



CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

Date: July 24, 2023

Place: In-Person / Fire District Administrative & Operations Center
○ 1015 39th Ave SE Suite #120 Puyallup, WA 98374
Virtual / (Visit www.centralpiercefirerescue.org for instructions to join webinar)

Time: 5:00 p.m.

Citizens attending virtually that wish to address the Board during Public Comment use the "raise hand" feature on the webinar. Statements or comments for the record may be submitted to aparamapoonya@centralpiercefirerescue.org by 4:00pm meeting day.

1. Call to Order

A. Roll Call

2. Pledge of Allegiance

3. Approval of Agenda

A. **Pg. 1:** Agenda

4. Public Comment (for items not specifically listed on the Agenda)

5. Consent Agenda (Single Motion)

A. Excused Absences:

B. **Pg. 3:** Minutes: Regular Board Meeting of July 10, 2023

C. **Pg. 7:** Approval of:

Accounts Payable Warrants Numbered 59136 to 59197 totaling:	\$	2,352,216.53
Net Payroll Warrants Numbered 107761 to 107761 totaling:	\$	8,178.19
GRAND TOTAL	\$	2,360,394.72

Pg. 27: For Informational Purposes Only - The following electronic payments totaling \$1,989,509.08 (AP Warrant Numbers 59138, 59140, 59163, 59171)

6. Unfinished Business (Second Reading and Final Action)

A. **Pg. 47:** Board Policy 3.56 False Claims Act Policies and Procedures – FD Robacker

B. **Pg. 56:** Board Policy 3.31 Contacting District Legal Counsel – Chief Morrow

7. New Business (First Reading)

A. **Pg. 59:** Resolution 23-07: Waiver of Competitive Bid Requirements – Maintenance Van – DC VanKeulen



CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

- B. **Pg. 62:** Board Policy 3.21 Collection Account Processing – FD Robacker
- C. **Pg. 66:** Graham Fire Master ILA – Chief Morrow
- D. **Pg. 73:** Addendum for Joint Communications, Outreach, and Public Education – Chief Morrow
- 8. **Considerations and Requests**
 - A. **Pg. 79:** Property Purchase: 2020 174th Street E. – DC VanKeulen
- 9. **Staff, Local, Firefighter's Association, and Fire Chief Reports**
 - A. **Pg. 112:** Finance – FD Robacker
 - B. **Pg. 123:** Prevention & Education – AC Berdan
 - C. **Pg. 124:** Safety – AC McKenzie
 - D. **Pg. 125:** Deputy Chief's Report – DC VanKeulen
 - E. **Pg. 126:** Fire Chief's Report – Chief Morrow
- 10. **Correspondence**
 - A. **Pg. 127:** Employee Recognition
- 11. **Commissioner Comments**
- 12. **Adjournment**

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
July 10, 2023**

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at the Fire District Administrative & Operations Center – 1015 39th Ave SE Suite #120 Puyallup, WA 98374 at 5:00 p.m. A remote attendance option was available to the public. Present in person were: Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Ex Officio Door, Chief Morrow, DC VanKeulen, FD Robacker, HRD Washo, ACs Benning, Stueve, and Kent, BC Rosenlund, EA Paramapoonya, Recorder, Attorney Joe Quinn, and SS McInnis. L726 President Aaron James & Vice President Mike Auvil joined at 5:08 pm.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the agenda. **MOTION CARRIED.**

EXECUTIVE SESSION

At 5:03 p.m. Commissioner Mitchell moved and Commissioner Willis seconded to move into Executive Session for 10 minutes under RCW 42.30.110 (1)(i). **MOTION CARRIED.**

At 5:13 p.m. Chair Holm extended the meeting for 5 minutes.

At 5:18 p.m. Chair Holm extended the meeting for 5 minutes.

At 5:23 p.m. Commissioner Mitchell moved and Commissioner Willis seconded to return to Regular Session. **MOTION CARRIED.**

No action was taken.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No Public Comment

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: N/A
- B. Minutes: Regular Board Meeting of June 26, 2023
- C. Approval of:

Accounts Payable Warrants Numbered 59087 to 59135 totaling:	\$	8,302,168.77
Net Payroll Warrants Numbered 107759 to 107760 totaling:	\$	13,475.87
GRAND TOTAL	\$	8,315,644.64

Commissioner Mitchell moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$8,315,644.64. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

A. Resolution 23-03 Adopting an Initial Position on Sustainability

Chief Morrow reviewed Resolution 23-03 Adopting an Initial Position on Sustainability Commissioner Willis moved and Commissioner Stringfellow seconded to approve Resolution 23-03 Adopting an Initial Position on Sustainability as presented by Staff. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Waiver of Competitive Bid Requirements – Sole Source Special Market Conditioning, Used HazMat Vehicle

