



## CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

**Date:** June 26, 2023

**Place:** In-Person / Fire District Administrative & Operations Center  
○ 1015 39<sup>th</sup> Ave SE Puyallup, WA 98374  
Virtual / (Visit [www.centralpiercefirerescue.org](http://www.centralpiercefirerescue.org) for instructions to join webinar)

**Time:** 5:00 p.m.

*Citizens attending virtually that wish to address the Board during Public Comment use the "raise hand" feature on the webinar. Statements or comments for the record may be submitted to [aparamapoonya@centralpiercefirerescue.org](mailto:aparamapoonya@centralpiercefirerescue.org) by 4:00pm meeting day.*

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**1. Call to Order**

A. Roll Call

**2. Pledge of Allegiance**

**3. Approval of Agenda**

A. **Pg. 1:** Agenda

**4. Public Comment** (for items not specifically listed on the Agenda)

**5. Consent Agenda** (Single Motion)

A. Excused Absences:

B. **Pg. 3:** Minutes: Regular Board Meeting of June 12, 2023

C. **Pg. 6:** Approval of:

Accounts Payable Warrants Numbered 59014 to 59086 totaling:	\$	721,053.08
<b>GRAND TOTAL</b>	\$	721,053.08

**Pg. 23:** For Informational Purposes Only - The following electronic payments totaling \$441,339.52 (AP Warrant Numbers 59014, 59023, 59059, 59063)

**6. Unfinished Business** (Second Reading and Final Action)

A. **Pg. 54:** Board Policy 3.27 Purchasing Policy – FD Robacker

**7. New Business** (First Reading)

A. **Pg. 85:** Board Policy 3.56 False Claims Act Policies & Procedures – FD Robacker

B. **Pg. 94:** Adopting an Initial Position on Sustainability – Chief Morrow



## **CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA**

### **8. Considerations and Requests**

- A. **Pg. 97:** Commissioner's Contingency Fund Transfer to Purchase HazMat Unit – DC VanKeulen
- B. **Pg. 98:** Resolution 13-01: Chris Lorenz – Chief Morrow

### **9. Staff, Local, Firefighter's Association, and Fire Chief Reports**

- A. **Pg. 99:** Finance – FD Robacker
- B. **Pg. 110:** Prevention & Education – AC Berdan
- C. **Pg. 113:** Safety – AC McKenzie
- D. **Pg. 114:** Deputy Chief's Report – DC VanKeulen
- E. **Pg. 115:** Fire Chief's Report – Chief Morrow

### **10. Correspondence**

- A. **Pg. 116:** Employee Recognition

### **11. Commissioner Comments**

### **12. Adjournment**

**CENTRAL PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
June 12, 2023**

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 17520 22<sup>nd</sup> Ave E., Tacoma at 5:00 p.m. A remote attendance option was available to the public. Present in person were: Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Chief Morrow, DC VanKeulen, FD Robacker, ACs Benning, Bouchard, and Kent, L726 President Aaron James, BC Ferrier, Former Volunteer Jim Sand, EA Paramapoonya, and SS McInnis, Recorder. AC Stueve joined remotely. Ex-Officio Door arrived in person at 5:05 p.m.

**PLEDGE OF ALLEGIANCE**

Chair Holm led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Mitchell moved and Commissioner Willis seconded to approve the agenda.  
**MOTION CARRIED.**

**PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

Jim Sand, a former CPFR Volunteer, came to discuss his volunteer pension. Mr. Sand stated that his volunteer hours were reported to the state with inaccuracies. Chair Holm and the Board asked staff to review Mr. Sand's hours and to ensure if any inaccuracies are found, they will be revised.

**CONSENT AGENDA (SINGLE MOTION)**

- A. Excused Absences: N/A
- B. Minutes: Regular Board Meeting of May 22, 2023
- C. Approval of:

Accounts Payable Warrants Numbered 58958 to 59013 totaling:	\$	6, 299,640.26
Net Payroll Warrants Numbered 107755 to 107758 totaling:	\$	44,708.85
<b>GRAND TOTAL</b>	<b>\$</b>	<b>6,344,349.11</b>

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$6,344,349.11. **MOTION CARRIED.**

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

- A. Board Policy 5.03 Writing Off Transport Patient Accounts

FD Robacker reviewed Board Policy 5.03 Writing Off Transport Patient Accounts. One additional change was made. Everything else is as presented at the last meeting. Commissioner Mitchell moved and Commissioner Willis seconded to approve Board Policy 5.03 Writing Off Transport Patient Accounts as presented by Staff. **MOTION CARRIED.**

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

A. Board Policy 3.27 Purchasing Policy

FD Robacker reviewed Board Policy 3.27 Purchasing Policy. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

**CONSIDERATIONS AND REQUESTS**

A. Pierce County WebEOC Agreement

Chief Morrow reviewed the Pierce County WebEOC Agreement. Commissioner Willis moved and Commissioner Coleman seconded to approve the Fire Chief to sign and execute the Pierce County WebEOC Agreement as presented. **MOTION CARRIED.**

B. Benaroya Facility Naming Convention

Chief Morrow presented the Benaroya Facility Naming Convention to the Board. Chair Holm asked that the Board have additional time to review. All comments are to be emailed to EA Paramapoonya. **MOTION DEFERRED.**

C. Creation of Helpdesk Supervisor Pay Range

Chief Morrow reviewed the Creation of Helpdesk Supervisor Pay Range. Commissioner Willis moved and Commissioner Coleman seconded to approve the addendum to the 726 Non-Uniformed 2023 Salary Schedule ("Appendix A") effective June 12, 2023 as presented by Staff. **MOTION CARRIED.**

**STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

The following divisions provided a written report in the packet:

- A. Human Resources/HRD Washo:
- B. Training/AC Benning: AC Benning reviewed the Training Division Report. Thank you to Reed Thompson for coming to days to help train.
- C. Field Operations/AC Kent: AC Kent reviewed the Field Operations Division Report. He also shared a call by volume report. The Board asked for side-by-side comparisons from last year to this year, which will be presented at a later meeting.
- D. EMS/AC Bouchard: AC Bouchard reviewed the EMS Division Report. Upgrades to reporting software will be happening this month, which will aid in data collection on EMS calls.
- E. Health and Wellness/AC Stueve: AC Stueve reviewed the Health and Wellness Report.
- F. Deputy Chief's Report/DC VanKeulen: DC VanKeulen reviewed the Deputy Chief's Report.

- G. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report. Thank you to all personnel who have been working on the Facility Master List.

L726 President Aaron James: New windows in the Union Hall have been installed and look great! The MDA Fill-the-Boot event lasted 2 days, and was a huge success. There will be more events across the District to come. Retiree Larry Spawn's service will be held June 24<sup>th</sup>, at 1 pm at the Hall.

### **CORRESPONDENCE**

- A. Employee Recognition: Chair Holm enjoys seeing the great work and recognition from various personnel.

### **COMMISSIONER COMMENTS**

Chair Holm: Thank you to everyone for the continued hard work.

Vice Chair Stringfellow: Looking forward to meeting with Graham Fire & Rescue to discuss collaborative efforts.

Commissioner Willis: Thank you to Jim Sand for his effort with this Department over the years, and for helping the District grow. AC Kent's report was very informative, thank you.

Commissioner Coleman: Everyone is doing good.

Commissioner Mitchell: Great job to everyone.

Ex-Officio Door: There are a lot of good things happening with the City of Puyallup City Council, including the derelict home abatement process implementation.

### **ADJOURNMENT**

There being no further business, Commissioner Mitchell moved and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:02 p.m.

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MATTHEW HOLM  
CHAIR OF THE BOARD

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TANYA ROBACKER  
DISTRICT SECRETARY

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ERIKA MCINNIS  
RECORDER

## Central Pierce Fire & Rescue

Fund 686 & 687 Dept 006

Key Bank

Account No. XXXXXXXX0522

### Warrant Approval

In accordance with RCW 42.24 the following warrants have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue and are being presented to the Board of Fire Commissioners for Board approval.

<u>Issue Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
06/08/2023 - 06/15/2023	AP00059014 -AP00059086	\$721,053.08
	Total	\$721,053.08

Dustin Morrow  
Fire Chief

Matt Holm  
Chair

Steve Stringfellow  
Commissioner

Rich Coleman  
Commissioner

Bob Willis  
Commissioner

Dale Mitchell  
Commissioner

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00059014	CPFR	Central Pierce Fire & Rescu	06/08/23	50,853.12	MW	IS	
AP CHK 00059015	VALKCONS	VALKYRIE CONSTRUCTION LLC	06/08/23	10,753.44	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	61,606.56	Number of Checks Processed:	2
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 61,606.56

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 06/08/2023  
**End Date:** 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
PIERCE COUNTY FIRE PROT DIST # (CPFR)						
	060823B	06/08/2023	50,853.12	06/08/2023 AP EFTS	301	21110
TOTAL FOR CHECK AP 00059014:			50,853.12			
VALKYRIE CONSTRUCTION LLC (VALKCONS)						
	1283	05/23/2023	10,753.44	62 CONCRETE PATIO & GARB PAD	3016022250	54801
TOTAL FOR CHECK AP 00059015:			10,753.44			
REPORT TOTAL:			61,606.56			

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00059016	INTETELE	ALLSTREAM BUSINESS US INC	06/08/23	915.33	MW	IS	
AP CHK 00059017	AUSTHARD	Austin Hardware & Supply In	06/08/23	77.02	MW	IS	
AP CHK 00059018	BIGJOHNS	Big John's Trophies Inc	06/08/23	227.22	MW	IS	
AP CHK 00059019	BROOLUMB	Brookdale Lumber Inc	06/08/23	66.19	MW	IS	
AP CHK 00059020	BUGBUST	BUG BUSTERS	06/08/23	551.00	MW	IS	
AP CHK 00059021	CKGARAGE	C&K GARAGE DOORS & OPENERS	06/08/23	17,129.99	MW	IS	
AP CHK 00059022	CENEHARV	Cenex Harvest States Inc	06/08/23	1,128.95	MW	IS	
AP CHK 00059023	CPFR	Central Pierce Fire & Rescu	06/08/23	319,309.62	MW	IS	
AP CHK 00059024	QWEST	Century Link	06/08/23	186.86	MW	IS	
AP CHK 00059025	COMCAST	COMCAST	06/08/23	20,495.97	MW	IS	
AP CHK 00059026	DMRECYCL	D M Recycling Co Inc	06/08/23	781.83	MW	IS	
AP CHK 00059027	DAILJOUR	Daily Journal Of Commerce	06/08/23	129.60	MW	IS	
AP CHK 00059028	DELCITY	DEL CITY WIRE	06/08/23	395.60	MW	IS	
AP CHK 00059029	FROGFOG	FROGGYS FOG LLC	06/08/23	1,374.99	MW	IS	
AP CHK 00059030	FRUIMUTU	Fruitland Mutual Water Comp	06/08/23	553.07	MW	IS	
AP CHK 00059031	GALLS	Galls Incorporated	06/08/23	4,319.70	MW	IS	
AP CHK 00059032	HHSIGNSU	H&H SIGN SUPPLY INC	06/08/23	53.35	MW	IS	
AP CHK 00059033	INLATECH	Inland Technologies Inc	06/08/23	1,341.40	MW	IS	
AP CHK 00059034	JJAUTO	J & J AUTO REPAIR & TOWING	06/08/23	3,024.00	MW	IS	
AP CHK 00059035	KELLCONN	KELLEY IMAGING SYSTEMS INC	06/08/23	270.20	MW	IS	
AP CHK 00059036	LANDRECO	Land Recovery Inc	06/08/23	150.79	MW	IS	
AP CHK 00059037	FLOHAWKS	LIQUID ENVIRONMENTAL SOLUTI	06/08/23	935.83	MW	IS	
AP CHK 00059038	MATEFLOW	Material Flow & Conveyor Sy	06/08/23	168.68	MW	IS	
AP CHK 00059039	HOLM03120	Matthew Holm	06/08/23	136.24	MW	IS	
AP CHK 00059040	MURRDISP	Murrey's Disposal	06/08/23	986.88	MW	IS	
AP CHK 00059041	NEWSTRIB	News Tribune	06/08/23	249.28	MW	IS	
AP CHK 00059042	PCBUDGET	PC Budget and Finance	06/08/23	100.00	MW	IS	
AP CHK 00059043	PCREFUSE	Pierce County Refuse	06/08/23	1,762.82	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00059044	PCSEWER	Pierce County Sewer	06/08/23	1,147.90	MW	IS	
AP CHK 00059045	PLURSIGH	PLURALSIGHT LLC	06/08/23	4,433.99	MW	IS	
AP CHK 00059046	PRINSOLU	PRINT SOLUTIONS INC	06/08/23	97.90	MW	IS	
AP CHK 00059047	PSENERGY	Puget Sound Energy	06/08/23	1,544.62	MW	IS	
AP CHK 00059048	READREBO	READY REBOUND INC	06/08/23	3,020.83	MW	IS	
AP CHK 00059049	BURK08220	REBECCA BURKE	06/08/23	53.84	MW	IS	
AP CHK 00059050	SSTIREPU	S&S TIRE SERVICE INC	06/08/23	4,254.56	MW	IS	
AP CHK 00059051	SNURSEMI	SNURE LAW OFFICE PSC	06/08/23	2,021.25	MW	IS	
AP CHK 00059052	STEPFRIE	STEPHEN FRIEDRICK MD PS	06/08/23	3,602.00	MW	IS	
AP CHK 00059053	UNITPARC	United Parcel Service	06/08/23	39.85	MW	IS	
AP CHK 00059054	VERIWIRE	Verizon Wireless	06/08/23	5,699.33	MW	IS	
AP CHK 00059055	VERIWIRE	Verizon Wireless	06/08/23	799.78	MW	IS	
AP CHK 00059056	WATECOMP	Waterous Company	06/08/23	3,387.50	MW	IS	
AP CHK 00059057	WHOLONLI	WHOLESALE ONLINE GROUP	06/08/23	468.95	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	407,394.71	Number of Checks Processed:	42
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B T O T A L	407,394.71		

Central Pierce Fire and Rescue  
Accounts Payable Warrant Approval

Start Date: 06/08/2023

End Date: 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
AUSTIN HARDWARE & SUPPLY INC (AUSTHARD)						
	2125201	06/07/2023	77.02	STRUTS KME COMPARTMENT STOCK	0016502265	53143
TOTAL FOR CHECK AP 00059017:			77.02			
BIG JOHN'S TROPHIES INC (BIGJOHNS)						
	150767	02/23/2023	138.98	name plate	0012032213	53501
	150767	02/23/2023	88.24	silver name plate holder	0012032213	53501
TOTAL FOR CHECK AP 00059018:			227.22			
BROOKDALE LUMBER INC (BROOLUMB)						
	439563	05/30/2023	24.30	61 PROPANE	0016012250	53141
	439618	06/02/2023	24.56	TC FORKLIFT PROPANE	0012302240	53141
	439678	06/07/2023	17.33	61 PROPANE	0016012250	53141
TOTAL FOR CHECK AP 00059019:			66.19			
BUG BUSTERS (BUGBUST)						
	81875	05/31/2023	275.50	STN 61 MAY BUG INSPECTIONS	0012502210	54191
	81876	05/31/2023	275.50	STN60 MAY BUG INSPECTIONS	0012502210	54191
TOTAL FOR CHECK AP 00059020:			551.00			
C&K GARAGE DOORS & OPENERS LLC (CKGARAGE)						
	971585	02/17/2023	3,841.33	STATION 69 BAY DOOR SPRING	0012042254	54801
	971625	03/15/2023	11,816.20	STATION 72 BAY DOOR GLASS	0507022250	54801
	971658	04/18/2023	1,472.46	STATION 72 BAY DOOR REPAIR	0012042254	54801
TOTAL FOR CHECK AP 00059021:			17,129.99			
CENEX HARVEST STATES INC (CENEHARV)						
	YM7IE7531	05/17/2023	1,128.95	#124242 STN60 PROPANE CHG	0016002250	54705
TOTAL FOR CHECK AP 00059022:			1,128.95			
COMCAST (COMCAST)						
	172773255	05/15/2023	13,989.13	#900008762 CP COMM CONNECT	0012102215	54202
	172773255	05/15/2023	2,879.80	#900008762 GH MAY COMM CONNECT	0012182215	54202
	172773255	05/15/2023	3,627.04	#900008762 GFR MAY COMM CONNEC	0012202215	54202
TOTAL FOR CHECK AP 00059025:			20,495.97			
D M RECYCLING CO INC (DMRECYCL)						
	11409629S111	06/01/2023	93.00	#21116116470 STN69 RECYCLE	0016092250	54741
	11409629S111	06/01/2023	93.00	#21116116470 SHOP RECYCLE	0016502265	54741
	11409899S111	06/01/2023	102.00	#21116157279 TC MAY RECYCLE	0016172250	54741
	11409901S111	06/01/2023	68.00	#21116157294 STN67 MAY RECYCLE	0016072250	54741
	11409922S111	06/01/2023	171.95	#21116158282 STN71 RECYCLE	0017012250	54741
	11411725S111	06/01/2023	138.88	#2111321850828 STN72 RECYCLE	0017022250	54741
	11412203S111	06/01/2023	115.00	#2111321880674 LOG CTR RECYCLE	0016162250	54741
TOTAL FOR CHECK AP 00059026:			781.83			
DAILY JOURNAL OF COMMERCE (DAILJOUR)						
	3389506	05/31/2023	129.60	RFP AD FOR DTENS	0012002210	54111
TOTAL FOR CHECK AP 00059027:			129.60			
DEL CITY WIRE (DELCITY)						
	500682299	06/02/2023	395.60	2" SPLIT LOOM HT (100 FT)	0016502265	53141
TOTAL FOR CHECK AP 00059028:			395.60			

Central Pierce Fire and Rescue  
Accounts Payable Warrant Approval

Start Date: 06/08/2023

End Date: 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
FROGGYS FOG LLC (FROGFOG)					
	2304168084	04/25/2023	1,374.99	PCFTC Froggy's Fog - Swamp Jui	0012322240 53141
TOTAL FOR CHECK AP 00059029:			1,374.99		
FRUITLAND MUTUAL WATER COMPANY (FRUIMUTU)					
	72-230531	05/31/2023	320.52	#41122 STN72 WATER CHGS	0017022250 54711
	72I-230531	05/31/2023	44.15	#41130 STN72 IRRIGATION	0017022250 54711
	LC-230531	05/31/2023	188.40	#42720 LOG CTR WATER CHG	0016162250 54711
TOTAL FOR CHECK AP 00059030:			553.07		
GALLS INCORPORATED (GALLS)					
	024108336	04/08/2023	3,341.80	academy DUTY COATS	0012352240 52011
	024321990	04/28/2023	279.40	blue nomex pants	0012042254 52011
	024321994	04/28/2023	139.70	blue nomex pants b cut	0012042254 52011
	024373592	05/03/2023	419.10	BLUE NOMEX PANTS B CUT	0012042254 52011
	024569143	05/22/2023	139.70	blue nomex pants b cut	0012042254 52011
TOTAL FOR CHECK AP 00059031:			4,319.70		
H&H SIGN SUPPLY, INC (HHSIGNSU)					
	8954	05/09/2023	53.35	WSI/SO 24" x 11ft 5500-050 Blu	0013302685 53141
TOTAL FOR CHECK AP 00059032:			53.35		
INLAND TECHNOLOGIES INC (INLATECH)					
	00167	06/05/2023	1,341.40	SOLVENT TANK REFILL	0016502265 53141
TOTAL FOR CHECK AP 00059033:			1,341.40		
INTEGRA TELECOM (INTETELE)					
	19510700	05/11/2023	915.33	#727925 APR SVC CHGS	0012102215 54202
TOTAL FOR CHECK AP 00059016:			915.33		
J & J AUTO REPAIR & TOWING (JJAUTO)					
	23143CP	05/22/2023	3,024.00	MAY TRNG HULK VEHICLES (14)	0012302240 53141
TOTAL FOR CHECK AP 00059034:			3,024.00		
KELLEY IMAGING SYSTEMS INC (KELLCONN)					
	IN1338716	06/01/2023	270.20	Q3 TC TOSHIBA	0012002210 54813
TOTAL FOR CHECK AP 00059035:			270.20		
LAND RECOVERY (LANDRECO)					
	0102426921	05/23/2023	150.79	MAY23 TRNG DUMP RUN	0012302240 54741
TOTAL FOR CHECK AP 00059036:			150.79		
LIQUID ENVIRONMENTAL SOLUTIONS (FLOHAWKS)					
	66205446	01/05/2023	935.83	STN67 JAN SEPTIC/BLDG REPAIRS	0012042254 54801
TOTAL FOR CHECK AP 00059037:			935.83		
MATERIAL FLOW & CONVEYOR SYSTE (MATEFLOW)					
	310594T	05/16/2023	168.68	SALES TAX ON INV 310594	0012052218 53501
TOTAL FOR CHECK AP 00059038:			168.68		
MATTHEW HOLM (HOLM03120)					
	052523	05/25/2023	136.24	MILEAGE REIMB 5/2-5/22	0011001100 54331
TOTAL FOR CHECK AP 00059039:			136.24		
MURREY'S DISPOSAL (MURRDISP)					
	11413710S111	06/01/2023	7.18	#211111158740 TC MAY GARB	0016172250 54741

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 06/08/2023

**End Date:** 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	11413711S111	06/01/2023	179.93	#211111158760 69 GARBAGE CHG	0016092250 54741
	11413711S111	06/01/2023	179.92	#211111158760 SHOP GARB CHG	0016502265 54741
	11414760S111	06/01/2023	196.52	#211111158741 STN67 GARB CHG	0016072250 54741
	11414895S111	06/01/2023	120.58	exp med and sharps disposal	1013402680 54742
	11418139S111	06/01/2023	302.75	#2111321887533 ARMORY GARB	0017132250 54741
<b>TOTAL FOR CHECK AP 00059040:</b>			986.88		
<b>NEWS TRIBUNE (NEWSTRIB)</b>					
	195373	05/31/2023	249.28	DTEN RFP ADS	0012002210 54111
<b>TOTAL FOR CHECK AP 00059041:</b>			249.28		
<b>PC BUDGET AND FINANCE (PCBUDGET)</b>					
	CI333789	05/18/2023	100.00	INITIAL CERTIFICATION C LUND	1013402680 54922
<b>TOTAL FOR CHECK AP 00059042:</b>			100.00		
<b>PIERCE COUNTY FIRE PROT DIST # (CPFR)</b>					
	060623	06/06/2023	66,439.04	DRS HOL BB CORR - RETIREES	0013002220 52002
	060823	06/08/2023	51,494.29	DRS HOL BB CORR - ACTIVE EE'S	0013002220 52002
	060823A	06/08/2023	120.64	MAY 2023 NLEC	0012302240 52092
	060823A	06/08/2023	22.87	MAY 2023 NLEC	0014002230 52092
	060823A	06/08/2023	527.93	MAY 2023 NLEC	1013402680 52092
	060823B	06/08/2023	168,295.13	06/08/2023 AP EFTS	001 21110
	060823B	06/08/2023	17,678.00	06/08/2023 AP EFTS	050 21110
	060823B	06/08/2023	14,731.72	06/08/2023 AP EFTS	101 21110
<b>TOTAL FOR CHECK AP 00059023:</b>			319,309.62		
<b>PIERCE COUNTY REFUSE (PCREFUSE)</b>					
	16957295S180	06/01/2023	349.53	#218035266001 STN61 GARB CHGS	0016012250 54741
	16957296S180	06/01/2023	144.63	#218035275001 STN64 MAY GARB	0016042250 54741
	16957298S180	06/01/2023	259.29	#218035292001 STN60 MAY GARB	0016002250 54741
	16957299S180	06/01/2023	346.22	#218035301001 LOG CTR MAY GARB	0016162250 54741
	16957300S180	06/01/2023	105.53	#218035314001 SSTN68 MAY GARB	0016082250 54741
	16958129S180	06/01/2023	185.25	#2180588899 STN65 GARB CHG	0016052250 54741
	16959239S180	06/01/2023	105.53	#2180556556002 STN62 MAY GARB	0016022250 54741
	16959340S180	06/01/2023	149.88	#21801047792001 STN63 MAY GARB	0016032250 54741
	16959367S180	06/01/2023	58.48	#21801047792002 STN63 MAY RECY	0016032250 54741
	16960383S180	06/01/2023	58.48	#218035266002 STN61 MAY RECYCL	0016012250 54741
<b>TOTAL FOR CHECK AP 00059043:</b>			1,762.82		
<b>PIERCE COUNTY SEWER (PCSEWER)</b>					
	60-230601	06/01/2023	208.73	#1812114 STN60 SEWER CHGS	0016002250 54721
	61-230601	06/01/2023	143.49	#85900 STN61 SEWER CHGS	0016012250 54721
	62-230601	06/01/2023	28.06	#233439 STN62 SEWER CHGS	0016022250 54721
	63-230601	06/01/2023	208.72	#1778561 STN63 SEWER CHGS	0016032250 54721
	65-230601	06/01/2023	83.27	#1236121 STN65 SEWER CHGS	0016052250 54721
	67TC-230601	06/01/2023	74.26	#462454 STN67 SEWER CHGS	0016072250 54721
	67TC-230601	06/01/2023	74.25	#462454 SHOP SEWER CHGS	0016172250 54721
	68-230601	06/01/2023	243.85	#1061119 STN68 SEWER CHGS	0016082250 54721
	69SP-230601	06/01/2023	41.64	#535508 STN69 SEWER CHGS	0016092250 54721
	69SP-230601	06/01/2023	41.63	#535508 SHOP SEWER CHGS	0016502265 54721
<b>TOTAL FOR CHECK AP 00059044:</b>			1,147.90		

**Central Pierce Fire and Rescue**  
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**Start Date:** 06/08/2023

**End Date:** 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
PLURALSIGHT LLC (PLURSIGH)						
	INV11897634	05/02/2023	4,433.99	CP PLURALSIGHT 4/2023 - 4/2024	0012102215	54813
TOTAL FOR CHECK AP 00059045:			4,433.99			
PRINT SOLUTIONS, INC (PRINSOLU)						
	113882	05/07/2023	97.90	NARCAN STAY AT HOME FLYER	1013402680	54941
TOTAL FOR CHECK AP 00059046:			97.90			
PUGET SOUND ENERGY (PSENERGY)						
	71-230522	05/22/2023	233.50	#200018917720 STN 71 NAT GAS	0017012250	54701
	71-230522	05/22/2023	900.12	#200018917720 STN 71 ELECTRIC	0017012250	54731
	N73-230522	05/22/2023	164.57	#220028910879 N73 NAT GAS	0017132250	54701
	N73-230522	05/22/2023	246.43	#220028910879 STN73 ELECTRIC	0017132250	54731
TOTAL FOR CHECK AP 00059047:			1,544.62			
QWEST COMMUNITIONS COMPANY LL (QWEST)						
	052623	05/26/2023	186.86	#253Z260451282B MAY SVC CHGS	0012102215	54202
TOTAL FOR CHECK AP 00059024:			186.86			
READY REBOUND INC (READREBO)						
	2743	06/01/2023	3,020.83	JUN'23 TACTICAL ATHLETE CONTR	0012502210	54911
TOTAL FOR CHECK AP 00059048:			3,020.83			
REBECCA BURKE (BURK08220)						
	05232023	05/23/2023	53.84	MILEAGE REIMB MAR6-MAY18	0012302240	54331
TOTAL FOR CHECK AP 00059049:			53.84			
S&S TIRE (SSTIREPU)						
	1140920	03/13/2023	63.23	LOG - REPAIR HANDTRUCK TIRE	0012042254	53141
	1143286	05/31/2023	4,191.33	654, STEER, DRIVE, AND SPARE T	0016502265	54820
TOTAL FOR CHECK AP 00059050:			4,254.56			
SNURE SEMINARS (SNURSEMI)						
	060123	06/01/2023	2,021.25	MAY 2023 LEGAL FEES	0012002210	54151
TOTAL FOR CHECK AP 00059051:			2,021.25			
STEPHEN FRIEDRICK MD (STEPFRIE)						
	060123	06/01/2023	3,602.00	JUN'23 PHYSICIAN ADVISOR CONTR	1013402680	54144
TOTAL FOR CHECK AP 00059052:			3,602.00			
UNITED PARCEL SERVICE (UNITPARC)						
	5Y5731203	05/20/2023	9.25	SIGHTGLASS RETURN INCORRECT	0012042254	54221
	5Y5731203	05/20/2023	16.88	SEATBELT RETURN, DEF RMA6890	0012042254	54221
	5Y5731203	05/20/2023	13.72	RETURN DEFECTIVE 795H TO GTT F	0012042254	54221
TOTAL FOR CHECK AP 00059053:			39.85			
VERIZON WIRELESS (VERIWIRE)						
	9935461849	05/21/2023	3,213.35	#74200269700002 APR SVC CHGS	0012102215	54202
	9935461850	05/21/2023	843.25	#74200269700004 MAY SVC CHGS	0012102215	54202
	9935461851	05/21/2023	757.55	#74200269700005 MAY SVC CHG	0012102215	54202
	9935461852	05/21/2023	885.18	#74200269700006 MAY SVC CHG	0012102215	54202
TOTAL FOR CHECK AP 00059054:			5,699.33			
	9935461848	05/21/2023	799.78	#74200269700001 MAY SVC CHGS	0012102215	54202
TOTAL FOR CHECK AP 00059055:			799.78			

Central Pierce Fire and Rescue  
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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
TOTAL FOR VERIZON WIRELESS:			6,499.11		
WATEROUS COMPANY (WATECOMP)					
	P2A7470001	05/30/2023	2,304.47	QTY 8, 62950-A PUMP PARTS	0016502265 53143
	P2S7710001	06/02/2023	1,083.03	K838 INTAKE VALVE KITS	0016502265 53143
TOTAL FOR CHECK AP 00059056:			3,387.50		
WHOLESALE ONLINE GROUP (WHOLONLI)					
	INV000705	04/26/2023	160.07	PPE ID Bracket	0012502210 52010
	INV000717	05/29/2023	308.88	ID TAG BASE MAGNET	0013002220 52010
TOTAL FOR CHECK AP 00059057:			468.95		
REPORT TOTAL:			407,394.71		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00059058	CKGARAGE	C&K GARAGE DOORS & OPENERS	06/15/23	8,008.00	MW	IS	
AP CHK 00059059	CPFR	Central Pierce Fire & Rescu	06/15/23	7,980.73	MW	IS	
AP CHK 00059060	PHASONEC	PHASE 1 CONSULTING LLC	06/15/23	2,200.00	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	18,188.73	Number of Checks Processed:	3
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 18,188.73

Central Pierce Fire and Rescue  
Accounts Payable Warrant Approval

Start Date: 06/15/2023  
End Date: 06/15/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
C&K GARAGE DOORS & OPENERS LLC (CKGARAGE)						
	971719	06/05/2023	8,008.00	BAY DOOR REPAIR IN STORAGE Bld	3017039422	56201
TOTAL FOR CHECK AP 00059058:			8,008.00			
PHASE 1 CONSULTING LLC (PHASONEC)						
	91231	06/09/2023	2,200.00	174TH ETS ENV TRANSACTION SCRE	3016009422	56243
TOTAL FOR CHECK AP 00059060:			2,200.00			
PIERCE COUNTY FIRE PROT DIST # (CPFR)						
	061523	06/15/2023	7,980.73	06/15/2023 AP EFTS	301	21110
TOTAL FOR CHECK AP 00059059:			7,980.73			
REPORT TOTAL:			18,188.73			

