA ROBACKER
DISTRICT SECRETARY


DIANNE PORTER
RECORDER