DC VanKeulen reviewed the Waiver of Competitive Bid Requirements – Used HazMat Vehicle. Commissioner Stringfellow moved and Commissioner Willis seconded to waive the Two-Meeting Rule. **MOTION CARRIED** Commissioner Mitchell moved and Commissioner Coleman seconded to approve Resolution 23-04 as presented by Staff. **MOTION CARRIED.**

B. Waiver of Competitive Bid Requirements – Sole Source Tiller Refurb

DC VanKeulen reviewed the Waiver of Competitive Bid Requirements – Tiller Refurb. Commissioner Stringfellow moved and Commissioner Willis seconded to waive the Two-Meeting Rule. Commissioner Mitchell moved and Commissioner Coleman seconded to approve 23-06 as presented by Staff. **MOTION CARRIED.**

C. Waiver of Competitive Bid Requirements – Sole Source 2006 Pierce Pumper Refurb

DC VanKeulen reviewed the Waiver of Competitive Bid Requirements – 2006 Pierce Pumper Refurb. Commissioner Stringfellow moved and Commissioner Willis seconded to waive the Two-Meeting Rule. **MOTION CARRIED.** Commissioner Willis moved and Commissioner Stringfellow seconded to approve Resolution 23-06 as presented by Staff. **MOTION CARRIED.**

D. Board Policy 3.31 Contacting District Legal Counsel

Chief Morrow reviewed Board Policy 3.31 Contacting District Legal Counsel. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

CONSIDERATIONS AND REQUESTS

A. Vehicle Purchase – AC OPS – DC VanKeulen

DC VanKeulen reviewed the Vehicle Purchase - AC Ops AIS. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Fire Chief to purchase a 2023

Chevrolet Tahoe through state bid as listed on DES. **MOTION CARRIED.**

A. KME Tiller Refurb Project

DC VanKeulen reviewed the KME Tiller Project. Refurbishment cost will not exceed \$835,000.00. Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve the Fire Chief to execute the necessary documents to facilitate the refurbishing of one 2007 KME Tiller. **MOTION CARRIED.**

B. Pierce Pumper Refurb Project

DC VanKeulen reviewed the Pierce Pumper Project. Refurbishment cost will not exceed \$458,297.00. Commissioner Mitchell moved and Commissioner Coleman seconded to approve the Fire Chief to execute the necessary documents to facilitate the refurbishing of one 2006 Pierce Pumper. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Human Resources/HRD Washo: HRD Washo reviewed the Human Resources Division Report. Thank you to the Board for supporting the transition to the new building. Candidates have been very impressed with the new building as well.
- B. Training/AC Benning: AC Benning reviewed the Training Division Report.
- C. Field Operations/AC Kent: AC Kent reviewed the Field Operations Division Report, along with call statistics from the Independence Day holiday.
- D. Health and Wellness/AC Stueve: AC Stueve reviewed the Health and Wellness Report.
- E. Deputy Chief's Report/DC VanKeulen: DC VanKeulen reviewed the Deputy Chief's Report. Great job to AC Kent for his deployment process on the 4th of July and his collaboration with neighboring agencies.
- F. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report.

L726 President Aaron James: Thank you to the Leadership Team who came out to Camp Goodtimes to spend time with children who have been affected by Cancer. The MDA has been pushed back, but the Board will be notified of the modified dates.

CORRESPONDENCE

- A. Employee Recognition: Chair Holm was pleased to see the correspondence about Central Pierce personnel.

COMMISSIONER COMMENTS

Chair Holm: Thank you to BC Rosenlund for stepping into a new role. Thank you to the Board Members as well. The District is headed in a great direction.

Vice Chair Stringfellow: Thank you to the crew who responded to the call in the correspondence.

Commissioner Willis: It is great to see the refurbishing of rigs. It is a great plan. Thank you to staff for resolving the recertification issues that recently came up.

Commissioner Coleman: Nothing to add.

Commissioner Mitchell: The work on sustainability from DC VanKeulen and Chief Morrow is greatly appreciated. Thank you to Chief Kent for the Operations Division stats.

Ex-Officio Door: The sustainability resolution is great messaging for the public. Great job.

ADJOURNMENT

There being no further business, Commissioner Willis moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 6:28 p.m.