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00059061	BROOLUMB	Brookdale Lumber Inc	06/15/23	10,363.61	MW	IS	
AP CHK 00059062	CENEHARV	Cenex Harvest States Inc	06/15/23	698.94	MW	IS	
AP CHK 00059063	CPFR	Central Pierce Fire & Rescu	06/15/23	181,800.82	MW	IS	
AP CHK 00059064	CPFR	Central Pierce Fire & Rescu	06/15/23	5.75	MW	IS	
AP CHK 00059065	VERE10310	DAVID VERELLEN	06/15/23	356.87	MW	IS	
AP CHK 00059066	DEPTRETI	Dept of Retirement Systems	06/15/23	5,011.89	MW	IS	
AP CHK 00059067	ELMHMUTU	Elmhurst Mutual Power & Lig	06/15/23	1,085.70	MW	IS	
AP CHK 00059068	TOVA09280	FRANCISCO TOVAR	06/15/23	507.80	MW	IS	
AP CHK 00059069	GALLS	Galls Incorporated	06/15/23	491.70	MW	IS	
AP CHK 00059070	RAMI10200	JOSE RAMIREZ-MONTALVO	06/15/23	264.85	MW	IS	
AP CHK 00059071	JULIDOOOR	JULIE DOOR	06/15/23	590.22	MW	IS	
AP CHK 00059072	LANDRECO	Land Recovery Inc	06/15/23	120.63	MW	IS	
AP CHK 00059073	KOND11050	Michael Kondra	06/15/23	200.00	MW	IS	
AP CHK 00059074	PARKLIGH	Parkland Light & Water Co.	06/15/23	1,450.25	MW	IS	
AP CHK 00059075	PEARRISK	PEARSON RISK MANAGEMENT SER	06/15/23	700.00	MW	IS	
AP CHK 00059076	PCREFUSE	Pierce County Refuse	06/15/23	204.68	MW	IS	
AP CHK 00059077	PRINSOLU	PRINT SOLUTIONS INC	06/15/23	224.99	MW	IS	
AP CHK 00059078	PSENERGY	Puget Sound Energy	06/15/23	41.48	MW	IS	
AP CHK 00059079	SSTIREPU	S&S TIRE SERVICE INC	06/15/23	1,483.27	MW	IS	
AP CHK 00059080	SUMMWATE	Summit Water Company	06/15/23	633.67	MW	IS	
AP CHK 00059081	SYNTSYST	SYN-TECH SYSTEMS INC	06/15/23	457.84	MW	IS	
AP CHK 00059082	SYSTDESI	Systems Design West LLC	06/15/23	23,463.27	MW	IS	
AP CHK 00059083	HOMEPRO	THE HOME DEPOT PRO	06/15/23	2,248.08	MW	IS	
AP CHK 00059084	UNITPARC	United Parcel Service	06/15/23	17.48	MW	IS	
AP CHK 00059085	WASHSTAT	Washington State Patrol	06/15/23	505.00	MW	IS	
AP CHK 00059086	WATECOMP	Waterous Company	06/15/23	934.29	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
=====								
S U B T O T A L S:								
		Total Void Machine Written		0.00		Number of Checks Processed:		0
		Total Void Hand Written		0.00		Number of Checks Processed:		0
		Total Machine Written		233,863.08		Number of Checks Processed:		26
		Total Hand Written		0.00		Number of Checks Processed:		0
		Total Reversals		0.00		Number of Checks Processed:		0
		Total Cancelled		0.00		Number of Checks Processed:		0
		Total EFTs		0.00		Number of EFTs Processed:		0
		Total EPAYs		0.00		Number of EPAYs Processed:		0
		S U B T O T A L		233,863.08				

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 06/15/2023

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
BROOKDALE LUMBER INC (BROOLUMB)						
	439361	05/11/2023	10,191.54	PXT TRAINING LUMBER PACKAGE	0013302685	53141
	439639	06/05/2023	172.07	6X6X12 DOUG FIR	0013302685	53141
TOTAL FOR CHECK AP 00059061:			10,363.61			
CENEX HARVEST STATES INC (CENEHARV)						
	341778	06/12/2023	698.94	#124242 TC PROPANE JUNE	0016172250	54705
TOTAL FOR CHECK AP 00059062:			698.94			
DAVID VERELLEN (VERE10310)						
	051323	05/13/2023	356.87	STN72 BLACKBOARD (1)	0017022250	53501
TOTAL FOR CHECK AP 00059065:			356.87			
DEPT OF RETIREMENT SYSTEMS (DEPTRETI)						
	01562450	06/01/2023	5,011.89	MARTINAZZI - EMPLOYER PORTION	0013002220	52002
TOTAL FOR CHECK AP 00059066:			5,011.89			
ELMHURST MUTUAL POWER & LIGHT (ELMHMUTU)						
	65-230531	05/31/2023	551.70	#65031 STN65 ELECTRICITY CHG.	0016052250	54731
	68-230607	06/07/2023	534.00	#63497 STN68 ELECTRICITY	0016082250	54731
TOTAL FOR CHECK AP 00059067:			1,085.70			
FRANCISCO TOVAR (TOVA09280)						
	06122023	06/12/2023	165.19	AHA PALS HEARTCODE ACLS	1013402680	53501
	06122023	06/12/2023	48.13	NOV7 PM SCHOOL SCRUBS	1013402680	53501
	06122023	06/12/2023	94.08	OCT4 PM SCHOOL SCRUBS	1013402680	53501
	06122023	06/12/2023	27.55	SEPT27 PM SCHOOL PATCHES	1013402680	53501
	06122023	06/12/2023	172.85	AHA PALS HEARTCODE	1013402680	54922
TOTAL FOR CHECK AP 00059068:			507.80			
GALLS INCORPORATED (GALLS)						
	024108314	04/08/2023	212.30	FLEECE COAT (OUTER SHELL)	0012352240	52011
	024725875	06/07/2023	279.40	BLUE NOMEX PANTS B CUT	0012042254	52011
TOTAL FOR CHECK AP 00059069:			491.70			
JOSE RAMIREZ-MONTALVO (RAMI10200)						
	041123	04/11/2023	105.50	FEB25/LaVarieda BOOT PURCHASE	0012042254	52011
	041123	04/11/2023	159.35	APR2/LaVarieda BOOT PURCHASE.	0012042254	52011
TOTAL FOR CHECK AP 00059070:			264.85			
JULIE DOOR (JULIDOOOR)						
	20234178B	06/14/2023	(0.02)	WFC CONF/LODGING DIFF	0011001100	54311
	20234472	05/26/2023	60.00	JUNE2/WFCA CONF/ PD/ CHELAN	0011001100	54301
	20234472	05/26/2023	266.01	JUNE2/WFCA CONF/LODGE/CHELAN	0011001100	54311
	20234472	05/26/2023	264.23	JUNE2/WFCA CONF/MILEAGE/CHELAN	0011001100	54331
TOTAL FOR CHECK AP 00059071:			590.22			
LAND RECOVERY (LANDRECO)						
	0102441964	06/07/2023	120.63	JUN7 TRAINING DUMP RUN	0012302240	54741
TOTAL FOR CHECK AP 00059072:			120.63			
MICHAEL KONDRA (KOND11050)						
	061223	06/12/2023	200.00	BOE RETIREMENT FOOD/\$200 MAX	0012032213	53132
TOTAL FOR CHECK AP 00059073:			200.00			

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
<b>PARKLAND LIGHT &amp; WATER CO. (PARKLIGH)</b>					
	61E-230605	06/05/2023	1,212.52	#1408 STN61 ELECTRICITY	0016012250 54731
	61L-230605	06/05/2023	69.07	#40956 STN61 TRAFFIC LIGHT	0016012250 54731
	61W-230605	06/05/2023	52.09	#1409 STN61 WATER CHGS	0016012250 54711
	61W-230605A	06/05/2023	116.57	#1407 STN61 WATER CHG	0016012250 54711
	<b>TOTAL FOR CHECK AP 00059074:</b>		1,450.25		
<b>PEARSON RISK MANAGEMENT SERVIC (PEARRISK)</b>					
	060923	06/09/2023	700.00	NFA INCIDENT SAFETY OFFICER	0012302240 54143
	<b>TOTAL FOR CHECK AP 00059075:</b>		700.00		
<b>PIERCE COUNTY FIRE PROT DIST # (CPFR)</b>					
	061523	06/15/2023	165,486.42	06/15/2023 AP EFTS	001 21110
	061523	06/15/2023	505.78	06/15/2023 AP EFTS	050 21110
	061523	06/15/2023	15,808.62	06/15/2023 AP EFTS	101 21110
	<b>TOTAL FOR CHECK AP 00059063:</b>		181,800.82		
	060923	06/09/2023	5.75	MAY 2023 PAYTRACE FEE	0012012211 54191
	<b>TOTAL FOR CHECK AP 00059064:</b>		5.75		
	<b>TOTAL FOR PIERCE COUNTY FIRE</b>		181,806.57		
<b>PIERCE COUNTY REFUSE (PCREFUSE)</b>					
	16960292S180	06/01/2023	29.24	#218035275002 STN64 REC	0016042250 54741
	16960293S180	06/01/2023	29.24	#218035301002 LOG CTR REC	0016162250 54741
	16960294S180	06/01/2023	58.48	#218035314002 STN68 REC	0016082250 54741
	16960338S180	06/01/2023	87.72	#218035292004 STN60 REC	0016002250 54741
	<b>TOTAL FOR CHECK AP 00059076:</b>		204.68		
<b>PRINT SOLUTIONS, INC (PRINSOLU)</b>					
	114509	06/10/2023	224.99	FIN GRAY BLANK CHECK STOCK	0012012211 53141
	<b>TOTAL FOR CHECK AP 00059077:</b>		224.99		
<b>PUGET SOUND ENERGY (PSENERGY)</b>					
	LC-230602	06/02/2023	41.48	#200013100744 LOG CTR NAT GAS	0016162250 54701
	<b>TOTAL FOR CHECK AP 00059078:</b>		41.48		
<b>S&amp;S TIRE (SSTIREPU)</b>					
	1143655	06/10/2023	26.26	BC17-2, FLAT REPAIR	0016502265 54820
	1143802	06/14/2023	1,457.01	643, TIRE REPLACMENT, ALL	0016502265 54820
	<b>TOTAL FOR CHECK AP 00059079:</b>		1,483.27		
<b>SUMMIT WATER COMPANY (SUMMWATE)</b>					
	67-230610	06/10/2023	164.95	#1312200001 STN67 WATER CHG	0016072250 54711
	67T-230610	06/10/2023	468.72	#1312250001 67TWR WATER CHG	0016472250 54711
	<b>TOTAL FOR CHECK AP 00059080:</b>		633.67		
<b>SYN-TECH SYSTEMS INC (SYNTSYST)</b>					
	268292	06/09/2023	457.84	RV23-1, AIM FUEL KIT	0152059422 56401
	<b>TOTAL FOR CHECK AP 00059081:</b>		457.84		
<b>SYSTEMS DESIGN WEST LLC (SYSTDESI)</b>					
	20231089	05/31/2023	23,463.27	APR'23 TRANSPORT FEES	1013402680 54913
	<b>TOTAL FOR CHECK AP 00059082:</b>		23,463.27		
<b>THE HOME DEPOT PRO (HOMEPRO)</b>					

**Central Pierce Fire and Rescue**  
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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	749845509	06/12/2023	19.93	HANDLE, 60" THREADED WOOD, 15/	0012052218 53198
	749845509	06/12/2023	84.74	GLASS CLEANER, FOAMING (EACH)	0012052218 53198
	749845509	06/12/2023	169.49	TOILET BOWL CLEANER (EACH)	0012052218 53198
	749845509	06/12/2023	77.01	STYRO FOAM CUPS, 8 OZ (SLEEVE)	0012052218 53198
	749845509	06/12/2023	32.52	TISSUEE, WHITE FACIAL (BOX)	0012052218 53198
	749845509	06/12/2023	315.13	PAPER TOWELS, WHITE 800'(ROLL)	0012052218 53198
	749845509	06/12/2023	395.74	TOILET TISSUE, 2 PLY JUMBO (RO	0012052218 53198
	749845509	06/12/2023	185.20	WIPES,WYPALL (BOX)	0012052218 53198
	749845509	06/12/2023	99.44	SPONGE, SCRUBBING (EACH)	0012052218 53198
	749845509	06/12/2023	308.29	HAIR & BODY SHAMPOO, 1000ML (E	0012052218 53198
	749845509	06/12/2023	310.64	LAUNDRY DETERGENT, 1GAL (EACH)	0012052218 53198
	749845509	06/12/2023	39.47	CLEANSER, CREAM (EACH)	0012052218 53198
	749845509	06/12/2023	6.60	SPRAY HEAD TRIGGER, 32OZ (EACH	0012052218 53198
	749845509	06/12/2023	6.82	SPRAY BOTTLE ONLY, 32OZ (EACH)	0012052218 53198
	749845509	06/12/2023	197.06	PAPER TOWELS, KITCHEN WHITE, P	0012052218 53198
<b>TOTAL FOR CHECK AP 00059083:</b>			2,248.08		
<b>UNITED PARCEL SERVICE (UNITPARC)</b>					
	5Y5731223	06/03/2023	17.48	SEATBELT RETURN TO UNIT SAFETY	0012042254 54221
<b>TOTAL FOR CHECK AP 00059084:</b>			17.48		
<b>WASHINGTON STATE PATROL (WASHSTAT)</b>					
	FT230123	03/21/2023	505.00	FIRE OFFICER 11	0012302240 54921
<b>TOTAL FOR CHECK AP 00059085:</b>			505.00		
<b>WATEROUS COMPANY (WATECOMP)</b>					
	P2S7929001	06/08/2023	357.59	E22-1 CHECK VALVE FOR INTAKES	0016502265 53143
	P2S8073001	06/13/2023	576.70	K839 VALVE INTAKE RELIEF (2)	0016502265 53143
<b>TOTAL FOR CHECK AP 00059086:</b>			934.29		
<b>REPORT TOTAL:</b>			233,863.08		

## Central Pierce Fire & Rescue

Fund 686 & 687 Dept 006

Key Bank

Account No. XXXXXXXXX0522



### Electronic Payment Details

In accordance with RCW 42.24 the electronic payments detailed in the attachments have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue. This is presented to the Board of Fire Commissioners for Board informational purposes only. Board authorization occurred with the approval of warrants noted below. Warrants issued transfer funds to the bank account in which the electronic payments are drawn.

<u>Issue Date</u>	<u>EFT Numbers</u>	<u>EFT Transfer Warrant</u>	<u>Amount</u>
06/08/2023	<u>EP00014838 -EP00014840</u>	AP00059014	<u>\$50,853.12</u>
06/08/2023	<u>EP00014841 -EP00014893</u>	AP00059023	<u>\$200,704.85</u>
06/15/2023	<u>EP00014894 -EP00014895</u>	AP00059059	<u>\$7,980.73</u>
06/15/2023	<u>EP00014896 -EP00014942</u>	AP00059063	<u>\$181,800.82</u>
Total			<u>\$441,339.52</u>

Dustin Morrow  
Fire Chief

Matt Holm  
Chair

Steve Stringfellow  
Commissioner

Rich Coleman  
Commissioner

Bob Willis  
Commissioner

Dale Mitchell  
Commissioner

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00014838	CATAWORK	BUSINESS INTERIORS NORTHWES	06/08/23	25,068.12	MW	CX	
AP EFT 00014839	MARSDESI	MARSHALL DESIGN + MANAGEMEN	06/08/23	1,447.50	MW	CX	
AP EFT 00014840	ZONES	ZONES LLC	06/08/23	24,337.50	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	50,853.12	Number of EFTs Processed:	3
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B T O T A L	50,853.12		

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 06/08/2023

**End Date:** 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
<b>BUSINESS INTERIORS NORTHWEST I (CATAWORK)</b>					
	99714D	05/31/2023	265.16	HERMAN MILLER, INC FT920.79 =W	3016029422 56421
	99714D	05/31/2023	230.23	HERMAN MILLER, INC FT110.6830N	3016029422 56421
	99714D	05/31/2023	511.81	HERMAN MILLER, INC. FT110.6842	3016029422 56421
	99714D	05/31/2023	32.80	HERMAN MILLER, INC FT112.30AP	3016029422 56421
	99714D	05/31/2023	82.72	HERMAN MILLER, INC FT112.42AP	3016029422 56421
	99714D	05/31/2023	3,399.53	HERMAN MILLER, INC	3016029422 56421
	99714D	05/31/2023	52.75	HERMAN MILLER, INC. FT121.357	3016029422 56421
	99714D	05/31/2023	27.80	HERMAN MILLER, INC. FT123.168B	3016029422 56421
	99714D	05/31/2023	16.04	HERMAN MILLER, INC. FT126.3AP	3016029422 56421
	99714D	05/31/2023	16.76	HERMAN MILLER, INC. FT128.68	3016029422 56421
	99714D	05/31/2023	145.42	HERMAN MILLER, INC. FT160.68BP	3016029422 56421
	99714D	05/31/2023	406.29	HERMAN MILLER, INC FT180.6330T	3016029422 56421
	99714D	05/31/2023	1,097.70	HERMAN MILLER, INC FT180.6342T	3016029422 56421
	99714D	05/31/2023	119.75	HERMAN MILLER, INC. FT190.68 +	3016029422 56421
	99714D	05/31/2023	501.39	DESIGN WITHIN REACH 100177666	3016029422 56421
	99714D	05/31/2023	98.73	HERMAN MILLER, INC RETANGULAR	3016029422 56421
	99714D	05/31/2023	106.57	HERMAN MILLER, INC. OPEN SUPPO	3016029422 56421
	99714D	05/31/2023	17.12	HERMAN MILLER, INC. STIFFENER,	3016029422 56421
	99714D	05/31/2023	152.59	HERMAN MILLER, INC. SA889055	3016029422 56421
	99714D	05/31/2023	491.26	HERMAN MILLER, INC. MRF123AWAF	3016029422 56421
	99714D	05/31/2023	1,264.35	DESIGN WITHIN REACH 100329259	3016029422 56421
	99714D	05/31/2023	603.89	HERMAN MILLER, INC. DT1DS,.427	3016029422 56421
	99714D	05/31/2023	1,059.96	KNOLL, INC MRELST29 RELATE SID	3016029422 56421
	99714D	05/31/2023	33.66	KNOLL, INC MSSTC STACKED STORA	3016029422 56421
	99714D	05/31/2023	285.72	KNOLL, INC MSSTMMB STACKED STO	3016029422 56421
	99714D	05/31/2023	294.34	KNOLL, INC MSSTMMD STACKED STO	3016029422 56421
	99714D	05/31/2023	443.68	KNOLL, INC MSSTMSB STACKED STO	3016029422 56421
	99714D	05/31/2023	1,245.84	HERMAN MILLER, INC. PIA4S1SP	3016029422 56421
	99714D	05/31/2023	1,757.44	EMECO INDUSTRIES NAVY STOOL 24	3016029422 56421
	99714D	05/31/2023	2,299.76	DREAMSEAT XZ410503MFRRDBLK	3016029422 56421
	99714D	05/31/2023	206.36	HERMAN MILLER, INC. FTS10.2472	3016029422 56421
	99714D	05/31/2023	106.57	HERMAN MILLER, INC OPEN SUPPOR	3016029422 56421
	99714D	05/31/2023	106.57	HERMAN MILLER INC. OPEN SUPPOR	3016029422 56421
	99714D	05/31/2023	34.22	HERMAN MILLER, INC. FV696.48	3016029422 56421
	99714D	05/31/2023	305.19	HERMAN MILLER, INC. SA889055	3016029422 56421
	99714D	05/31/2023	1,010.08	HERMAN MILLER, INC. MRF123AWAF	3016029422 56421
	99714D	05/31/2023	392.87	DESIGN WITHIN REACH FREIGHT	3016029422 56421
	99714D	05/31/2023	392.87	EMECO INDUSTRIES FREIGHT	3016029422 56421
	99714D	05/31/2023	78.58	CATALYST WORKPLACE ACTIVATION	3016029422 56421
	99714D	05/31/2023	550.00	DREAMSEAT FREIGHT	3016029422 56421
	99714D	05/31/2023	1,050.00	DESIGN; TO CREATE LAYOUT, DEVE	3016029422 56421
	99714D	05/31/2023	900.00	PROJECT MANAGEMENT TO COORDINA	3016029422 56421
	99714D	05/31/2023	2,268.75	DELIVERY & INSTALLATION	3016029422 56421
	99714D	05/31/2023	605.00	DELIVERY & INSTALLATION- PREVA	3016029422 56421
<b>TOTAL FOR CHECK AP 00014838:</b>			25,068.12		

Central Pierce Fire and Rescue  
Accounts Payable Warrant Approval

Start Date: 06/08/2023  
End Date: 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
MARSHALL DESIGN + MANAGEMENT L (MARSDESI)					
	1216	06/02/2023	1,447.50	STN62 PHASE4 IMPLEMENTATION	3016029422 56243
TOTAL FOR CHECK AP 00014839:			1,447.50		
ZONES LLC (ZONES)					
	K21035550101	06/02/2023	24,337.50	CP- BENAROYA ADMIN STAFF MONIT	3012002210 53501
TOTAL FOR CHECK AP 00014840:			24,337.50		
REPORT TOTAL:			50,853.12		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00014841	ADOBEINC	ADOBE INC	06/08/23	249.32	MW	CX	
AP EFT 00014842	AMAZON	AMAZON CAPITAL SERVICES	06/08/23	7,465.85	MW	CX	
AP EFT 00014843	AMERHOSE	AMERICAN HOSE & FITTINGS	06/08/23	454.30	MW	CX	
AP EFT 00014844	BOUNTREE	Bound Tree Medical LLC	06/08/23	3,709.88	MW	CX	
AP EFT 00014845	BRAUNW	Braun Northwest Inc	06/08/23	169.04	MW	CX	
AP EFT 00014846	CASCAFIRE	CASCADE FIRE & SAFETY	06/08/23	2,661.47	MW	CX	
AP EFT 00014847	CATCENVI	CATCHALL ENVIRONMENTAL	06/08/23	482.46	MW	CX	
AP EFT 00014848	CPFREFT	Central Pierce Fire & Rescu	06/08/23	399.08	MW	CX	
AP EFT 00014849	CHRIINC	CHRISTENSEN INC	06/08/23	24,936.33	MW	CX	
AP EFT 00014850	CITYPUYA	CITY OF PUYALLUP	06/08/23	4,791.86	MW	CX	
AP EFT 00014851	CITYTREA	CITY OF TACOMA	06/08/23	1,988.97	MW	CX	
AP EFT 00014852	COMMBRAK	Commercial Brake	06/08/23	91.35	MW	CX	
AP EFT 00014853	DELULLC	DELUX LLC	06/08/23	3,850.00	MW	CX	
AP EFT 00014854	DICKFROH	DICKSON FROLICH PHILLIPS BU	06/08/23	4,372.38	MW	CX	
AP EFT 00014855	GEARGRID	GEAR GRID	06/08/23	17,678.00	MW	CX	
AP EFT 00014856	HUGHFIRE	HUGHES FIRE EQUIPMENT INC	06/08/23	551.30	MW	CX	
AP EFT 00014857	IMSALLI	JUSTICE FAMILY ENTERPRISES	06/08/23	17.44	MW	CX	
AP EFT 00014858	KORUAUTO	Korum Automotive Group Inc	06/08/23	1,137.09	MW	CX	
AP EFT 00014859	KRONOS	KRONOS INCORPORATED	06/08/23	354.03	MW	CX	
AP EFT 00014860	LNCURTIS	L.N. Curtis and Sons	06/08/23	13,167.88	MW	CX	
AP EFT 00014861	EIGHTWEN	LAWRENCE GARRETT	06/08/23	5,000.00	MW	CX	
AP EFT 00014862	LIFEASSI	Life-Assist Inc	06/08/23	18,026.03	MW	CX	
AP EFT 00014863	LOWECOMP	Lowe's Companies	06/08/23	1,682.29	MW	CX	
AP EFT 00014864	MALLCOMP	Mallory Safety and Supply L	06/08/23	3,171.63	MW	CX	
AP EFT 00014865	MASCEQUI	MASCOTT EQUIPMENT COMPANY	06/08/23	497.22	MW	CX	
AP EFT 00014866	MESNORT	MES NORTHWEST	06/08/23	11,603.57	MW	CX	
AP EFT 00014867	MOUNMIST	Mountain Mist Water	06/08/23	127.95	MW	CX	
AP EFT 00014868	NWSAFECL	NW SAFETY CLEAN	06/08/23	6,007.67	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00014869	OREIAUTO	O'REILLY AUTO PARTS	06/08/23	42.02	MW	CX	
AP EFT 00014870	SUPERION	RAMUNDSEN SUPERIOR HOLDINGS	06/08/23	90.00	MW	CX	
AP EFT 00014871	SEAWESTE	Sea-Western Inc	06/08/23	1,606.22	MW	CX	
AP EFT 00014872	SEATHEAV	SEATTLE HEAVY INDUSTRIES LL	06/08/23	9,146.17	MW	CX	
AP EFT 00014873	SECUPACI	SECURE PACIFIC CORPORATION	06/08/23	378.57	MW	CX	
AP EFT 00014874	SITECRAFT	SITECRAFTING INC	06/08/23	348.00	MW	CX	
AP EFT 00014875	SMARSH	SMARSH INC	06/08/23	661.50	MW	CX	
AP EFT 00014876	STANPART	Standard Parts Corp	06/08/23	3,918.05	MW	CX	
AP EFT 00014877	STAPINC	STAPLES INC.	06/08/23	1,311.01	MW	CX	
AP EFT 00014878	STRYMEDI	STRYKER SALES CORPORATION	06/08/23	794.22	MW	CX	
AP EFT 00014879	SUMNLAWN	SUMNER LAWN 'N SAW	06/08/23	38.49	MW	CX	
AP EFT 00014880	TACOCOMM	Tacoma Community College	06/08/23	3,811.32	MW	CX	
AP EFT 00014881	TACOSCRE	Tacoma Screw Products Inc	06/08/23	65.42	MW	CX	
AP EFT 00014882	UNIFIRE	UNIFIRE INC	06/08/23	24.18	MW	CX	
AP EFT 00014883	UNIFIRST	UNIFIRST CORPORATION	06/08/23	296.18	MW	CX	
AP EFT 00014884	UNITSAFE	United Safety & Survivabili	06/08/23	1,970.95	MW	CX	
AP EFT 00014885	USBANKBU	US Bank Business Card	06/08/23	13,951.73	MW	CX	
AP EFT 00014886	ZONES	ZONES LLC	06/08/23	10,717.74	MW	CX	
AP EFT 00014887	CUMMNW	CUMMINS INC.	06/08/23	12,942.07	MW	CX	
AP EFT 00014888	ROSS01150	Denise Ross	06/08/23	586.38	MW	CX	CC
AP EFT 00014889	MORR06170	DUSTIN MORROW	06/08/23	975.20	MW	CX	
AP EFT 00014890	GARYHAUE	Gary Hauenstein	06/08/23	494.70	MW	CX	
AP EFT 00014891	HARRJANI	HARRINGTON JANITORIAL	06/08/23	1,225.00	MW	CX	
AP EFT 00014892	RALPFLUE	Ralph Flue	06/08/23	494.70	MW	CX	
AP EFT 00014893	NODA03310	SOLON NODAL	06/08/23	170.64	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
		S U B T O T A L S:						
		Total Void Machine Written		0.00		Number of Checks Processed:		0
		Total Void Hand Written		0.00		Number of Checks Processed:		0
		Total Machine Written		0.00		Number of Checks Processed:		0
		Total Hand Written		0.00		Number of Checks Processed:		0
		Total Reversals		0.00		Number of Checks Processed:		0
		Total Cancelled		0.00		Number of Checks Processed:		0
		Total EFTs		200,704.85		Number of EFTs Processed:		53
		Total EPAYs		0.00		Number of EPAYs Processed:		0
		S U B T O T A L		200,704.85				

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 06/08/2023

**End Date:** 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
<b>ADOBE INC (ADOBEINC)</b>					
	2456251901	05/18/2023	124.66	CP-ADOBE PRO SUB- STEPHANIE GL	0012102215 54813
	2456251901A	05/18/2023	124.66	CP-ADOBE PRO LIC-ERIKA M	0012002210 54902
<b>TOTAL FOR CHECK AP 00014841:</b>			249.32		
<b>AMAZON CAPITAL SERVICES (AMAZON)</b>					
	11KJ9KK9139W	05/11/2023	(7.63)	REFUND INV 1H1KY1T4CN46	0013202260 53141
	14DK743XG9N7	04/30/2023	47.50	60A Avery Shipping Address Lab	0012002210 53101
	14DK743XG9N7	04/30/2023	21.77	HM Hydrochloric Acid Solution,	0013202260 53141
	14DK743XG9N7	04/30/2023	21.89	61 Black Diamond Mens Miniwire	0016012250 53501
	14DK743XG9N7	04/30/2023	47.27	68 Twin XL (13-16 in. Deep)	0016082250 53501
	14PJ7DNJ4MRH	05/09/2023	24.96	CS TZe-251 24mm .94 Laminated	0012052218 53101
	17WC93MGDT	06/04/2023	128.96	STN 67 DISHWASHER RACK PARTS	0012042254 53142
	19JMMFHR9C94	06/02/2023	18.69	SCBA 1/2inch Grommet Kit 100 S	0012502210 53147
	19JMMFHR9C94	06/02/2023	74.88	HM Kodiak Controls KC25-10" H2	0013202260 53501
	19LV43FFHY9H	05/27/2023	42.19	HM- Kodiak Controls KC25-10# L	0013202260 53141
	19LV43FFHY9H	05/27/2023	9.89	HM - Lind Kitchen Telescopic	0013202260 53141
	19LV43FFHY9H	05/27/2023	6.59	SHIPPING GAUGE AND CLIPS	0013202260 53141
	19LV43FFHY9H	05/27/2023	12.08	63 COKL - Dinner Spoon Set,16	0016032250 53501
	19LV43FFHY9H	05/27/2023	13.18	63 COKL - Dinner Forks,Set of	0016032250 53501
	19LV43FFHY9H	05/27/2023	6.59	SHIPPING / SILVERWARE	0016032250 53501
	19T6VTLVN69R	05/28/2023	12.74	SCBA CRAFTSMAN CMHT81645 8-in.	0012502210 53501
	19T6VTLVN69R	05/28/2023	9.88	SCBA CRAFTSMAN CMHT82299 CFT M	0012502210 53501
	19T6VTLVN69R	05/28/2023	21.99	61 Igloo 12-Volt DC Power Cord	0016012250 53501
	19T6VTLVN69R	05/28/2023	10.99	64 IRWIN Hammer, Fiberglass,	0016042250 53501
	19T6VTLVN69R	05/28/2023	30.79	73 ICEPURE UKF8001 Compatible	0017032250 53141
	1D6YMRK63FV	01/05/2023	53.34	REPLACEMENT TRIMMER HEAD	0012042254 53501
	1DDGVNFYKW	05/27/2023	76.01	CS VELCRO Brand 320284 Velcro	0012042254 53141
	1DDGVNFYKW	05/27/2023	33.71	CS Velcro USA Loop 71/BLK07525	0012042254 53141
	1DDGVNFYKW	05/27/2023	7.69	SCBA Mr. Pen- Hammer, 8oz, Sma	0012502210 53501
	1DDGVNFYKW	05/27/2023	67.87	PE-K9 Vetoquinol Triglyceride	0014102230 53141
	1DDGVNFYKW	05/27/2023	29.68	61 Arotive Luxury Chenille MAT	0016012250 53501
	1DDGVNFYKW	05/27/2023	33.80	61 Oak-Sports Caribeener	0016012250 53501
	1DDGVNFYKW	05/27/2023	65.13	61 BeneLabel Permanent Antirus	0016012250 53501
	1DDGVNFYKW	05/27/2023	96.79	64 Flexon FA58100CN Farm and R	0016042250 53501
	1DDGVNFYKW	05/27/2023	13.20	WSI EMS NeverCurl Double Sided	1013402680 53141
	1DDGVNFYKW	05/27/2023	22.00	WSI EMS Metal Business Cards	1013402680 53141
	1DQXHDDNC4	05/09/2023	64.88	E02-2 Rope Ratchet 10035 1/2"	0012042254 53501
	1F74CJRFDPFK	05/10/2023	28.49	ADMIN MOCCO Digital Shipping S	0012002210 53501
	1GLMYRGRD1L	06/07/2023	285.83	AQUAPEL (24) /ROPE CLAMPS STOC	0016502265 53143
	1GW1MHMYH7	03/19/2023	58.96	HM SAFT LS17330 2/3 A Size 3.6	0013202260 53141
	1H1VN9KMCJT	05/31/2023	(516.98)	REFUND INV11KPL1T34WP4 P010524	0016052250 53501
	1HL31H4R1TKC	04/17/2023	(439.99)	CREDIT TV STAND P010473	0012002210 53501
	1JNGNWLM16	04/27/2023	454.96	61 Twin XL (13-16 in. Deep)	0016012250 53501
	1JNGNWLM16	04/27/2023	248.16	63 Twin XL (13-16 in. Deep)	0016032250 53501
	1JNGNWLM16	04/27/2023	248.16	69 Twin XL (13-16 in. Deep)	0016092250 53501
	1JNGNWLM16	04/27/2023	206.80	73 Twin XL (13-16 in. Deep)	0017032250 53501

