

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
March 27, 2023**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Willis, Coleman, Mitchell, and Ex-Officio Door, Chief Morrow, Deputy Chiefs VanKeulen and Stueve, Assistant Chiefs Berdan, McKenzie, and Stueve, FD Robacker, HR Director Suzi Washo, Captain Cokl, Executive Assistant Paramapoonya, and Admin Support Specialist McInnis, recorder. L726 President James joined the meeting at 5:03 p.m. BC Ferrier joined the meeting at 5:04 p.m. L726 Vice President Mike Auvil joined the meeting at 5:05 p.m. Lt. Huckle joined the meeting at 5:07 p.m.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Willis moved and Commissioner Mitchell seconded to approve the agenda.
MOTION CARRIED.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

A. Excused Absences: Commissioner Stringfellow

B. Minutes: Regular Board Meeting of March 13, 2023

C. Approval of:

Accounts Payable Warrants Numbered 58320 to 58320 totaling:	\$	(1,596.73)
Accounts Payable Warrants Numbered 58523 to 58523 totaling:	\$	(757.68)
Accounts Payable Warrants Numbered 58540 to 58540 totaling:	\$	(757.68)
Accounts Payable Warrants Numbered 58623 to 58700 totaling:	\$	750,900.41
GRAND TOTAL	\$	747,788.32

Commissioner Coleman moved and Commissioner Mitchell seconded to approve the Consent Agenda with warrants totaling \$747,788.32. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No Unfinished Business

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Board Policy 3.13 Public Relations Events

FD Robacker reviewed Board Policy 3.13 Public Relations Events. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

CONSIDERATIONS AND REQUESTS

A. PSG GADCS Contract

FD Robacker reviewed the PSG GADCS Contract. Commissioner Mitchell moved and Commissioner Willis seconded to approve the budget of \$35,000, move the funds from Commissioner Contingency to Finance Div. 201, and authorize FD Robacker to sign a contract with PSG for Medicare Ground Ambulance Data Collection System reporting. **MOTION CARRIED.**

B. Administrative Office Furniture RFP

AC Stueve discussed the competitive bid process for the Administrative Office Furniture RFP. Commissioner Willis moved and Commissioner Mitchell seconded to award the bid submitted by Catalyst for the purchase of administrative office furniture in the amount of \$8,351.61. **MOTION CARRIED.**

C. West Pierce Fuel ILA

AC Stueve reviewed the Interlocal Agreement to provide fuel services to West Pierce Fire & Rescue for staff vehicles. Commissioner Coleman moved and Commissioner Mitchell seconded to approve the ILA as presented and enter into an agreement with West Pierce Fire & Rescue for fuel services. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report, including the February Checkbook & Financial Reports.
- B. Logistics/AC Stueve: AC Stueve reviewed the Logistics Division Report. E22-1/E22-2 were placed in service as Rotational Engines to service the community.
- C. Prevention & Education/AC Berdan:
- D. Health & Safety/AC McKenzie: AC McKenzie reviewed the Health & Safety Division Report, including the OSHA injuries for December and January.
- E. Administration/DC VanKeulen: DC VanKeulen reviewed the Administration Division Report and announced an upcoming reunion to include crew members and a survivor of a house fire in 2022.
- F. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report. The first meeting with Inspiration Works was successful. Thank you to the Board for the support.

DC Operations/DC Stueve: March 16th was the Anniversary of PCS Deputy Dom Calata's passing. Thank you to Ariel and Erika for coordinating flowers.

CORRESPONDENCE

- A. Commendation
- B. Employee Recognition
- C. PPD Thank You Letter

Chair Holm appreciates the time that was taken to write each letter of recognition.

COMMISSIONER COMMENTS

Chair Holm: No additional comments.

Commissioner Willis: Compliments to the District for working out the Regional Development Plan.

Commissioner Coleman: Looking forward to visiting the new building.

Commissioner Mitchell: Looking forward to seeing the new building this Summer. Hoping to have a tour soon and see the progress.

Ex-Officio Door: Upcoming presentation from the Chamber.

EXECUTIVE SESSION

At 5:29 p.m. Commissioner Willis moved and Commissioner Mitchell seconded to move into Executive Session for 15 minutes under RCW 42.30.110(1)(g) **MOTION CARRIED.**

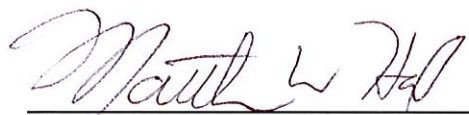
At 5:44 p.m. Chair Holm extended the meeting for 5 minutes.

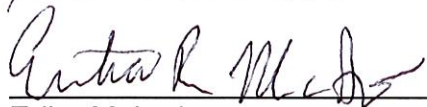
At 5:49 p.m. Commissioner Mitchell moved and Commissioner Willis seconded to return to Regular Session. **MOTION CARRIED.**

ADJOURNMENT

There being no further business, Commissioner Coleman moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:50 p.m.


MATTHEW HOLM
CHAIR OF THE BOARD


Erika McInnis
RECORDER


TANYA ROBACKER
DISTRICT SECRETARY