

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
July 24, 2023**

Chair Holm called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at District Headquarters – 1015 39th Ave. S.E. Suite #120 Puyallup, WA at 5:02 p.m. A remote attendance option was available to the public. Present in person were: Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Chief Morrow, DC VanKeulen, AC Berdan, AC McKenzie, FD Robacker, L726 President Aaron James, EA Paramapoonya, and Admin SS McInnis, recorder. Ex-Officio Door arrived at 5:09 pm.

PLEDGE OF ALLEGIANCE

Commissioner Coleman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No public comment.

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences:
- B. Minutes: Regular Board Meeting of July 10, 2023
- C. Approval of:

Accounts Payable Warrants Numbered 59136 to 59197 totaling:	\$	2,352,216.53
Net Payroll Warrants Numbered 107761 totaling:	\$	8,178.19
GRAND TOTAL	\$	2,360,394.72

Commissioner Willis moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$2,360,394.72. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Board Policy 3.56 False Claims Act Policies and Procedures

FD Robacker reviewed Board Policy 3.56 False Claims Act Policies and Procedures. No changes were made after the First Reading. Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve Board Policy 3.56 False Claims Act Policies and Procedures as presented by Staff. **MOTION CARRIED.**

- B. Board Policy 3.31 Contacting District Legal Counsel

Chief Morrow reviewed Board Policy Board Policy 3.31 Contacting District Legal Counsel. Minor edits were made after the First Reading. Commissioner Stringfellow moved and

Commissioner Willis seconded to approve Board Policy 3.31 Contacting District Legal Counsel as presented by Staff. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Resolution 23-07: Waiver of Competitive Bid Requirements - Maintenance Van

DC VanKeulen discussed Resolution 23-07 Waiver of Competitive Bid Requirements- Maintenance Van. Commissioner Stringfellow moved and Commissioner Mitchell seconded to waive the Two-meeting rule. **MOTION CARRIED.** Commissioner Mitchell moved and Commissioner Coleman seconded to approve Resolution 23-07 as presented by staff. **MOTION CARRIED.**

B. Board Policy 3.21 Collection Account Processing

FD Robacker reviewed Board Policy 3.21 Collection Account Processing. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

C. Graham Fire Master ILA

Chief Morrow discussed that staff from Graham Fire & Rescue and CPFR have been working to formalize several of our regional partnership initiatives. A master ILA between the two organizations was presented for first reading.

D. Graham Fire ILA- Addendum for Joint Communications, Outreach, and Public Education

Chief Morrow discussed the first Addendum to the Master ILA between Graham Fire and Central Pierce regarding joint communications, outreach and public education.

CONSIDERATIONS AND REQUESTS

A. Property Purchase: 2020 174th Street E.

DC VanKeulen requested permission to purchase the property located at 2020 174th Street E., Tacoma. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Fire Chief to sign and execute the Purchase and Sales Agreement for the real property located at 2020 174th Street E. as presented. **MOTION CARRIED**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report, including the June Checkbook & Financial Reports.
- B. Prevention & Education/AC Berdan: AC Berdan reviewed the Prevention & Education Division Report.
- C. Safety/AC McKenzie: AC McKenzie reviewed the Safety Division Report.
- D. Deputy Chief's Report/DC VanKeulen: DC VanKeulen reviewed the Deputy Chief's Report.
- E. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report.

L726 President Aaron James: Two upcoming memorial services - Aug. 13th is the Washington State Fallen Firefighter Memorial, and Sept. 16th is the National Fallen Firefighter Memorial in Colorado.

CORRESPONDENCE

- A. Employee Recognition: Chair Holm enjoyed seeing the correspondence from Staff.

COMMISSIONER COMMENTS

Chair Holm: Chair Holm had the opportunity to take a class at Graham Fire and Rescue. It was great to be there and interact.

Commissioner Stringfellow: Commissioner Stringfellow mentioned a Staff member who went above and beyond while providing services.

Commissioner Willis: Procedures such as Board Policy 3.31 Contacting District Legal Counsel is good to see. Thank you for all of the hard work and efforts.

Commissioner Coleman: Nothing to add.

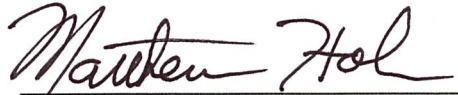
Commissioner Mitchell: Everything is going well. Great job to everyone.

Ex-Officio Door: We are reviewing an enhanced funding for mobile response teams.

ADJOURNMENT

There being no further business, Commissioner Willis moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:57 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



ARIEL PARAMAPOONYA
RECORDER