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 06/08/2023

**End Date:** 06/08/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	1K39FVLV74W	04/06/2023	82.16	HM SAFT LS17330 2/3 A Size 3.6	0013202260 53141
	1L7QKKGW9PV	06/03/2023	17.59	64 GIRT - AC Adapter, 12V/2A A	0016042250 53501
	1L7QKKGW9PV	06/03/2023	6.59	SHIPPING / POWER ADAPTER	0016042250 53501
	1L7QKKGW9PV	06/03/2023	8.57	72 MOOR - Panasonic CR2016 3.0	0017022250 53141
	1LDK4KR91T34	05/11/2023	9.34	OPS Pedro's Tire Lever - 2 Pac	0013002220 53501
	1LDK4KR91T34	05/11/2023	120.99	OPS Bikehand Bike Repair Stand	0013002220 53501
	1LDK4KR91T34	05/11/2023	34.61	OPS Multi Tool 19 Gold	0013002220 53501
	1M9FWMH3HN	05/14/2023	30.78	IT Klein Tools 450-950 Cable	0012102215 53141
	1M9FWMH3HN	05/14/2023	3.19	IT VBAP CORP Recycle Trash Bin	0012102215 53141
	1M9FWMH3HN	05/14/2023	20.58	IT Neoflam Microban Plastic	0012102215 53501
	1M9FWMH3HN	05/14/2023	43.99	IT iSPECLE Dish Drying Rack, 3	0012102215 53501
	1MGYM1C6DV	04/22/2023	329.78	ADMIN Post-it Super Sticky Eas	0012002210 53101
	1MGYM1C6DV	04/22/2023	11.83	ADMIN Swingline Stapler,	0012002210 53501
	1MGYM1C6DV	04/22/2023	17.54	CUBE Gallon Pump Dispenser - f	0012042254 53501
	1MGYM1C6DV	04/22/2023	60.54	63 TERRO T300B Liquid Ant Kill	0016032250 53141
	1MGYM1C6DV	04/22/2023	11.76	L72 Johnson Level & Tool CS9 S	0017022250 53501
	1NHFHJPGKWP	05/27/2023	98.95	IT BLUEAIR Bedroom Air Purifie	0012102215 53501
	1NJJV9VRKJ3	05/29/2023	257.34	CP- Webcam, Dual Microphone Ne	0012102215 53501
	1PWRVT7TKN1	05/27/2023	5.87	IT Avery Mailing Address Label	0012102215 53141
	1PWRVT7TKN1	05/27/2023	29.69	IT 120 Classy Navy Blue Thank	0012102215 53141
	1PWRVT7TKN1	05/27/2023	16.45	IT 50 Pack "C" Channel Magneti	0012102215 53141
	1PWRVT7TKN1	05/27/2023	8.78	IT Ailun 2 Pack Screen Protect	0012102215 53501
	1PWRVT7TKN1	05/27/2023	19.79	IT Amazon Basics 3 Speed Small	0012102215 53501
	1PWRVT7TKN1	05/27/2023	98.95	IT BLUEAIR Bedroom Air Purifie	0012102215 53501
	1PWRVT7TKN1	05/27/2023	12.09	60 High Volume Air Blow Gun	0016002250 53501
	1RG9GKQK4QR	05/02/2023	18.69	TC SHHHMOUSE Silent Mouse Wire	0012302240 53501
	1RJ91FRNHQ7R	05/05/2023	169.83	DISH DETERGENT, FINISH (BOX)	0012052218 53198
	1RJ91FRNHQ7R	05/05/2023	35.54	MEGUIARS MIRROR GLAZE FINAL IN	0012052218 53198
	1RJ91FRNHQ7R	05/05/2023	332.41	HYPER DRESSING TIRE SHINE 1GAL	0012052218 53198
	1RJ91FRNHQ7R	05/05/2023	337.38	MEGUIARS DETAILER HYPER-WASH,	0012052218 53198
	1TLV9C4434VJ	05/11/2023	407.00	PE Anchor Audio WH-Link Wirele	0014002230 53501
	1VJK7TMLMXT	05/28/2023	32.54	60A GLASS PIL77330 - Pilot Fri	0012032213 53101
	1VJK7TMLMXT	05/28/2023	210.67	LOG/CS KEETDY 50 Pack Metal	0012042254 53501
	1VJK7TMLMXT	05/28/2023	11.97	60A KENT 2 Pack Holster Belt C	0013002220 53501
	1VJK7TMLMXT	05/28/2023	10.95	PE 4 Rubber Chair Leg Caps 7/8	0014002230 53136
	1VJK7TMLMXT	05/28/2023	17.59	60 40-Pack Grease Cup Liners	0016002250 53141
	1VJK7TMLMXT	05/28/2023	209.10	60 iPhone 12 & iPhone 12 Pro C	0016002250 53501
	1WYHFGTNL49	05/06/2023	46.96	MARKER, SHARPIE PERMANENT, FIN	0012052218 53198
	1WYHFGTNL49	05/06/2023	43.99	BERT Ibera Bike Rack - Bicycle	0013002220 53501
	1WYHFGTNL49	05/06/2023	38.45	BERT RNS Bike Frame Bag - Bike	0013002220 53501
	1WYHFGTNL49	05/06/2023	99.00	BERT Giro Agilis MIPS HELMET	0013002220 53501
	1WYHFGTNL49	05/06/2023	109.95	BERT Giro Agilis MIPS HELMET	0013002220 53501
	1WYHFGTNL49	05/06/2023	107.69	BERT Coaxsher Radio Chest Harn	0013002220 53501
	1WYHFGTNL49	05/06/2023	76.99	67 Lodge Cast Iron SKILLET	0016072250 53501
	1Y67WKYL19D	05/10/2023	27.50	CS OtterBox DEFENDER SERIES	0012052218 53501
	1Y67WKYL19D	05/10/2023	48.38	CS Swiffer Dusters Heavy Duty	0012052218 53501
	1Y67WKYL19D	05/10/2023	263.79	SO StayMax Aluminum Blank Tags	0013302685 53130

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	1Y67WKYL19D	05/10/2023	501.19	SO StayMax Aluminum Blank Tags	0013302685	53130
	1Y67WKYL19D	05/10/2023	359.70	PE LG 43-Inch Class UQ9000 Ser	0014002230	53501
	1Y67WKYL19D	05/10/2023	511.50	65 Brother MFC-L3750CDW Digita	0016052250	53501
	1YR9YRGX3TH	02/02/2023	40.47	IT CPFR EasyPAG 6 Pockets Mesh	0012102215	53501
	1YR9YRGX3TH	02/02/2023	54.99	IT Galvanox USB C Under Desk	0012102215	53501
	1YXXJRJG6PVP	05/30/2023	32.33	IT JAM PAPER Shipping Address	0012102215	53101
	1YXXJRJG6PVP	05/30/2023	2.77	IT Universal Letter Slitter Ha	0012102215	53501
	1YXXJRJG6PVP	05/30/2023	10.99	IT Scissors Bulk Set of 5-Pack	0012102215	53501
	1YXXJRJG6PVP	05/30/2023	20.88	IT Fellowes Workstation Legal	0012102215	53501
	1YXXJRJG6PVP	05/30/2023	98.95	IT BLUEAIR Bedroom Air Purifie	0012102215	53501
	1YXXJRJG6PVP	05/30/2023	73.06	68 Lockways White Board Dry Er	0016002250	53501
	1YXXJRJG6PVP	05/30/2023	43.63	60 Coleman Cable 2577SW000A	0016002250	53501
	1YXXJRJG6PVP	05/30/2023	7.58	S&H / CABLE	0016002250	53501
<b>TOTAL FOR CHECK AP 00014842:</b>			7,465.85			
<b>AMERICAN HOSE &amp; FITTINGS (AMERHOSE)</b>						
	8737433	05/25/2023	454.30	SST-3 COUPLERS STOCK	0016502265	53143
<b>TOTAL FOR CHECK AP 00014843:</b>			454.30			
<b>BOUND TREE PARR LLC (BOUNTREE)</b>						
	84958354	05/16/2023	3,320.80	SODIUM CHLORIDE, INJECTION, 10	0012052218	53198
	84977156	06/05/2023	389.08	100-fentanyl	1013402680	53151
<b>TOTAL FOR CHECK AP 00014844:</b>			3,709.88			
<b>BRAUN NORTHWEST INC (BRAUNW)</b>						
	34551	05/18/2023	80.01	M19-2 PN 08813963A AC LOW PRES	0016502265	53143
	34552	05/18/2023	89.03	HVAC SWITCH 65329 STOCK	0016502265	53143
<b>TOTAL FOR CHECK AP 00014845:</b>			169.04			
<b>CASCADE FIRE &amp; SAFETY (CASCAFIRE)</b>						
	162382CM	04/24/2023	(128.61)	SIGHTGLASS RETURN INCORRECT	0016502265	53143
	16552A	05/31/2023	42.46	BEZEL LABELS FOR STOCK BEIGE	0016502265	53143
	16612	06/05/2023	1,098.96	E18-7 LWR TRIM BOTTOM RT REAR	0016502265	53143
	1661352	05/15/2023	174.77	E15-1 REAR PUL OUT PROX SW	0016502265	53143
	1661382	05/17/2023	64.72	E18-8 SWITCH 076626V024	0016502265	53143
	1661422	05/17/2023	224.39	STEP PLATE LEFT REAR DOOR	0016502265	53143
	1661572	05/25/2023	107.61	SWITCH 076626V024 (2)	0016502265	53143
	1661582	05/25/2023	146.89	E21-1 HTR CONTROL CABLE	0016502265	53143
	16712	06/07/2023	930.28	E18-1 BATTERY DISCONNECTS	0016502265	53143
<b>TOTAL FOR CHECK AP 00014846:</b>			2,661.47			
<b>CATCHALL ENVIRONMENTAL (CATCENVI)</b>						
	187271P	06/01/2023	160.82	STN60 JUN STORMWATER MAINT	0016002250	54712
	187271P	06/01/2023	160.82	STN65 JUN STORMWATER MAINT	0016052250	54712
	187271P	06/01/2023	160.82	STN68 JUN STORMWATER MAINT	0016082250	54712
<b>TOTAL FOR CHECK AP 00014847:</b>			482.46			
<b>CHRISTENSEN INC (CHRIINC)</b>						
	0432611IN	04/25/2023	1,605.93	#432611 APR25 STN72 FUEL	0012042254	53201
	0433111IN	04/25/2023	1,031.10	#433111 APR25 STN61 FUEL	0012042254	53201
	0442039IN	05/24/2023	1,654.15	#442039 MAY24 STN61 FUEL	0012042254	53201

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	0443244IN	05/30/2023	2,653.35	#443244 MAY30 STN69 FUEL	0012042254 53201
	0443249IN	05/30/2023	2,667.88	#443249 MAY30 STN72 FUEL	0012042254 53201
	0443906IN	05/31/2023	1,868.34	#443906 STN61 FUEL	0012042254 53201
	0443925IN	05/31/2023	1,614.23	#443925 STN67 FUEL	0012042254 53201
	0444517IN	05/27/2023	1,517.07	#444517IN	0012042254 53201
	0444825IN	06/02/2023	1,217.30	#444825 JUNE2 STN71 FUEL	0012042254 53201
	0444860IN	06/02/2023	2,915.57	#444860 JUNE2 STN72 FUEL	0012042254 53201
	0444868IN	06/03/2023	1,143.19	#444868 JUNE3 STN64 FUEL	0012042254 53201
	0445338IN	06/05/2023	2,084.53	#445338 JUNE5 STN60 FUEL	0012042254 53201
	0445778IN	06/01/2023	2,963.69	#445778 JUNE1 STN60 FUEL	0012042254 53201
<b>TOTAL FOR CHECK AP 00014849:</b>			24,936.33		
<b>CITY OF PUYALLUP (CITYPUYA)</b>					
	1162	05/16/2023	78.86	#1162 73 PSE NAT GAS FEB	0017032250 54701
	1162	05/16/2023	127.16	#1162 73 PSE NAT GAS JAN	0017032250 54701
	1162	05/16/2023	148.16	#1162 73 WATER Q1	0017032250 54711
	1162	05/16/2023	365.55	#1162 73 SEWER/STORM Q1	0017032250 54721
	1162	05/16/2023	969.33	#1162 73 PSE ELECTRIC FEB	0017032250 54731
	1162	05/16/2023	900.42	#1162 73 PSE ELECTRIC JAN	0017032250 54731
	1162	05/16/2023	10.62	#1162 73 LANDFILL Q1	0017032250 54741
	71-230602	06/02/2023	167.93	#050094001 STN71 WATER CHGS	0017012250 54711
	71-230602	06/02/2023	767.87	#050094001 STN71 SEWER/STORM	0017012250 54721
	71-230602	06/02/2023	29.74	#050094001 STN71 LANDFILL	0017012250 54741
	711-230602	06/02/2023	44.20	#050095001 STN71 IRRIGATION	0017012250 54711
	72-052623	05/26/2023	1,165.81	#966308000 72 SEWER/STORM	0017022250 54721
	72-052623	05/26/2023	16.21	#966308000 72 LANDFILL	0017022250 54741
<b>TOTAL FOR CHECK AP 00014850:</b>			4,791.86		
<b>CITY TREASURER (CITYTREA)</b>					
	63-230531	05/31/2023	809.27	#100983903 STN63 ELECTRCITY	0016032250 54731
	63-230531A	05/31/2023	206.75	#101079231 STN63 WATER CHG	0016032250 54711
	63-230531W	05/31/2023	87.56	#101079232 STN63 WATER CHGS	0016032250 54711
	631-230525	05/25/2023	12.04	#101079233 STN63 IRRIGATION	0016032250 54711
	64-230530	05/30/2023	486.07	#100560576 STN64 ELECTRICITY	0016042250 54731
	68-230526	05/26/2023	387.28	#100364328 STN 68 WATER CHG	0016082250 54711
<b>TOTAL FOR CHECK AP 00014851:</b>			1,988.97		
<b>COMMERCIAL BRAKE (COMMBRAK)</b>					
	157097	06/01/2023	30.45	BRAKE DIAPHRAM (1) STOCK	0016502265 53143
	157098	06/01/2023	60.90	BRAKE DIAPHRAM (2)STOCK	0016502265 53143
<b>TOTAL FOR CHECK AP 00014852:</b>			91.35		
<b>CUMMINS NORTHWEST LLC (CUMMNW)</b>					
	0184207	06/01/2023	12,942.07	M15-1, CUMMINS DIAG. & REPAIR	0016502265 54820
<b>TOTAL FOR CHECK AP 00014887:</b>			12,942.07		
<b>DELUX LLC (DELULLC)</b>					
	1337	05/05/2023	1,925.00	EASY ASSIST STRAP (EACH)	0012052218 53198
	13377	05/05/2023	1,925.00	EASY ASSIST STRAP (EACH)	0012052218 53198
<b>TOTAL FOR CHECK AP 00014853:</b>			3,850.00		

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DENISE MENGE (ROSS01150)					
	052423	05/24/2023	586.38	UNIFORM TAILORING Q2-23	0012042254 54191
TOTAL FOR CHECK AP 00014888:			586.38		
DICKSON FROLICH PHILLIPS BURGE (DICKFROH)					
	14769	05/25/2023	3,889.00	APRIL/MAY SERVICES COMBINED	0012002210 54151
	14770	05/25/2023	483.38	MAY LEGAL SERVICES - HALL PROP	0012002210 54151
TOTAL FOR CHECK AP 00014854:			4,372.38		
DUSTIN MORROW (MORR06170)					
	060623	06/06/2023	975.20	FLIGHTS SEA-DEN-ANC-SEA	0012302240 54341
TOTAL FOR CHECK AP 00014889:			975.20		
EIGHT TWENTY-EIGHT (EIGHTWEN)					
	1423	06/09/2023	5,000.00	DEI CONSULTING	0012032213 54191
TOTAL FOR CHECK AP 00014861:			5,000.00		
GARY HAUENSTEIN (GARYHAUE)					
	060123	06/01/2023	494.70	Q2-23 M/C PART B PREMS	0012032213 52009
TOTAL FOR CHECK AP 00014890:			494.70		
GEAR GRID (GEARGRID)					
	0022653IN	02/28/2023	17,678.00	STATION 61 GEAR GRID LOCKERS	0506012250 54801
TOTAL FOR CHECK AP 00014855:			17,678.00		
HARRINGTON JANITORIAL (HARRJANI)					
	060123A	06/01/2023	475.00	STN60 JUN WEEKLY CLEANING	0016002250 54191
	060123B	06/01/2023	350.00	SHOP JUN WEEKLY CLEANING	0016502265 54191
	060123C	06/01/2023	400.00	STN66 JUN WEEKLY CLEANING	0016062250 54191
TOTAL FOR CHECK AP 00014891:			1,225.00		
HUGHES FIRE EQUIPMENT INC (HUGHFIRE)					
	592788	06/08/2023	435.49	E02-1 WINDOW REGULA	0016502265 53143
	592789	06/08/2023	29.33	E02-1 LOCK MECH, PUSH PULL	0016502265 53143
	592790	06/08/2023	86.48	E02-1 BEZEL TAGS	0016502265 53143
TOTAL FOR CHECK AP 00014856:			551.30		
IMS ALLIANCE (IMSALLI)					
	231558	05/23/2023	17.44	6 WHITE TAGS	0012502210 52010
TOTAL FOR CHECK AP 00014857:			17.44		
KORUM AUTOMOTIVE GROUP INC (KORUAUTO)					
	6781873	05/22/2023	1,137.09	683, • LUBE, ENGINE OIL (FUL	0016502265 54820
TOTAL FOR CHECK AP 00014858:			1,137.09		
KRONOS INCORPORATED (KRONOS)					
	12036912	02/22/2023	159.54	JAN'23 TELESTAFF IVR SERVICES	0013002220 54191
	12079402	05/24/2023	194.49	APR 23 TELESTAFF IVR SERVICES	0013002220 54191
TOTAL FOR CHECK AP 00014859:			354.03		
L.N. CURTIS AND SONS (LNCURTIS)					
	INV698688	04/25/2023	103.31	PLUG FOR INTAKE	0016502265 53143
	INV699916	04/28/2023	270.95	M19-2 INPOWER MODULE 3094-005-	0016502265 53143
	INV700426	04/28/2023	2,081.86	Globe 201050 boot	0012042254 52011
	INV700426	04/28/2023	32.26	TRANSPORTATION / BOOTS	0012042254 52011

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	INV700699	04/28/2023	921.25	7400228 ESS Nomex Heat-Resist	0012042254 52011
	INV700699	04/28/2023	22.00	TRANSPORTATION / NOMEX	0012042254 52011
	INV701410	05/03/2023	710.70	1EA. TECH RESCUE BOOT 2201020	0013302685 52010
	INV701621	05/04/2023	269.45	uniform badges	0012042254 52011
	INV701621	05/04/2023	269.45	uniform badges N-41	0012042254 52011
	INV701621	05/04/2023	847.00	uniform badges N-42	0012042254 52011
	INV701621	05/04/2023	22.73	TRANSPORTATION / BADGES	0012042254 52011
	INV701732	05/04/2023	629.20	LOG FF1S TIMBERLINE CLAMPS	0012042254 53501
	INV701732	05/04/2023	128.70	LOG Item: FF1H CLAMPS	0012042254 53501
	INV701732	05/04/2023	28.37	TRANSPORTATION / CLAMPS	0012042254 53501
	INV708285	05/25/2023	2,081.86	UNIFORM Globe	0012042254 52011
	INV708285	05/25/2023	32.16	TRANSPORTATION / BOOTS	0012042254 52011
	INV708866	05/26/2023	1,040.93	SO F20105010W GLO	0013002220 52010
	INV708866	05/26/2023	17.09	TRANSPORTATION / WL BOOTS	0013002220 52010
	INV709217	05/26/2023	292.52	31410 RINGERS Large Yellow Sho	0012502210 52010
	INV709254	05/26/2023	398.60	POLE D-RING HANDLE	0016502265 53142
	INV709542	05/30/2023	987.57	HURST SPREADER PINS	0016502265 53501
	INV709748	05/30/2023	45.32	FIELD SVC KIT GRIPPER ARMS	0016502265 53142
	INV709975	05/31/2023	894.13	00381101 VALVE GATE 2.5 (1)	0016502265 53143
	INV710794	05/31/2023	245.12	RT21-11 PROTECTION KITS (2)	0016502265 53142
	INV711337	06/02/2023	54.93	LADDER WAR CLIP (4)	0016502265 53143
	INV711887	06/05/2023	710.67	GLOBE TECH RESCUE BOOTS:	0013302685 52010
	INV712425	06/07/2023	29.75	LADDER PLASTIC WEAR SLEEVE	0016502265 53142
<b>TOTAL FOR CHECK AP 00014860:</b>			13,167.88		
<b>LIFE-ASSIST INC (LIFEASSI)</b>					
	1316666	04/28/2023	1,097.00	AMIDATE/ETOMIDATE 40MG 20ML PR	0012052218 53198
	1323104	05/02/2023	47.96	NASO-GASTRIC TUBE, 10FR (EACH)	0012052218 53198
	1324013	05/04/2023	24.00	SYRINGE, 3CC, LUER LOCK (EACH)	0012052218 53198
	1327476	05/17/2023	591.16	EMS WENT_M87-1 Yoke, CGA870 to	1013402680 53501
	1327733	05/17/2023	35.31	ENDO TUBE, UNCUFFED, 4.0MM	0012052218 53198
	1327733	05/17/2023	20.24	ENDO TUBE, UNCUFFED, 5.0MM (EA	0012052218 53198
	1327733	05/17/2023	67.32	ADHESIVE BANDAGES, 1"x3", CLOT	0012052218 53198
	1327733	05/17/2023	3,350.60	MEGAMOVER TRANSPORT UNIT (EA)	0012052218 53198
	1327733	05/17/2023	37.22	COLD PACK (EACH)	0012052218 53198
	1327733	05/17/2023	56.23	HOT PACK (EACH)	0012052218 53198
	1327733	05/17/2023	804.76	BLOOD GLUCOSE TEST STRIPS (BOX	0012052218 53198
	1327733	05/17/2023	124.74	SHARPS CONTAINER, 5QT W/ROTOR	0012052218 53198
	1327733	05/17/2023	177.41	SUCTION CANISTER, 1200CC (EACH	0012052218 53198
	1327733	05/17/2023	292.05	CAPNOLINE, PEDI (CANNULA) (EAC	0012052218 53198
	1327733	05/17/2023	9.90	SPLINT, CARDBOARD 12" (EACH)	0012052218 53198
	1327733	05/17/2023	10.23	SPLINT, CARDBOARD 18" (EACH)	0012052218 53198
	1327733	05/17/2023	11.77	SPLINT, CARDBOARD 24" (EACH)	0012052218 53198
	1327733	05/17/2023	1,760.00	EMS 3-Ply Earloop Procedure Fa	1013402680 53141
	1327746	05/17/2023	1,573.58	SODIUM CHLORIDE 0.9% 10ML FLUS	0012052218 53198
	1327746	05/17/2023	622.00	EXTENSION SET REMOVE CLAVE 7"	0012052218 53198
	1327746	05/17/2023	3.52	SUCTION CATHETER, 12FR (EACH)	0012052218 53198

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	1327746	05/17/2023	111.84	SODIUM CHLORIDE, 500ML BOTTLE	0012052218 53198
	1329595	05/24/2023	158.40	I-GEL/KING AIRWAY, 2.5 PEDI (E	0012052218 53198
	1329595	05/24/2023	81.18	GAUZE SPONGE, 2"x2" STERILE (B	0012052218 53198
	1329595	05/24/2023	77.00	SHEARS, EMS (EACH)	0012052218 53198
	1329595	05/24/2023	732.60	MAD DEVICE W/O SYRINGE (EACH)	0012052218 53198
	1329595	05/24/2023	49.23	CHLORAPREP 1.5ML (EACH)	0012052218 53198
	1329595	05/24/2023	66.88	SUDECON DECONTAMINATION WIPES	0012052218 53198
	1329595	05/24/2023	178.20	MASK, NRB ( NON-REBREATHER), A	0012052218 53198
	1329595	05/24/2023	102.30	NEBULIZER, MISTY MAX (EACH)	0012052218 53198
	1329595	05/24/2023	524.14	FILTERLINE SET, ADULT/PEDI (EA	0012052218 53198
	1329714	05/24/2023	24.00	SYRINGE, 3CC, LUER LOCK (EACH)	0012052218 53198
	1329714	05/24/2023	102.00	SUCTION HANDLE, YANKAUER WO TU	0012052218 53198
	1329714	05/24/2023	111.84	SODIUM CHLORIDE, 500ML BOTTLE	0012052218 53198
	1329845	05/25/2023	2,454.32	02 MAX BITRAC ED DISPOSABLE CP	0012052218 53198
	1330132	05/26/2023	1,298.00	EMS BiTrac ED Mask Only, Adult	1013402680 53141
	1330876	05/30/2023	1,237.10	EMS Pneumeric Capnospot	1013402680 53141
<b>TOTAL FOR CHECK AP 00014862:</b>			18,026.03		
<b>LOWE'S COMPANIES (LOWECOMP)</b>					
	60285	06/06/2023	208.12	WATER, FLAT CAPS (CASE/24)	0012052218 53198
	77578	06/06/2023	666.11	LOG RND-UP SUPER GAL	0012042254 53141
	77578	06/06/2023	146.21	LOG Southwire High-Leverage Ca	0012042254 53501
	77578	06/06/2023	208.12	WATER, FLAT CAPS (CASE/24)	0012052218 53198
	82556	05/25/2023	208.12	SO pallet water	0013302685 53141
	82683	05/25/2023	37.49	SO Project Source 1-Gallon Pla	0013302685 53501
	95504	05/31/2023	208.12	WATER, FLAT CAPS (CASE/24)	0012052218 53198
<b>TOTAL FOR CHECK AP 00014863:</b>			1,682.29		
<b>MALLORY COMPANY (MALLCOMP)</b>					
	5614171	05/02/2023	858.00	test gas	0012042254 53141
	5623131	05/15/2023	910.80	O2 sensors	0012042254 53141
	5623131	05/15/2023	335.17	CO	0012042254 53141
	5636357	05/31/2023	1,067.66	ESS GOGGLES Kroll VID 80347	0013002220 52010
<b>TOTAL FOR CHECK AP 00014864:</b>			3,171.63		
<b>MASCOTT EQUIPMENT COMPANY (MASCEQUI)</b>					
	574926	05/17/2023	497.22	STN60 FUEL SITE DIAGN/REPAIR	0012042254 54801
<b>TOTAL FOR CHECK AP 00014865:</b>			497.22		
<b>MES NORTHWEST (MESNORT)</b>					
	IN1864267	04/21/2023	3,947.90	ACADEMY DUTY COATS	0012352240 52011
	IN1870770	05/03/2023	7,655.67	ACADEMY DUTY COATS	0012352240 52011
<b>TOTAL FOR CHECK AP 00014866:</b>			11,603.57		
<b>MOUNTAIN MIST WATER (MOUNMIST)</b>					
	0105420424	06/01/2023	127.95	WATER, 5 GALLON BOTTLE (EACH)	0012052218 53198
<b>TOTAL FOR CHECK AP 00014867:</b>			127.95		
<b>NW SAFETY CLEAN (NWSAFECL)</b>					
	2335252	05/10/2023	1,160.34	68 CR PPE 37581	0012502210 54814
	2335256	05/10/2023	468.22	CS CR PPE 37622	0012502210 54814

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	2335257	05/10/2023	463.87	CS CR PPE 37657	0012502210 54814
	2335258	05/10/2023	3,715.64	72 CR PPE 37661	0012502210 54814
	2335259	05/10/2023	199.60	CS CS CR PPE 37662	0012502210 54814
<b>TOTAL FOR CHECK AP 00014868:</b>			6,007.67		
<b>O'REILLY AUTO PARTS (OREIAUTO)</b>					
	3702204490	05/31/2023	13.74	BRAKE FLUID, DOT 4	0016502265 53141
	3702204496	05/31/2023	(8.72)	DEF RADIATOR CAP CREDIT	0016502265 53143
	3702204506	05/31/2023	37.00	SC20-1 26656 AIR FILTER	0016502265 53143
<b>TOTAL FOR CHECK AP 00014869:</b>			42.02		
<b>PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)</b>					
	11309117	05/25/2023	89.80	SEATBELT 83ABR005-RN (2)	0016502265 53143
	11309157	05/26/2023	152.20	UPH RT BACK 20"/22" BLK (5)	0016502265 53143
	2304168084	04/25/2023	137.50	PCFTC Froggy's Fog - Swamp Jui	0012322240 53141
	8954	05/09/2023	5.34	WSI/SO 24" x 11ft 5500-050 Blu	0013302685 53141
	PC.000.230525.8	06/08/2023	7.39	New Stickers	0014002230 54941
	PC.000.230525.8	06/08/2023	6.85	New Sticker Design	0014002230 54941
<b>TOTAL FOR CHECK AP 00014848:</b>			399.08		
<b>RALPH FLUE (RALPFLUE)</b>					
	060123	06/01/2023	494.70	Q2-23 M/C PART B PREMS	0012032213 52009
<b>TOTAL FOR CHECK AP 00014892:</b>			494.70		
<b>SEA-WESTERN INC (SEAWESTE)</b>					
	INV22722	04/10/2023	742.06	DUTY BOOTS	0012352240 52011
	INV23333	05/02/2023	837.10	8046369 lion leather boot	0012502210 52010
	INV23333	05/02/2023	27.06	SHIPPING / BOOTS	0012502210 52010
<b>TOTAL FOR CHECK AP 00014871:</b>			1,606.22		
<b>SEATTLE HEAVY INDUSTRIES LLC (SEATHEAV)</b>					
	000051	05/24/2023	3,251.42	JUN FLASHCUBE CAM CHGS	0012102215 54911
	000052	05/24/2023	5,894.75	IT FACILITY LEASE JUN 2023	0012109122 57000
<b>TOTAL FOR CHECK AP 00014872:</b>			9,146.17		
<b>SECURE PACIFIC CORP (SECUPACI)</b>					
	372530	06/01/2023	77.18	JAN STN60 MO ALARM MONITORING	0016002250 54191
	372531	06/01/2023	185.62	JAN STN72 MO ALARM MONITORING	0017022250 54191
	37259	06/01/2023	115.77	Q1-23 STN71 ALARM MONITORING	0017012250 54191
<b>TOTAL FOR CHECK AP 00014873:</b>			378.57		
<b>SITECRAFTING INC (SITECRAFT)</b>					
	42064	06/01/2023	348.00	JUN WEBSITE HOSTING	0014002230 54191
<b>TOTAL FOR CHECK AP 00014874:</b>			348.00		
<b>SMARCH INC (SMARSH)</b>					
	INV102603	05/31/2023	661.50	MAY'23 MONTHLY CLOUD SUPPORT	0012102215 54813
<b>TOTAL FOR CHECK AP 00014875:</b>			661.50		
<b>SOLON NODAL (NODA03310)</b>					
	001918447	05/15/2023	170.64	MAY15 PALS COURSE	1013402680 54922
<b>TOTAL FOR CHECK AP 00014893:</b>			170.64		
<b>STANDARD PARTS CORP (STANPART)</b>					