MATTHEW HOLM
CHAIR OF THE BOARD

TANYA ROBACKER
DISTRICT SECRETARY

ARIEL PARAMAPOONYA
RECORDER

Central Pierce Fire & Rescue

Fund 686 & 687 Dept 006

Key Bank

Account No. XXXXXXXX0522

Warrant Approval

In accordance with RCW 42.24 the following warrants have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue and are being presented to the Board of Fire Commissioners for Board approval.

<u>Issue Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
07/05/2023 - 07/13/2023	AP00059136 -AP00059197	\$2,352,216.53
07/06/2023	PY00107761 -PY00107761	\$8,178.19
	Total	\$2,360,394.72

Dustin Morrow
Fire Chief

Matt Holm
Chair

Steve Stringfellow
Commissioner

Rich Coleman
Commissioner

Bob Willis
Commissioner

Dale Mitchell
Commissioner

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00059136	CPFR	Central Pierce Fire & Rescu	07/05/23	6.25	MW	IS		

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	6.25	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 6.25

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/05/2023
End Date: 07/05/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	070223	07/02/2023	6.25		JUNE 2023 PAYTRACE FEES
	TOTAL FOR CHECK AP 00059136:		6.25		
	REPORT TOTAL:		6.25		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00059137	CPFR	Central Pierce Fire & Rescu	07/06/23	2,624.07	MW	IS		

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	2,624.07	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 2,624.07

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/06/2023
End Date: 07/06/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	1003/2301206	07/06/2023	146.73		JUNE SEPCHECK
	1101/2301206	07/06/2023	536.32		JUNE SEPCHECK
	2001/2301206	07/06/2023	840.05		JUNE SEPCHECK
	2003/2301206	07/06/2023	237.80		JUNE SEPCHECK
	2101/2301206	07/06/2023	863.17		JUNE SEPCHECK
TOTAL FOR CHECK AP 00059137:			<u>2,624.07</u>		
REPORT TOTAL:			<u>2,624.07</u>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00059138	CPFR	Central Pierce Fire & Rescu	07/06/23	1,269.89	MW	IS		

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,269.89	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 1,269.89

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/06/2023
End Date: 07/06/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
PIERCE COUNTY FIRE PROT DIST # (CPFR)						
	070623	07/06/2023	1,269.89	07/06/2023 AP EFTS	301	21110
TOTAL FOR CHECK AP 00059138:			1,269.89			
REPORT TOTAL:			1,269.89			

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00059139	ABSOSOFT	ABSOLUTE SOFTWARE, INC	07/06/23	2,754.00	MW	IS	
AP CHK 00059140	CPFR	Central Pierce Fire & Rescu	07/06/23	126,071.70	MW	IS	
AP CHK 00059141	CHARPOIN	CHARGEPOINT INC	07/06/23	1,995.40	MW	IS	
AP CHK 00059142	CHEVPUYA	CHEVROLET OF PUYALLUP	07/06/23	447.98	MW	IS	
AP CHK 00059143	CITYTACO	City of Tacoma, City Treasu	07/06/23	38,955.00	MW	IS	
AP CHK 00059144	COMCAST	COMCAST	07/06/23	20,495.95	MW	IS	
AP CHK 00059145	CRAIQUAL	CRAIG'S QUALITY TOOLS	07/06/23	25.47	MW	IS	
AP CHK 00059146	CORESTEW	DAVID M. COREY PHD PC	07/06/23	8,400.00	MW	IS	
AP CHK 00059147	DELCITY	DEL CITY WIRE	07/06/23	100.00	MW	IS	
AP CHK 00059148	DELLMARK	Dell Marketing	07/06/23	3,119.12	MW	IS	
AP CHK 00059149	ELMHMUTU	Elmhurst Mutual Power & Lig	07/06/23	1,227.26	MW	IS	
AP CHK 00059150	EMERHEAL	EMERGENT HEALTH CARE SOLUTI	07/06/23	66,739.83	MW	IS	
AP CHK 00059151	FRUIMUTU	Fruitland Mutual Water Comp	07/06/23	843.76	MW	IS	
AP CHK 00059152	GALLS	Galls Incorporated	07/06/23	383.35	MW	IS	
AP CHK 00059153	GFOA	Gov't Finance Officers Asso	07/06/23	430.00	MW	IS	
AP CHK 00059154	MURRDISP	Murrey's Disposal	07/06/23	2,556.16	MW	IS	
AP CHK 00059155	PARKLIGH	Parkland Light & Water Co.	07/06/23	665.68	MW	IS	
AP CHK 00059156	PCSEWER	Pierce County Sewer	07/06/23	982.30	MW	IS	
AP CHK 00059157	SSTIREPU	S&S TIRE SERVICE INC	07/06/23	4,975.11	MW	IS	
AP CHK 00059158	SYSTDESI	Systems Design West LLC	07/06/23	25,151.49	MW	IS	
AP CHK 00059159	HOMEPRO	THE HOME DEPOT PRO	07/06/23	1,357.53	MW	IS	
AP CHK 00059160	UNITPARC	United Parcel Service	07/06/23	19.76	MW	IS	
AP CHK 00059161	VERIWIRE	Verizon Wireless	07/06/23	3,253.42	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
S U B T O T A L S:								
		Total Void Machine Written		0.00		Number of Checks Processed:		0
		Total Void Hand Written		0.00		Number of Checks Processed:		0
		Total Machine Written		310,950.27		Number of Checks Processed:		23
		Total Hand Written		0.00		Number of Checks Processed:		0
		Total Reversals		0.00		Number of Checks Processed:		0
		Total Cancelled		0.00		Number of Checks Processed:		0
		Total EFTs		0.00		Number of EFTs Processed:		0
		Total EPAYs		0.00		Number of EPAYs Processed:		0
		S U B T O T A L		310,950.27				

