

**CENTRAL PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONER MEETING MINUTES  
November 22, 2021**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order by Zoom webinar at 5:02 p.m. Present were Chair Holm, Commissioners Stringfellow, Coleman, Willis and Eckroth, Chief Olson, Deputy Chief Stueve, FD Robacker, HRD Washo, Assistant Chief Nielson, and Executive Assistant Porter, recorder. Ex-Officio/Mayor Door joined the meeting at 5:08 pm. Chiefs Karns, P. Stueve and McKenzie were unable to attend due to a fire incident.

**APPROVAL OF AGENDA**

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the agenda as presented. **MOTION CARRIED.**

**PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No public comment.

**CONSENT AGENDA (SINGLE MOTION)**

A. Excused Absences:

B. Minutes: Regular Board Meeting of November 8, 2021

C. Approval of:

Accounts Payable Warrants Numbered 56740 to 56759 totaling	\$	184,268.92
Accounts Payable Warrants Numbered 56760 to 56760 totaling	\$	3,448,509.03
Accounts Payable Warrants Numbered 56761 to 56785 totaling	\$	50,080.03
Accounts Payable Warrants Numbered 56786 to 56786 totaling	\$	32,446.88
Accounts Payable Warrants Numbered 56258 to 56258 totaling	\$	(1,114.00)
Accounts Payable Warrants Numbered 56482 to 56482 totaling	\$	(236.09)
Accounts Payable Warrants Numbered 56488 to 56488 totaling	\$	(236.09)
<b>GRAND TOTAL</b>	<b>\$</b>	<b>3,713,718.68</b>

Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the Consent Agenda with warrants totaling \$3,713,718.68. **MOTION CARRIED.**

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

A. 2022 Budget

- i. Resolution No. 21-05– Regular Levy
- ii. Resolution No. 21-06 – EMS Levy
- iii. Resolution No. 21-07 – Benefit Charge
- iv. Resolution No. 21-08 – Budget Adoption & Levy Certification

The Regular levy shall be set at a 1% increase over last year's levy with 2022 collection at \$28,834,618.77. Commissioner Stringfellow moved and Commissioner Willis seconded to approve Resolution No. 21-05. **MOTION CARRIED.**

The EMS levy shall be set at a 1% increase over last year's levy with 2022 collection at \$11,370,414.97. Commissioner Stringfellow moved and Commissioner Coleman

seconded to approve Resolution 21-06. **MOTION CARRIED.**

2022 Benefit Charge gross collections shall be set at \$25,899,804. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve Resolution No. 21-07. **MOTION CARRIED.**

Resolution No. 21-08 will adopt the 2022 District Budget at \$100,604,767, appropriating budgets at the fund level and establishing a levy certification for Pierce County. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve Resolution No. 21-08. **MOTION CARRIED.**

B. Resolution No. 21-09 Re-establishing Benefit Charge Policy and Procedures

Commissioner Stringfellow moved and Commissioner Willis seconded to approve Resolution No. 21-09 Re-establishing Benefit Charge Policy and Procedures. **MOTION CARRIED.**

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

- A. Board of Commissioners, Meetings, Policies and Procedures
  - i. Board Policy 303
  - ii. Policy Attachment 303.A – Fire Commissioners Policy Manual
  - iii. Resolution No. 21-04 Adopting Revised Policy 303

This resolution incorporates Policy 303 revisions over the years through numerous policy updates and Board resolutions. It also provides for an updated Board of Fire Commissioners Policy manual. Policy 302 will be merged into this policy. Second reading will be presented to the Board at the December 27<sup>th</sup> meeting.

**CONSIDERATIONS AND REQUESTS**

- A. Quinn Professional Services Contract

Attorney Eric Quinn proposes a 2022 legal services contract at the same rate as the contract with Joe Quinn is 2021. Commissioner Stringfellow moved and Commissioner Eckroth seconded to approve the 2022 Professional Services Contract for Legal Services with Eric Quinn. **MOTION CARRIED.**

**STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

The following divisions provided a written report in the packet:

- A. Finance – FD Robacker reported the year-end budget amendment will be brought to the Board at the December 27<sup>th</sup> meeting with a request to waive the second reading. The 2019 state financial audit is complete and the report was in the packet. She thanked Chief Olson for his guidance and leadership.

- B. IT – ITD Scott-Ralston. Assistant Chief Nielson reported on behalf of the IT division that job offers have been extended for two key positions.
- C. Logistics – AC Stueve.
- D. Health & Safety – AC McKenzie.
- E. DC Administration/DC Karns.
- F. Fire Chief – Chief Olson earlier stated that this was his last meeting as Fire Chief. He thanked the Board for their trust and confidence to bring him in five years ago. The district has been through incredible challenges, especially COVID. He thanked Mayor Door for stepping in to do the right thing with South Sound 911. He thanked Staff members and was fortunate to have a great team that put in the effort. He was grateful that he and L726 President James could work together for the benefit of the members and fire department. Office staff and responders are making a difference. He appreciates the Board's steadiness and direction. CPFR's future is exciting; Chief Morrow will be a great addition to the organization.

DC Stueve reported that the District and Local came to agreement to end the Low Acuity Pilot on Nov. 24<sup>th</sup>. Staff is working on EMS assessment next steps.

L726 President James wished everyone Happy Thanksgiving. Local 726 will be sponsoring 15 families for Christmas. More information will be coming out soon.

### **CORRESPONDENCE**

- A. Washington State Patrol
- B. Employee Letters of Appreciation

### **COMMISSIONER COMMENTS**

Ex-Officio/Mayor Door. The City Council will be addressing first reading to bring forth the public safety bond again. She thanked Chief Olson for his kind words, friendship and leadership. His guidance with South Sound 911 issues have been very much appreciated. She thanked him for all that he has done.

Commissioner Stringfellow conveyed his appreciation to Chief Olson for coming to CPFR and being part of our organization. He has had incredible achievements while working under an incredible amount of stress. Commissioner Stringfellow wished him a happy retirement.

Commissioner Willis said Chief Olson has proved himself plus. He tackled multiple issues and established great relationships with other departments. Under his leadership long overdue projects were completed. He has done a great job with South Sound 911 and Local 726 relations. He wished Chief Olson good luck in retirement.

Commissioner Coleman echoed Commissioner Stringfellow's comments and thanked Chief Olson for his service.

Commissioner Eckroth commented there have been bumps along the road and Chief Olson has handled them like a gentleman. He has provided a great service to the district and community, and will be missed.

Commissioner Holm and Commissioner Stringfellow presented a plaque to Chief Olson on behalf of the Board in appreciation of his service to CPFR. They wished him all the best!

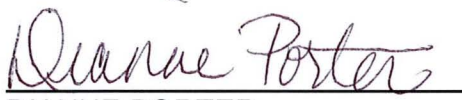
#### ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:42 p.m.

  
MATTHEW HOLM  
CHAIR OF THE BOARD

  
TANYA ROBACKER  
DISTRICT SECRETARY

  
DIANNE PORTER  
RECORDER