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	170499	04/19/2023	373.78	STN61 DEF STOCK (20 CASES)	0012042254 53201
	176938	05/24/2023	(89.46)	RETURN INCORRECT PART	0016502265 53143
	177002	05/24/2023	485.78	FILTERS, WIPERS, SEALS, SEALS,	0016502265 53143
	177002	05/24/2023	28.38	5W30 SYNTHETIC	0016502265 53181
	177333	05/26/2023	161.54	AMSOIL 0W-20 (10) QUARTS	0016502265 53181
	177459	05/26/2023	(47.66)	BRAK CORE CREDIT	0016502265 53143
	177460	05/26/2023	61.27	INCORRECTLY BILLED TO CPFR	0016502265 53143
	177905	05/30/2023	111.00	TIRE GAUGE	0016502265 53501
	178141	05/31/2023	128.69	UT03-2, TRAILER JACK	0016502265 53143
	178149	05/31/2023	(61.27)	INCORRECT PARTS CREDIT	0016502265 53143
	178246	06/01/2023	373.78	STN67 DEF STOCK (20 CASES)	0012042254 53201
	178418	06/01/2023	1,948.63	FILTERS, PLUGS, CAPS, ETC	0016502265 53143
	179069	06/06/2023	48.36	RADIATOR CAPS STOCK	0016502265 53143
	179280	06/07/2023	31.89	E21-2 COMP STRUT	0016502265 53143
	179373	06/07/2023	363.34	643 BRAKE ROTORS, CAP, IDLER	0016502265 53143
<b>TOTAL FOR CHECK AP 00014876:</b>			3,918.05		
<b>STAPLES, INC. (STAPINC)</b>					
	3537428692	05/04/2023	912.75	PAPER, 8.5"x11" WHITE (REAM)	0012052218 53198
	3537428692	05/04/2023	5.08	TAPE, INVISIBLE 3/4" REFILL (R	0012052218 53198
	3538323882	05/18/2023	128.92	LABEL MAKER TAPE, BRT TC20, BK	0012052218 53198
	3538709521	05/24/2023	(308.99)	REFUND HAND SOAP P009974	0012052218 53198
	3539840645	06/03/2023	19.54	DRY ERASE ERASER (EACH)	0012052218 53198
	3539840645	06/03/2023	10.83	HIGHLIGHTER, BLUE (EACH)	0012052218 53198
	3539840645	06/03/2023	61.05	PEN, BALLPOINT, BLUE (BX/12)	0012052218 53198
	3539840645	06/03/2023	107.36	PEN, BALLPOINT, BLACK (BX/12)	0012052218 53198
	3539840645	06/03/2023	11.13	BINDER CLIP, MEDIUM (BOX)	0012052218 53198
	3539840645	06/03/2023	14.19	BINDER CLIP, SMALL (BOX)	0012052218 53198
	3539840645	06/03/2023	46.37	POST-IT NOTES, 3"x3" (PAD)	0012052218 53198
	3539840645	06/03/2023	80.73	NOTE PAD, MEMO 3"x5" (EACH)	0012052218 53198
	3539840645	06/03/2023	26.16	MARKER, PERMANENT, BLACK (EACH)	0012052218 53198
	3539840645	06/03/2023	28.78	ZIP LOCK BAGS, GALLON (BOX)	0012052218 53198
	3539840645	06/03/2023	27.32	MARKER, SHARPIE PERMANENT, FIN	0012052218 53198
	3539840645	06/03/2023	139.79	NOTE PAD, letter SIZE (EACH)	0012052218 53198
<b>TOTAL FOR CHECK AP 00014877:</b>			1,311.01		
<b>STRYKER MEDICAL (STRYMEDI)</b>					
	4140209N	04/24/2023	8.75	EMS 0025079000 DOME HEAD POP R	1013402680 53142
	4140209N	04/24/2023	739.20	EMS 6060002010 WHEEL ASSY6 IN.	1013402680 53142
	4140209N	04/24/2023	46.27	FREIGHT / DOME AND WHEELS	1013402680 53142
<b>TOTAL FOR CHECK AP 00014878:</b>			794.22		
<b>SUMNER LAWN 'N SAW (SUMNLAWN)</b>					
	114689	05/25/2023	38.49	E18-2 FLOAT SET	0016502265 53143
<b>TOTAL FOR CHECK AP 00014879:</b>			38.49		
<b>SUPERION LLC (SUPERION)</b>					
	383265	05/25/2023	90.00	MAY'23 REID LAMSON HRS	0012012211 54191
<b>TOTAL FOR CHECK AP 00014870:</b>			90.00		

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
<b>TACOMA COMMUNITY COLLEGE (TACOCOMM)</b>					
	WA220TP2200	05/08/2023	1,874.94	PM SPRING 2023 DEVEGLIO	1013402680 54925
	WA220TPC2205	05/08/2023	1,936.38	PM SPRING 2023 NODAL	1013402680 54925
	<b>TOTAL FOR CHECK AP 00014880:</b>		3,811.32		
<b>TACOMA SCREW PRODUCTS INC (TACOSCRE)</b>					
	10018733202	06/05/2023	6.55	1/2" BRASS PIPE FITTINGS	0016502265 53141
	10019873404	06/05/2023	37.23	SAFETY GLASSES	0016502265 53501
	10020595500	06/06/2023	10.82	CARRIAGE BOLTS 18-8 (12)	0016502265 53141
	10020614600	06/06/2023	10.82	CARRIAGE BOLTS (12)	0016502265 53141
	<b>TOTAL FOR CHECK AP 00014881:</b>		65.42		
<b>UNIFIRE INC (UNIFIRE)</b>					
	INV8012	06/05/2023	24.18	E18-3 HANDLE HEIGHT ADJUSTMENT	0016502265 53142
	<b>TOTAL FOR CHECK AP 00014882:</b>		24.18		
<b>UNIFIRST CORPORATION (UNIFIRST)</b>					
	3301977908	05/31/2023	148.09	MAY31 SHOP UNIFORMS/RUGS	0016502265 54931
	3301980047	06/07/2023	148.09	2023 SHOP UNIFORMS/RUGS	0016502265 54931
	<b>TOTAL FOR CHECK AP 00014883:</b>		296.18		
<b>UNITED SAFETY &amp; SURVIVABILITY (UNITSAFE)</b>					
	11309117	05/25/2023	898.00	SEATBELT 83ABR005-RN (2)	0016502265 53143
	11309157	05/26/2023	1,521.95	UPH RT BACK 20"/22" BLK (5)	0016502265 53143
	CR0000008838	06/02/2023	(449.00)	INCORRECT SEATBELT RETURNED	0016502265 53143
	<b>TOTAL FOR CHECK AP 00014884:</b>		1,970.95		
<b>US BANK BUSINESS CARD (USBANKBU)</b>					
	PC.000.230525.8	06/08/2023	501.93	D TAYLOR LODGING RECEIPT	0013302685 54311
	PC.000.230525.8	06/08/2023	625.25	Glass for Fair Wall Map	0014002230 53501
	PC.000.230525.8	06/08/2023	50.00	COMM COLEMAN'S WFC LODGING	0012002210 54311
	PC.000.230525.8	06/08/2023	29.99	TNT ADMIN SUBSCRIPTION MAY 23	0012002210 54902
	PC.000.230525.8	06/08/2023	(195.00)	BANQUET TICKET REFUND	0012002210 54921
	PC.000.230525.8	06/08/2023	73.85	New Stickers	0014002230 54941
	PC.000.230525.8	06/08/2023	68.58	New Sticker Design	0014002230 54941
	PC.000.230525.8	06/08/2023	600.00	RESECK COEVTA REGISTRATION	0016502265 54921
	PC.000.230525.8	06/08/2023	35.67	STN 60 ELECTRICAL PARTS	0012042254 53142
	PC.000.230525.8	06/08/2023	18.68	71 SHOWER HANDLE	0012042254 53146
	PC.000.230525.8	06/08/2023	150.68	68 BALLAST	0012042254 53146
	PC.000.230525.8	06/08/2023	282.66	73 & 68 BULBS	0012042254 53146
	PC.000.230525.8	06/08/2023	374.44	61 STATION BULBS	0012042254 53146
	PC.000.230525.8	06/08/2023	25.65	72 PLYMOVENT FITTINGS	0012042254 53146
	PC.000.230525.8	06/08/2023	10.76	72 CONCRETE MIX KIT BAG	0012042254 53146
	PC.000.230525.8	06/08/2023	36.89	64 PVC PIPE SUPPLIES	0012042254 53146
	PC.000.230525.8	06/08/2023	365.42	62 DRYWALL	0012042254 53146
	PC.000.230525.8	06/08/2023	23.42	72 SPRINKLER REPAIR	0012042254 53146
	PC.000.230525.8	06/08/2023	19.69	LOGS CENTER BOXES, TOOLS	0012042254 53146
	PC.000.230525.8	06/08/2023	111.81	STN 62 SCREWS, COAXLE, INSULAT	0012042254 53146
	PC.000.230525.8	06/08/2023	36.30	LOGS DRYWALL ANCHORS, SCREWS	0012042254 53146
	PC.000.230525.8	06/08/2023	105.26	STN 72 WASHER DOOR PARTS	0012042254 53146

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	PC.000.230525.8	06/08/2023	122.25	LOGS CENTER BOXES, TOOLS	0012042254 53501
	PC.000.230525.8	06/08/2023	20.29	STN 62 SCREWS, COAXLE, INSULAT	0012042254 53501
	PC.000.230525.8	06/08/2023	1,158.00	AIRFARE HAZMAT CONF J.GEORGE	0012302240 54341
	PC.000.230525.8	06/08/2023	1,167.30	AIRFARE HAZMAT CONF S.BERDAN	0012302240 54341
	PC.000.230525.8	06/08/2023	43.76	MONTHLY SUBSCRIPTION	0012302240 54902
	PC.000.230525.8	06/08/2023	16.42	MONTHLY SUBSCRIPTION	0012302240 54902
	PC.000.230525.8	06/08/2023	849.00	CONF REGISTRATION T.ERICKSON	0012302240 54921
	PC.000.230525.8	06/08/2023	480.00	HAZMAT CONF REG J.GEORGE	0012302240 54921
	PC.000.230525.8	06/08/2023	257.03	LUNCH FOR PCFTC ACADEMY STAFF	0012322240 53171
	PC.000.230525.8	06/08/2023	86.24	Food for lateral graduation	0012352240 53171
	PC.000.230625.1	06/08/2023	61.25	ZOOM ADMIN ACCT MAY 23	0012002210 54902
	PC.000.230625.1	06/08/2023	520.00	NREMT TEST VOUCHERS	1013402680 54922
	PC.200.230525.2	06/08/2023	21.87	Stamps.com Monthly Charge	0012002210 54221
	PC.203.230525.3	06/08/2023	280.00	Employment Advertising	0012032213 54111
	PC.203.230525.3	06/08/2023	30.00	NPELRA Conference baggage	0012032213 54341
	PC.203.230525.3	06/08/2023	155.52	Tango Program Renewal	0012032213 54902
	PC.203.230525.3	06/08/2023	185.00	Lateral FF Advertising	0012352240 54111
	PC.204.230525.1	06/08/2023	4,125.00	AMSEC NARCO3839 NARC SAFE	1013402680 53501
	PC.300.230425.1	05/31/2023	629.34	FDHSA	0012002210 54311
	PC.300.230425.1	05/31/2023	104.37	Diagram Software Service	0012002210 54902
	PC.400.230525.2	06/08/2023	121.79	dog food	0014102230 53141
	PC.400.230525.2	06/08/2023	0.99	recurring Icloud storage	0014002230 54902
	PC.609.230525.1	06/08/2023	164.38	Food for Crews	0012002210 53171
<b>TOTAL FOR CHECK AP 00014885:</b>			13,951.73		
<b>ZONES LLC (ZONES)</b>					
	K20992980101	05/25/2023	7,573.90	12 APPLE 10.9 IN IPAD-WI-FI +	0012042254 53501
	K20992980101	05/25/2023	3,143.84	APPLE MAGIC KEYBOARD FOLIO FOR	0012042254 53501
<b>TOTAL FOR CHECK AP 00014886:</b>			10,717.74		
<b>REPORT TOTAL:</b>			200,704.85		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00014894	AMAZON	AMAZON CAPITAL SERVICES	06/15/23	665.73	MW	CX	
AP EFT 00014895	DWFDRYWA	DWF DRYWALL	06/15/23	7,315.00	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	7,980.73	Number of EFTs Processed:	2
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B T O T A L	7,980.73		

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<b>AMAZON CAPITAL SERVICES (AMAZON)</b>					
	1VMP6DL1DC9	06/10/2023	138.05	BEN Amazon Basics CABLE	3012002210 53501
	1VMP6DL1DC9	06/10/2023	527.68	BEN Surge Protector Power Stri	3012002210 53501
	<b>TOTAL FOR CHECK AP 00014894:</b>		665.73		
<b>DWF DRYWALL (DWFDRYWA)</b>					
	1925	06/07/2023	7,315.00	STATION 62 DRYWALL AND REPAIRS	3016022250 54801
	<b>TOTAL FOR CHECK AP 00014895:</b>		7,315.00		
	<b>REPORT TOTAL:</b>		7,980.73		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00014896	ADOBEINC	ADOBE INC	06/15/23	174.53	MW	CX	
AP EFT 00014897	AIRGAS	Airgas Nor Pac Inc	06/15/23	628.20	MW	CX	
AP EFT 00014898	AMAZON	AMAZON CAPITAL SERVICES	06/15/23	1,563.25	MW	CX	
AP EFT 00014899	CASCAUTO	CASCADE AUTO GLASS INC	06/15/23	575.00	MW	CX	
AP EFT 00014900	CPFREFT	Central Pierce Fire & Rescu	06/15/23	314.07	MW	CX	
AP EFT 00014901	CHRIINC	CHRISTENSEN INC	06/15/23	11,010.28	MW	CX	
AP EFT 00014902	CITYTREA	CITY OF TACOMA	06/15/23	1,263.04	MW	CX	
AP EFT 00014903	EFAXCORP	EFAX CORPORATE	06/15/23	248.60	MW	CX	
AP EFT 00014904	ERICQUIN	ERIC QUINN	06/15/23	500.00	MW	CX	
AP EFT 00014905	FASTINDU	Fastenal Industrial & Const	06/15/23	284.98	MW	CX	
AP EFT 00014906	IVOXCONS	IVOXY Consulting Inc.	06/15/23	33,668.84	MW	CX	
AP EFT 00014907	KORUAUTO	Korum Automotive Group Inc	06/15/23	1,929.45	MW	CX	
AP EFT 00014908	LNCURTIS	L.N. Curtis and Sons	06/15/23	15,799.95	MW	CX	
AP EFT 00014909	LIFEASSI	Life-Assist Inc	06/15/23	20,245.51	MW	CX	
AP EFT 00014910	LOWECOMP	Lowe's Companies	06/15/23	1,115.84	MW	CX	
AP EFT 00014911	MALLCOMP	Mallory Safety and Supply L	06/15/23	9,926.05	MW	CX	
AP EFT 00014912	MASCEQUI	MASCOTT EQUIPMENT COMPANY	06/15/23	569.45	MW	CX	
AP EFT 00014913	MITECLOU	MITEL CLOUD SERVICES INC	06/15/23	10,424.27	MW	CX	
AP EFT 00014914	NWCASCAD	NW Cascade Inc	06/15/23	918.00	MW	CX	
AP EFT 00014915	NWSAFEC	NW SAFETY CLEAN	06/15/23	1,156.38	MW	CX	
AP EFT 00014916	PLATELEC	Platt Electric Supply	06/15/23	214.43	MW	CX	
AP EFT 00014917	RESCSOUR	RESCUE SOURCE GEAR	06/15/23	24,870.95	MW	CX	
AP EFT 00014918	STANPART	Standard Parts Corp	06/15/23	1,917.13	MW	CX	
AP EFT 00014919	STRYMEDI	STRYKER SALES CORPORATION	06/15/23	693.99	MW	CX	
AP EFT 00014920	SUMNLAWN	SUMNER LAWN 'N SAW	06/15/23	17.59	MW	CX	
AP EFT 00014921	TACOCOMM	Tacoma Community College	06/15/23	5,686.26	MW	CX	
AP EFT 00014922	TACOSCRE	Tacoma Screw Products Inc	06/15/23	143.29	MW	CX	
AP EFT 00014923	TRSMECHA	TRS Mechanical Inc	06/15/23	1,112.72	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00014924	UNIFIRST	UNIFIRST CORPORATION	06/15/23	148.09	MW	CX	
AP EFT 00014925	UNITSAFE	United Safety & Survivabili	06/15/23	3,054.00	MW	CX	
AP EFT 00014926	USBANKBU	US Bank Business Card	06/15/23	9,005.49	MW	CX	
AP EFT 00014927	USFIREEQ	US Fire and Equipment	06/15/23	748.95	MW	CX	
AP EFT 00014928	MCAF01180	ANDY MCAFEE	06/15/23	41.58	MW	CX	
AP EFT 00014929	LORE03080	Chris Lorenz	06/15/23	2,106.37	MW	CX	
AP EFT 00014930	STUE06060	Eric Stueve	06/15/23	342.30	MW	CX	
AP EFT 00014931	GITTSPRI	Gitt's Spring Inc	06/15/23	419.73	MW	CX	
AP EFT 00014932	HELMRUS	Helmets R Us Inc	06/15/23	500.32	MW	CX	
AP EFT 00014933	KREK10100	JEFF KREKLING	06/15/23	16.76	MW	CX	
AP EFT 00014934	JONEBART	Jones and Bartlett Publishe	06/15/23	10,254.60	MW	CX	
AP EFT 00014935	KNOXCOMP	KNOX Company	06/15/23	4,488.00	MW	CX	
AP EFT 00014936	TCHO01310	NOAH TCHOBANOFF	06/15/23	712.05	MW	CX	
AP EFT 00014937	GROA07250	Randal Groat	06/15/23	39.78	MW	CX	
AP EFT 00014938	BERD11180	SCOTT BERDAN	06/15/23	2,168.97	MW	CX	
AP EFT 00014939	DULA04240	Tony Dulas	06/15/23	250.00	MW	CX	
AP EFT 00014940	WISE07120	Tracy Wiseman	06/15/23	50.30	MW	CX	
AP EFT 00014941	GARD11050	Wayne Garden	06/15/23	400.00	MW	CX	
AP EFT 00014942	CARD12140	WILLIE CARDINAL	06/15/23	81.48	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
=====								
S U B T O T A L S:								
		Total Void Machine Written		0.00		Number of Checks Processed:		0
		Total Void Hand Written		0.00		Number of Checks Processed:		0
		Total Machine Written		0.00		Number of Checks Processed:		0
		Total Hand Written		0.00		Number of Checks Processed:		0
		Total Reversals		0.00		Number of Checks Processed:		0
		Total Cancelled		0.00		Number of Checks Processed:		0
		Total EFTs		181,800.82		Number of EFTs Processed:		47
		Total EPAYs		0.00		Number of EPAYs Processed:		0
		S U B T O T A L		181,800.82				

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ADOBE INC (ADOBEINC)						
	2455459235	05/17/2023	174.53	CP-ADOBE PRO SUB-LACEY ZUBER	1013402680	54902
TOTAL FOR CHECK AP 00014896:			174.53			
AIRGAS NOR PAC INC (AIRGAS)						
	9137674132	06/01/2023	47.88	MEDICAL O2 / ST61 MAY 2023	1013402680	53141
	9137816299	06/01/2023	68.13	MEDICAL O2 / ST60 MAY 2023	1013402680	53141
	9137960248	06/01/2023	68.51	MEDICAL O2 / ST72 MAY 2023	1013402680	53141
	9138097834	06/01/2023	47.88	MEDICAL O2 / ST71 MAY 2023	1013402680	53141
	9138140728	06/01/2023	47.88	MEDICAL O2 / ST61 MAY 2023	1013402680	53141
	9138140729	06/01/2023	47.88	MEDICAL O2 / ST63 MAY 2023	1013402680	53141
	9138140730	06/01/2023	68.51	MEDICAL O2 / ST65 MAY 2023	1013402680	53141
	9138193570	06/01/2023	68.51	MEDICAL O2 / ST72 MAY 2023	1013402680	53141
	9138283193	06/01/2023	47.29	MEDICAL O2 / ST60 MAY 2023	1013402680	53141
	9138426720	06/01/2023	68.18	MEDICAL O2 / ST72 MAY 2023	1013402680	53141
	9138590913	06/01/2023	47.55	MEDICAL O2 / ST63 MAY 2023	1013402680	53141
TOTAL FOR CHECK AP 00014897:			628.20			
AMAZON CAPITAL SERVICES (AMAZON)						
	1HRXHNJKD9C	06/07/2023	(32.32)	CREDIT RETURN INV 16TH93RLMJ1N	0013202260	53501
	1L6RWT6T7QN	06/13/2023	1,061.12	L21-2 KONA 902497SP1 (4)	0016502265	53143
	1M7QP6CYRQK	05/29/2023	54.99	CP ALEX -Desk Charging Hub,	0012102215	53501
	1M7QP6CYRQK	05/29/2023	43.98	CP/72 ALEX -USB C Charger 33W,	0012102215	53501
	1M7QP6CYRQK	05/29/2023	9.89	CP/72 ALEX-Apple Charger Cable	0012102215	53501
	1PY6TQLR13X6	05/11/2023	(329.94)	REFUND INV 14HCXQTF3614	0012102215	53501
	1QPPC1QY33XF	05/16/2023	(54.08)	CRED LIGHTERS/INV 1KTGT69X61MY	0012052218	53141
	1VMP6DL1DC9	06/10/2023	256.08	65 Brother Genuine TN227, TN22	0016052250	53141
	1VMP6DL1DC9	06/10/2023	352.00	65 Brother Genuine TN227BK,	0016052250	53141
	1VMP6DL1DC9	06/10/2023	37.48	68 Amazon Basics Cork board	0016082250	53501
	1Y9R1PKQ61M1	06/09/2023	164.05	643 BATT TENDER	0016502265	53143
TOTAL FOR CHECK AP 00014898:			1,563.25			
ANDY MCAFEE (MCAF01180)						
	1549	06/07/2023	41.58	KEYS FOR TRAINING (8)	0012302240	53501
TOTAL FOR CHECK AP 00014928:			41.58			
CASCADE AUTO GLASS INC (CASCAUTO)						
	3515361	06/08/2023	235.00	649 LIFT GATE REPAIR	0016502265	54820
	3515674	06/08/2023	340.00	649 BACK WINDOW REPLACED	0016502265	54820
TOTAL FOR CHECK AP 00014899:			575.00			
CHRIS LORENZ (LORE03080)						
	052223	05/22/2023	2,106.37	JAN-MAY 2023 TUITION RMB	0012002210	54925
TOTAL FOR CHECK AP 00014929:			2,106.37			
CHRISTENSEN INC (CHRIINC)						
	0444870IN	06/06/2023	1,898.14	#444870 JUNE6 STN66 FUEL	0012042254	53201
	0445593IN	06/06/2023	2,349.49	#445593 JUNE6 STN61 FUEL	0012042254	53201
	0446202IN	06/06/2023	1,703.91	#446202 JUNE6 STN71 FUEL	0012042254	53201
	0446216IN	06/07/2023	2,629.73	#446216 JUNE7 STN69 FUEL	0012042254	53201
	0446740IN	06/07/2023	1,322.05	#446740 JUNE7 STN72 FUEL	0012042254	53201

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	0447342IN	06/09/2023	1,106.96	#447342 JUNE9 STN64 FUEL	0012042254 53201
<b>TOTAL FOR CHECK AP 00014901:</b>			11,010.28		
<b>CITY TREASURER (CITYTREAS)</b>					
	67-230613	06/13/2023	760.77	#100808872 STN67 ELECTRICITY	0016072250 54731
	67T-230613	06/13/2023	105.97	#100560648 67TWR ELECTRICITY	0016472250 54731
	TC-230612	06/12/2023	396.30	#100808871 TC ELECTRICITY	0016172250 54731
<b>TOTAL FOR CHECK AP 00014902:</b>			1,263.04		
<b>EFAX CORPORATE (EFAXCORP)</b>					
	4516278	05/31/2023	248.60	MAY'23 EFAX SVCS	0012102215 54813
<b>TOTAL FOR CHECK AP 00014903:</b>			248.60		
<b>ERIC QUINN (ERICQUIN)</b>					
	1356	05/31/2023	500.00	MAY'23 LEGAL SERVICES CONTR	0012002210 54151
<b>TOTAL FOR CHECK AP 00014904:</b>			500.00		
<b>ERIC STUEVE (STUE06060)</b>					
	20234104B	06/09/2023	342.30	WFC CONF LODGING	0012002210 54311
<b>TOTAL FOR CHECK AP 00014930:</b>			342.30		
<b>FASTENAL INDUSTRIAL &amp; CONSTRUS (FASTINDU)</b>					
	WALA255550	04/04/2023	284.98	ACADEMY FORCED ENTRY SUPPLIES	0012352240 53141
<b>TOTAL FOR CHECK AP 00014905:</b>			284.98		
<b>GITT'S SPRING INC (GITTSPRI)</b>					
	047767	06/07/2023	391.49	E18-1 UBOLTS UBK7/8X30	0016502265 53143
	047812	06/13/2023	28.24	NUTS/WASHERS (4) TO GO WITH UB	0016502265 53143
<b>TOTAL FOR CHECK AP 00014931:</b>			419.73		
<b>HELMETS R US INC (HELMRUS)</b>					
	65708	05/09/2023	500.32	500 BIKE HELMETS	0014002230 53401
<b>TOTAL FOR CHECK AP 00014932:</b>			500.32		
<b>IVOXY CONSULTING INC. (IVOXCONS)</b>					
	KRBBQ5061	06/08/2023	16,396.73	CPFR Rubrik Data Backup Annual	0012102215 54813
	KRBBQ5061	06/08/2023	6,868.44	GH Rubrik Data Backup Annual	0012182215 54813
	KRBBQ5061	06/08/2023	7,339.81	GFR Rubrik Data Backup Annual	0012202215 54813
	KRBBQ5061	06/08/2023	3,063.86	KP Rubrik Data Backup Annual	0012222215 54813
<b>TOTAL FOR CHECK AP 00014906:</b>			33,668.84		
<b>JEFF KREKLING (KREK10100)</b>					
	053023	05/30/2023	16.76	MAY30 FOOD/RETIREMENT	0012032213 53171
<b>TOTAL FOR CHECK AP 00014933:</b>			16.76		
<b>JONES AND BARTLETT PUBLISHERS (JONEBART)</b>					
	632854	01/18/2023	10,254.60	NVA: FUND FIRE FIGHT SKILLS	0012352240 53102
<b>TOTAL FOR CHECK AP 00014934:</b>			10,254.60		
<b>KNOX COMPANY (KNOXCOMP)</b>					
	INVKA183535	05/02/2023	4,488.00	EMS MED VAULT 55530V3SR	1013402680 53501
<b>TOTAL FOR CHECK AP 00014935:</b>			4,488.00		
<b>KORUM AUTOMOTIVE GROUP INC (KORUAUTO)</b>					
	6782947	06/09/2023	659.19	649, • LUBE, ENGINE OIL (FUL	0016502265 54820
	6783077	06/12/2023	1,270.26	618, • LUBE, ENGINE OIL (FUL	0016502265 54820

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TOTAL FOR CHECK AP 00014907:			1,929.45			
L.N. CURTIS AND SONS (LNCURTIS)						
	INV672080	01/31/2023	11,454.40	SO/HS G1 Facepiece With Small	0012502210	53147
	INV672080	01/31/2023	668.25	SO/HS 770703 CMC Red Plain SCB	0012502210	53147
	INV672080	01/31/2023	3,552.45	SO/HS Twin Cartridge Apr Adapt	0012502210	53147
	INV672080	01/31/2023	124.85	TRANSPORTATION / SCBA PARTS	0012502210	53147
TOTAL FOR CHECK AP 00014908:			15,799.95			
LIFE-ASSIST INC (LIFEASSI)						
	1325734	05/10/2023	9.13	ORAL AIRWAY, BERMAN, 90MM #4 M	0012052218	53198
	1325734	05/10/2023	158.40	I-GEL/KING AIRWAY, 1.5 INFANT	0012052218	53198
	1325734	05/10/2023	391.60	ET TUBE INTRODUCER, 15FR (EACH	0012052218	53198
	1325734	05/10/2023	567.07	BVM (BAG VALVE MASK), ADULT (E	0012052218	53198
	1325734	05/10/2023	41.53	BANDAGE, KERLEX 4.5" (EACH)	0012052218	53198
	1325734	05/10/2023	50.82	BLANKET, PATIENT (EACH)	0012052218	53198
	1325734	05/10/2023	2,310.00	GLOVES, NITRILE, LARGE (BOX)	0012052218	53198
	1325734	05/10/2023	825.00	GLOVES, NITRILE, MEDIUM (BOX)	0012052218	53198
	1325734	05/10/2023	825.00	GLOVES, NITRILE, X-LARGE (BOX)	0012052218	53198
	1325734	05/10/2023	434.50	PRESSURE INFUSER BAG (EACH)	0012052218	53198
	1325734	05/10/2023	50.60	LARYNGO BLADE, MAC #2 GREENLIN	0012052218	53198
	1325734	05/10/2023	50.60	LARYNGO BLADE, MAC #3 GREENLIN	0012052218	53198
	1325734	05/10/2023	15.07	ASPIRIN, CHEWABLE, 81MG	0012052218	53198
	1325734	05/10/2023	1,262.80	02 MAX BITRAC ED DISPOSABLE CP	0012052218	53198
	1325734	05/10/2023	51.15	NEBULIZER, MISTY MAX (EACH)	0012052218	53198
	1325734	05/10/2023	63.80	NASAL CANNULA, NON-FLARED, ADUL	0012052218	53198
	1325734	05/10/2023	8.58	URINAL, MALE, WITH LID (EACH)	0012052218	53198
	1325734	05/10/2023	119.37	TOURNIQUET, LATEX FREE (ROLL/1	1013402680	53198
	1325734	05/10/2023	1,980.00	RAINBOW SENSOR	1013402680	53501
	1325734	05/10/2023	842.49	RAINBOW EXT CABLE	1013402680	53501
	1325734	05/10/2023	267.12	NO TOUCH THEM	1013402680	53501
	1326103	05/11/2023	(189.40)	REFUND DEXTROSE INV1323578	0012052218	53198
	1328121	05/18/2023	1,012.00	BVM (BAG VALVE MASK), ADULT (E	0012052218	53198
	1329043	05/23/2023	123.12	SODIUM CHLORIDE, 500ML BOTTLE	0012052218	53198
	1329473	05/24/2023	2.29	ITEM NOT RECVD / CM 1327413	1013402680	53141
	1330852	05/30/2023	1,379.60	NALOXONE 2MG 2ML LUER JET	0012052218	53198
	1330852	05/30/2023	16.00	NEEDLE, HYPODERMIC 18GAx1-1/2"	0012052218	53198
	1330852	05/30/2023	688.00	IV CATHETER, 20GAx1.25", PROTE	0012052218	53198
	1330852	05/30/2023	176.00	IV PUMP TUBING	0012052218	53198
	1330852	05/30/2023	1,555.00	EXTENSION SET REMOVE CLAVE 7"	0012052218	53198
	1330875	05/30/2023	24.64	NASOPHARYNGEAL AIRWAY, 26FR (E	0012052218	53198
	1330875	05/30/2023	49.28	NASOPHARYNGEAL AIRWAY, 30FR (E	0012052218	53198
	1330875	05/30/2023	24.64	NASOPHARYNGEAL AIRWAY, 32FR (E	0012052218	53198
	1330875	05/30/2023	26.62	ET TUBE HOLDER, PEDIATRIC/CHIL	0012052218	53198
	1330875	05/30/2023	158.40	I-GEL/KING AIRWAY, 3 ADULT (EA	0012052218	53198
	1330875	05/30/2023	17.66	ENDO TUBE, UNCUFFED, 2.5MM (EA	0012052218	53198
	1330875	05/30/2023	63.36	ENDO TUBE, CUFFED, 7.5MM (EACH	0012052218	53198
	1330875	05/30/2023	4.22	ENDO TUBE, CUFFED, 9.0MM (EACH	0012052218	53198