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/06/2023

End Date: 07/06/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
ABSOLUTE SOFTWARE, INC (ABSOSOFT)					
	I0070419	06/28/2023	2,754.00	Absolute NetMotion VPN traini	0012102215 54921
TOTAL FOR CHECK AP 00059139:			2,754.00		
CHARGE POINT (CHARPOIN)					
	IN199552	06/22/2023	1,995.40	EV CHARGE STN REPAIR PARTS	0012042254 54191
TOTAL FOR CHECK AP 00059141:			1,995.40		
CHEVROLET OF PUYALLUP (CHEVPUYA)					
	724627	06/30/2023	33.57	FM17-1 COVERS, PN 22849057/260	0016502265 53143
	724628	06/30/2023	414.41	FM17-1, DOOR PARTS, MULTIPLE	0016502265 53143
TOTAL FOR CHECK AP 00059142:			447.98		
CITY OF TACOMA, CITY TREASURER (CITYTACO)					
	91158276	06/30/2023	38,955.00	Q3-23 NETWORK USER/RADIO F	0012402880 54182
TOTAL FOR CHECK AP 00059143:			38,955.00		
COMCAST (COMCAST)					
	175269556	06/15/2023	14,031.89	#900008762 CP JUNE COMM CONNEC	0012102215 54202
	175269556	06/15/2023	2,837.00	#900008762 GH JUNE COMM CONNEC	0012182215 54202
	175269556	06/15/2023	3,627.06	#900008762 GFR JUNE COMM CONNE	0012202215 54202
TOTAL FOR CHECK AP 00059144:			20,495.95		
COREY & STEWART (CORESTEW)					
	5017	07/05/2023	8,400.00	ENTRY LEVEL PSYCH EVALS (20)	0012352240 54171
TOTAL FOR CHECK AP 00059146:			8,400.00		
CRAIG'S QUALITY TOOLS (CRAIQUAL)					
	06292395101	06/29/2023	25.47	HAMMER HANDLE REPLACEMENT	0016502265 53501
TOTAL FOR CHECK AP 00059145:			25.47		
DEL CITY WIRE (DELCITY)					
	500690070	06/28/2023	100.00	1773 SPLIT LOOM TUBING 1/4"	0016502265 53141
TOTAL FOR CHECK AP 00059147:			100.00		
DELL MARKETING (DELLMARK)					
	10682013283	06/30/2023	2,583.99	Dell Precision 3581 Laptop and	0012102215 53501
	10682013283	06/30/2023	535.13	Dell UltraSharp 24 Monitor U24	0012102215 53501
TOTAL FOR CHECK AP 00059148:			3,119.12		
ELMHURST MUTUAL POWER & LIGHT (ELMHMUTU)					
	65-230628	06/28/2023	651.59	#65031 STN65 ELECTRICITY CHG	0016052250 54731
	68-230705	07/05/2023	575.67	#63497 STN68 JUNE ELECTRICITY	0016082250 54731
TOTAL FOR CHECK AP 00059149:			1,227.26		
EMERGENT HEALTH CARE SOLUTIONS (EMERHEAL)					
	23118	06/28/2023	56,873.52	TELEMETRICS CONTROL MODULE	0012042254 54813
	23118	06/28/2023	8,868.28	TCU HARNESS	0012042254 54813
	23118	06/28/2023	998.03	ANTENNA- WIFI	0012042254 54813
TOTAL FOR CHECK AP 00059150:			66,739.83		
FRUITLAND MUTUAL WATER COMPANY (FRUIMUTU)					
	72-230630	06/30/2023	318.21	#41122 STN72 JUNE WTR CHGS	0017022250 54711
	72I-230630	06/30/2023	338.88	#41130 STN72 JUNE IRRIGATION	0017022250 54711
	LC-230630	06/30/2023	186.67	#42720 LOG CTR JUNE WTR CHGS	0016162250 54711

