

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
August 8, 2022**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Chief Morrow, Deputy Chiefs Stueve and Karns, FD Robacker, HRD Washo, Assistant Chief Kent, and Executive Assistant Paramapoonya, recorder.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Coleman seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of July 25, 2022

C. Approval of:

Accounts Payable Warrants Numbered 57710 to 57742 totaling	\$	651,196.32
Accounts Payable Warrants Numbered 57743 to 57751 totaling	\$	4,620,127.68
Net Payroll Warrants Numbered 107643 to 107646 totaling	\$	14,947.53
Accounts Payable Warrants Numbered 57752 to 57777 totaling	\$	914,949.74
GRAND TOTAL	\$	6,201,221.27

Commissioner Willis moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$6,201,221.27. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

A. Electronic Signatures and Records Policy

i. Resolution No. 22-06 Electronic Signatures and Records Policy

FD Robacker discussed Resolution No. 22-06 regarding electronic signatures and records. This will give the District a formal policy for electronic record keeping. Commissioner Coleman moved and Commissioner Willis seconded to adopt Resolution No. 22-06, promoting electronic transactions and records, and authorizing electronic signatures. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No New Business

CONSIDERATIONS AND REQUESTS

No Considerations or Requests

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Human Resources/HRD Washo: Lateral recruitment has begun. Please spread the word! Entry-level recruitment will begin in the fall. The Division will start the process for a Job Analysis Project soon as well. Lots of big projects in HR. Thank you to Chief Morrow for his efforts, and for taking the time to go out doorbelling over the past weekends. You did a lot to help us pass in the election as well.
- B. Field Operations/AC Kent: Reviewed the new policy and SOG format. AC Kent displayed a visual of the new MAYDAY protocol. The Operations Division is working to get approximately 80 of these protocols completed in the near future.
- C. DC Operations/DC Stueve: The Pro Board re-accreditation certification process has been completed. DC Stueve reviewed this process and was very impressed with the performance of all members within the Training Division. There will be a 60-hour NASH Training course coming up in the fall.
- D. Fire Chief's Report/Chief Morrow: Big thank you to DC Stueve for his hard work in the Training Division. Chief Morrow reviewed the community survey results from Dynamix Consulting. Congrats to the Board and the entire organization on our success on August 2nd. Thank you to all staff and Local 726 for everyone's efforts.

CORRESPONDENCE

- A. Employee Recognition: Chair Holm was very happy to see the recognition given to those who were involved in the recent Open House events.

COMMISSIONER COMMENTS

Chair Holm: Reiterated what others have said about the ballot measures. I appreciate all the hard work to keep the Pro Board Certification as well. Chair Holm noted the increase of fire calls coming in, and commended staff on their hard work.

Vice Chair Stringfellow: Would like to make efforts to demonstrate just how thankful we are as an organization, and to show our sincere appreciation to all.

Commissioner Willis: Thank you to the Local 726 for all the time and effort spent to get the ballot measures passed. This MAYDAY protocol also looks great.

Commissioner Coleman: I agree. Great job to everyone.

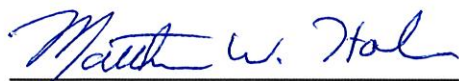
Commissioner Mitchell: It is a great feeling to see that the ballot measures have passed, and big applause to staff and 726.

Ex-Officio Door: Shared that a constituent reached out about how kind and professional Central Pierce Fire & Rescue personnel were on a specific aid call, and this individual wanted to express their appreciation. Great job to our staff, and thank you!

ADJOURNMENTS

There being no further business, Commissioner Willis moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

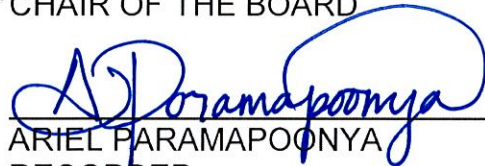
The meeting adjourned at 5:26 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



ARIEL PARAMAPOONYA
RECORDER