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	1330875	05/30/2023	7.70	BIO BAG 12"x15" SMALL 5/ROLL	0012052218	53198
	1330875	05/30/2023	50.82	BLANKET, PATIENT (EACH)	0012052218	53198
	1330875	05/30/2023	103.95	COLLAR, EXTRICATION, ADJUSTABL	0012052218	53198
	1330875	05/30/2023	242.00	LANCET (EACH)	0012052218	53198
	1330875	05/30/2023	12.71	NASO-GASTRIC TUBE, 18FR (EACH)	0012052218	53198
	1330875	05/30/2023	41.25	MASK, NRB (NON-REBREATHER), PE	0012052218	53198
	1330875	05/30/2023	231.00	BVM FILTER	0012052218	53198
	1330875	05/30/2023	25.30	OXYGEN CYL VALVE DUST COVER/PO	0012052218	53198
	1330875	05/30/2023	660.00	SPO2 ADHESIVE SENSOR, NEO/ADLT	0012052218	53198
	1330875	05/30/2023	106.74	RESTRAINTS, WRIST CUFF (PAIR)	0012052218	53198
	1330875	05/30/2023	1,012.00	ELECTRODES, BLUE SENSOR, ADULT	0012052218	53198
	1330875	05/30/2023	101.20	LARYNGO BLADE, MAC #4 GREENLIN	0012052218	53198
	1330875	05/30/2023	148.54	TRACTION DEVICE	1013402680	53141
	1332982	06/07/2023	542.50	SOLU-MEDROL 125MG 2ML SINGLE D	0012052218	53198
	1333142	06/07/2023	68.24	EMS JESSE - OK107 QUICKDRAW Ca	1013402680	53501
	1333142	06/07/2023	1,130.91	EMS JESSE - OK2403 S-SCORT JR	1013402680	53501
	1333142	06/07/2023	272.67	EMS JESSE - QUICKDRAW Canister	1013402680	53501
	1333644	06/08/2023	31.92	EPINEPHRINE 1:10,000 1MG 10ML	0012052218	53198
<b>TOTAL FOR CHECK AP 00014909:</b>			20,245.51			
<b>LOWE'S COMPANIES (LOWECOMP)</b>						
	83434	06/09/2023	384.78	TRUFUEL 50:1 PRE-MIX (EACH)	0012052218	53198
	92485	06/14/2023	731.06	TARP, DISPOSABLE, 10'x12' (EAC	0012052218	53198
<b>TOTAL FOR CHECK AP 00014910:</b>			1,115.84			
<b>MALLORY COMPANY (MALLCOMP)</b>						
	5615037	05/03/2023	3,267.00	SCBA Med. MSA advantage 3000 -	0012502210	53147
	5620177	05/09/2023	2,178.00	SCBA Small MSA advantage 3000	0012502210	53147
	5631976	05/24/2023	118.69	SCBA small face blanks - p/n #	0012502210	53147
	5631976	05/24/2023	280.28	SCBA Mask/APR Cartridge adapte	0012502210	53501
	5631976	05/24/2023	1,295.25	SCBA 4500psi relief valves - p	0012502210	53501
	5631976	05/24/2023	1,349.15	SCBA Torque screwdriver vario	0012502210	53501
	5631976	05/24/2023	1,242.17	SCBA Torque screwdriver vario	0012502210	53501
	5631976	05/24/2023	65.17	SCBA T10 - p/n #10175881 - \$59	0012502210	53501
	5631976	05/24/2023	65.17	SCBA T15 - p/n # 10175882 - \$5	0012502210	53501
	5631976	05/24/2023	65.17	SCBA T20 - p/n # 10175883 - \$5	0012502210	53501
<b>TOTAL FOR CHECK AP 00014911:</b>			9,926.05			
<b>MASCOTT EQUIPMENT COMPANY (MASCEQUI)</b>						
	576824	06/09/2023	276.68	AIM TITANIUM INTERTEK STOCK	0016502265	53143
	576825	06/09/2023	292.77	FUEL KEYS (30)	0012042254	53201
<b>TOTAL FOR CHECK AP 00014912:</b>			569.45			
<b>MITEL CLOUD SERVICES INC (MITECLOU)</b>						
	43803812	06/01/2023	3,979.03	CP JUNE COMM CONNECTION	0012102215	54202
	43803812	06/01/2023	3,466.48	GH JUNE COMM CONNECTIONS	0012182215	54202
	43803812	06/01/2023	2,094.13	GFR JUNE COMM CONNECTIONS	0012202215	54202
	43803812	06/01/2023	884.63	KP JUNE COMM CONNECTIONS	0012222215	54202
<b>TOTAL FOR CHECK AP 00014913:</b>			10,424.27			

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NOAH TCHOBANOFF (TCHO01310)						
	052823	05/28/2023	106.48	STN69 BATH & KITCHEN TOWELS	0016092250	53141
	053123	05/28/2023	330.00	stn69 PATIO SET	0016092250	53141
	060123	06/01/2023	187.50	STN69 COOKWARE SET (1)	0016092250	53141
	060623	06/06/2023	88.07	STN69 BLUE TOOTH SPEAKER	0016092250	53141
TOTAL FOR CHECK AP 00014936:			712.05			
NW CASCADE INC (NWCASCAD)						
	0553515364	06/02/2023	141.00	STN62 HONEY BUCKET JUNE RENT	0012042254	54502
	0553515365	06/02/2023	777.00	MILES LAKEWOOD 3 SANICANS JUN	0013302685	54502
TOTAL FOR CHECK AP 00014914:			918.00			
NW SAFETY CLEAN (NWSAFECL)						
	2335253	05/10/2023	214.94	CS CR PPE 37582	0012502210	54814
	2335255	05/10/2023	941.44	69 CR PPE 37621	0012502210	54814
TOTAL FOR CHECK AP 00014915:			1,156.38			
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)						
	11309809	06/13/2023	305.40	SEAT CVRS PN 1100-V1-0527-1301	0016502265	53143
	PC.204.230525.2	06/12/2023	8.67	multi drug test kit	0013202260	53141
TOTAL FOR CHECK AP 00014900:			314.07			
PLATT ELECTRIC (PLATELEC)						
	4C19745	06/06/2023	214.43	73 BANNER - F32T8?ADV841 BULB	0017032250	53141
TOTAL FOR CHECK AP 00014916:			214.43			
RANDAL GROAT (GROA07250)						
	042823	04/28/2023	39.78	05/03/23-06/02/23 CPFR COMCAST	0016002250	54191
TOTAL FOR CHECK AP 00014937:			39.78			
RESCUE SOURCE GEAR (RESCSOUR)						
	131570	05/15/2023	9,900.00	TR MUSTANG SENTINEL WATER RESC	0013302685	52010
	131570	05/15/2023	9,900.00	TR MUSTANG SENTINEL WATER RESC	0013302685	52010
	131570	05/15/2023	1,650.00	TR MUSTANG SENTINEL WATER RESC	0013302685	52010
	131570	05/15/2023	1,650.00	TR MUSTANG SENTINEL WATER RESC	0013302685	52010
	131570	05/15/2023	1,650.00	TR MUSTANG SENTINEL WATER RESC	0013302685	52010
	131570	05/15/2023	120.95	FRT	0013302685	52010
TOTAL FOR CHECK AP 00014917:			24,870.95			
SCOTT BERDAN (BERD11180)						
	20234452	05/23/2023	250.00	JUNE6/HAZMAT CONF/PERDI/BALT.	0013202260	54301
	20234452	05/23/2023	1,869.39	JUNE6/HAZMAT CONF/LODGE/BALTIM	0013202260	54311
	20234452	05/23/2023	49.58	GROUND TRAVEL	0013202260	54331
TOTAL FOR CHECK AP 00014938:			2,168.97			
STANDARD PARTS CORP (STANPART)						
	173797	05/08/2023	277.64	STN60 20 CASES DEF STOCK	0012042254	53201
	174213	05/10/2023	277.64	STN63 DEF STOCK (20)	0012042254	53201
	174495	05/11/2023	(24.18)	RADIATOR CAPS DEFECTIVE CM	0016502265	53143
	175163	05/15/2023	277.64	STN72 DEF STOCK (20 CASES)	0012042254	53201
	179614	06/08/2023	29.14	PTX 7651151 (anti-seize)	0016502265	53143
	179707	06/09/2023	(191.40)	880180CR ROTORS RETURNED	0016502265	53143
	180085	06/12/2023	191.40	643 CORR BRAKE ROTORS	0016502265	53143

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	180275	06/13/2023	285.78	STN69 DEF STOCK 20	0012042254 53201
	180276	06/13/2023	422.40	FILTERS, WIPERS, ELEC, STOCK	0016502265 53143
	180276	06/13/2023	81.51	ALMQT MOTOR OIL (6 QTS)	0016502265 53181
	180490	06/14/2023	275.37	643 BRAKE CALIPERS	0016502265 53143
	180539	06/14/2023	14.19	M13-1, HUB GASKET	0016502265 53143
<b>TOTAL FOR CHECK AP 00014918:</b>			1,917.13		
<b>STRYKER MEDICAL (STRYMEDI)</b>					
	4192991M	06/12/2023	345.47	6390001041S GO TO SOS	0016502265 53143
	4194601M	06/13/2023	348.52	COVER SIDE, PATIENT LEFT (2)	0016502265 53143
<b>TOTAL FOR CHECK AP 00014919:</b>			693.99		
<b>SUMNER LAWN 'N SAW (SUMNLAWN)</b>					
	115780	06/12/2023	55.53	E18-2 VALVE SEAT/FLOAT NEEDLE	0016502265 53143
	115861	06/13/2023	(99.21)	FLOAT SETS, CHAMBER, RETURNS	0016502265 53143
	115861	06/13/2023	57.98	E18-2 GEN CARBIRATOR	0016502265 53143
	115944	06/14/2023	3.29	E18-2 MANIFOLD GASKET	0016502265 53143
<b>TOTAL FOR CHECK AP 00014920:</b>			17.59		
<b>TACOMA COMMUNITY COLLEGE (TACOCOMM)</b>					
	WA220TPC2201	05/08/2023	1,936.38	PM SPRING 2023 TOVAR	1013402680 54925
	WA220TPC2202	05/08/2023	1,813.50	PM SPRING 2023 PATTERSON	1013402680 54925
	WA220TPC2203	05/08/2023	1,936.38	PM SPRING 2023 PHAN	1013402680 54925
<b>TOTAL FOR CHECK AP 00014921:</b>			5,686.26		
<b>TACOMA SCREW PRODUCTS INC (TACOSCRE)</b>					
	10020620000	06/12/2023	143.29	CONNECTORS, FITTINGS, CLIPS, E	0016502265 53141
<b>TOTAL FOR CHECK AP 00014922:</b>			143.29		
<b>TONY DULAS (DULA04240)</b>					
	052423	05/31/2023	250.00	OTICON TV ADAPTER SN7174729	0012032213 53501
<b>TOTAL FOR CHECK AP 00014939:</b>			250.00		
<b>TRACY WISEMAN (WISE07120)</b>					
	061223A	06/12/2023	50.30	MAY MILEAGE REIMB.	0012042254 54331
<b>TOTAL FOR CHECK AP 00014940:</b>			50.30		
<b>TRS MECHANICAL INC (TRSMecha)</b>					
	1011836	05/12/2023	606.94	stn65 INSPECT/TEST Mitsubishi	0012042254 54801
	1011914	05/31/2023	505.78	STATION 60 HVAC REPAIR / ADMIN	0506002250 54801
<b>TOTAL FOR CHECK AP 00014923:</b>			1,112.72		
<b>UNIFIRST CORPORATION (UNIFIRST)</b>					
	3301982192	06/14/2023	148.09	JUNE14 SHOP UNIFORMS/RUGS	0016502265 54931
<b>TOTAL FOR CHECK AP 00014924:</b>			148.09		
<b>UNITED SAFETY &amp; SURVIVABILITY (UNITSafe)</b>					
	11309809	06/13/2023	3,054.00	SEAT CVRS PN 1100-V1-0527-1301	0016502265 53143
<b>TOTAL FOR CHECK AP 00014925:</b>			3,054.00		
<b>US BANK BUSINESS CARD (USBANKBU)</b>					
	PC.000.230525.9	06/10/2023	770.00	BLUE CARD REGISTRATION	0012302240 54921
	PC.000.230525.9	06/10/2023	262.55	LUNCH FOR PCFTC INSTRUCTORS	0012322240 53171
	PC.000.230525.A	06/14/2023	106.67	2021 IFC Digital Code book	0014002230 53102

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 06/15/2023

**End Date:** 06/15/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	PC.000.230625.2	06/10/2023	286.25	BVK FC ANNUAL CONFERENCE HOTEL	0012002210 54311
	PC.000.230625.2	06/10/2023	17.59	BVK ZOOM JUNE	0012002210 54902
	PC.000.230625.2	06/10/2023	39.58	ALL STATIONS DOOR LOCK BATT'S	0012042254 53146
	PC.000.230625.2	06/10/2023	24.19	67 GARDEN HOSE ATTACHMT	0012042254 53146
	PC.000.230625.2	06/10/2023	548.90	PRESSURE WASHER	0012042254 53501
	PC.000.230625.2	06/10/2023	64.37	SNACKS FOR ISO CLASS	0012302240 53171
	PC.000.230625.2	06/10/2023	385.00	BLUE CARD 40-HOUR REG	0012302240 54921
	PC.000.230625.2	06/10/2023	181.30	LUNCH FOR PCFTC INSTRUCTORS	0012322240 53171
	PC.000.230625.2	06/10/2023	650.00	WOHRLE WSAFM FPI REG	0014002230 54921
	PC.000.230625.3	06/12/2023	57.75	STN 73 PARKING SIGNS	0012042254 53141
	PC.000.230625.3	06/12/2023	75.31	LOG DREMEL AND BITS	0012042254 53501
	PC.000.230625.3	06/12/2023	188.18	PCFTC ADMIN BOARD LUNCHES 5/17	0012322240 53171
	PC.000.230625.4	06/15/2023	342.30	WFC LODGING - DMO	0012002210 54311
	PC.000.230625.4	06/15/2023	16.45	63 SPRINKLER 90 ELBOW	0012042254 53146
	PC.203.230625.1	06/12/2023	125.00	Helpdesk Sprv Ad	0012032213 54111
	PC.203.230625.1	06/12/2023	19.99	Webinar - Gender Identity/Disc	0012032213 54921
	PC.203.230625.2	06/14/2023	53.74	Lateral Interviewer Snacks	0012032213 53171
	PC.204.230525.2	06/12/2023	86.65	multi drug test kit	0013202260 53141
	PC.204.230625.1	06/12/2023	378.12	2020aha heartsaver book	0014002230 53134
	PC.210.230525.2	06/14/2023	109.99	Ergo Mouse	0012102215 53501
	PC.210.230525.2	06/14/2023	46.57	pcfirechiefs.org domain renewa	0012152215 53401
	PC.210.230525.2	06/14/2023	23.29	pcwahit.org domain renewal	0012202215 53401
	PC.210.230525.2	06/14/2023	25.49	Graham.net domain renewal	0012202215 53401
	PC.230.230625.1	06/12/2023	323.75	LATERAL ORAL BOARD LUNCHES	0012352240 53171
	PC.230.230625.1	06/12/2023	88.00	LATERAL ORAL BOARD COFFEE	0012352240 53171
	PC.230.230625.1	06/12/2023	364.51	LATERAL ORAL BOARD LUNCHES	0012352240 53171
	PC.230.230625.1	06/12/2023	106.24	PURCHASING ANALYST ORAL BOARD	0012032213 53171
	PC.650.230525.3	06/10/2023	34.14	PENS, OFFICE SUPP	0016502265 53101
	PC.650.230525.3	06/10/2023	52.27	TORQUE SEAL MULTI-COLORS	0016502265 53141
	PC.650.230525.3	06/10/2023	7.02	KEY TAGS SHOP SUPPLIES	0016502265 53141
	PC.650.230525.3	06/10/2023	19.10	JB WELD SHOP SUPP	0016502265 53141
	PC.650.230525.3	06/10/2023	109.36	78-20 WIPERS BLADES	0016502265 53143
	PC.650.230525.3	06/10/2023	146.24	683 FLOORLINERS	0016502265 53143
	PC.650.230525.3	06/10/2023	50.38	MILWAUKEE BATTERY	0016502265 53501
	PC.650.230525.3	06/10/2023	110.00	BRAUN INSPECTION LODGING	0016502265 54311
	PC.650.230525.3	06/10/2023	211.17	GITHENS MECH ASE CERTS	0016502265 54922
	PC.650.230525.3	06/10/2023	120.00	NYLANDER EVT CERT FEE	0016502265 54922
	PC.650.230525.4	06/12/2023	120.00	GITHENS EVT CERT ELEC SYSTEMS	0016502265 54922
	PC.650.230525.4	06/12/2023	60.00	GITHENS EVT CERTS AMBULANCE	0016502265 54922
	PC.650.230625.1	06/10/2023	57.18	WC22-1 CABLE ASSY	0016502265 53143
	PC.650.230625.1	06/10/2023	79.20	FUELSITE PADLOCK KEYS	0012042254 53201
	PC.650.230625.2	06/12/2023	2,061.70	L21-1 UBOLTS + STOCK	0016502265 53143
<b>TOTAL FOR CHECK AP 00014926:</b>			9,005.49		
<b>US FIRE AND EQUIPMENT (USFIREEQ)</b>					
	15485	06/14/2023	748.95	E22-2 AKRON NAVPRO 2.O VALVE	0016502265 53143
<b>TOTAL FOR CHECK AP 00014927:</b>			748.95		

Central Pierce Fire and Rescue  
Accounts Payable Warrant Approval

Start Date: 06/15/2023  
End Date: 06/15/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
WAYNE GARDEN (GARD11050)					
	053023	05/30/2023	400.00	04/26/23-05/17/23 MEDICAL EXP	0012032213 52009
TOTAL FOR CHECK AP 00014941:			400.00		
WILLIE CARDINAL (CARD12140)					
	053023	05/30/2023	81.48	MAY29 RETIREMENT FOOD	0012032213 53171
TOTAL FOR CHECK AP 00014942:			81.48		
REPORT TOTAL:			181,800.82		



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Board Policy 3.27 Purchasing Policy

**Attachments:** Board Policy 3.27

**Submitted by:** FD Robacker

### RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☒ Second reading
- ☐ Motion to approve
- ☐ For information only
- ☐ Other: \_\_\_\_\_

### SUGGESTED MOTION:

*"To approve the second reading of Board Policy 3.27 Purchasing Policy."*

### SUMMARY:

Board Policy 3.27 Purchasing Policy was presented to the Board for its first reading. Since the first reading, no additional comments have been received and no edits have been made.

### FINANCIAL IMPACT:

N/A

## Purchasing Policy

NUMBER..... 327  
CATEGORY ..... Administration  
EFFECTIVE..... DATE: 07/01/2006  
REVISED.....DATE: 12/29/2009



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### REFERENCE

Revised Code of Washington (RCW), Budgeting & Accounting Reporting System (BARS), Washington State Auditor's Office, and authorized by Board of Fire Commissioners Resolution 09-25

### SCOPE

All Personnel

### PURPOSE

This purchasing policy establishes Fire District responsibilities, procedures, and practices to follow to purchase equipment, materials, and services in order to maintain an accountable procurement process. Adherence to the purchasing policy will ensure that public purchases and contracts are open, fair, at the least cost to the public, and in compliance with Washington State law.

### POLICY

Central Pierce Fire & Rescue will acquire equipment, materials, and services in a manner that results in the delivery of goods & services considering cost and value received. It is also the purpose of this policy to provide guidelines for purchasing in order to maintain an accountable procurement process.

### PROCEDURE

#### 1. Purchase Orders (PO(s))

A properly prepared and approved purchase order is an authorization to incur a District obligation to pay. The purchase order is to be prepared and approved **prior** to the obligation of District funds.

Purchase orders are required for all District purchases of supplies and services except for the following items:

- Utility billings including water, electricity, natural gas, sewer, garbage, propane, fuel for apparatus, phones, cell phones, pagers, and security monitoring
- Association dues & membership fees
- Publications, periodicals, and subscriptions
- Credit card purchases (requires District Expense Claim Form)
- Mileage and other employee reimbursements & claims
- Refunds & District account reimbursements (including petty cash)
- Credit memos

Any purchase order that is estimated to be \$5,000 or more, including cost of items, tax, and shipping, requires approval from the Chief Financial Officer or designee. Any purchase order that is estimated to be \$25,000 or more requires the approval of the Fire Chief or designee in addition to the Chief Financial Officer or designee.

All contracts require a purchase order. Purchase orders are to be filled out for the entire amount of the contract and will be drawn down until the contract has been exhausted. If the cost of the contract increases, it will be necessary to notify the Fire Chief or his/her designee as well as the Finance Division. Any contract \$100,000 or more that requires a change order will also require Board approval.

## 2. Purchase Order Book Distribution:

Purchase order books will be kept and distributed by the Finance Division. The Purchasing Policy Summary will be stapled to PO books upon distribution.

## 3. Purchase Order Form

All shaded fields on the purchase order form should be filled in on all purchase orders. Required fields are shaded below. Non-shaded fields may be used as needed.

- **Approved By:** Signature required by the person having authority to expend District funds from the budget line item being charged. Signature must include at least the initial of the person's first name and the person's full last name.
- **Requested By:** Signature and/or employee identification number of the person requesting the purchase if not the person approving the purchase order. This field will not be required if the person requesting the purchase is the same as the person approving the purchase.
- **Date:** Date the purchase order is initiated. The purchase order must be filled out and approved prior to committing District funds. Therefore, the date of the purchase order must be earlier than the invoice date.

- **Vendor Information:** Vendor name is required; include the address if it is a new vendor. All other vendor information fields may be filled out for the convenience of the person placing the order.
- **Board Approved box:** Should to be checked when Board action is necessary to proceed with the purchase of items or entering into a binding contract.
- **Fixed Asset/Small & Attractive Asset box:** Should to be checked if purchasing a fixed asset or a small & attractive asset for the District. If unsure if purchase is a fixed asset or a small & attractive asset, check the box and finance will make the final determination. See Policy #305 for further information.
- **Small Works Roster box:** Should be checked if Small Works Roster was used to obtain vendor.
- **Shared with Other Agency box:** Should be checked if the purchase is for multiple agencies. This will allow the District to better track those purchases that require invoicing to other agencies for their share of the cost of the purchase. Agencies to be invoiced need to be written in the Agency Name field. The District will make every effort to have the vendor invoice other agencies directly if possible.
- **Quantity Ordered:** Total number of each item being ordered.
- **Description:** General description of items or services being order.
- **Unit Price:** Price per item.
- **Total:** Price for total number of items on that line being ordered.
- **Tax:** Total tax anticipated for the purchase.
- **Shipping:** Estimated shipping costs, if any.
- **Grand Total:** Total of the purchase order including total cost of items or services being ordered, tax, and shipping.
- **General Ledger Account Coding:** Account code the purchase should be charged to along with the grand total of the purchase order. Filling out this area of the purchase order will help ensure that items and/or services are charged to the correct division and line item.
- **Employee Signature field:** The employee signing this line is certifying that the goods have been received or the services performed. This line should not be signed until that time.
- **Quote for Supplies:** If the total purchase (including transportation, tax, installation fees, etc.) is over \$10,000.00 for supplies or over \$20,000.00 for services, use this area to document the search for the supplier with the lowest quote. See [section 5](#) and [section 8](#) of this policy for further details. All efforts shall be make to find the least cost for comparable products. If you did not make the purchase from a vendor that provided the least cost quote, document your reasons for not purchasing from that supplier and attach supplemental documentation to the purchase order. See [section 15](#) on sole source purchases for further information.
- **Reason for Purchase:** Document the reason for the purchase. For example, list the name of a special project, state purchased for

replacement of defective item, etc.

#### 4. Purchase Order Form Distribution

The District uses pre-numbered, 4-part purchase orders that come in a bound book with 25 POs per book. The distribution of the forms is as follows:

- White copy is to be sent to Accounts Payable and will be attached to the invoice for payment. If it's a partial payment of the purchase order, a photocopy of the purchase order should be attached to the invoice. The original (white copy) should be attached to the final payment of the purchase order. All white copies of purchase orders, including voided or canceled purchase orders should be sent to Accounts Payable to ensure encumbrance data is kept current.
- Yellow copy is to be sent to Accounts Payable for data entry into the purchasing module of the accounting system. After data entry, the yellow copy is filed for future reference. All yellow copies of purchase orders, including voided or canceled purchase orders should be sent to Accounts Payable to ensure encumbrance data is kept current.
- Pink copy may be used if the vendor requires a copy of the purchase order or it may stay in the purchase order book. The pink copy may also be kept by the chief officer in charge of the division budget being charged or given to the employee who will make the purchase.
- Goldenrod copy is to remain in the purchase order book.
- Purchase order book may be retained by person assigned the book for their records.

#### 5. Purchasing Equipment, Materials, & Supplies

The purchase of any materials, supplies, or equipment will not require competitive bid procedures if the total cost in one fiscal year will not exceed the sum of \$10,000 including taxes and shipping. Purchases of materials, supplies, or equipment exceeding \$10,000 in one fiscal year will require that competitive bid procedures (formal sealed bids) are followed. , This rule applies regardless of whether the purchase was done at one time or over the course of the year. However, if the total cost is less than \$50,000 then the District may use a vendor list. Whoever is responsible for the originating order must write sole source statement and ensure bid law is followed. See section 15 for requirements of sole source statements.

Per RCW 39.04.190 vendor lists are established by advertising at least twice a year in a newspaper of general circulation the existence of a vendor list. The District will then obtain telephone or written quotes from at least three different vendors, whenever possible, to assure that a competitive price is established and award the contract or purchase to the lowest responsible bidder. Immediately after the bid is awarded, the bid quotes shall be recorded, open to public inspection, and will be available by telephone inquiry. A contract awarded pursuant to this section need not be advertised.

## 6. Professional Services

The District is not required by statute to competitively bid for professional services; however, an advertising and negotiation process is required when obtaining architectural and engineering services. If architectural or engineering services are required, the District must follow RCW 39.80.

## 7. Electronic Data Processing (EDP) & Telecommunication Equipment, Software, & Services

The purchase of automated data processing and telecommunication systems, equipment, software, and services can utilize alternative competitive bid negotiations (RCW 39.04.270). The minimum requirements for the competitive negotiations are:

- A request for proposals (RFP) must be published in a newspaper of general circulation at least 13 days before the last date on which the proposals will be received.
- The RFP must identify significant evaluation factors, including price, and their relative importance.
- CPFR must provide reasonable procedures for technical evaluation of the proposals, identification of qualified sources, and selection for awarding the contract.
- The award must be made to the qualified bidder whose proposal is 'most advantageous' to CPFR. CPFR may reject all proposals for good cause and request new proposals.

## 8. Public Work Contracts

Public Works is defined in RCW 39.04.010 as follows: "The term public work shall include all work, construction, alteration, repair, or improvement other than ordinary maintenance, executed at the cost of the state or of any municipality, or which is by law a lien or charge on any property therein..."

Public works projects over \$20,000 are subject to competitive bid requirements per RCW 52.14.110. However, projects with a cost of \$300,000 or less may be awarded from a small works roster in lieu of a formal sealed bid procedure.

## 9. Limited Public Works Projects

RCW 39.04.155(3) allows the District to use a 'limited public works projects' process for contracts with an estimated cost of less than \$35,000. To use the process, the District must solicit electronic or written quotations from a minimum of three contractors from the appropriate SWR and award the contract to the lowest responsible bidder as defined in RCW 43.19.1911. After an award is made, the quotations are to be opened for public inspection and available by electronic request.

The District is to attempt to distribute opportunities for limited public works projects equitably among contractors willing to perform the work. The District must maintain a list of the contractors contacted and the contracts awarded during the previous twenty-four months under the limited public works process, including the name of the contractor, the contractor's registration number, the amount of the contract, a brief description of the type of work performed, and the date the contract was awarded.

#### 10. Small Works Roster (SWR)

The following small works roster procedures are established for use by the District pursuant to RCW 39.04.155 and District Resolution #09-24.

A SWR may be used as an alternative to competitive bid procedures when the contract amount for public works projects is \$300,000 or less, which includes the costs of labor, material, equipment, and sales and use tax as applicable, and a limited public works process if the estimated cost is \$35,000 or less. Public works projects include construction, building, renovation, remodeling, alteration, repair, or improvement of real property. A SWR does not eliminate the need for contract documents, performance bonds, contracts, specifications, retainage, and other requirements. The breaking of any project into units or accomplishing any projects by phases is prohibited if it is done for the purpose of avoiding the maximum dollar amount of any contract that may be let using the SWR process.

The District may create a single, general SWR or may create a SWR for different specialties or categories of anticipated work.

A SWR lists contractors who have requested to be placed on the roster and who are properly licensed or registered to perform work in the State of Washington.

At least twice a year, the District will publish in a newspaper of general circulation within the jurisdiction a notice of the existence of the roster(s) and solicit the names of contractors for such roster(s). Contractors desiring to be placed on the SWR must keep current records of any applicable licenses, certifications, registrations, bonding, insurance, or other appropriate matters and make them available for District review upon request. Responsible contractors will be added to the appropriate roster(s) at any time that they submit a written request and necessary records. The District may require master contracts to be signed that become effective when a specific award is made using the SWR. Other fire districts or local municipalities may use the District's SWR; however, an interlocal agreement must exist between the District and any agency wishing to use the District's SWR. The agreement must clearly identify the lead agency that is responsible for implementing the SWR provisions.

Quotations (telephone, written, or electronic) may be invited from all appropriate contractors on the appropriate SWR. As an alternative, quotations may be

invited from at least five contractors on the appropriate SWR who have indicated the capability of performing the kind of work being contracted. Quotes are to be equitably distributed between contractors. Equitably distributed means that the District may not favor certain contractors on the SWR over other contractors who perform similar services. In the interest of fairness, the District will not inform any contractor of the terms or amount of any other contractor's bid for the same project until after all quotes have been received and opened.

If the cost of the work is from \$150,000 to \$300,000, and the District chooses to solicit bids from less than all of the appropriate contractors on the SWR, the District must notify the remaining potential contractors on the SWR that quotations for the work are being sought. The District has the sole option of determining whether the notice to the remaining contractors is made by:

- Publishing a notice in a legal newspaper in general circulation in the District's area.
- Mailing a notice to the contractors.
- Sending a notice to contractors by facsimile or other electronic means.

A written record shall be made by the District of each contractor's bid on the project of any conditions imposed on the bid. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by telephone inquiry.

All of the telephone bids or quotations will be collected and presented at the same time for consideration, determination of the lowest responsible bidder, and award of the contract.

The statutory requirement of 13 days advertising for a public works project in formal bid processes does not apply to a SWR or limited public works process; advertising is not required. However, depending on the complexity of the project it is suggested that 7 to 14 days should be allowed for contractors to submit a proposal so that they have adequate time to properly research the specifications.

If the District contacts at least five contractors on its SWR, but receives less than five quotes, it is acceptable to award the lowest of those quotes received.

Bid bonds for SWR bids or quotes are not required, but are a good business practice. Performance bonds are required.

The District will award the contract for public works projects to the lowest responsible bidder. In addition to price, the District will take into account the following:

- The ability, capacity, and skill of the bidder to perform the contract;
- Whether the bidder can perform the contract within the time specified by the District;

- The quality of the bidder's performance of previous contracts or services;
- The previous and existing compliance by the bidder with laws relating to the contract or services.

#### 11. Interlocal Agreements

RCW chapter 39.34 allows cooperative purchasing between public agencies (political subdivisions of the State of Washington). Bidding by the District is not required when purchases of equipment, materials, or supplies are made under State standard contracts or similar contracts executed by and through other local governments which have complied with state bidding requirements. The District must have an interlocal agreement with the city, state, or other governmental agency prior to the bid. Each participating agency must have the power to do individually what it agrees to do jointly. All other procurement approval requirements must be maintained. If Central Pierce is the lead agency, the District will work with the vendor to invoice the other participating agencies directly for their share of the costs. Central Pierce will pay the entire invoice only if the arrangement is pre-approved by the Chief Financial Officer. The Finance Division will then generate an invoice to the appropriate agency. The "Shared with Other Agency box" on the purchase order form should be checked if the purchase is for multiple agencies. This will allow the District to better track those purchases that require invoicing to other agencies for their share of the cost of the purchase. Agencies to be invoiced need to be written in the Agency Name field. The District will make every effort to have the vendor invoice other agencies directly.

