

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
February 28, 2022**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order by Zoom webinar at 5:00 p.m. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Councilmember Door, Chief Morrow, Deputy Chiefs Karns and Stueve, FD Robacker, Assistant Chiefs Stueve, Overby, and McKenzie, and Executive Assistant Porter, recorder.

APPROVAL OF AGENDA

Chair Holm requested that Item 7.D -Ballistic Protection Purchase, as well as an Executive Session, be added to the Agenda. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the agenda as amended. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of February 14, 2022

C. Approval of:

Accounts Payable Warrants Numbered 57078 to 57111 totaling	\$	55,100.56
Accounts Payable Warrants Numbered 57112 to 57112 totaling	\$	106,607.40
Accounts Payable Warrants Numbered 57113 to 57144 totaling	\$	262,534.38
Accounts Payable Warrants Numbered 57044 to 57044 totaling	\$	(230.00)
Accounts Payable Warrants Numbered 57059 to 57059 totaling	\$	(230.00)
GRAND TOTAL	\$	423,782.34

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Consent Agenda with warrants totaling \$423,782.34. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No unfinished business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No new business.

CONSIDERATIONS AND REQUESTS

A. Dynamix Consulting Group Contract (Standard of Cover)

The District needs a Community Risk Assessment and Standard of Cover document to enhance the understanding of our current and future deployment. Staff, through an RFQ, recommends selecting Dynamix Consulting Group as the vendor to complete the initial process. Commissioner Stringfellow moved and Commissioner Mitchell seconded

to approve the Dynamix Consulting Group contract for \$53,000 to develop a Community Risk Assessment and Standard of Cover document. **MOTION CARRIED.**

B. Station 65 Roof Renovation & Repair

The Station 65 Roof Renovation and Repair bid process was conducted per RCW and District Policy. Interstate Sheet Metal, Inc. provided the lowest responsible bid. Commissioner Stringfellow moved and Commissioner Willis seconded to award Interstate Sheet Metal, Inc. the Public Works project for Station 65 Roof Renovation and Repair. **MOTION CARRIED.**

C. First Due Software/Field Operations

AC Kent introduced this software application that will automatically integrate critical information from several data sources to provide real-time intelligence to firefighters. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve and appropriate the expenditure of \$35,000 to be allocated to First Due Software in Suppression Division 300. **MOTION CARRIED.** (4-1)

D. Ballistic Protection Purchase

The District recognized that to provide the level of protection needed by our first responders, PPE equipment needed to be evaluated and further supplemented. Commissioner Stringfellow moved and Commissioner Willis seconded to appropriate a total of \$220,000 in the General Fund Health & Safety Division 250 for the purchase of ballistic PPE. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker - Provided the preliminary December financial report.
- B. IT/ITD Scott-Ralston.
- C. Logistics/AC Stueve - Noted that he sees no change in the shortage of manufacturing supply and demand for staff vehicles.
- D. Prevention & Education/AC Overby - Reported that the CPFR 10-year yearbook is close to completion.
- E. Health & Safety/AC McKenzie- Reported on OSHA injuries.
- F. DC Administration/DC Karns - Thanked the Board for approving the ballistic purchase. Chaplain Luebke is retiring in August and Staff is looking at a possible staffing option.

G. Fire Chief/Chief Morrow - Executive Staff has been meeting regularly. Good conversations are taking place and he will be providing regular updates to the Board.

L726 President James - Had a great opportunity to attend a leadership class in Anchorage.

CORRESPONDENCE

- A. Employee Commendations – Chair Holm greatly appreciates when members take the time to recognize others.

COMMISSIONER COMMENTS

Councilmember Door – Should know soon if she is continuing on the Board's ex-officio. Commissioner Mitchell complimented her on her hard work with South Sound 9-1-1.

Commissioner Holm – At last Thursday's PCFCA meeting, Attorney Joe Quinn noted that as long as the Governor's proclamation is in place, meetings still need to have a call-in option.

EXECUTIVE SESSION

At 6:08 p.m., Commissioner Stringfellow moved and Commissioner Mitchell seconded to move into Executive Session for 10 minutes under RCW 42.30.140 – collective bargaining update until 6:18 p.m. **MOTION CARRIED.**

At 6:18 p.m., Chair Holm extended the meeting for two minutes.

At 6:20 p.m., Commissioner Stringfellow moved and Commissioner Mitchell seconded to return to Regular Session. **MOTION CARRIED.** No action was taken during Executive Session.

ADJOURNMENT

There being no further business, Commissioner Willis moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:21 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



DIANNE PORTER
RECORDER