

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
June 12, 2023**

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22nd Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present in person were: Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Chief Morrow, DC VanKeulen, FD Robacker, ACs Benning, Bouchard, and Kent, L726 President Aaron James, BC Ferrier, Former Volunteer Jim Sand, EA Paramapoonya, and SS McInnis, Recorder. AC Stueve joined remotely. Ex-Officio Door arrived in person at 5:05 p.m.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Willis seconded to approve the agenda.

MOTION CARRIED.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

Jim Sand, a former CPFR Volunteer, came to discuss his volunteer pension. Mr. Sand stated that his volunteer hours were reported to the state with inaccuracies. Chair Holm and the Board asked staff to review Mr. Sand's hours and to ensure if any inaccuracies are found, they will be revised.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: N/A
- B. Minutes: Regular Board Meeting of May 22, 2023
- C. Approval of:

Accounts Payable Warrants Numbered 58958 to 59013 totaling:	\$	6, 299,640.26
Net Payroll Warrants Numbered 107755 to 107758 totaling:	\$	44,708.85
GRAND TOTAL	\$	6,344,349.11

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$6,344,349.11. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Board Policy 5.03 Writing Off Transport Patient Accounts

FD Robacker reviewed Board Policy 5.03 Writing Off Transport Patient Accounts. One additional change was made. Everything else is as presented at the last meeting. Commissioner Mitchell moved and Commissioner Willis seconded to approve Board Policy 5.03 Writing Off Transport Patient Accounts as presented by Staff. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Board Policy 3.27 Purchasing Policy

FD Robacker reviewed Board Policy 3.27 Purchasing Policy. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

CONSIDERATIONS AND REQUESTS

A. Pierce County WebEOC Agreement

Chief Morrow reviewed the Pierce County WebEOC Agreement. Commissioner Willis moved and Commissioner Coleman seconded to approve the Fire Chief to sign and execute the Pierce County WebEOC Agreement as presented. **MOTION CARRIED.**

B. Benaroya Facility Naming Convention

Chief Morrow presented the Benaroya Facility Naming Convention to the Board. Chair Holm asked that the Board have additional time to review. All comments are to be emailed to EA Paramapoonya. **MOTION DEFERRED.**

C. Creation of Helpdesk Supervisor Pay Range

Chief Morrow reviewed the Creation of Helpdesk Supervisor Pay Range. Commissioner Willis moved and Commissioner Coleman seconded to approve the addendum to the 726 Non-Uniformed 2023 Salary Schedule ("Appendix A") effective June 12, 2023 as presented by Staff. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Human Resources/HRD Washo:
- B. Training/AC Benning: AC Benning reviewed the Training Division Report. Thank you to Reed Thompson for coming to days to help train.
- C. Field Operations/AC Kent: AC Kent reviewed the Field Operations Division Report. He also shared a call by volume report. The Board asked for side-by-side comparisons from last year to this year, which will be presented at a later meeting.
- D. EMS/AC Bouchard: AC Bouchard reviewed the EMS Division Report. Upgrades to reporting software will be happening this month, which will aid in data collection on EMS calls.
- E. Health and Wellness/AC Stueve: AC Stueve reviewed the Health and Wellness Report.
- F. Deputy Chief's Report/DC VanKeulen: DC VanKeulen reviewed the Deputy Chief's Report.

- G. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report. Thank you to all personnel who have been working on the Facility Master List.

L726 President Aaron James: New windows in the Union Hall have been installed and look great! The MDA Fill-the-Boot event lasted 2 days, and was a huge success. There will be more events across the District to come. Retiree Larry Spawn's service will be held June 24th, at 1 pm at the Hall.

CORRESPONDENCE

- A. Employee Recognition: Chair Holm enjoys seeing the great work and recognition from various personnel.

COMMISSIONER COMMENTS

Chair Holm: Thank you to everyone for the continued hard work.

Vice Chair Stringfellow: Looking forward to meeting with Graham Fire & Rescue to discuss collaborative efforts.

Commissioner Willis: Thank you to Jim Sand for his effort with this Department over the years, and for helping the District grow. AC Kent's report was very informative, thank you.

Commissioner Coleman: Everyone is doing good.

Commissioner Mitchell: Great job to everyone.

Ex-Officio Door: There are a lot of good things happening with the City of Puyallup City Council, including the derelict home abatement process implementation.

ADJOURNMENT

There being no further business, Commissioner Mitchell moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

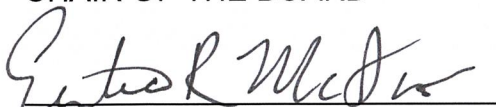
The meeting adjourned at 6:02 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



ERIKA MCINNIS
RECORDER