#### 12. Blanket/Annual Purchase Orders

Blanket/annual purchase orders are not required but may be used to save time and allow for better tracking of certain purchases. Blanket/annual purchase orders may be used for items that are purchased on a regular basis from the same vendor. An example would be medical oxygen that is purchased monthly.

If blanket/annual purchase orders are used, all regular purchasing requirements must be met, including bidding requirements depending on total purchase order amount, signature requirements, etc. Additionally, the purchase order must specify the items that can be purchased with the blanket/annual PO. Generic descriptions such as 'supplies' will not be acceptable.

#### 13. Purchases made by Central Stores

The intent of having a Central Stores function is to help stream-line the purchasing process and ensure that the District has received the best price available for the goods and/or services needed for District operations. Central Stores will maintain appropriate levels of stock and negotiate prices down whenever possible.

Central Stores is primarily responsible for purchasing the following items (this list of items will be modified as appropriate):

- Medical Supplies
- EMS related drugs & medications
- Office Supplies
- Cleaning Supplies
- Bottled Water
- Bunker gear & personnel supplies
- Quarter master supplies
- Suppression/Tools
- Forms.

Central Stores will have authority to purchase any item maintained as a stock item. Division heads will be responsible for approving items requisitioned from Central Stores. If Central Stores is purchasing a non-stock item, the chief officer or division head responsible for the budgetary line item being charged will need to approve the purchase prior to the purchase being made.

#### 14. Emergency Purchases

For purposes of this policy, an emergency is defined as unforeseen circumstances beyond the control of the District that either: (a) Present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken. Poor planning is not an acceptable reason for emergency purchase.

If an emergency exists, the Fire Chief or designee can waive bid requirements to purchase goods, materials, and/or services to stabilize the emergency situation. Purchase Order(s) must be properly documented as an emergency as soon as possible following the event.

At a minimum, it must be clearly marked on the purchase order(s) that the purchase(s) was/were for an emergency, what the emergency was, and the rationale behind the decision to declare an emergency.

#### 15. Sole Source Purchases

If, after conducting a good faith review of available resources, it is determined that there is only one source for the required equipment, materials, or supplies, a purchase contract may be awarded without complying with established bidding requirements.

If it is necessary to use this method of procurement, the rationale behind the decision must be thoroughly documented on the front of the purchase order or attached to the PO. Examples of sole source purchases include: Vendor is the original manufacturer and there are no regional distributors, parts or equipment

are not interchangeable with similar parts or equipment from another manufacturer, no other equipment is available that will meet the specialized needs of the division or perform the intended function, or detailed justification is available which establishes beyond a doubt that the vendor is the only source to provide the item or service required.

The chief officer or manager responsible for the division budget to be charged must approve the purchase prior to any District funds being committed to the purchase. The chief officer or manager will show that they approved the purchase as a sole source by signing the sole source statement.

The vendor must certify in writing that the District is getting the lowest offered price.

It is expected that this method of purchase will be rarely utilized. Poor planning is not an accepted reason for sole source purchases.

#### 16. District Credit Card Purchases

District credit cards may be used to cover certain travel related expenses and when standard District purchasing procedures cannot be reasonably utilized.

See Credit Card Policy #330 for further information regarding credit card purchases.

#### 17. Petty Cash Purchases

Petty cash funds are used to cover small, incidental purchases under \$25.00 when standard District purchasing procedures cannot be reasonably utilized.

See Petty Cash Policy #328 for further information regarding petty cash accounts.

#### 18. Capital Outlay/Fixed Asset Purchases

A fixed asset is a specific piece of real or personal property that meets all of the following characteristics:

- Unit cost, including tax, shipping, and installation of \$5,000 or more.
- Tangible in nature, possesses physical substance.
- Expected useful life of longer than one year.

There are a few types of assets that are excluded from the definition of a fixed asset no matter what the cost. These are inventory items and spare parts.

All fixed assets purchased by the District require a purchase order and the fixed assets box must be checked on the form.

All fixed assets must be purchased and disposed of in accordance with Capital Asset-Attractive Asset Policy #305.

#### 19. Purchasing Small & Attractive Assets/Minor Equipment

For purposes of this policy, small & attractive assets/minor equipment is defined as:

- Not normally consumed in one year.
- Cost less than \$5,000.
- Considered 'attractive' in nature so therefore requires a formal tracking process.

All small & attractive assets/minor equipment must be purchased and disposed of in accordance with Capital Asset-Attractive Asset #305

#### 20. Direct Cash Purchases/Employee Reimbursement for Purchases

The District recognizes that on a rare occasion it may be necessary for an employee to personally pay for equipment, materials, or supplies and be reimbursed.

The employee must fill out the [District Expense Claim Form](#) and attach the original receipt that includes the vendor name, listing of items purchased, and cost. If the item is under \$25.00 the employee can choose to be reimbursed via petty cash. If the item is over \$25.00 the employee will need to be reimbursed via regular accounts payable. All District Expense Claim Forms must be approved and signed by employee's supervisor, Fire Chief, Chief Financial Officer, or petty cash custodian if being paid with petty cash funds prior to being reimbursed. This is to ensure appropriate internal control and segregation of duties.

Under no circumstances, may an employee pay for a service and be reimbursed unless the service was paid purchased due to an emergency. See section 'Emergency Purchases' for further information.

#### 20. Food Purchases

It is acceptable to purchase food related items during the course of official district business which include but is not limited to the following:

During extended emergency responses it is appropriate to purchase rehabilitation supplies (i.e. food, hydrating drinks, etc.) in order to maintain energy levels and/or ensure the safety of District personnel.

In the event that meetings, classes or other district business is held over a mealtime hour and time does not allow for offsite food acquisition, it is appropriate to furnish food in order to accomplish set forth business.

During testing processes for new hires and/or promotions when it is the best interest of the District to keep assessors on-site and available so candidates may go through their testing processes in a timely manner.

#### **ATTACHMENTS**

[District Expense/Credit Card/Petty Cash Claim Form](#)

[Credit Card Policy #330](#)

[Petty Cash Policy #328](#)

[Capital Asset/Attractive Asset Policy #305](#)

Purchasing Policy Summary

CENTRAL PIERCE FIRE & RESCUE  
BOARD POLICY  
NUMBER 3.27

ORIGINATED: December 27, 2011  
APPROVED: February 27, 2023  
EFFECTIVE: February 27, 2023

SUBJECT: PURCHASING POLICY

PURPOSE: This purchasing policy establishes Fire District responsibilities, procedures, and practices to follow to purchase equipment, materials, and services in order to maintain an accountable procurement process. ~~Adherence to the purchasing policy will ensure that public purchases and contracts are open, fair, at the least cost to the public, and in compliance with Washington State law.~~

POLICY: Central Pierce Fire & Rescue will ~~acquire equipment, materials, and services in a manner that results in the delivery of goods & services considering cost and value received. It is also the purpose of this policy to~~ provide guidelines for purchasing in order to maintain an accountable procurement process.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with and operate within the parameters of this Board Policy.

PROCEDURE:

I. PURCHASE ORDERS (PO(s))

- A. A properly prepared and approved purchase order is an authorization to incur a District obligation to pay. The purchase order is to be prepared and approved prior to the obligation of District funds.
- B. Purchase orders are required for all District purchases of supplies and services except for the following items:
  1. Utility billings including water, electricity, natural gas, sewer, garbage, propane, fuel for apparatus, phones, cell phones, pagers, and security monitoring.
  2. Association dues & membership fees.
  3. Publications, periodicals, and subscriptions.
  4. Credit card purchases (requires District Expense Claim Form).
  5. Mileage and other employee reimbursements & claims.
  6. Refunds & District account reimbursements (including petty cash).
  7. Credit memos.
- C. Any purchase order that is estimated to be \$45,000 or more, including cost of items, tax, and shipping, requires approval from the ~~Chief Financial Officer~~ Finance Director or designee. Any purchase order that is estimated to be \$10025,000 or more requires the approval of the Fire Chief or designee in addition to the ~~Chief Financial Officer~~ Finance Director or designee.
- D. All contracts require a purchase order. Purchase orders are to be filled out for the

entire amount of the contract and will be drawn down until the contract has been exhausted. If the cost of the contract increases, it will be necessary to notify the Fire Chief or his/her designee as well as the Finance Division. Any contract \$100,000 or more that requires a change order will also require Board approval.

## ~~II. PURCHASE ORDER BOOK DISTRIBUTION~~

- ~~A. Purchase order books will be kept and distributed by the Finance Division. The Purchasing Policy Summary will be stapled to PO books upon distribution.~~

## ~~III. II. PURCHASE ORDER FORM REQUISITIONS~~

- ~~A. All shaded fields on the purchase order form should be filled in on all purchase orders. Required fields are shaded below. Non shaded fields may be used as needed. Fill out required fields in Onesolution Accounting Software:~~

~~1. Approved By: Signature required by the person having authority to expend District funds from the budget line item being charged. Signature must include at least the initial of the person's first name and the person's full last name. PR – Purchase requisition number field must be manually generated.~~

~~2. PO – Purchase order number field must be left blank~~

- ~~a. This field will populate after electronic workflow approvals are complete.~~

~~3. Sec Cd – Select Division code from drop down.~~

~~4. Vendor Name – Vendor name is required; Select from Lookup.~~

- ~~a. If Vendor Doesn't yet exist in system - Type TBA if vendor needs "to be added"~~

~~a. Put vendor address in Notes tab, and attach W9 to create vendor~~

- ~~4-b. Type TBD if multiple quotes are being solicited before you can determine the final vendor.~~

~~5. Requested By: Signature and/or employee identification number of the person requesting the purchase if not the person approving the purchase order. This field will not be required if the person requesting the purchase is the same as the person approving the purchase. This field is automated. It will be the person's name who logged in to create the PR.~~

- ~~a. Use confirming person field to designate an authorized user different than the person completing the requisition.~~

~~6. Date: This field is automated, it is the date the order is initiated. The purchase order must be filled out and approved prior to committing District funds. Therefore, the date of the purchase order must be earlier than the invoice date.~~

- ~~a. Only revise date if writing a PO for a future year.~~

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~~3. Date: Date the purchase order is initiated. The purchase order must be filled out and approved prior to committing District funds. Therefore, the date of the purchase order must be earlier than the invoice date.~~

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~~4. Vendor Information: Vendor name is required; include the address if it is a new vendor. All other vendor information fields may be filled out for the convenience of the person placing the order.~~

~~5. Board Approved box: Should to be checked when Board action is necessary to proceed with the purchase of items or entering into a binding contract.~~

~~6. Fixed Asset/Small & Attractive Asset box: Should to be checked if purchasing a fixed asset or a small & attractive asset for the District. If unsure if purchase is a fixed asset or a small & attractive asset, check the box and finance will make the final determination. See Policy #305 for further information.~~

~~7. Small Works Roster box: Should be checked if Small Works Roster was used to obtain vendor.~~

~~8. Shared with Other Agency box: Should be checked if the purchase is for multiple agencies. This will allow the District to better track those purchases that require invoicing to other agencies for their share of the cost of the purchase. Agencies to be invoiced need to be written in the Agency Name field. The District will make every effort to have the vendor invoice other agencies directly if possible.~~

~~9-7. Quantity Ordered: Total number of each item being ordered.~~

~~10-8. Description: General description of items or services being ordered.~~

~~11-9. Unit Price: Price per item.~~

~~12-10. Total: This field will automatically calculate and extended price based on unit price and quantity. Price for total number of items on that line being ordered.~~

~~13-11. Tax: Total tax anticipated for the purchase, select use tax codes from list.~~

~~14-12. Shipping: Include Estimated shipping costs, if any.~~

~~15-13. Grand Total: Total of the purchase order including total cost of items or services being ordered, tax, and shipping is automatically calculated. Verify this total to quote when you have a quote.~~

~~14. General Ledger Account Coding - Account code the purchase should be charged to along with the grand total of the purchase order. Filling out this area of the purchase order will help ensure that items and/or services are charged to the correct division and line item. This field is required and assures the purchase is charged to the correct line item in the budget.~~

~~15. Attach all backup documents required for purchasing public works, contracts, small works, equipment material and supplies, and professional services, emergent, and sole source purchases.~~

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a. Attach bid law and prevailing wage backup to substantiate RCW and policy compliance as outlined in policy 3.53 Procurement Policy

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16. Attach quotes and order confirmations as available.

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17. Employee Signature field: The employee signing this line is certifying that the goods have been received or the services performed. This line should not be signed until that time.  
Approval – Person completing requisition must approve the order for it to workflow to the next authorized person in the approval process.

17-a. When approvals are complete, the PO will automatically print and attach an electronic copy to the purchase order. Please contact finance if there is a problem with approvals or order attachments.

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18. Quote for Supplies: If the total purchase (including transportation, tax, installation fees, etc.) is over \$10,000.00 for supplies or over \$20,000.00 for services, use this area to document the search for the supplier with the lowest quote. See section 5 and section 8 of this policy for further details. All efforts shall be made to find the least cost for comparable products. If you did not make the purchase from a vendor that provided the least cost quote, document your reasons for not purchasing from that supplier and attach supplemental documentation to the purchase order. See section 15 on sole source purchases for further information.

19. Reason for Purchase: Document the reason for the purchase. For example, list the name of a special project, state purchased for replacement of defective item, etc.

#### IV.III. PURCHASE ORDER FORM-DISTRIBUTION

A. The District uses pre-numbered, 4-part purchase orders that come in a bound book with 25 POs per book. The distribution of the forms is as follows:

1. White copy is to be sent to Accounts Payable and will be attached to the invoice for payment. If it's a partial payment of the purchase order, a photocopy of the purchase order should be attached to the invoice. The original (white copy) should be attached to the final payment of the purchase order. All white copies of purchase orders, including voided or canceled purchase orders should be sent to Accounts Payable to ensure encumbrance data is kept current.

2. Yellow copy is to be sent to Accounts Payable for data entry into the purchasing module of the accounting system. After data entry, the yellow copy is filed for future reference. All yellow copies of purchase orders, including voided or canceled purchase orders should be sent to Accounts Payable to ensure encumbrance data is kept current.

3. Pink copy may be used if the vendor requires a copy of the purchase order, it can be found attached to the purchase order screen upon completion of the approval process. order or it may stay in the purchase order book. The pink copy may also be kept by the chief officer in charge of the division budget being charged or given to the employee who will make the purchase. The PO will not print until workflow is approved and final.

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4. Goldenrod copy is to remain in the purchase order book.

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5. ~~Purchase order book may be retained by person assigned the book for their records.~~

#### ~~V. PURCHASING EQUIPMENT, MATERIALS, & SUPPLIES~~

- A. ~~The purchase of any materials, supplies, or equipment will not require competitive bid procedures if the total cost in one fiscal year will not exceed the sum of \$10,000 including taxes and shipping. Purchases of materials, supplies, or equipment exceeding \$10,000 in one fiscal year will require that competitive bid procedures (formal sealed bids) are followed. This rule applies regardless of whether the purchase was done at one time or over the course of the year. However, if the total cost is less than \$50,000 then the District may use a vendor list. Whoever is responsible for the originating order must write sole source statement and ensure bid law is followed. See section 15 for requirements of sole source statements.~~
- B. ~~Per RCW 39.04.190 vendor lists are established by advertising at least twice a year in a newspaper of general circulation the existence of a vendor list. The District will then obtain telephone or written quotes from at least three different vendors, whenever possible, to assure that a competitive price is established and award the contract or purchase to the lowest responsible bidder. Immediately after the bid is awarded, the bid quotes shall be recorded, open to public inspection, and will be available by telephone inquiry. A contract awarded pursuant to this section need not be advertised.~~

#### ~~VI. PROFESSIONAL SERVICES~~

- A. ~~The District is not required by statute to competitively bid for professional services; however, an advertising and negotiation process is required when obtaining architectural and engineering services. If architectural or engineering services are required, the District must follow RCW 39.80.~~

#### ~~VII. Electronic Data Processing (EDP) & Telecommunication Equipment, Software, & Services~~

- A. ~~The purchase of automated data processing and telecommunication systems, equipment, software, and services can utilize alternative competitive bid negotiations (RCW 39.04.270). The minimum requirements for the competitive negotiations are:~~
  1. ~~A request for proposals (RFP) must be published in a newspaper of general circulation at least 13 days before the last date on which the proposals will be received.~~
  2. ~~The RFP must identify significant evaluation factors, including price, and their relative importance.~~
  3. ~~CPFR must provide reasonable procedures for technical evaluation of the proposals, identification of qualified sources, and selection for awarding the contract.~~
  4. ~~The award must be made to the qualified bidder whose proposal is 'most advantageous' to CPFR. CPFR may reject all proposals for good cause and request new proposals.~~

#### VIII. PUBLIC WORK CONTRACTS

- A. ~~Public Works is defined in RCW 39.04.010 as follows: "The term public work shall include all work, construction, alteration, repair, or improvement other than ordinary maintenance, executed at the cost of the state or of any municipality, or which is by law a lien or charge on any property therein...."~~
- B. ~~Public works projects over \$20,000 are subject to competitive bid requirements per RCW 52.14.110. However, projects with a cost of \$300,000 or less may be awarded from a small works roster in lieu of a formal sealed bid procedure.~~

#### IX. LIMITED PUBLIC WORKS PROJECTS

- A. ~~RCW 39.04.155(3) allows the District to use a 'limited public works projects' process for contracts with an estimated cost of less than \$25,000. To use the process, the District must solicit electronic or written quotations from a minimum of three contractors from the appropriate SWR and award the contract to the lowest responsible bidder as defined in RCW 43.19.1911. After an award is made, the quotations are to be opened for public inspection and available by electronic request.~~
- B. ~~The District is to attempt to distribute opportunities for limited public works projects equitably among contractors willing to perform the work. The District must maintain a list of the contractors contacted and the contracts awarded during the previous twenty-four months under the limited public works process, including the name of the contractor, the contractor's registration number, the amount of the contract, a brief description of the type of work performed, and the date the contract was awarded.~~

#### X. SMALL WORKS ROSTER (SWR)

- A. ~~The following small works roster procedures are established for use by the District pursuant to RCW 39.04.155 and District Resolution #09-24.~~
- ~~1. A SWR may be used as an alternative to competitive bid procedures when the contract amount for public works projects is \$300,000 or less, which includes the costs of labor, material, equipment, and sales and use tax as applicable, and a limited public works process if the estimated cost is \$35,000 or less. Public works projects include construction, building, renovation, remodeling, alteration, repair, or improvement of real property. A SWR does not eliminate the need for contract documents, performance bonds, contracts, specifications, retainage, and other requirements. The breaking of any project into units or accomplishing any projects by phases is prohibited if it is done for the purpose of avoiding the maximum dollar amount of any contract that may be let using the SWR process.~~
  - ~~2. The District may create a single, general SWR or may create a SWR for different specialties or categories of anticipated work.~~
  - ~~3. A SWR lists contractors who have requested to be placed on the roster and who are properly licensed or registered to perform work in the State of Washington.~~
  - ~~4. At least twice a year, the District will publish in a newspaper of general circulation within the jurisdiction a notice of the existence of the roster(s) and~~

~~solicit the names of contractors for such roster(s). Contractors desiring to be placed on the SWR must keep current records of any applicable licenses, certifications, registrations, bonding, insurance, or other appropriate matters and make them available for District review upon request. Responsible contractors will be added to the appropriate roster(s) at any time that they submit a written request and necessary records. The District may require master contracts to be signed that become effective when a specific award is made using the SWR. Other fire districts or local municipalities may use the District's SWR; however, an interlocal agreement must exist between the District and any agency wishing to use the District's SWR. The agreement must clearly identify the lead agency that is responsible for implementing the SWR provisions.~~

- ~~5. Quotations (telephone, written, or electronic) may be invited from all appropriate contractors on the appropriate SWR. As an alternative, quotations may be invited from at least five contractors on the appropriate SWR who have indicated the capability of performing the kind of work being contracted. Quotes are to be equitably distributed between contractors. Equitably distributed means that the District may not favor certain contractors on the SWR over other contractors who perform similar services. In the interest of fairness, the District will not inform any contractor of the terms or amount of any other contractor's bid for the same project until after all quotes have been received and opened.~~
- ~~6. If the cost of the work is from \$150,000 to \$300,000, and the District chooses to solicit bids from less than all of the appropriate contractors on the SWR, the District must notify the remaining potential contractors on the SWR that quotations for the work are being sought. The District has the sole option of determining whether the notice to the remaining contractors is made by:
  - ~~a. Publishing a notice in a legal newspaper in general circulation in the District's area.~~
  - ~~b. Mailing a notice to the contractors.~~
  - ~~c. Sending a notice to contractors by facsimile or other electronic means.~~~~
- ~~7. A written record shall be made by the District of each contractor's bid on the project of any conditions imposed on the bid. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by telephone inquiry.~~
- ~~8. All of the telephone bids or quotations will be collected and presented at the same time for consideration, determination of the lowest responsible bidder, and award of the contract.~~
- ~~9. The statutory requirement of 13 days advertising for a public works project in formal bid processes does not apply to a SWR or limited public works process; advertising is not required. However, depending on the complexity of the project it is suggested that 7 to 14 days should be allowed for contractors to submit a proposal so that they have adequate time to properly research the specifications.~~

- ~~10. If the District contacts at least five contractors on its SWR, but receives less than five quotes, it is acceptable to award the lowest of those quotes received.~~
- ~~11. Bid bonds for SWR bids or quotes are not required, but are a good business practice. Performance bonds are required.~~
- ~~12. The District will award the contract for public works projects to the lowest responsible bidder. In addition to price, the District will take into account the following:~~
  - ~~a. The ability, capacity, and skill of the bidder to perform the contract;~~
  - ~~b. Whether the bidder can perform the contract within the time specified by the District;~~
  - ~~c. The quality of the bidder's performance of previous contracts or services;~~
  - ~~d. The previous and existing compliance by the bidder with laws relating to the contract or services.~~

#### ~~XI.~~IV. \_\_\_\_\_ INTERLOCAL AGREEMENTS

- ~~A.~~ RCW chapter 39.34 allows cooperative purchasing between public agencies (political subdivisions of the State of Washington). ▲
- ~~1.~~ Bidding by the District is not required when purchases of equipment, materials, or supplies are made under State standard contracts or similar contracts executed by and through other local governments which have complied with state bidding requirements. ▲
  - ~~2.~~ The District must have an interlocal agreement with the city, state, or other governmental agency prior to the bid. Each participating agency must have the power to do individually what it agrees to do jointly. All other procurement approval requirements must be maintained. ▲
  - ~~3.~~ If Central Pierce is the lead agency, the District will work with the vendor to invoice the other participating agencies directly for their share of the costs. Central Pierce will pay the entire invoice only if the arrangement is pre-approved by the ~~Chief Financial Officer~~ Finance Director. ▲
  - ~~A.4.~~ The Finance Division will then generate an invoice to the appropriate agency. ~~The "Shared with Other Agency box" on the purchase order form should be checked if the purchase is for multiple agencies. This will allow the District to better track those purchases that require invoicing to other agencies for their share of the cost of the purchase.~~ Agencies to be invoiced need to be written in the Agency NameNotes field. The District will make every effort to have the vendor invoice other agencies directly.

#### ~~XII.~~V. \_\_\_\_\_ BLANKET/ANNUAL PURCHASE ORDERS

- A. Blanket/annual purchase orders are not required but may be used to save time and allow for better tracking of certain purchases. Blanket/annual purchase orders may be used for items that are purchased on a regular basis from the same vendor. An example would be medical oxygen that is purchased monthly.

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- B. If blanket/annual purchase orders are used, all regular purchasing requirements must be met, including bidding requirements depending on total purchase order amount, signature requirements, etc. Additionally, the purchase order must specify the items that can be purchased with the blanket/annual PO. Generic descriptions such as 'supplies' will not be acceptable.

#### ~~XIII~~.VI. PURCHASES MADE BY CENTRAL STORES

- A. The intent of having a Central Stores function is to help stream-line the purchasing process and ensure that the District has received the best price available for the goods and/or services needed for District operations. Central Stores will maintain appropriate levels of stock and negotiate prices down whenever possible.
- B. Central Stores is primarily responsible for purchasing the following items (this list of items will be modified as appropriate):
  - 1. Medical Supplies
  - 2. EMS related drugs & medications
  - 3. Office Supplies
  - 4. Cleaning Supplies
  - 5. Bottled Water
  - 6. Bunker gear & personnel supplies
  - 7. Quarter master supplies
  - 8. Suppression/Tools
  - 9. Forms-
- C. Central Stores will have authority to purchase any item maintained as a stock item. Division heads will be responsible for approving items requisitioned from Central Stores. If Central Stores is purchasing a non-stock item, the chief officer or division head responsible for the budgetary line item being charged will need to approve the purchase prior to the purchase being made.

#### ~~XIV~~.VII. EMERGENCY PURCHASES

- A. For purposes of this policy, an emergency is defined as unforeseen circumstances beyond the control of the District that either: (a) Present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken. Poor planning is not an acceptable reason for emergency purchase.
- B. If an emergency exists, the Fire Chief or designee can waive bid requirements to purchase goods, materials, and/or services to stabilize the emergency situation. Purchase Order(s) must be properly documented as an emergency as soon as possible

following the event.

- C. At a minimum, it must be clearly marked on the purchase order(s) that the purchase(s) was/were for an emergency, what the emergency was, and the rationale behind the decision to declare an emergency.

#### ~~XV.VIII.~~ SOLE SOURCE PURCHASES

- A. If, after conducting a good faith review of available resources, it is determined that there is only one source for the required equipment, materials, or supplies, a purchase contract may be awarded without complying with established bidding requirements.

B. If it is necessary to use this method of procurement, the rationale behind the decision must be thoroughly documented on the front of the purchase order or attached to the PO, and attached to the PO.

B-C. Examples of sole source purchases include: Vendor is the original manufacturer and there are no regional distributors, parts or equipment are not interchangeable with similar parts or equipment from another manufacturer, no other equipment is available that will meet the specialized needs of the division or perform the intended function, or detailed justification is available which establishes beyond a doubt that the vendor is the only source to provide the item or service required.

C-D. The chief officer or manager responsible for the division budget to be charged must approve the purchase prior to any District funds being committed to the purchase. The chief officer or manager will show that they approved the purchase as a sole source by signing the sole source statement.

D-E. The vendor must certify in writing that the District is getting the lowest offered price.

F. It is expected that this method of purchase will be rarely utilized. Poor planning is not an accepted reason for sole source purchases.

E-G. A resolution passed by the Board of Fire Commissioners, and all other requirements as outlined in policy 3.53 Procurement will be attached to the PO.

#### ~~XV.IX.~~ DISTRICT CREDIT CARD PURCHASES

- A. District credit cards may be used to cover certain travel related expenses and when standard District purchasing procedures cannot be reasonably utilized.
- B. See Credit Card Policy number 3.30 for further information regarding credit card purchases.

#### ~~XVII.~~ PETTY CASH PURCHASES

A. Petty cash funds are used to cover small, incidental purchases under \$25.00 when standard District purchasing procedures cannot be reasonably utilized.

B. See Petty Cash Policy number 3.28 for further information regarding petty cash accounts.

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~~XVIII~~.X. CAPITAL OUTLAY/FIXED ASSET PURCHASES

- A. A fixed asset is a specific piece of real or personal property that meets all of the following characteristics:
  - 1. Unit cost, including tax, shipping, and installation of \$5,000 or more.
  - 2. Tangible in nature, possesses physical substance.
  - 3. Expected useful life of longer than one year.
- B. There are a few types of assets that are excluded from the definition of a fixed asset no matter what the cost. These are inventory items and spare parts.
- C. All fixed assets purchased by the District require a purchase order ~~and the fixed assets box must be checked on the form.~~
- D. All fixed assets must be purchased and disposed of in accordance with Capital Asset-Attractive Asset Policy number 3.05.

~~XIX~~.XI. PURCHASING SMALL & ATTRACTIVE ASSETS/MINOR EQUIPMENT

- A. For purposes of this policy, small & attractive assets/minor equipment ~~are is~~ defined as:
  - 1. Not normally consumed in one year.
  - 2. Cost less than \$5,000.
  - 3. Considered 'attractive' in nature so therefore requires a formal tracking process.
- B. All small & attractive assets/minor equipment must be purchased and disposed of in accordance with Capital Asset-Attractive Asset Policy number 3.05.

~~XX~~.XII. DIRECT CASH PURCHASES/EMPLOYEE REIMBURSEMENT FOR PURCHASES

- A. The District recognizes that on a rare occasion it may be necessary for an employee to personally pay for equipment, materials, or supplies and be reimbursed.

~~B.~~ The employee must fill out the [District Expense Claim Form](#) and attach the original receipt that includes the vendor name, listing of items purchased, and cost. ~~The if the item is under \$25.00 the employee can choose to be reimbursed via petty cash. If the item is over \$25.00 the em~~ employee will ~~need to~~ be reimbursed via ~~regular~~ accounts payable.

~~B-C.~~ All District Expense Claim Forms must be approved and signed by employee's supervisor, Fire Chief, ~~or the Chief Financial Officer/Finance Director, or petty cash-custodian if being paid with petty cash funds prior to being reimbursed.~~ This is to ensure appropriate internal control and segregation of duties.

~~C-D.~~ Under no circumstances, may an employee pay for a service and be reimbursed unless the service was paid purchased due to an emergency. See section 'Emergency Purchases' for further information.

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~~XXI~~.XIII. Food Purchases

- A. It is acceptable to purchase food related items during the course of official district business which include but is not limited to the following:
1. During extended emergency responses it is appropriate to purchase rehabilitation supplies (i.e. food, hydrating drinks, etc.) in order to maintain energy levels and/or ensure the safety of District personnel.
  2. In the event that meetings, classes or other district business is held over a mealtime hour and time does not allow for offsite food acquisition, it is appropriate to furnish food in order to accomplish set forth business.
  3. During testing processes for new hires and/or promotions when it is the best interest of the District to keep assessors on-site and available so candidates may go through their testing processes in a timely manner.

APPROVED:

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MATT HOLM  
BOARD CHAIR

CENTRAL PIERCE FIRE & RESCUE  
BOARD POLICY  
NUMBER 3.27

ORIGINATED: July 01, 2006  
APPROVED: June 26, 2023  
EFFECTIVE: June 26, 2023

SUBJECT: PURCHASING POLICY

PURPOSE: This purchasing policy establishes Fire District responsibilities, procedures, and practices to follow to purchase equipment, materials, and services in order to maintain an accountable procurement process.

POLICY: Central Pierce Fire & Rescue will provide guidelines for purchasing in order to maintain an accountable procurement process.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with and operate within the parameters of this Board Policy.

PROCEDURE:

I. PURCHASE ORDERS (PO(s))

- A. A properly prepared and approved purchase order is an authorization to incur a District obligation to pay. The purchase order is to be prepared and approved prior to the obligation of District funds.
- B. Purchase orders are required for all District purchases of supplies and services except for the following items:
  - 1. Utility billings including water, electricity, natural gas, sewer, garbage, propane, fuel for apparatus, phones, cell phones, pagers, and security monitoring.
  - 2. Association dues & membership fees.
  - 3. Publications, periodicals, and subscriptions.
  - 4. Credit card purchases (requires District Expense Claim Form).
  - 5. Mileage and other employee reimbursements & claims.
  - 6. Refunds & District account reimbursements (including petty cash).
  - 7. Credit memos.
- C. Any purchase order that is estimated to be \$45,000 or more, including cost of items, tax, and shipping, requires approval from the Finance Director or designee. Any purchase order that is estimated to be \$100,000 or more requires the approval of the Fire Chief or designee in addition to the Finance Director or designee.
- D. All contracts require a purchase order. Purchase orders are to be filled out for the entire amount of the contract and will be drawn down until the contract has been exhausted. If the cost of the contract increases, it will be necessary to notify the Fire Chief or his/her designee as well as the Finance Division. Any contract \$100,000 or more that requires a change order will also require Board approval.

