

**CENTRAL PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
April 24, 2023**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22<sup>nd</sup> Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Chief Morrow, DC VanKeulen, AC McKenzie, FD Robacker, Admin SS McInnis, and EA Paramapoonya, recorder.

**PLEDGE OF ALLEGIANCE**

Chair Holm led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Mitchell moved and Commissioner Coleman seconded to approve the agenda. **MOTION CARRIED.**

**PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No public comment.

**CONSENT AGENDA (SINGLE MOTION)**

- A. Excused Absences: Ex-Officio Door
- B. Minutes: Regular Board Meeting of April 10, 2023
- C. Approval of:

Accounts Payable Warrants Numbered 58757 to 58816 totaling:	\$	842,583.09
<b>GRAND TOTAL</b>	<b>\$</b>	<b>842,583.09</b>

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling \$842,583.09. **MOTION CARRIED.**

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

- A. Board Policy 3.10 Incoming Mail

FD Robacker reviewed Board Policy 3.10 Incoming Mail. No changes were made after the First Reading. Commissioner Willis moved and Commissioner Mitchell seconded to approve Board Policy 3.10 Incoming Mail as presented by Staff. **MOTION CARRIED.**

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

- A. Board Policy 3.58 Electronic and Digital Signature Technology Use

Chief Morrow reviewed Board Policy 3.58 Electronic and Digital Signature Technology Use. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

**CONSIDERATIONS AND REQUESTS**

#### A. Academy 23.1.2 Hiring Notification

Chief Morrow explained that this Hiring list will provide the hiring dates and seniority rank of the new employees. Chief Morrow inquired about the necessity to bring this information to the Board. The Board confirmed that this could transition to an awareness item in the future.

#### B. Technology Upgrades & HazMat Contract Authorization

DC VanKeulen presented multiple technology upgrades to the Board, along with a HazMat apparatus contract. Commissioner Mitchell moved and Commissioner Coleman seconded to authorize the signing of contracts for a Hazardous Materials apparatus and technology upgrades, appropriating \$1,077,000 in Logistics Division 204. **MOTION CARRIED.**

### **STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report, including the March Checkbook & Financial Reports.
- B. Prevention & Education/AC Berdan:
- C. Health & Safety/AC McKenzie: AC McKenzie reviewed the Health & Safety Division Report, including the OSHA injuries for March.
- D. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report. OVFR and Graham Fire & Rescue may participate in future testing with CPFR.

### **CORRESPONDENCE**

- A. Employee Recognition

Chair Holm appreciates the time taken to write this letter of recognition.

### **COMMISSIONER COMMENTS**

Chair Holm: Chair Holm inquired about a Lid Lift in 2024.

Commissioner Stringfellow: Commissioner Stringfellow requested that FC Morrow explore the feasibility pros and cons, including RFAs and all methods of consolidation.

Commissioner Willis: Thank you for all of the time that has been put into the projects for the District. Commissioner Willis inquired about the cost of the equipment over the next 5 years.

Commissioner Coleman: Thank you to everyone. The future is looking very bright.

Commissioner Mitchell: Commissioner Mitchell expressed his appreciation to Chief Morrow and Chief VanKeulen for the well-prepared technology presentation. Thank you for all of the hard work.

**ADJOURNMENT**

There being no further business, Commissioner Willis moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:12 p.m.

DocuSigned by:  
*Matt Holm*  
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MATTHEW HOLM  
CHAIR OF THE BOARD

DocuSigned by:  
*Ariel Paramapoonya*  
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ARIEL PARAMAPOONYA  
RECORDER

DocuSigned by:  
*Tanya Robacker*  
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TANYA ROBACKER  
DISTRICT SECRETARY