

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
June 27, 2022**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Ex-Officio Door, Chief Morrow, Deputy Chiefs Karns and Stueve, FD Robacker, HRD Washo, Assistant Chiefs McKenzie, Berdan, Stueve, Support Specialist Paramapoonya, and Executive Assistant Porter, recorder.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Coleman seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of June 13, 2022

C. Approval of:

Accounts Payable Warrants Numbered 57550 to 57550 totaling	\$	700.00
Accounts Payable Warrants Numbered 57551 to 57579 totaling	\$	453,322.26
Accounts Payable Warrants Numbered 57580 to 57580 totaling	\$	21,455.20
Accounts Payable Warrants Numbered 57581 to 57600 totaling	\$	220,392.03
GRAND TOTAL	\$	695,869.49

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$695,869.49. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No Unfinished Business

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Reauthorization of Funding Sources to Voters November 8, 2022

- i. Resolution No. 22-03 Reauthorization of EMS Levy
- ii. Resolution No. 22-04 Reauthorization of Fire Benefit Charge

Chair Holm discussed the November 8, 2022 reauthorization election. Chief Morrow noted that these resolutions are placeholders, if we are not successful in August's election. This documentation includes language that would rescind this process, if we are successful in August.

B. Resolution No. 22-05 Special Market Conditions

AC Stueve explained the unreliability of Washington Department of Enterprise Services due to current market conditions. Many staff vehicles need to be replaced. Logistics will continue to use due diligence by contacting multiple vendors to get reasonably priced vehicles. Commissioner Stringfellow moved and Commissioner Mitchell seconded to waive the Two-Meeting Rule and vote on Resolution No. 22-05. **MOTION CARRIED.** Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve Resolution No. 22-05. **MOTION CARRIED.**

C. Resolution No. 22-07 Mid-Year Budget Amendment

FD Robacker reviewed appropriation changes. She reviewed adjustments with the Commissioners, and pointed out total costs and savings.

CONSIDERATIONS AND REQUESTS

A. Board of Commissioners Policy Revision

Chief Morrow noted that there are overall policy format changes happening. Draft changes to Policy 3.3. were reviewed. Commissioner Mitchell moved and Commissioner Coleman seconded to approve revisions to Board Policy 3.3 and Attachment 3.3.A Board Policy Manual to include board packet review as a compensable activity effective June 1, 2022. **MOTION CARRIED.**

B. Logistics Roof Renovation and Repair

One successful submission was received from Interstate Sheet Metal, Inc. AC Stueve was pleased with the pricing of the bid. Commissioner Stringfellow moved and Commissioner Willis seconded to approve the selection of Interstate Sheet Metal, Inc. for the Public Works project for Logistics Center Roof Renovation and Repair. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: The FBC error regarding Orting Fire has been resolved.
- B. IT/ITD Scott-Ralston: Chief Morrow mentioned some of the projects that Micah has been working on. These projects have been successful and his hard work is highly appreciated.

- C. Logistics/AC Stueve: Logistics Division is very excited for BJ Butler who stepped forward as the new Facilities Lead, and Don Hodges, who is the new Logistics Captain.
- D. Prevention & Education/AC Berdan: Our Open House was a huge success last weekend, due to our social media presence. We had about 1,000 to 1,500 total attendees. All of our personnel did an awesome job facilitating this event. Chair Holm noted that all staff were exceptionally cheery and commended the layout of the event. He felt very impressed overall.
- E. Health & Safety/AC McKenzie: We are entering the final quarter of the FIIRE program with L&I, with an option to continue into Year 2.
- F. DC Administration/DC Karns: Provided updates on the new Station 66 property and the dirt issue at 72. Commended AC Stueve and Pat Merriman on their efforts to help the District obtain various supplies, as shortages have been impacting the District.
- G. Fire Chief/Chief Morrow: A huge thank you to everyone for helping with community outreach. It has been exciting to witness positive interactions between citizens and our personnel. Special thanks to Councilmember Door, along with AC Berdan and his team as well. Chief Morrow had the opportunity to visit the National Guard. Very impressed with their work, and it was an amazing experience. Asked for permission from the Board to sign and share a certificate to acknowledge the District's commitment to their service. The Board supported his request.

CORRESPONDENCE

- A. Employee Recognition: Chair Holm appreciated the fact that our personnel are taking the time to recognize others.

COMMISSIONER COMMENTS

- A. Ex-Officio Door: Thanked Dianne for her service and for making her transition very seamless. The District will miss her.
- B. Commissioner Stringfellow: Spoke with the L726 President, and they put out approximately 750 signs pertaining to the upcoming election. This was highly appreciated. Requested a short explanation in the near future regarding the aid cars for the District. Commissioner Stringfellow also acknowledged the issues with Board Packet distribution. Would like to seek ways to resolve these issues. Thanked Dianne for her hard work over the years, and wished her good luck in retirement!
- C. Commissioner Willis: The Open House was a great event. Great contact was made with the public. The firefighters who worked this event were very positive. Big thank you to Chief Karns for his hard work with the Local 726. Thank you to L726 for putting the signs up as well.

- D. Commissioner Coleman: Thank you to Dianne for all her hard work and good luck in retirement.
- E. Commissioner Mitchell: Huge thank you to Dianne as well, and all of her hard work is greatly appreciated. Enjoyed seeing the election signs coming out. Thank you to the Local 726 for placing them well.
- F. Commissioner Holm: Commended Dianne on how much she has always gone above and beyond. Also, Meeker Days was a great event and citizens had good questions for our personnel to answer. Very pleased with the interaction at this event. Mentioned that various reader boards are not functioning properly at many stations.

EXECUTIVE SESSION

At 5:54 p.m., Commissioner Stringfellow moved and Commissioner Willis seconded to move into Executive Session for 15 minutes under RCW 42.30.110(1)(i). **MOTION CARRIED.**

At 6:09 p.m., Chair Holm extended the meeting for five minutes.

At 6:14 p.m., Chair Holm extended the meeting for three minutes.

At 6:17 p.m., Commissioner Willis moved and Commissioner Coleman seconded to return to Regular Session. **MOTION CARRIED.**

Commissioner Willis moved and Commissioner Mitchell seconded to authorize Chief Morrow to execute a release and settlement agreement pertaining to a matter involving a former employee of Central Pierce Fire and Rescue. **MOTION CARRIED.**

ADJOURNMENT

There being no further business, Commissioner Willis moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:18 p.m.


MATTHEW HOLM
CHAIR OF THE BOARD


TANYA ROBACKER
DISTRICT SECRETARY


ARIEL PARAMAPOONYA
RECORDER