

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
November 14, 2022**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Ex-Officio Door, Chief Morrow, Deputy Chief Stueve, FD Robacker, HRD Washo, Assistant Chiefs Kent, Bouchard, and Benning, L726 President Aaron James, L726 Vice President Mike Auvil, and Executive Assistant Paramapoonya, recorder.

PLEDGE OF ALLEGIANCE

AC Benning led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences:
- B. Minutes: Regular Board Meeting of September 26, 2022
- C. Approval of:

Accounts Payable Warrants Numbered 57885 to 57885 totaling:	\$	(2,159.44)
Accounts Payable Warrants Numbered 58059 to 58059 totaling:	\$	1,093.19
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Accounts Payable Warrants Numbered 58060 to 58060 totaling:	\$	1,093.19
Accounts Payable Warrants Numbered 58061 to 58077 totaling:	\$	14,878.90
Accounts Payable Warrants Numbered 58078 to 58085 totaling:	\$	651,893.74
Accounts Payable Warrants Numbered 58086 to 58094 totaling:	\$	4,967,928.44
Net Payroll Warrants Numbered 107675 to 107678 totaling:	\$	17,243.26
Net Payroll Warrants Numbered 107679 to 107687 totaling:	\$	17,366.16
Accounts Payable Warrants Numbered 58095 to 58095 totaling:	\$	8,150.72
Accounts Payable Warrants Numbered 58096 to 58115 totaling:	\$	134,976.45
GRAND TOTAL	\$	5,811,371.42

Commissioner Willis moved and Commissioner Stringfellow seconded to approve the Consent Agenda with warrants totaling \$5,811,371.42. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Board Policy 3.04 District Change Funds

Chief Morrow reviewed Board Policy 3.04 District Change Funds. Staff received input and made minor edits to the format and content of the policy. Commissioner Coleman moved and

Commissioner Mitchell seconded to approve the second reading of Board Policy 3.04 District Change Funds as presented by Staff. **MOTION CARRIED.**

B. 2023 Budget

i. Resolution No. 22-08 – Regular Levy

Commissioner Mitchell moved and Commissioner Coleman seconded to approve Resolution No. 22-08 – Regular Levy. **MOTION CARRIED.**

ii. Resolution No. 22-09 – EMS Levy

Commissioner Stringfellow moved and Commissioner Willis seconded to approve Resolution No. 22-09 – EMS Levy. **MOTION CARRIED.**

iii. Resolution No. 22-10 – Benefit Charge

Commissioner Coleman moved and Commissioner Mitchell seconded to approve Resolution No. 22-10 – Benefit Charge. **MOTION CARRIED.**

iv. Resolution No. 22-11 – Budget Adoption & Levy Certification

Commissioner Mitchell moved and Commissioner Coleman seconded to approve Resolution No. 22-11 – Budget Adoption & Levy Certification. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No New Business

CONSIDERATIONS AND REQUESTS

A. 2022 Appendix A Revision – Creation of Community Health Worker

HRD Washo explained the salary range created for the new CARES position, based on the market study completed. Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Community Health Worker Pay Range effective November 14, 2022. **MOTION CARRIED.**

B. 2022 Appendix A Revision – Creation of Help Desk Supervisor

HRD Washo reviewed the salary range created for the new Help Desk Supervisor position, based on the market study completed. Commissioner Willis moved and Commissioner Coleman seconded to approve the Help Desk Supervisor Pay Range effective November 14, 2022. **MOTION CARRIED.**

C. Retro-active increase for 2022 for OPEIU and Non-Represented, Non-Uniformed Personnel

HRD Washo discussed the goal of aligning all personnel to the same CPI measurement and retroactively applying these changes. Commissioner Willis moved and Commissioner Mitchell seconded to approve the Revised Appendix A Salary Schedules, retroactive to January 1,

2022, for OPEIU and Non-Represented, Non-Uniformed Personnel. **MOTION CARRIED.**

