

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
July 25, 2022**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Ex-Officio Door, Chief Morrow, Deputy Chief Stueve, FD Robacker, Assistant Chiefs Stueve, Berdan, McKenzie, Bouchard, and Executive Assistant Paramapoonya, recorder. L726 President Aaron James joined the meeting at 5:24 pm. L726 Vice President Mike Auvil joined the meeting at 5:26 pm.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Coleman seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of July 11, 2022

C. Approval of:

Accounts Payable Warrants Numbered 57643 to 57644 totaling	\$	51,721.89
Accounts Payable Warrants Numbered 57645 to 57678 totaling	\$	418,173.80
Net Payroll Warrants Numbered 107642 to 107642 totaling	\$	58,680.70
Accounts Payable Warrants Numbered 57679 to 57709	\$	690,109.24
GRAND TOTAL	\$	1,218,685.63

Commissioner Willis moved and Commissioner Stringfellow seconded to approve the Consent Agenda with warrants totaling \$1,218,685.63. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No Unfinished Business

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Electronic Signatures and Records Policy

i. Resolution 22-06 Electronic Signatures and Records Policy

FD Robacker reviewed Resolution 22-06 regarding electronic signatures and records. This would allow the District to route documents electronically, with programs such as DocuSign, for added security.

CONSIDERATIONS AND REQUESTS

A. Surplus Items

AC Stueve discussed the list of surplus items in Attachment A. All items listed are either in-process or gone. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the surplus of items shown in Attachment A, dated July 25, 2022. **MOTION CARRIED.**

B. IV Pumps Request for Funding

AC Bouchard mentioned the new EMS protocols in place, effective July 1st, with new medications for administration. Due to the potency and drip rate of the new medications, IV pumps would be the safest and most effective way to administer these medications. Commissioner Coleman moved and Commissioner Willis seconded to authorize and appropriate \$25,000 for 12 IV pumps in the EMS Fund 101, Division 340. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed updated revenues and expenditures in the June Checkbook for the Finance Division.
- B. IT/ITD Scott-Ralston:
- C. Logistics/AC Stueve: AC Stueve commended Westside Industries and provided a sample of the work that has been beneficial for the District. Chair Holm mentioned how much of a difference this work has made, and thanked AC Stueve.
- D. Prevention & Education/AC Berdan: AC Berdan mentioned the recent Open House events and training that has taken place. Chick-fil-A will be partnering with CPFR for a Safety Initiative Program. Thank you to Courtney for her efforts in making this happen.
- E. Health & Safety/AC McKenzie: AC McKenzie reviewed the OSHA injuries. By the first week of August, the SCBA and gear washer should be fully implemented, as part of the Cancer Reduction Program. Thank you to the Board for supporting this program.
- F. Fire Chief's Report/Chief Morrow: The District received an Order of Dismissal regarding the issue involving a former employee of Central Pierce Fire & Rescue. Chief Morrow also noted there has been a high level of community support concerning the ballot measures. He commended the Local 726 leadership. Very impressed with the discussions that have been taking place.

L726/President James introduced Mike Auvil who is the new Local 726 Vice President. He mentioned the number of signs, mailers, and billboards that have been put out to increase awareness of the ballot measures. The MDA Fill the Boot event also took place recently. Thank you to those who helped with this. This was a very successful event, and it was great to see such strong support from the community.

CORRESPONDENCE

- A. Employee Recognition: Chair Holm thanked EMS Captain Jesse Fox for taking the time to write about Training Support Specialist, Rebecca. It is always great to see others recognized for their hard work.

COMMISSIONER COMMENTS

Chair Holm: Big thank you to L726/VP Mike Auvil, and congratulations. I have also seen the signs for the ballot measures everywhere, great job!

Vice Chair Stringfellow: Excited about the new gear washer. The risks that we are eliminating will save a lot of lives down the line. Stay hydrated for the hot weather coming.

Commissioner Willis: The number of mailers that the union put out was great. Congrats Mike. Great job to everyone. Glad to see the IV pumps on the agenda.

Commissioner Coleman: Has heard very positive feedback about the ballot measures. Great job to all.

Commissioner Mitchell: Thank you to Aaron for everything he is doing and his great attitude. The number of signs that I have seen, shows the nature of interest. I want to compliment Chief Morrow as well. His efforts are going to make a difference. Thank you for all of your hard work.

Ex-Officio Door: There is a South Sound Board Meeting on Wednesday. Governance in finance to be discussed at the meeting.

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:46 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



ARIEL PARAMAPOONYA
RECORDER