## II. PURCHASE REQUISITIONS

### A. Fill out required fields in Onesolution Accounting Software:

1. PR – Purchase requisition number field must be manually generated.
2. PO – Purchase order number field must be left blank
  - a. This field will populate after electronic workflow approvals are complete.
3. Sec Cd – Select Division code from drop down.
4. Vendor Name – Vendor name is required; Select from Lookup.
  - a. If Vendor Doesn't yet exist in system - Type TBA if vendor needs "to be added"
    - a. Put vendor address in Notes tab, and attach W9 to create vendor
  - b. Type TBD if multiple quotes are being solicited before you can determine the final vendor.
5. Requested By: This field is automated. It will be the person's name who logged in to create the PR.
  - a. Use confirming person field to designate an authorized user different than the person completing the requisition.
6. Date: This field is automated, it is the date the order is initiated. The purchase order must be filled out and approved prior to committing District funds. Therefore, the date of the purchase order must be earlier than the invoice date.
  - a. Only revise date if writing a PO for a future year.
7. Quantity Ordered: Total number of each item being ordered.
8. Description: General description of items or services being ordered.
9. Unit Price: Price per item.
10. Total: This field will automatically calculate and extended price based on unit price and quantity.
11. Tax: Total tax anticipated for the purchase, select use tax codes from list.
12. Shipping: Include Estimated shipping costs, if any.
13. Grand Total: Total of the purchase order including total cost of items or services being ordered, tax, and shipping is automatically calculated. Verify this total to quote when you have a quote.
14. General Ledger Account Coding - Account code the purchase should be charged to. This field is required and assures the purchase is charged to the correct line item in the budget.

15. Attach all backup documents required for purchasing public works, contracts, small works, equipment material and supplies, and professional services, emergent, and sole source purchases.
  - a. Attach bid law and prevailing wage backup to substantiate RCW and policy compliance as outlined in policy 3.53 Procurement Policy
16. Attach quotes and order confirmations as available.
17. Approval – Person completing requisition must approve the order for it to workflow to the next authorized person in the approval process.
  - a. When approvals are complete, the PO will automatically print and attach an electronic copy to the purchase order. Please contact finance if there is a problem with approvals or order attachments.

### III. PURCHASE ORDER DISTRIBUTION

- A. If the vendor requires a copy of the purchase order, it can be found attached to the purchase order screen upon completion of the approval process. The PO will not print until workflow is approved and final.

### IV. INTERLOCAL AGREEMENTS

- A. RCW chapter 39.34 allows cooperative purchasing between public agencies (political subdivisions of the State of Washington).
  1. Bidding by the District is not required when purchases of equipment, materials, or supplies are made under State standard contracts or similar contracts executed by and through other local governments which have complied with state bidding requirements.
  2. The District must have an interlocal agreement with the city, state, or other governmental agency prior to the bid. Each participating agency must have the power to do individually what it agrees to do jointly. All other procurement approval requirements must be maintained.
  3. If Central Pierce is the lead agency, the District will work with the vendor to invoice the other participating agencies directly for their share of the costs. Central Pierce will pay the entire invoice only if the arrangement is pre-approved by the Finance Director.
  4. The Finance Division will then generate an invoice to the appropriate agency. Agencies to be invoiced need to be written in the Notes field. The District will make every effort to have the vendor invoice other agencies directly.

### V. BLANKET/ANNUAL PURCHASE ORDERS

- A. Blanket/annual purchase orders are not required but may be used to save time and allow for better tracking of certain purchases. Blanket/annual purchase orders may be used for items that are purchased on a regular basis from the same vendor. An example would be medical oxygen that is purchased monthly.
- B. If blanket/annual purchase orders are used, all regular purchasing requirements must be met, including bidding requirements depending on total purchase order amount, signature requirements, etc. Additionally, the purchase order must specify the items

that can be purchased with the blanket/annual PO. Generic descriptions such as 'supplies' will not be acceptable.

#### VI. PURCHASES MADE BY CENTRAL STORES

- A. The intent of having a Central Stores function is to help stream-line the purchasing process and ensure that the District has received the best price available for the goods and/or services needed for District operations. Central Stores will maintain appropriate levels of stock and negotiate prices down whenever possible.
- B. Central Stores is primarily responsible for purchasing the following items (this list of items will be modified as appropriate):
  - 1. Medical Supplies
  - 2. EMS related drugs & medications
  - 3. Office Supplies
  - 4. Cleaning Supplies
  - 5. Bottled Water
  - 6. Bunker gear & personnel supplies
  - 7. Quarter master supplies
  - 8. Suppression/Tools
  - 9. Forms
- C. Central Stores will have authority to purchase any item maintained as a stock item. Division heads will be responsible for approving items requisitioned from Central Stores. If Central Stores is purchasing a non-stock item, the chief officer or division head responsible for the budgetary line item being charged will need to approve the purchase prior to the purchase being made.

#### VII. EMERGENCY PURCHASES

- A. For purposes of this policy, an emergency is defined as unforeseen circumstances beyond the control of the District that either: (a) Present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken. Poor planning is not an acceptable reason for emergency purchase.
- B. If an emergency exists, the Fire Chief or designee can waive bid requirements to purchase goods, materials, and/or services to stabilize the emergency situation. Purchase Order(s) must be properly documented as an emergency as soon as possible following the event.
- C. At a minimum, it must be clearly marked on the purchase order(s) that the purchase(s) was/were for an emergency, what the emergency was, and the rationale behind the

decision to declare an emergency.

#### VIII. SOLE SOURCE PURCHASES

- A. If, after conducting a good faith review of available resources, it is determined that there is only one source for the required equipment, materials, or supplies, a purchase contract may be awarded without complying with established bidding requirements.
- B. If it is necessary to use this method of procurement, the rationale behind the decision must be thoroughly documented and attached to the PO.
- C. Examples of sole source purchases include: Vendor is the original manufacturer and there are no regional distributors, parts or equipment are not interchangeable with similar parts or equipment from another manufacturer, no other equipment is available that will meet the specialized needs of the division or perform the intended function, or detailed justification is available which establishes beyond a doubt that the vendor is the only source to provide the item or service required.
- D. The chief officer or manager responsible for the division budget to be charged must approve the purchase prior to any District funds being committed to the purchase. The chief officer or manager will show that they approved the purchase as a sole source by signing the sole source statement.
- E. The vendor must certify in writing that the District is getting the lowest offered price.
- F. It is expected that this method of purchase will be rarely utilized. Poor planning is not an accepted reason for sole source purchases.
- G. A resolution passed by the Board of Fire Commissioners, and all other requirements as outlined in policy 3.53 Procurement will be attached to the PO.

#### IX. DISTRICT CREDIT CARD PURCHASES

- A. District credit cards may be used to cover certain travel related expenses and when standard District purchasing procedures cannot be reasonably utilized.
- B. See Credit Card Policy number 3.30 for further information regarding credit card purchases.

#### X. CAPITAL OUTLAY/FIXED ASSET PURCHASES

- A. A fixed asset is a specific piece of real or personal property that meets all of the following characteristics:
  - 1. Unit cost, including tax, shipping, and installation of \$5,000 or more.
  - 2. Tangible in nature, possesses physical substance.
  - 3. Expected useful life of longer than one year.
- B. There are a few types of assets that are excluded from the definition of a fixed asset no matter what the cost. These are inventory items and spare parts.
- C. All fixed assets purchased by the District require a purchase order.

- D. All fixed assets must be purchased and disposed of in accordance with Capital Asset-Attractive Asset Policy number 3.05.

#### XI. PURCHASING SMALL & ATTRACTIVE ASSETS/MINOR EQUIPMENT

- A. For purposes of this policy, small & attractive assets/minor equipment are defined as:
  - 1. Not normally consumed in one year.
  - 2. Cost less than \$5,000.
  - 3. Considered 'attractive' in nature so therefore requires a formal tracking process.
- B. All small & attractive assets/minor equipment must be purchased and disposed of in accordance with Capital Asset-Attractive Asset Policy number 3.05.

#### XII. DIRECT CASH PURCHASES/EMPLOYEE REIMBURSEMENT FOR PURCHASES

- A. The District recognizes that on a rare occasion it may be necessary for an employee to personally pay for equipment, materials, or supplies and be reimbursed.
- B. The employee must fill out the [District Expense Claim Form](#) and attach the original receipt that includes the vendor name, listing of items purchased, and cost. The employee will be reimbursed via accounts payable.
- C. All District Expense Claim Forms must be approved and signed by employee's supervisor, Fire Chief, or the Finance Director. This is to ensure appropriate internal control and segregation of duties.
- D. Under no circumstances, may an employee pay for a service and be reimbursed unless the service was paid purchased due to an emergency. See section 'Emergency Purchases' for further information.

#### XIII. Food Purchases

- A. It is acceptable to purchase food related items during the course of official district business which include but is not limited to the following:
  - 1. During extended emergency responses it is appropriate to purchase rehabilitation supplies (i.e. food, hydrating drinks, etc.) in order to maintain energy levels and/or ensure the safety of District personnel.
  - 2. In the event that meetings, classes or other district business is held over a mealtime hour and time does not allow for offsite food acquisition, it is appropriate to furnish food in order to accomplish set forth business.
  - 3. During testing processes for new hires and/or promotions when it is the best interest of the District to keep assessors on-site and available so candidates may go through their testing processes in a timely manner.

APPROVED:

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MATT HOLM  
BOARD CHAIR



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Board Policy 3.56 False Claims Act Policies and Procedures

**Attachments:** Board Policy 3.56

**Submitted by:** FD Robacker

### RECOMMENDED ACTION BY THE BOARD:

- ☒ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☐ For information only
- ☐ Other: \_\_\_\_\_

### SUMMARY:

Board Policy 3.56 False Claims Act Policies and Procedures has been reviewed and modified by Staff. The Policy has been moved to the new format and updated.

The Policy is presented for first reading and comment.

### FINANCIAL IMPACT:

N/A



## CENTRAL PIERCE FIRE & RESCUE

### **POLICY AND PROCEDURE 356**

**SUBJECT:** False Claims Act Policies and Procedures

**EFFECTIVE DATE:** March 23, 2020

**OWNER:** Finance Director

**REAUTHORIZATION YEAR:** 2023

**FORMS AND ATTACHMENTS:** N/A

#### **INTENT:**

These policies and procedures are intended to help Central Pierce Fire & Rescue members learn to remain compliant with the law in order to prevent possible violations and other fraud, waste, and abuse in the workplace.

#### **1.0 DEFINITIONS**

- 1.1 **False Claims Act** - The False Claims Act is a federal law that helps prevent fraud, waste and abuse in the health care industry. Any submission of false information, records or claims regarding federal health care programs may violate the False Claims Act and can result in severe financial penalties. Examples of false claims can include billing for services not provided or medically necessary, billing for the same service more than once or making false statements to receive payment for services. Violators of the False Claims Act can submit a false claim either actively knowing that it is false, or can submit it with "reckless disregard" to whether or not the claim is false. With either case, violators may face steep fines and civil penalties that can equal three times the amount of the false claim plus additional fines per claim.
- 1.2 **Compliance Officer** – Finance Director

#### **2.0 POLICIES**

- 2.1 The District will abide by all federal and state laws to effectively implement and enforce procedures to detect and prevent fraud, waste and abuse in receiving payments from federal health care programs.
- 2.2 The District will educate and train workforce members about fraud and abuse, including the detailed provisions of the False Claims Act, state laws regarding civil or criminal penalties and qui tam provisions through compliance training.
- 2.3 All workforce members, management and contractors or agents will be knowledgeable and aware of laws regarding false or fraudulent claims.
- 2.4 The Compliance Officer (CPFR Finance Director) is responsible for ensuring that the compliance program is effective in detecting and preventing potential

incidents of fraud, waste and abuse. With oversight from the Compliance Officer, operations managers will establish and maintain methods for detecting and preventing incidents of fraud, waste and abuse, including but not limited to:

- a. A claims quality assurance program that monitors the accuracy of adjudicated claims.
  - b. A compliance contact.
  - c. A process that identifies employees, contractors, vendors and providers that are debarred or excluded from participating in federal programs. Further, it is the Compliance Officer's responsibility to ensure that any incidents are appropriately handled by qualified personnel, discussed, and reported to the appropriate law enforcement agency. If the Compliance Officer or legal counsel identifies any incidents of fraud and abuse, the organization will implement systematic changes and corrective action initiatives to prevent further offenses.
- 2.5 All workforce members will conduct themselves in an ethical and legal manner, including maintaining accurate records related to the rendering of items or services payable by federal health care programs.
- 2.6 The District will fully cooperate with federal and state agencies that conduct health care fraud and abuse investigations.
- 2.7 All workforce members, contractors and agents will be responsible for reporting potential or suspected incidents of fraud and abuse and/or other wrongdoing directly to their supervisor and/or executive management or by using an internal reporting method.
- 2.8 The organization will protect all workforce members from retaliation and retribution when they report suspected wrongdoing through any reporting method.
- 2.9 The Compliance Officer, in consultation with legal counsel, will be responsible for receiving and acting upon all information suggesting possible fraud, abuse or wrongdoing, and for directing all investigations.
- 2.10 The Compliance Officer, in consultation with legal counsel, will conduct an investigation into any allegations of suspected violations of any criminal, civil or administrative law.
- 2.11 The organization will include all policies and procedures in the policy review for new hires, and distribute all information to contractors and agents through the District website.

### **3.0 PROCEDURES**

- 3.1 Training on the False Claims Act will be delivered to all workforce members through a compliance program training. False Claims Act training will include:
- a. Information on the False Claims Act and the administrative solutions for false claims and statements.
  - b. State laws pertaining to civil or criminal penalties.
  - c. Whistleblower rights.
  - d. The organization's requirements for preventing, detecting and reporting fraud, waste and abuse.

- 3.2 Complaints, allegations, and concerns reported or received directly by the Compliance Office concerning fraud and abuse will be handled under the direction and coordination of the Compliance Officer.
- 3.3 To the extent practical or allowed by law, the Compliance Officer will maintain the confidentiality or anonymity of any workforce member when requested.
- 3.4 Retaliation or retribution for reporting issues in good faith is prohibited.
- 3.5 All Covered Persons employees, contractors and agents with knowledge of potential fraud and abuse situations will report them by notifying:
  - a. Their direct supervisor.
  - b. Any supervisor or member of management.
  - c. Human Resources.
  - d. The Compliance Officer or Compliance Department, either in person or by phone.
- 3.6 Any party who receives a report of fraud (e.g., management, Human Resources, legal counsel, etc.) will immediately inform the Compliance Officer, who will conduct an initial investigation before any other action is taken. No supervisor or manager should directly confront the workforce member alleged to have committed fraud, or otherwise discuss the issue with anyone suspected of engaging in fraudulent or abusive practices without prior approval from the Compliance Officer.
- 3.7 The Compliance Officer will direct or conduct fraud and abuse investigations. In doing so, the Compliance Officer will gather facts of the incident as promptly as possible.
- 3.8 If the Compliance Officer determines that there is sufficient evidence to support an allegation of violation of law or regulation, he/she will consult with legal counsel on further investigation, and whether legal counsel should conduct or direct the additional investigations. If an allegation is a criminal violation of law, the Compliance Officer will immediately refer the case to legal counsel.
- 3.9 If the organization's legal counsel assumes responsibility for the continued investigation, the organization will develop a memo that is signed by both the Compliance Officer and legal counsel stating:
  - a. Whether inside or outside counsel will be leading the investigation.
  - b. That the investigation is being conducted in anticipation of litigation.
  - c. The role the Compliance Officer will have in the investigation.
- 3.10 When legal counsel takes over a compliance investigation, they will evaluate the facts to determine if credible evidence of a violation of criminal, civil or administrative law exists. Legal counsel will notify the organization's senior management of the results of its compliance investigation, and provide the Compliance Office with sufficient details of the compliance investigation to show that it is properly addressing the issue.
- 3.11 The Compliance Officer may also use legal counsel to help determine the extent of liability resulting from false claims submission, as well as to assist in planning the appropriate actions to correct deficiencies and resolve any liability issues.
- 3.12 The organization will take appropriate disciplinary and enforcement action (i.e., corrective actions, employment termination or contract termination) against

workforce members, providers, subcontractors, consultants, and agents found to have committed fraud and abuse violations.

#### **4.0 REFERENCE**

- 4.1 [State Health Care Authority Letter of March 2, 2020](#)
- 4.2 [CPFR Policy 205 – Reporting Improper Governmental Actions \(Whistleblower Protection\)](#)
- 4.3 [RCW 74.66 Medicaid Fraud False Claims Act](#)

CENTRAL PIERCE FIRE & RESCUE  
BOARD POLICY  
NUMBER 3.56

ORIGINATED: March 23, 2020

APPROVED:

EFFECTIVE:

SUBJECT: FALSE CLAIMS ACT POLICIES AND PROCEDURES

PURPOSE: These policies and procedures are intended to help Central Pierce Fire & Rescue members learn to remain compliant with the law in order to prevent possible violations and other fraud, waste, and abuse in the workplace.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with and operate within the parameters of this Board Policy.

DEFINITIONS: **False Claims Act:** The False Claims Act is a federal law that helps prevent fraud, waste and abuse in the healthcare industry. Any submission of false information, records or claims regarding federal health care programs may violate the False Claims Act and can result in severe financial penalties. Examples of false claims can include billing for services not provided or medically necessary, billing for the same service more than once or making false statements to receive payment for services. Violators of the False Claims Act can submit a false claim either actively knowing that it is false, or can submit it with “reckless disregard” to whether or not the claim is false. With either case, violators may face steep fines and civil penalties that can equal three times the amount of the false claim plus additional fines per claim.

**Compliance Officer:** Finance Director

POLICY:

- I. The District will abide by all federal and state laws to effectively implement and enforce procedures to detect and prevent fraud, waste and abuse in receiving payments from federal health care programs.
- II. The District will educate and train workforce members about fraud and abuse, including the detailed provisions of the False Claims Act, state law regarding civil or criminal penalties and qui tam provisions through compliance training.
- III. All workforce members, management and contractors or agents will be knowledgeable and aware of laws regarding false or fraudulent claims.

- IV. The Compliance Officer (CPFR Finance Director) is responsible for ensuring that the compliance program is effective in detecting and preventing potential incidents of fraud, waste and abuse. With oversight from the Compliance Officer, operations managers will establish and maintain methods for detecting and preventing incidents of fraud, waste and abuse, including but not limited to:
  - A. A claims quality assurance program that monitors the accuracy of adjudicated claims.
  - B. A compliance contact.
  - C. A process that identifies employees, contractors, vendors and providers that are debarred or excluded from participating in federal programs. Further, it is the Compliance Officer's responsibility to ensure that any incidents are appropriately handled by qualified personnel, discussed, and reported to the appropriate law enforcement agency. If the Compliance Officer or legal counsel identifies any incidents of fraud and abuse, the organization will implement systematic changes and corrective action initiatives to prevent further offenses.
- V. All workforce members will conduct themselves in an ethical and legal manner, including maintaining accurate records related to the rendering of items or services payable by federal health care programs.
- VI. The District will fully cooperate with federal and state agencies that conduct healthcare fraud and abuse investigations.
- VII. All workforce members, contractors and agents will be responsible for reporting potential or suspected incidents of fraud and abuse and/or other wrongdoing directly to their supervisor and/or executive management or by using an internal reporting method.
- VIII. The organization will protect all workforce members from retaliation and retribution when they report suspected wrongdoing through any reporting method.
- IX. The Compliance Officer, in consultation with legal counsel, will be responsible for receiving and acting upon all information suggesting possible fraud, abuse or wrongdoing, and for directing all investigations.
- X. The Compliance Officer, in consultation with legal counsel, will conduct an investigation into any allegations of suspected violations of any criminal, civil or administrative law.
- XI. The organization will include all policies and procedures in the policy review for new hires, and distribute all information to contractors and agents through the district website.

PROCEDURE:

- I. Training on the False Claims Act will be delivered to all workforce members through a compliance program training. False Claims Act training will include:
  - A. Information on the False Claims Act and the administrative solutions for false claims and statements
  - B. State law pertaining to civil or criminal penalties.
  - C. Whistleblower rights
  - D. The organization's requirement for preventing, detecting and reporting fraud, waste and abuse.
- II. Complaints, allegations and concerns reported or received directly by the Compliance Office concerning fraud and abuse will be handled under the direction and coordination of the Compliance Officer.
- III. To the extent practical or allowed by law, the Compliance Officer will maintain the confidentiality or anonymity of any workforce member when requested.
- IV. Retaliation or retribution for reporting issues in good faith is prohibited.
- V. All Covered Persons employees, contractors and agents with knowledge of potential fraud and abuse situations will report them by notifying:
  - A. Their direct supervisor.
  - B. Any supervisor or member of management.
  - C. Human Resources.
  - D. The Compliance Officer or Compliance Department, either in person or by phone.
- VI. Any party who receives a report of fraud (e.g., management, Human Resources, legal counsel, etc.) will immediately inform the Compliance Officer, who will conduct an initial investigation before any other action is taken. No supervisor or manager should directly confront the workforce member alleged to have committed fraud, or otherwise discuss the issue with anyone suspected of engaging in fraudulent or abusive practices without prior approval from the Compliance Officer.
- VII. The compliance officer will direct or conduct fraud and abuse investigations. In doing so, the Compliance Officer will gather facts of the incident as promptly as possible.
- VIII. If the Compliance officer determines that there is sufficient evidence to support an allegation of violation of law or regulation, he/she will consult with legal counsel on further investigation, and whether legal counsel should conduct or direct the additional

investigation. If an allegation is a criminal violation of law, the Compliance Officer will immediately refer the case to legal counsel.

- IX. If the organization's legal counsel assumes responsibility for the continued investigation, the organization will develop a memo that is signed by both the Compliance Officer and legal counsel stating:
  - A. Whether inside or outside counsel will be leading the investigation.
  - B. That the investigation is being conducted in anticipation of litigation.
  - C. The role the Compliance Officer will have in the investigation.
- X. When legal counsel takes over a compliance investigation, they will evaluate the facts to determine if credible evidence of a violation of criminal, civil or administrative law exists. Legal counsel will notify the organization's senior management of the results of its compliance investigation, and provide the Compliance Officer with sufficient details of the compliance investigation to show that it is properly addressing the issue.
- XI. The Compliance officer may also use legal counsel to help determine the extent of liability resulting from false claims submission, as well as to assist in planning the appropriate action to correct deficiencies and resolve any liability issues.
- XII. The organization will take appropriate disciplinary and enforcement action (i.e., corrective actions, employment termination or contract termination) against workforce members, providers, subcontractors, consultants, and agents found to have committed fraud and abuse violations.

APPROVED:

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MATT HOLM  
BOARD CHAIR



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Adopting an Initial Position on Sustainability

**Attachments:** Res 23-03 Adopting an Initial Position on Sustainability

**Submitted by:** Chief Morrow

### RECOMMENDED ACTION BY THE BOARD:

☒ First reading

☐ Second reading

☐ Motion to approve

☐ For information only

☐ Other: \_\_\_\_\_

### SUMMARY: NO MOTION

Staff continues to work on elements of the District's Strategic Plan. This includes linking multiple long term strategies, allowing the District to thrive in all areas. As Staff continues in the process, it has been discovered that the District is need of establishing a more visible position regarding Social, Environmental, and Financial Sustainability. This sustainability position will be matured over time and be used throughout the District.

The first step in establishing a sustainability position is asking the Board of Fire Commissioners, through the attached Resolution, to support Staff's initial efforts on the topic.

### FINANCIAL IMPACT: N/A

## CENTRAL PIERCE FIRE & RESCUE

### RESOLUTION NO. 23-03

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, ESTABLISHING AN INITIAL POSITION ON SUSTAINABILITY.

**WHEREAS**, the Board of Fire Commissioners and District Staff collectively understand the need for Social, Environmental, and Financial Sustainability, and;

**WHEREAS**, the Board of Fire Commissioners and District Staff believe that our collective behaviors, actions, and choices can influence a position on Social, Environmental, and Financial Sustainability, and;

**WHEREAS**, the Board of Fire Commissioners and District Staff are committed to enhancing a comprehensive District position on Social, Environmental and Financial Sustainability, and;

**WHEREAS**, the Board of Fire Commissioners and District Staff are committed to a process, and the time needed to develop and mature a comprehensive position on Social, Environmental, and Financial Sustainability,

**NOW, THEREFORE BE IT RESOLVED, by** the Board of Commissioners for Central Pierce Fire & Rescue that:

Section 1. Areas of social responsibility that shall be addressed in a sustainability position/policy include employee risk and safety, community connection and awareness, recruitment, and ethics.

Section 2. Areas of environmental responsibility that shall be addressed in a sustainability position/policy include water and energy use, source materials, material waste, and maximizing usable lifespan of small and attractive assets.

Section 3. Areas of financial responsibility that shall be addressed in a sustainability position/policy include maximizing the current public investment in the District's fixed infrastructure and fleet, maximizing regional deployment, and managing increasing service demand through the use of data and innovation.

**ADOPTED** BY THE BOARD OF FIRE COMMISSIONERS OF CENTRAL  
PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AT A REGULAR  
MEETING HELD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023, OF WHICH ALL  
COMMISSIONERS WERE NOTIFIED AND \_\_\_\_\_ WERE PRESENT AND VOTING.

\_\_\_\_\_  
Matthew Holm, Commissioner

\_\_\_\_\_  
Steve Stringfellow, Commissioner

\_\_\_\_\_  
Rich Coleman, Commissioner

\_\_\_\_\_  
Bob Willis, Commissioner

\_\_\_\_\_  
Bill Eckroth, Commissioner

ATTEST:

\_\_\_\_\_  
Tanya Robacker, District Secretary



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26th, 2023

**Item Title:** Commissioner's Contingency Fund Transfer to Purchase Hazmat Unit

**Attachments:** N/A

**Submitted by:** Brent VanKeulen, Deputy Chief

### RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☒ Motion to approve
- ☐ For information only
- ☐ Other: \_\_\_\_\_

### SUGGESTED MOTION:

*"To authorize the transfer of Commissioner's contingency funds to the general fund hazmat division to purchase a used hazards materials unit for \$75,000."*

### SUMMARY:

Central Pierce Fire and Rescue (CPFR) has a significant risk of a hazardous materials incident. To effectively respond, CPFR has an operational need to purchase a used hazardous materials unit. The unit is a stop-gap while we wait for the new unit to arrive in 2025/2026. The Pierce County Hazards Materials Team (PCHT), a consortium of regional resources, is in the process of disbanding. CPFR has an opportunity to acquire PCHT equipment but needs a response unit to carry the equipment and personnel.

### FINANCIAL IMPACT:

\$75,000 to be appropriated in the year-end budget amendment, subject to Commissioner approval of this AIS.



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Resolution 13-01: Chris Lorenz

**Attachments:** None

**Submitted by:** Dustin Morrow, Fire Chief

### RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☒ Motion to approve
- ☐ For information only
- ☐ Other: \_\_\_\_\_

### POSSIBLE MOTION:

*"I move to approve the early retirement notice of Chris Lorenz as one of the ten (10) individuals approved for 2023 as it pertains to Resolution 13-01- Retiree Medical."*

### SUMMARY:

After a substantial career with the District, Chris Lorenz is retiring. Chris has provided early notice of his retirement, meets the age requirement, and length of service requirements as outlined in Resolution 13-01- Retiree Medical. Staff recommends that the Board approve his eligibility as one of the ten (10) individuals for 2023 as it pertains to Resolution 13-01- Retiree Medical. This would allow Chris to receive the benefit starting in 2024.

### FINANCIAL IMPACT:



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Finance Staff Report

**Attachments:**

**Submitted by:** Tanya Robacker

### RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: \_\_\_\_\_

### SUMMARY:

1. May Checkbook & Financial Reports
  - a. Revenue –
    - i. Transports and Levy write offs are behind due to the Billing administrator switch. Still anticipating this is a timing delay, and expecting to be on track for year end, but will keep the Board apprised as we know more.
  - b. Expenditures –
    - i. Operating expenditures as a whole are still under budget, with Overtime still tracking as anticipated over budget.
2. General Obligation Bond – Refinancing cancelled due to increased Federal fund rate (5.25%). This increase in federal fund rate reduces the refinance savings so is no longer worth refunding the bonds. CPFR will reconsider refinancing next year if fed funds rate reduces to 3.25% as expected.

2023 REVENUE & EXPENDITURES SUMMARY (Operating Funds)

A. BEGINNING BALANCE	2023	IAN	FEB	MAR	APR	MAY	IUN	IUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date TOTALs		A
Carryforward from Prior Month (Jan is Min Cash Flow Reserve)	\$ 12,800,000	\$ 12,800,000	\$ 5,949,335	\$ 1,499,136	\$ (1,314,430)	\$ 23,072,447	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,800,000		A
Total	12,800,000	12,800,000	5,949,335	1,499,136	(1,314,430)	23,072,447	-	-	-	-	-	-	-	12,800,000		A
B. REVENUE (+)	2023 Current BUDGET	IAN	FEB	MAR	APR	MAY	IUN	IUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date ACTUALS as of 5/31/2023	% Budget Received	B
Reg Levy	29,860,089	64,819	510,145	1,188,271	11,934,186	2,345,127	-	-	-	-	-	-	-	16,042,548	53.7%	B
EMS Levy	20,976,273	25,629	346,437	822,378	8,368,799	1,636,472	-	-	-	-	-	-	-	11,199,715	53.4%	B
EMS Levy Write Offs	(1,300,000)	(114,282)	(80,173)	(130,505)	-	-	-	-	-	-	-	-	-	(324,960)	25.0%	B
FBC	30,072,735	67,843	619,913	1,327,203	11,747,969	2,511,778	-	-	-	-	-	-	-	16,274,706	54.1%	B
Transports	4,242,000	426,976	396,355	590,603	429,177	(10,007)	-	-	-	-	-	-	-	1,833,104	43.2%	B
Transports Paid by Levy	1,300,000	114,282	80,173	130,505	-	-	-	-	-	-	-	-	-	324,960	25.0%	B
Licenses & Permits	25,500	400	10,265	4,485	2,420	945	-	-	-	-	-	-	-	18,515	72.6%	B
Other Charges for Goods & Svcs	2,232,783	65,573	70,689	33,976	16,812	59,231	-	-	-	-	-	-	-	246,281	11.0%	B
Grants (Intergovernmental)	-	254	1,541	645	16,721	2,977	-	-	-	-	-	-	-	22,138	100%	B
Investment Interest	220,000	160,135	130,163	124,967	124,269	237,152	-	-	-	-	-	-	-	776,686	353.0%	B
Miscellaneous & Other Tax Revenue	17,800	275	3,004	4,418	1,513	2,275	-	-	-	-	-	-	-	11,485	64.5%	B
Transfers & Other Sources	3,438,000	-	200	8,709	3,823	-	-	-	-	-	-	-	-	12,732	0.4%	B
Total Revenues	91,085,180	811,904	2,088,712	4,105,655	32,645,689	6,785,950	-	-	-	-	-	-	-	46,437,910	51.0%	B
C. EXPENDITURES (-)	2023 Current BUDGET	IAN	FEB	MAR	APR	MAY	IUN	IUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date ACTUALS as of 5/31/2023	% Budget Spent	C
Commissioners	64,259	12,796	3,190	3,329	7,724	6,031	-	-	-	-	-	-	-	33,070	51.5%	C
Commissioners' Contingency	215,000	-	-	-	-	-	-	-	-	-	-	-	-	-	14.0%	C
Admin & Internal Services	12,104,777	972,045	1,127,170	1,052,773	1,051,904	1,138,883	-	-	-	-	-	-	-	5,342,775	44.1%	C
Operations (Suppression, EMS)	62,716,835	5,689,574	4,322,142	4,835,190	5,116,152	4,824,258	-	-	-	-	-	-	-	24,787,316	39.5%	C
Overtime - ALL DIVISIONS	6,428,383	655,316	859,122	726,160	880,092	768,904	-	-	-	-	-	-	-	3,889,595	60.5%	C
Prevention & Education	2,355,121	141,879	82,557	106,571	128,026	93,664	-	-	-	-	-	-	-	552,697	23.5%	C
Fleet Maintenance	2,129,847	190,959	144,730	195,198	161,473	173,192	-	-	-	-	-	-	-	865,552	40.6%	C
Transfers to ERF, Facilities, Projects	5,109,958	-	-	-	913,440	-	-	-	-	-	-	-	-	913,440	17.9%	C
Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	C
Total Expenditures	91,124,180	7,662,569	6,538,911	6,919,221	8,258,811	7,004,932	-	-	-	-	-	-	-	36,384,445	39.9%	C
D. TOTAL CHANGE BY MONTH [Revenue (-) Expenditure] Increase / (Decrease)	(39,000)	(6,850,665)	(4,450,199)	(2,813,566)	24,386,878	(218,982)	-	-	-	-	-	-	-	10,053,466		D
E. Ending Balance (A + D) as of 5/31/2023	\$ 12,761,000	\$ 5,949,335	\$ 1,499,136	\$ (1,314,430)	\$ 23,072,447	\$ 22,853,466	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	22,853,466		E
F. Planned Use of Savings	39,000					-	-	-	-	-	-	-	-	-		F
G. Carryforward (E + F)	12,800,000	5,949,335	1,499,136	(1,314,430)	23,072,447	22,853,466	-	-	-	-	-	-	-	22,853,466		G

# Central Pierce Fire & Rescue

General Fund, EMS, and Reserve Funds as of

05/31/2023

Col A

Col B

Col C

Col D

Col E

Col F

## 2023 REVENUE & EXPENDITURES - GENERAL AND EMS FUNDS

	Checkbook Gen Fund & EMS (001 & 101)	Gen Fund & EMS Reserves	Reserve Fund (011)	ERF (015)	Facilities (050)	TOTAL Gen Fund, EMS & Reserves
<b>A. BEGINNING BALANCES</b>						
1. <b>Beginning Balance 1/1/2023* (Carryforward)</b>	\$ -	\$ -	\$ -	\$ 343,826	\$ 26,124	\$ 369,950
2. <b>Minimum Cash Flow (Working Capital Reserve)</b>	12,800,000					12,800,000
3. <b>5% Operating Reserve (Revenue Stabilization)</b>			4,556,210			4,556,210
4. <b>Unreserved Carryforward</b>		6,036,481				6,036,481
5. <b>Total Beginning Balances*</b>	12,800,000	6,036,481	4,556,210	343,826	26,124	23,762,641
6. <b>B. REVENUE (+)</b>	46,437,910	-	65,853	25,066	913,440	47,442,269
7. <b>C. EXPENDITURES (-)</b>	36,384,445	-	-	\$ 235,447	\$ 130,387	36,750,279
8. <b>D. NET CHANGE [Revenue (-) Expenditure] Increase / (Decrease)</b>	10,053,465	-	65,853	(210,381)	783,053	10,691,990
9. <b>E. Preliminary Ending Balance (A + D) as of 05/31/2023 (Unaudited and subject to change)</b>	\$ 22,853,465	\$ 6,036,481	\$ 4,622,063	\$ 133,445	\$ 809,177	\$ 34,454,631

**\*NOTE: Beginning Balances Unaudited**

### Fund Key:

- Minimum Cash Flow - Working capital reserve that gets us from October tax payment through the April tax payment.
- 5% Operating Reserve - Revenue stabilization/emergency reserve to fund expenditures during disasters, moved to 011 August 2020.
- Unreserved Carryforward - Money in savings in the fund, available for use in the same manner as the fund it resides in.
- Operating Funds (001 Gen Fund and 101 EMS Fund) - Available to cover all Salaries, Benefits, Supplies, Services, Capital and Debt.
- Reserve Fund (011) - Revenue stabilization/emergency reserve to fund expenditures during disasters, 5 % + interest.
- ERF / Reserve (015) - Reserved by Board Resolution to fund replacement costs for equipment and apparatus.
- Facilities (050) - Reserved by Board Resolution to fund building maintenance and repairs.

