

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
October 24, 2022**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Ex-Officio Door, Chief Morrow, Deputy Chief Stueve, Assistant Chiefs Berdan and McKenzie, FD Robacker, HRD Washo, and Executive Assistant Paramapoonya, recorder.

PLEDGE OF ALLEGIANCE

Commissioner Stringfellow led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Coleman seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of October 10, 2022

C. Approval of:

Accounts Payable Warrants Numbered 57989 to 58030 totaling:	\$	673,175.07
Accounts Payable Warrants Numbered 58031 to 58058 totaling:	\$	519,637.81
GRAND TOTAL	\$	1,192,812.88

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling \$1,192,812.88. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

A. Board Policy 2.17 Anti-Harassment Procedures

Chief Morrow reviewed Board Policy 2.17 Anti-Harassment Procedures. There were no changes to be made after the First Reading. Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Second Reading of Board Policy 2.17 Anti-Harassment Procedures as presented by Staff. **MOTION CARRIED.**

2023 BUDGET PRESENTATION

Chief Morrow and FD Robacker reviewed the 2023 Management Strategies, and proposed budgets. FD Robacker discussed the 2023 budget summary and financial forecasts.

PUBLIC HEARING ON 2023 ANNUAL BUDGET

Chair Holm announced the public hearing on the 2023 Annual Budget and opened the floor for public comment. The proposed 2023 Annual Budget is \$123,789,275.00, a 23% increase over 2022. The tax rates were set, with the Regular Tax Levy at the highest lawful and the EMS Levy at \$0.50. Having received no comments, Chair Holm closed the public hearing.

PUBLIC HEARING ON 2023 FIRE BENEFIT CHARGE

Chair Holm announced the public hearing on the 2023 Benefit Charge and opened the floor for public comment. The proposed amount of revenue for collection in 2023 is \$30,376,500.00. This reflects a 17.3% increase over 2022. The cost factor will be adjusted accordingly. Having received no comments, Chair Holm closed the public hearing.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

- A. 2023 Budget – FD Robacker
 - i. Resolution No. 22-08 – Regular Levy
 - ii. Resolution No. 22-09 – EMS Levy
 - iii. Resolution No. 22-10 – Benefit Charge
 - iv. Resolution No. 22-11 – Budget Adoption & Levy Certification

FD Robacker discussed the rates within the standard resolutions required annually by Pierce County.

- B. Board Policy 3.04 District Change Funds – Chief Morrow

Chief Morrow reviewed Board Policy 3.04 District Change Funds. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

CONSIDERATIONS AND REQUESTS

No Considerations or Requests.

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report, including the September checkbook.
- B. Prevention & Education/AC Berdan: AC Berdan provided the Board with a Division update. Thank you to Dominos for partnering with the P&E Division to increase community engagement regarding fire prevention.
- C. Health & Safety/AC McKenzie: Solo washers have been fully implemented.
- D. Fire Chief's Report/Chief Morrow: Chief Morrow discussed his report. Cooperative explorations are taking place with surrounding agencies.

CORRESPONDENCE

- A. Employee Recognition: Chair Holm enjoyed reading about the great work of our personnel.

EXECUTIVE SESSION:

At 6:34 p.m., Commissioner Mitchell moved and Commissioner Stringfellow seconded to move into Executive Session for 10 minutes under RCW 42.30.110(1)(g). **MOTION CARRIED.**

At 6:44 p.m., Chair Holm extended the meeting for five minutes.

At 6:49 p.m., Commissioner Stringfellow moved and Commissioner Mitchell seconded to return to Regular Session. **MOTION CARRIED.**

COMMISSIONER COMMENTS

Chair Holm: Looking forward to the Annual Commissioners Conference this week. I really appreciated the meeting with the Chair and Vice Chair of Graham Fire & Rescue.

Vice Chair Stringfellow: Chair Holm and I were invited to sit down with the Chair and Vice Chair from Graham. It was very positive and beneficial.

Commissioner Willis: Thank you to Chief Morrow and FD Robacker for putting the budget presentation together.

Commissioner Coleman: I appreciate Chief Morrow and the Staff for everything.

Commissioner Mitchell: I really appreciate all the hard work from Chief Morrow and FD Robacker.

Ex-Officio Door: Ex-Officio Door provided an update on the ongoing budget sessions for the City of Puyallup.

ADJOURNMENT

There being no further business, Commissioner Mitchell moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 7:13 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



ARIEL PARAMAPOONYA
RECORDER