

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
November 28, 2022**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Ex-Officio Door, Chief Morrow, Deputy Chiefs Stueve and VanKeulen, Assistant Chiefs Stueve, Berdan, and McKenzie, FD Robacker, HRD Washo, L726 President James, and Executive Assistant Paramapoonya, recorder.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Coleman seconded to approve the agenda. **MOTION CARRIED.**

PREVENTING HARASSMENT, DISCRIMINATION, AND RETALIATION TRAINING

Harassment Training was postponed.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences:

B. Minutes: Regular Board Meeting of November 28, 2022

C. Approval of:

Accounts Payable Warrants Numbered 58116 to 58117 totaling:	\$	3,615.90
Accounts Payable Warrants Numbered 58118 to 58162 totaling:	\$	299,623.53
Accounts Payable Warrants Numbered 58163 to 58163 totaling:	\$	66,718.15
Accounts Payable Warrants Numbered 58164 to 58196 totaling:	\$	84,955.19
GRAND TOTAL	\$	454,912.77

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling \$454,912.77. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No Unfinished Business.

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Resolution 22-12 – Dissolving Petty Cash, Change, & Advanced Travel Funds

FD Robacker discussed Resolution 22-12 - Dissolving Petty Cash, Change, & Advanced Travel Funds. A revised copy was made in correction.

B. Board Policy 3.18 – Receipting and Depositing Incoming Funds

FD Robacker reviewed Board Policy 3.18 Receipting and Depositing Incoming Funds. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

CONSIDERATIONS AND REQUESTS

A. 2022-2024 726 Non-Uniformed 2022-2024 Collective Bargaining Agreement

HRD Washo reviewed the 2022-2024 726 Non-Uniformed 2022-2024 Collective Bargaining Agreement. Commissioner Coleman moved and Commissioner Willis seconded to approve the 2022 – 2024 Local 726 Non-Uniformed Collective Bargaining Agreement and associated Appendix “A” Salary Schedules for 2022. **MOTION CARRIED.**

B. Appendix A - 2023 Salary Schedules for all

HRD Washo discussed the finalized 2023 Appendix A Salary Schedules for all personnel. Commissioner Willis moved and Commissioner Mitchell seconded to approve the 2023 Appendix A Salary Schedules for all personnel. **MOTION CARRIED.**

C. IT Consortium Space – Flash Cube Lease Agreement

Chief Morrow presented the Flash Cube Lease Agreement before the Board. This will provide stability for the IT Consortium. Commissioner Coleman moved and Commissioner Mitchell seconded to approve the Fire Chief to sign and execute the lease agreement between Seattle Heavy Industries and the District in order to secure the necessary tenant space required by the IT Consortium. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report, including the October checkbook.
- B. Logistics/AC Stueve: Central Stores has officially transitioned, and Station 66 is now the Logistics Center for CPFR. Great job to the entire Logistics Team.
- C. Prevention & Education/AC Berdan: AC Berdan provided the Board with a Division update. DFM Brian Annis-Levings passed away last week. He will be greatly missed, and it is a huge loss for the Division and District.
- D. Health & Safety/AC McKenzie: AC McKenzie reviewed the Health & Safety Division Report, along with OSHA injuries reported.

- E. Fire Chief's Report/Chief Morrow: Chief Morrow provided an update on the Benaroya property.

Deputy Chief Brent VanKeulen: I am so happy to be here, and I'm very excited about where we are headed together.

CORRESPONDENCE

- A. Employee Recognition: Chair Holm enjoyed reading about the great work of our personnel.

COMMISSIONER COMMENTS

Chair Holm: Thank you again for joining CPFR's team, Deputy Chief VanKeulen.

Vice Chair Stringfellow: Nothing to add. All is good.

Commissioner Willis: Welcome, Brent!

Commissioner Coleman: Welcome aboard, DC VanKeulen.

Commissioner Mitchell: I would like to compliment Chief Morrow for choosing Brent VanKeulen as an addition to our team. Great choice, Chief! Welcome!

Ex-Officio Door: Nothing to add.

ADJOURNMENT

There being no further business, Commissioner Stringfellow moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:29 p.m.


MATTHEW HOLM
CHAIR OF THE BOARD


TANYA ROBACKER
DISTRICT SECRETARY


ARIEL PARAMAPOONYA
RECORDER