# Central Pierce Fire & Rescue

ALL Funds as of

05/31/2023

	Col A	Col B	Col C	Col D	Col E
	<b>TOTAL Gen Fund, EMS &amp; Reserves</b>	<b>GEMT (102)</b>	<b>Debt (201)</b>	<b>Capital Projects (301)</b>	<b>Year-To-Date TOTALS</b>
<b>A. BEGINNING BALANCE</b>					
<b>Beginning Balance 1/1/2023* (Carryforward)</b>	\$ 23,762,641	\$ 16,001,870	\$ 501,184	\$ 15,325,609	\$ 55,591,304
1. <b>Total Beginning Balances*</b>	<b>23,762,641</b>	<b>16,001,870</b>	<b>501,184</b>	<b>15,325,609</b>	<b>55,591,304</b>
<b>B. REVENUE (+)</b>	<b>47,442,269</b>	<b>1,352,142</b>	<b>1,320,679</b>	<b>153,656</b>	<b>50,268,746</b>
<b>C. EXPENDITURES (-)</b>	<b>36,750,279</b>	<b>-</b>	<b>-</b>	<b>2,674,178</b>	<b>39,424,457</b>
<b>D. NET CHANGE [Revenue (-) Expenditure]</b>					
4. <b>Increase / (Decrease)</b>	<b>10,691,990</b>	<b>1,352,142</b>	<b>1,320,679</b>	<b>(2,520,522)</b>	<b>10,844,289</b>
<b>E. Preliminary Ending Balance (A + D) as of 05/31/2023</b>					
5. <b>(Unaudited and subject to change)</b>	<b>\$ 34,454,631</b>	<b>\$ 17,354,012</b>	<b>\$ 1,821,863</b>	<b>\$ 12,805,087</b>	<b>\$ 66,435,593</b>

\*NOTE: Beginning Balances Unaudited

## Fund Key:

- GEMT Fund (102) - Reserved revenue from medicaid transports, restricted to use for EMS operating, capital, and facility costs
- Debt Fund (201) - Reserved revenue source from the Excess Levy, restricted to use for GO Bond Debt repayment only
- Capital Project Fund (301) - Reserved revenue from the GO Bonds, restricted to use for capital facilities, furnishings, and potentially apparatus.

**FUND 301 CAPITAL PROJECTS**  
**LIFE-TO-DATE SPENDING**  
 updated thru

5/31/23

43,578,656  
 43,578,656  
 0.00

Div	DivTi	Account2	Account	Desc	2013 to 2020	2021 2021	2022 2022	2023 2023	Grand Total
<b>200</b>	<b>Administration</b>								
		<b>53501</b>	<b>53501</b>	Small Tools/Equipment	1,615				1,615
		<b>Sal &amp; Benefits</b>			658,060				658,060
		<b>54151</b>	<b>54151</b>	Legal Fees	54,327				54,327
		<b>54911</b>	<b>54911</b>	Contractual Services	252,693				252,693
		<b>56241</b>	<b>56241</b>	Capital-Construction Contract				2,143,762	2,143,762
		<b>56421</b>	<b>56421</b>	Equipment - Furniture				261,941	261,941
		<b>56411</b>	<b>56411</b>	Equipment - Computer/Software				20,326	20,326
<b>200 Total</b>					<b>966,696</b>			<b>2,426,028</b>	<b>3,392,724</b>
<b>204</b>	<b>Logistics</b>								
		<b>56242</b>	<b>56242</b>	Buildings - Architectural Svcs			9,078		9,078
<b>204 Total</b>							<b>9,078</b>		<b>9,078</b>
<b>205</b>	<b>Central Stores</b>								
		<b>53146</b>	<b>53146</b>	Building Repair Parts	(0)				(0)
		<b>54191</b>	<b>54191</b>	Other Professional Services	8,971				8,971
		<b>56431</b>	<b>56431</b>	Equipment - Miscellaneous	10,995		22,105		33,099
<b>205 Total</b>					<b>19,966</b>		<b>22,105</b>		<b>42,070</b>
<b>230</b>	<b>Training</b>								
		<b>56242</b>	<b>56242</b>	Buildings - Architectural Svcs			29,176	12,567	41,743
<b>230 Total</b>							<b>29,176</b>	<b>12,567</b>	<b>41,743</b>
<b>600</b>	<b>Station 60</b>								
		<b>53141</b>	<b>53141</b>	Operating Supplies	878				878
		<b>53146</b>	<b>53146</b>	Building Repair Parts	280				280
		<b>53501</b>	<b>53501</b>	Small Tools/Equipment	39,563				39,563
		<b>54111</b>	<b>54111</b>	Advertising	746				746
		<b>54191</b>	<b>54191</b>	Other Professional Services	44,365				44,365
		<b>54502</b>	<b>54502</b>	Other Operating Rental	6,874				6,874
		<b>54611</b>	<b>54611</b>	Insurance	18,500				18,500
		<b>54911</b>	<b>54911</b>	Contractual Services	148,534				148,534
		<b>56101</b>	<b>56101</b>	Land Acquisition	3,388			25,000	28,388
		<b>56201</b>	<b>56201</b>	Capital - Buildings	10,177,326				10,177,326
		<b>56210</b>	<b>56210</b>	Capital - Building Permits	92,080				92,080
		<b>56241</b>	<b>56241</b>	Capital-Construction Contract	(3,765)				(3,765)
		<b>56242</b>	<b>56242</b>	Buildings - Architectural Svcs	1,038,876				1,038,876
		<b>56243</b>	<b>56243</b>	Buildings - Engineering Svcs	116,343				116,343
		<b>56244</b>	<b>56244</b>	Buildings - Other Prof Svcs	35,234				35,234
		<b>56431</b>	<b>56431</b>	Equipment - Miscellaneous	133,750				133,750
		<b>56421</b>	<b>56421</b>	Equipment - Furniture	238,490				238,490
<b>600 Total</b>					<b>12,091,462</b>			<b>25,000</b>	<b>12,116,462</b>
<b>601</b>	<b>Station 61</b>								
		<b>54151</b>	<b>54151</b>	Legal Fees	2,499				2,499
		<b>54911</b>	<b>54911</b>	Contractual Services	58,179				58,179
		<b>56101</b>	<b>56101</b>	Land Acquisition	816,837				816,837
		<b>56210</b>	<b>56210</b>	Capital - Building Permits	18,001				18,001
		<b>56241</b>	<b>56241</b>	Capital-Construction Contract	1,875				1,875
		<b>56242</b>	<b>56242</b>	Buildings - Architectural Svcs	187,906	34,033	78,023		299,962

6/20/2023

Prepared by: Tanya Robacker

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Bond COST\_LTD.xlsx

103

					2013 to				
					2020	2021	2022	2023	Grand Total
601	Sta	56243	56243	Buildings - Engineering Svcs	9,861				9,861
		56431	56431	Equipment - Miscellaneous	26,670				26,670
601 Total					1,121,827	34,033	78,023		1,233,883
602	Station 62								
		53146	53146	Building Repair Parts				335	335
		54801	54801	Building Repair/Maintenance	4,891			29,700	34,591
		54911	54911	Contractual Services	1,200		9,749		10,949
		56201	56201	Capital - Buildings				25,256	25,256
		56210	56210	Capital - Building Permits				600	600
		56242	56242	Buildings - Architectural Svcs			7,058	85,214	92,272
		56243	56243	Buildings - Engineering Svcs				6,087	6,087
		56431	56431	Equipment - Miscellaneous	9,762				9,762
		56421	56421	Equipment - Furniture				847	847
602 Total					15,853		16,807	148,038	180,698
603	Station 63								
		53146	53146	Building Repair Parts	713				713
		53501	53501	Small Tools/Equipment	33,604				33,604
		54111	54111	Advertising	751				751
		54151	54151	Legal Fees	777				777
		54191	54191	Other Professional Services	81,625				81,625
		54911	54911	Contractual Services	40,148				40,148
		56101	56101	Land Acquisition	466,669				466,669
		56201	56201	Capital - Buildings	4,007,131				4,007,131
		56210	56210	Capital - Building Permits	77,975				77,975
		56242	56242	Buildings - Architectural Svcs	459,515				459,515
		56243	56243	Buildings - Engineering Svcs	50,720				50,720
		56244	56244	Buildings - Other Prof Svcs	28,870				28,870
		56431	56431	Equipment - Miscellaneous	80,577				80,577
		56421	56421	Equipment - Furniture	30,930				30,930
603 Total					5,360,004				5,360,004
604	Station 64								
		54191	54191	Other Professional Services	1,208				1,208
		54801	54801	Building Repair/Maintenance	65,422				65,422
		56431	56431	Equipment - Miscellaneous	6,443				6,443
604 Total					73,072				73,072
605	Station 65								
		53502	53502	Communication Equipment	5,747				5,747
		56201	56201	Capital - Buildings	804				804
		56431	56431	Equipment - Miscellaneous	11,558				11,558
605 Total					18,109				18,109
606	Station 66								
		53146	53146	Building Repair Parts	0				0
		53501	53501	Small Tools/Equipment	0				0
		54151	54151	Legal Fees	0				0
		54191	54191	Other Professional Services	0				0
		54911	54911	Contractual Services	0				0
		56101	56101	Land Acquisition	(0)		40,000	10,000	50,000
		56210	56210	Capital - Building Permits	0		1,400		1,400
		56242	56242	Buildings - Architectural Svcs	(0)		58,316	21,469	79,785
		56243	56243	Buildings - Engineering Svcs	(0)			4,223	4,223
		56431	56431	Equipment - Miscellaneous	0				0

					2013 to				
					2020	2021	2022	2023	Grand Total
<b>606 Total</b>					<b>(0)</b>		<b>99,716</b>	<b>35,692</b>	<b>135,408</b>
<b>607</b>	<b>Station 67</b>								
		<b>54911</b>	<b>54911</b>	Contractual Services	110,000				110,000
		<b>56201</b>	<b>56201</b>	Capital - Buildings	804				804
		<b>56242</b>	<b>56242</b>	Buildings - Architectural Svcs	17,272				17,272
		<b>56243</b>	<b>56243</b>	Buildings - Engineering Svcs	1,554				1,554
		<b>56431</b>	<b>56431</b>	Equipment - Miscellaneous	11,763				11,763
<b>607 Total</b>					<b>141,392</b>				<b>141,392</b>
<b>617</b>	<b>Training Center (67)</b>								
		<b>56201</b>	<b>56201</b>	Capital - Buildings	17,970				17,970
		<b>56431</b>	<b>56431</b>	Equipment - Miscellaneous	0				0
<b>617 Total</b>					<b>17,970</b>				<b>17,970</b>
<b>608</b>	<b>Station 68</b>								
		<b>56201</b>	<b>56201</b>	Capital - Buildings	804				804
		<b>56431</b>	<b>56431</b>	Equipment - Miscellaneous	13,041				13,041
<b>608 Total</b>					<b>13,845</b>				<b>13,845</b>
<b>609</b>	<b>Station 69</b>								
		<b>54191</b>	<b>54191</b>	Other Professional Services	821				821
		<b>54801</b>	<b>54801</b>	Building Repair/Maintenance	108,777				108,777
		<b>56242</b>	<b>56242</b>	Buildings - Architectural Svcs	4,675				4,675
		<b>56431</b>	<b>56431</b>	Equipment - Miscellaneous	11,114				11,114
<b>609 Total</b>					<b>125,386</b>				<b>125,386</b>
<b>650</b>	<b>Maint. Shop</b>								
		<b>56431</b>	<b>56431</b>	Equipment - Miscellaneous	5,655				5,655
<b>650 Total</b>					<b>5,655</b>				<b>5,655</b>
<b>701</b>	<b>Station 71</b>								
		<b>53501</b>	<b>53501</b>	Small Tools/Equipment	993				993
		<b>54191</b>	<b>54191</b>	Other Professional Services	2,535				2,535
		<b>54502</b>	<b>54502</b>	Other Operating Rental	500				500
		<b>54801</b>	<b>54801</b>	Building Repair/Maintenance	31,157				31,157
		<b>54912</b>	<b>54912</b>	Fees/Permits	580				580
		<b>56201</b>	<b>56201</b>	Capital - Buildings	19,815				19,815
		<b>56210</b>	<b>56210</b>	Capital - Building Permits	1,190				1,190
		<b>56241</b>	<b>56241</b>	Capital-Construction Contract	176,226				176,226
		<b>56242</b>	<b>56242</b>	Buildings - Architectural Svcs	78,809				78,809
		<b>56243</b>	<b>56243</b>	Buildings - Engineering Svcs	5,698				5,698
		<b>56431</b>	<b>56431</b>	Equipment - Miscellaneous	14,679				14,679
<b>701 Total</b>					<b>332,182</b>				<b>332,182</b>
<b>702</b>	<b>Station 72</b>								
		<b>53146</b>	<b>53146</b>	Building Repair Parts	376				376
		<b>53501</b>	<b>53501</b>	Small Tools/Equipment	5,458				5,458
		<b>54111</b>	<b>54111</b>	Advertising	483				483
		<b>54151</b>	<b>54151</b>	Legal Fees	10,234				10,234
		<b>54191</b>	<b>54191</b>	Other Professional Services	36,361				36,361
		<b>54611</b>	<b>54611</b>	Insurance	8,000				8,000
		<b>54911</b>	<b>54911</b>	Contractual Services	446,916				446,916
		<b>56101</b>	<b>56101</b>	Land Acquisition	3,597,518				3,597,518
		<b>56201</b>	<b>56201</b>	Capital - Buildings	145,752				145,752
		<b>56210</b>	<b>56210</b>	Capital - Building Permits	315,515	(45,000)			270,515
		<b>56241</b>	<b>56241</b>	Capital-Construction Contract	12,867,594				12,867,594
		<b>56242</b>	<b>56242</b>	Buildings - Architectural Svcs	1,320,968				1,320,968

					2013 to				
					2020	2021	2022	2023	Grand Total
702	Sta	56243	56243	Buildings - Engineering Svcs	257,157				257,157
		56244	56244	Buildings - Other Prof Svcs	30,189				30,189
		56431	56431	Equipment - Miscellaneous	123,781				123,781
		56421	56421	Equipment - Furniture	1,366				1,366
		54941	54941	Printing & Binding	197				197
		54731	54731	Electricity	552				552
702 Total					19,168,417	(45,000)			19,123,417
703	Station 73								
		53501	53501	Small Tools/Equipment		6,349			6,349
		54191	54191	Other Professional Services	15,636				15,636
		54911	54911	Contractual Services	840		26,704	6,411	33,955
		54912	54912	Fees/Permits	600				600
		56101	56101	Land Acquisition			905,798		905,798
		56201	56201	Capital - Buildings	80,579		11,034	20,442	112,056
		56242	56242	Buildings - Architectural Svcs	4,493	72,818	58,021		135,331
	56431	56431	Equipment - Miscellaneous	5,831				5,831	

2023 Board Discretionary Fund Activity

Beginning Balance:	250,000.00		
Request for Funds:	Approved:	Amount:	Rejected
PSG Medicare Ground Ambulance Data Collection System			
Reporting Contract	3/27/2023	35,000.00	
Total Requests to date:		<div>(35,000.00)</div>	
Remaining Funds Available as of:	5/31/2023	215,000.00	

**CENTRAL PIERCE FIRE & RESCUE TRANSPORT COLLECTIONS**

<b>MONTH</b>	<b>TRANSPORT COLLECTIONS</b>	<b>GEMT COLLECTIONS</b>	<b>TOTAL MONTH</b>	<b>TOTAL COLLECTED YTD</b>	<b>TRANSPORT COLLECTIONS REMAINING</b>	
					4,242,000.00	2023 Budget
January	\$426,975.80	\$518,055.72	\$945,031.52	\$945,031.52	\$3,815,024.20	
February	\$396,355.26	\$583,108.03	\$979,463.29	\$1,924,494.81	\$3,418,668.94	
March	\$590,537.58	\$828,507.95	\$1,419,045.53	\$3,343,540.34	\$2,828,131.36	
April	\$429,176.98	\$384,624.63	\$813,801.61	\$4,157,341.95	\$2,398,954.38	
May	(\$10,006.42)	(\$962,154.49)	(\$972,160.91)	\$3,185,181.04	\$2,408,960.80	Amount to collect
June						
July						
August						
September						
October						
November						
December						
<b>Total YTD</b>	<b>\$1,833,039.20</b>	<b>\$1,352,141.84</b>	<b>\$3,185,181.04</b>			

# CENTRAL PIERCE FIRE & RESCUE TRANSPORT COLLECTIONS

MONTH	TRANSPORT COLLECTIONS	GEMT COLLECTIONS	TOTAL MONTH	TOTAL COLLECTED YTD	TRANSPORT COLLECTIONS REMAINING	
					4,242,000.00	2023 Budget
January	\$426,975.80	\$518,055.72	\$945,031.52	\$945,031.52	\$3,815,024.20	
February	\$396,355.26	\$583,108.03	\$979,463.29	\$1,924,494.81	\$3,418,668.94	
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April	\$429,176.98	\$384,624.63	\$813,801.61	\$4,157,341.95	\$2,398,954.38	
May	(\$10,006.42)	(\$962,154.49)	(\$972,160.91)	\$3,185,181.04	\$2,408,960.80	Amount to collect
June						
July						
August						
September						
October						
November						
December						
<b>Total YTD</b>	<b>\$1,833,039.20</b>	<b>\$1,352,141.84</b>	<b>\$3,185,181.04</b>			



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Prevention & Education Division Report

**Attachments:** N/A

**Submitted by** AC Berdan

### RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: \_\_\_\_\_

### SUMMARY:

#### 1. Public Events from June

##### A. Special Olympics held at PLU.

- a. We were invited by the Washington Special Olympics VIP Coordinator to attend this event. Over the course of two days, we were honored to cheer for the athletes and present the medals/ribbons at the awards ceremony. At the end of the event, several members of the W.S.O. planning committee approached our team to request presence again next year, and commended CPFR for their engagement with athletes, their families, and the event staff.

##### B. Meeker Days at Pioneer Park.

- a. We participated in all three days of the annual Meeker Days event in Puyallup. We were able to interact with people in the community talking about fire and life safety, career paths into firefighting, and experiences they've had with our department.
- b. Chief Morrow and AC Berdan lost in the first round of the annual Cornhole Tournament hosted by Council member Door, 15-12. As Chief stated afterwards, "I never lose... I win, or I learn." On Saturday, we learned a lot.

##### C. Starbucks on Canyon Road.

- a. AC Berdan, DFM Wohrle, and Educator Thompson learned to make drinks while engaging with the community at the Canyon Road Starbucks. This event was an expansion of the "Coffee with a Cop" program, and we were able to partner with this Starbucks crew during their book drive and distribution for the kids in their area ahead of summer break.



## Board Meeting Agenda Item Summary

- D. Elementary School Field Days.
  - a. Coordinated 5 engine visits for the month of June with local elementary schools.

### 2. Education and Training

- A. CPR/First Aid Classes
  - i. So far this year, 105 people have successfully completed the course to obtain their AHA certification. This includes a partnership with the Washington State Fair to ensure their staff have the training they need.
- B. Fire Extinguisher Training
  - i. DFM Wohrle has led five fire extinguisher training classes for businesses within our fire district.
- C. Safe Sitter
  - i. In June, we hosted our first-ever high school class for this program. The class filled quickly and all 16 students graduated with child care skills as well as choking rescue and CPR/First Aid skills. We have five more classes scheduled for this summer.

### 3. Personnel Changes

- A. On June 12<sup>th</sup>, DFM Chris Lorenz announced that he would be retiring from CPFR and taking a position with the King County Fire Investigation Unit. We wish him the very best of luck in his new endeavor, and thank him for the time and effort he dedicated to the citizens of our District over the course of his career. In his place, Rob Taylor will be joining our team as a Deputy Fire Marshal. We are excited for the energy he will bring our Division, and look forward to working with him as we continue to engage and educate our community.
- B. From the initial 40 applicants, we have narrowed the search down to seven candidates for the second Public Educator position. We look forward to welcoming them to the assessment center on the 28<sup>th</sup> of this month.

### 4. Social Media Recap for the first half of 2023

- A. Our Facebook reach was 426,902 people. Our professional page is currently being followed by 43,144 people. Our median post reach is 12,000 accounts. Our top 5 posts were the following:
  - i. Safe Kid Program at Washington State Fair. Posted on April 21, 2023. Reach: 110.4k; Interactions: 759.
  - ii. Promotion Recognition for Captain McCabe. Posted on May 10, 2023. Reach: 92.7k; Interactions: 1.6k.
  - iii. Aerial Ladder. Posted on March 7, 2023. Reach: 59k; Interactions: 552.
  - iv. Job Opening for Runner Position. Posted on March 15, 2023. Reach: 50.8k; Interactions: 482.
  - v. John Garner Memorial. Posted on January 14, 2023. Reach: 38k; Interactions: 1.5k.
- B. Our Instagram impressions reach was 369,762 accounts. Our professional page is currently being followed by 6,121 people. Our top 5 posts were the following:



## Board Meeting Agenda Item Summary

- i. Lt. Frank Naubert's Retirement Video. Posted on April 26, 2023. Views: 9.8k; Interactions: 615.
- ii. Safe Kid Program at Washington State Fair. Posted on April 21, 2023. Reach: 5.4k; Interactions: 239.
- iii. RV Fire with Kittens Saved. Posted on June 4, 2023. Reach: 3.8k; Interactions: 455.
- iv. Arrive Alive Program. Posted on April 25, 2023. Reach: 3.1k; Interactions: 221.
- v. Crew Response and Built Ramp for Homeowner. Posted on March 19, 2023. Reach: 3.1k; Interactions: 619.
- C. Our TikTok is currently followed by 1,971 people and has 90.2k likes. The top 3 posts were the following:
  - i. Close Before You Doze. Views: 1.4 Million; Likes: 86.6k; Comments: 711; Saves: 2.6k.
  - ii. Car Fire. Views: 15.3k; Likes: 674; Comments: 2; Saves: 32.
  - iii. John Garner Memorial. Views: 5,384; Likes: 711; Comments: 29; Saves: 49



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Safety Division Report

**Attachments:** N/A

**Submitted by** AC McKenzie

### RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: \_\_\_\_\_

### SUMMARY:

1. **FIIRE Program Project**
  - A. Completed Updated Safety Improvement Plan
    - i. The primary focus is on Carcinogen exposure reduction
    - ii. The secondary focus on continued efforts to reduce back injuries
2. **Disposal process for AFFF Foam is initiated with Safety Kleen**
3. **OSHA injury to report March (5)**
  - A. 3 Musculoskeletal injuries
  - B. 2 Medical-related illness

**FINANCIAL IMPACT:** N/A



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Deputy Chief Report

**Attachments:** N/A

**Submitted by** Brent VanKeulen

### RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: \_\_\_\_\_

### SUMMARY:

#### 1. Move to new Admin offices

- A. First day in the new office today. Everyone has stepped up and helped immensely. Those moving have been flexible and grateful. The IT staff worked hard to support the move and they are greatly appreciated. This has been a great, collaborative team effort.

#### 2. Land purchasing

- A. Closing on the property adjacent to station 60 is imminent. Immediate plans include securing the property and expanding the parking.
- B. New Station 66 (Hall Property) updates: The boundary line adjustment finalized with the County on 6/14 and closing on the purchase before July 21<sup>st</sup>

#### 4. Connectivity projects

- A. The new Administration Center (Fire District Administrative and Operations Center) has a resilient and redundant connectivity system which includes satellite, cellular and two fiber optic internet service providers.
- B. Installation of the apparatus connectivity is scheduled for July.
- C. Station video conferencing hardware is arriving soon. We are working with IT, staff and station captains to build use cases.

**FINANCIAL IMPACT:** N/A



## Board Meeting Agenda Item Summary

**Agenda Date:** June 26, 2023

**Item Title:** Fire Chief's Report

**Attachments:** None

**Submitted by:** Chief Morrow

### RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: \_\_\_\_\_

### SUMMARY:

#### **Benaroya Naming Convention**

Each of the Board Members have provided comment on the naming convention for our new facility. The name selected is Fire District Administrative & Operations Center. For ease of reference, the site will be listed as the "AOC."

Staff's first day at the new facility is Monday, June 26th.

#### **Regional Efforts**

The District is now passing back and forth a contract for service with Orting Valley Fire & Rescue. Both organizations have the document under legal review. There is additional staff work needed on both sides to explore all the remaining details of how a contract for service might be implemented.

The District continues to work with Graham Fire & Rescue on regional or shared efforts. The process is now focusing on the development of a Master Interlocal Agreement that would have multiple addendum identifying specific areas of collaboration. The priority is still focused on deployment, specifically closest forces response opportunities and the shared Battalion, Battalion 91.

#### **Promotional Testing**

The Lieutenant's promotional testing process is underway. Staff has been holding practice sessions for individuals that want to promote from to Lieutenant from both Central Pierce and Orting Valley. The practice sessions have been well received and it has been a wonderful opportunity to mentor, develop, and clarify expectations about the role of Lieutenant. Actual test dates are forthcoming.



## Central Pierce Fire & Rescue

Mailing Address: P.O. Box 940, Spanaway, WA 98387  
17520 – 22<sup>nd</sup> Ave E, Tacoma, WA 98445  
(253) 538-6400 (253) 276-6770 Fax  
[www.centralpiercefirerescue.org](http://www.centralpiercefirerescue.org)

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To: Joe Tennison  
From: Paul Harruff  
Date: 06/06/2023

This letter is to formally recognize and thank firefighter paramedic Joe Tennison for his exceptional care of a patient who found herself unable to care for her basic needs. Joe assisted an elderly female who was unable to reach to the bathroom. He showed exceptional compassion to her and maintained her dignity while helping to change her clothes and clean herself. Joe's actions represent what true public servants exemplify - a person ready to assist at any time and in any way possible. Thank you again Joe for your commitment to serving our community.

Lt. Paul Harruff  
63 A Shift



## Central Pierce Fire & Rescue

Mailing Address: P.O. Box 940, Spanaway, WA 98387  
17520 – 22<sup>nd</sup> Ave E, Tacoma, WA 98445  
(253) 538-6400 (253) 276-6770 Fax  
[www.centralpiercefirerescue.org](http://www.centralpiercefirerescue.org)

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June 19, 2023

Dear Jeff,

The purpose of this letter is to formally commend you for your professional and compassionate actions on June 9, 2023. While working on L61, you and your crew were presented with a simple request for assistance that escalated into a unique opportunity for service. You and your crew quickly and appropriately worked to remedy the patient's problem.

You were called to a patient assist for an individual lying on the bathroom floor. Although uninjured, the patient still had difficulties with symptoms from a prior stroke. The patient was in the process of transitioning caregivers and unable to care for himself, and the roommate had concerns about their ability to shower the patient. The roommate asked if you could help the patient with showering. You replied, "Yeah, we can help you with that." After carefully showering and dressing the patient, he tearfully thanked you. To which you responded, "That's what we do."

This example of compassionate service exemplifies the values of our profession. On behalf of a grateful department, I thank you for this charitable act and example of leadership and kindness.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam Rosenlund", with a long horizontal line extending to the right.

Adam Rosenlund  
Battalion Chief

Cc: Personnel File  
Commissioners Packet

6/19/2023

To: Battalion Chief Rosenlund  
CPFR Station 61  
100 114<sup>th</sup> St. S.  
Parkland, WA 98444

From: Chad Brunton

Chief Rosenlund,

I felt compelled to write this letter in response to an act of kindness I witnessed while working 3<sup>rd</sup> on L61. I was working with Lt. Pugh, Malac Gilkey and Brian Long.

As you know, after working with the public for twenty four hours, your patience can take a beating. On Friday 6/09 we got a call around 6:00 a.m. This call went out as a patient assist. Upon arrival we found the individual lying on the ground in his bathroom. The man denied injury and asked for help up to his chair in the living room. We examined him and found that indeed the patient was not injured and that his vitals were within normal limits.

The patient had recently suffered a stroke as was left with significant deficits on his left side. The patient fell while trying to get to the bathroom. He had just been released from rehab and was moving that weekend to live with his son. In the meantime he had no caregiver to help him care for himself.

The roommate of this man was distressed because she was unable to care for him. She had been trying to get him into the shower for some time. She asked if we could get him in the shower. Lieutenant Pugh said "yeah we can help you with that". Then he proceeded to take the lead along with FF Gilkey and Long in getting the individual into the shower and dressed in his clothes. The whole process took less than ten minutes.

The man was so thankful he began to tear up. He thanked us and Lieutenant Pugh said "that's what we do". This was a reminder to me that sometimes our compassion needs to go beyond our job description, and that if we choose to, we can make a huge impact on peoples lives with small actions.

Sincerely,

Chad Brunton