D. 2023-2025 OPEIU Collective Bargaining Agreement

HRD Washo presented the redlined version of the OPEIU 2023-2025 Collective Bargaining Agreement for Board approval. Commissioner Mitchell moved and Commissioner Willis seconded to approve the 2023-2025 OPEIU Collective Bargaining Agreement. **MOTION CARRIED.**

E. Request to Exceed 10 Retirees Under Resolution 13-01

HRD Washo explained the requests from 11 employees to retire in 2023 which exceeds the limit within Resolution 13-01. Commissioner Willis moved and Commissioner Mitchell seconded to approve a one-time exception to Resolution 13-01 and allow all eleven (11) employees requesting to retire in 2023 to receive the benefits outlined in the resolution. **MOTION CARRIED.**

F. Retiree Medical Benefit – Annis-Levings

HRD Washo reviewed the request for a second exception to Resolution 13-01 regarding DFM Brian Annis-Levings. Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve two exceptions to Resolution 13-01 and allow DFM Brian Annis-Levings to retire effective February 28, 2023, and receive the benefits afforded under the resolution. **MOTION CARRIED.**

G. Revisions to 2023 Non-Represented Non-Uniformed Wage Increase

HRD Washo discussed the need to revise all existing personal contracts for non-uniformed personnel in order to support the goal of aligning all personnel to the same CPI measurement. Commissioner Willis moved and Commissioner Mitchell seconded to approve the proposal to revise all existing personal service contracts for non-uniformed personnel regarding 2023 wages to reflect 100% of the change in the Seattle/Tacoma/Bellevue CPI-W for the twelve (12) month period measuring June 2021 to June 2022 (with a minimum of three percent (3%) and a maximum of six percent (6%) increase). **MOTION CARRIED.**

H. Partial Lease Termination – Old Station 72

Chief Morrow explained the Partial Lease Termination Agreement regarding the Shaw Road Fire Station and the City of Puyallup. Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Fire Chief to sign, notarize, and execute the Partial Lease Termination Agreement, returning the Shaw Road Fire Station to the City of Puyallup. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION, AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Human Resources/HRD Washo: Lateral and Entry Level Recruitment is ongoing. Chiefs interviews are next week.
- B. Training/AC Benning: AC Benning provided an update on the current academy. Thank you to Lt. McAfee, Lt. Kamke, and Rebecca Burke who have gone above and beyond to help make this academy successful.
- C. Field Operations/AC Kent: AC Kent discussed the November 3rd rescue. Our personnel did an outstanding job.
- D. EMS/AC Bouchard: AC Bouchard reviewed the 2021 non-traumatic cardiac arrests, and provided a sample report from the modems that were approved. Commissioner Willis thanked AC Bouchard for sharing the display and the stats.
- E. DC Operations/DC Stueve: DC Stueve provided an update on the SOC report. Armory tours will be available to the Board.
- F. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the letter from EPFR who has interest in collaboration. Chief provided an update on the DC of Admin position as well.

CORRESPONDENCE

- A. Letter of Appreciation: Chair Holm enjoyed seeing the letter of appreciation from a citizen.
- B. Employee Recognition: Chair Holm is extremely proud of this organization.

COMMISSIONER COMMENTS

Chair Holm: I am very proud of our people.

Vice Chair Stringfellow: I am very proud of our organization. It would be nice to see some type of indicator on our peer support team members' uniforms so others are aware of who to turn to. Also, I would like those involved in the rescue to receive recognition.

Commissioner Willis: In regard to the rescue, I couldn't be more proud of this organization. To those who provided the rescue, you showed your determination and your willingness to not give up. Great job.

Commissioner Coleman: I want to thank everybody for their hard work.

Commissioner Mitchell: Tonight we discussed a lot of very important business and we have a lot of positives coming our way. Keep up the good work to all of our personnel. Great job to Chief Morrow as well.

Ex-Officio Door: I will be traveling on city business tomorrow.

ADJOURNMENTS

There being no further business, Commissioner Stringfellow moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

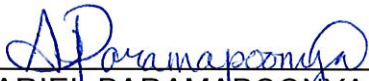
The meeting adjourned at 5:50 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



ARIEL PARAMAPOONYA
RECORDER