

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
December 27, 2022**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Ex-Officio Door, Chief Morrow, Deputy Chief VanKeulen, Assistant Chiefs Berdan and McKenzie, HRD Washo, L726 President James, and Executive Assistant Paramapoonya, recorder. FD Robacker joined the meeting at 5:04 p.m. Brian Estes joined the meeting at 5:07 p.m.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Coleman seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Julie Door
- B. Minutes: Regular Board Meeting of December 12, 2022
- C. Approval of:

Accounts Payable Warrants Numbered 58215 to 58215 totaling:	\$	12,064.11
Accounts Payable Warrants Numbered 58216 to 58236 totaling:	\$	172,275.77
Accounts Payable Warrants Numbered 58237 to 58265 totaling:	\$	185,825.56
Accounts Payable Warrants Numbered 58266 to 58277 totaling:	\$	318,362.68
GRAND TOTAL	\$	688,528.12

Commissioner Coleman moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling \$688,528.12. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Board Policy 3.40 FLSA Exempt, Non-Represented, Non-Uniformed Employees Common Benefits

HRD Washo reviewed Board Policy 3.40 FLSA Exempt, Non-Represented, Non-Uniformed Employees Common Benefits. No changes were made after the First Reading. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve Board Policy 3.40 FLSA Exempt, Non-Represented, Non-Uniformed Employees Common Benefits as presented by Staff. **MOTION CARRIED.**

B. Board Policy 3.41 Non-Exempt, Non-Represented, Non-Uniformed Employees
Common Benefits

HRD Washo reviewed Board Policy 3.41 Non-Exempt, Non-Represented, Non-Uniformed Employees Common Benefits. No changes were made after the First Reading. Commissioner Mitchell moved and Commissioner Coleman seconded to approve Board Policy 3.41 Non-Exempt, Non-Represented, Non-Uniformed Employees Common Benefits as presented by Staff. **MOTION CARRIED.**

C. Board Policy 3.45 Common Benefits for FLSA Exempt, Non-Represented,
Uniformed Employees

HRD Washo reviewed Board Policy 3.45 Common Benefits for FLSA Exempt, Non-Represented, Uniformed Employees. No changes were made after the First Reading. Commissioner Willis moved and Commissioner Mitchell seconded to approve Board Policy 3.45 Common Benefits for FLSA Exempt, Non-Represented, Uniformed Employees as presented by Staff. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Authorizing Fees, Charges, & Fines Effective January 1, 2023
i. Resolution 22-13 Fees, Charges, & Fines

FD Robacker discussed Resolution 22-13 Fees, Charges, & Fines. Commissioner Stringfellow moved and Commissioner Willis seconded to waive the Second Reading. **MOTION CARRIED.**

Commissioner Coleman moved and Commissioner Willis seconded to approve the 2023 Fee Schedule as outlined in Resolution 22-13 Fees, Charges, & Fines. **MOTION CARRIED.**

B. Year-End Budget Amendment – FD Robacker
i. Resolution 22-14 Year-End Budget Amendment

FD Robacker reviewed Resolution 22-14 Year-End Budget Amendment. Commissioner Stringfellow moved and Commissioner Mitchell seconded to waive the Second Reading. **MOTION CARRIED.** Commissioner Mitchell moved and Commissioner Coleman seconded to approve Resolution 22-14 Year-End Budget Amendment. **MOTION CARRIED.**

CONSIDERATIONS AND REQUESTS

No Considerations or Requests

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report.

- B. Logistics/AC Stueve:
- C. Prevention & Education/AC Berdan: AC Berdan provided an update on the recent public events that took place in Prevention & Education.
- D. Health & Safety/AC McKenzie: AC McKenzie reviewed his Division Report and OSHA injuries for the month of December.
- E. Administration/DC VanKeulen: DC VanKeulen provided the Board with an update on how the first phase of John Garner's tragic death was managed by the IMT. The IMT will plan for John's funeral service to be in January.
- F. Fire Chief's Report/Chief Morrow: Chief Morrow thanked the Board for their support during this time. Commissioner Mitchell commented that the news media did an outstanding job of presenting John's background in a positive manner to the public. Chief Morrow also thanked L726 and Staff, who did a great job of explaining who John really was in the press release.

L726 President James: President James explained that the entire process of honoring John and Brian couldn't have been possible without the support from CPFR personnel and the community. Happy Holidays!

CORRESPONDENCE

No Correspondence.

COMMISSIONER COMMENTS

Chair Holm: Chair Holm sincerely appreciates Commissioner Willis for going above and beyond during the day of John Garner's passing. Chair Holm thanked all personnel for their hard work.

Vice Chair Stringfellow: Commissioner Stringfellow is looking forward to the Training Consortium beginning with surrounding agencies.

Commissioner Willis: Commissioner Willis is proud of all CPFR personnel for all their hard work.

Commissioner Coleman:

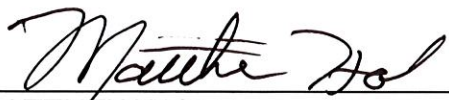
Commissioner Mitchell: Nothing to add.

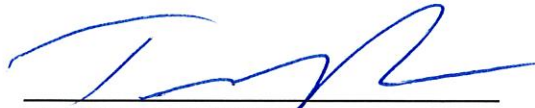
Ex-Officio Door:

ADJOURNMENT

There being no further business, Commissioner Mitchell moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:33 p.m.


MATTHEW HOLM
CHAIR OF THE BOARD


TANYA ROBACKER
DISTRICT SECRETARY


ARIEL PARAMAPOONYA
RECORDER