

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
May 22, 2023**

Vice Chair Stringfellow called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:05 p.m. A remote attendance option was available to the public. Present in person were: Vice Chair Stringfellow, AC Radcliff, FD Robacker, and Admin SS Erika McInnis, recorder. Present virtually via Zoom were Commissioners Willis and Mitchell, Ex-Officio Door, Chief Morrow, DC VanKeulen, and AC Berdan.

PLEDGE OF ALLEGIANCE

Vice Chair Stringfellow led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Willis seconded to approve the agenda.
MOTION CARRIED.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Chair Holm and Commissioner Coleman
- B. Minutes: Regular Board Meeting of May 8, 2023
- C. Approval of:

Accounts Payable Warrants Numbered 58881 to 58957 totaling:	\$	1,509,568.97
GRAND TOTAL	\$	1,509,568.97

Commissioner Willis moved and Commissioner Mitchell seconded to approve the Consent Agenda with warrants totaling \$1,509,568.97. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Board Policy 3.20 Vehicle Use

FD Robacker reviewed Board Policy 3.20 Vehicle Use. No changes were made after the First Reading. Commissioner Mitchell moved and Commissioner Willis seconded to approve Board Policy 3.20 Vehicle Use as presented by Staff. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

- A. Board Policy 5.03 Writing Off Transport Patient Accounts

FD Robacker reviewed Board Policy 5.03 Writing Off Transport Patient Accounts. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

CONSIDERATIONS AND REQUESTS

A. 2023 Pierce County Fire Protection Services Contract

Chief Morrow explained that the District has contracted with Pierce County for fire protection services for many years. The contract amount represents the District's anticipated revenue for county properties located in the District. Commissioner Willis moved and Commissioner Mitchell seconded to approve the 2023 Pierce County Contract for Fire Protection Services, as presented by Staff. **MOTION CARRIED**

B. Darkhorse Expansion

Chief Morrow presented the Darkhorse Expansion Agreement and scope of work to the Board. Commissioner Mitchell moved and Commissioner Willis seconded to approve the Fire Chief to sign and execute the Darkhorse Expanded Scope of Work Agreement as presented. **MOTION CARRIED.**

C. Data Warehouse

Chief Morrow reviewed the RFP that was released for assistance with the development of a data warehouse. Marquam was the only responsive and qualified bidder to the RFP. Commissioner Mitchell moved and Commissioner Willis seconded to approve the award for the data warehouse consulting services RFP to Marquam as presented by Staff. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report, including the April Checkbook & Financial Reports.
- B. Prevention & Education/AC Berdan: AC Berdan reviewed the Prevention & Education Division Report.
- C. Safety/AC McKenzie: AC McKenzie reviewed the Safety Division Report.
- D. Administration/DC VanKeulen: DC VanKeulen reviewed the Administration Division Report, including updates on Station development for 60, 62, and 66.
- E. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report, and updated the Board on various regionalization efforts.

CORRESPONDENCE

- A. Employee Recognition

COMMISSIONER COMMENTS

Commissioner Stringfellow: Thank you to everyone who has been working on the review of District Policies.

Commissioner Willis: Commissioner Willis was pleased to hear about the update on regionalization efforts, as well as hearing that the stats on back injuries have reduced District wide.

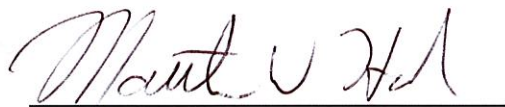
Commissioner Mitchell: Commissioner Mitchell thanked Chief Morrow and staff for holding the last Board Meeting at the new administrative building. The building looks very impressive. Great job.

Ex-Officio Door: A vote regarding a Public Safety Building is planned for tomorrow. Thank you everyone.

ADJOURNMENT

There being no further business, Commissioner Mitchell moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:52 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



ERIKA MCINNIS
RECORDER