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/06/2023

End Date: 07/06/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
TOTAL FOR CHECK AP 00059151: GALLS INCORPORATED (GALLS)			843.76			
024859753	06/21/2023	383.35	CARES - TR980 DKNV 12 LNG WOME	0012042254	52011	
TOTAL FOR CHECK AP 00059152: GOV'T FINANCE OFFICERS ASSOC (GFOA)			383.35			
2375411	06/29/2023	430.00	2023 MEMBERSHIP DUES	0012012211	54901	
TOTAL FOR CHECK AP 00059153: MURREY'S DISPOSAL (MURRDISP)			430.00			
11469646S111	07/01/2023	7.18	#211111158740 TC JUNE GARB	0016172250	54741	
11469647S111	07/01/2023	179.92	#211111158760 STN69 JUNE GARB	0016092250	54741	
11469647S111	07/01/2023	179.93	#211111158760 SHOP JUNE GARB	0016502265	54741	
11470696S111	07/01/2023	196.52	#211111158741 STN67 JUNE GARB	0016072250	54741	
11474057S111	07/01/2023	302.75	#2111321887533 AB JUNE GARB	0017132250	54741	
11515030S111	07/01/2023	561.61	#211147000358 STN71 JUNE GARB	0017012250	54741	
11526198S111	07/01/2023	1,128.25	#2111321850595 STN72 JUNE RECY	0017022250	54741	
TOTAL FOR CHECK AP 00059154: PARKLAND LIGHT & WATER CO. (PARKLIGH)			2,556.16			
62-230627	06/27/2023	172.28	#6751 STN62 WATER CHGS	0016022250	54711	
65-230627	06/27/2023	230.88	#32512 STN65 WATER CHGS	0016052250	54711	
65I-230627	06/27/2023	203.98	#35355 STN65 IRRIGATION	0016052250	54711	
65S-230627	06/27/2023	58.54	#44386 STN65 STANDBY SPRINKLER	0016052250	54711	
TOTAL FOR CHECK AP 00059155: PIERCE COUNTY FIRE PROT DIST # (CPFR)			665.68			
070623	07/06/2023	91,444.95	07/06/2023 AP EFTS	001	21110	
070623	07/06/2023	34,150.00	07/06/2023 AP EFTS	050	21110	
070623	07/06/2023	476.75	07/06/2023 AP EFTS	101	21110	
TOTAL FOR CHECK AP 00059140: PIERCE COUNTY SEWER (PCSEWER)			126,071.70			
60-230701	07/01/2023	208.73	#1812114 STN60 JUNE SEWER CHGS	0016002250	54721	
61-230701	07/01/2023	143.49	#85900 STN61 JUNE SEWER CHGS	0016012250	54721	
62-230701	07/01/2023	28.06	#233439 STN62 JUNE SEWER CHGS	0016022250	54721	
63-230701	07/01/2023	118.39	#1778561 STN 63 JUNE SEWER CHG	0016032250	54721	
65-230701	07/01/2023	83.27	#1236121 STN65 JUNE SEWER CHGS	0016052250	54721	
67TC-230701	07/01/2023	74.26	#462454 STN67 JUNE SEWER CHGS	0016072250	54721	
67TC-230701	07/01/2023	74.25	#462454 TC JUNE SEWER CHGS	0016172250	54721	
68-230701	07/01/2023	168.58	#1061119 STN68 JUNE SEWER CHGS	0016082250	54721	
69SP-230701	07/01/2023	41.64	#535508 STN69 JUNE SEWER CHGS	0016092250	54721	
69SP-230701	07/01/2023	41.63	#535508 SHOP JUNE SEWER CHGS	0016502265	54721	
TOTAL FOR CHECK AP 00059156: S&S TIRE (SSTIREPU)			982.30			
1143936	06/30/2023	4,863.52	L21-2, DRIVE TIRES	0016502265	54820	
1144586	06/30/2023	111.59	UT20-1, TIRE REPAIR	0016502265	54820	
TOTAL FOR CHECK AP 00059157: SYSTEMS DESIGN WEST LLC (SYSTDESI)			4,975.11			
20231269	06/27/2023	25,151.49	MAY'23 TRANSPORT FEES	1013402680	54911	

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/06/2023
End Date: 07/06/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
TOTAL FOR CHECK AP 00059158:			25,151.49		
THE HOME DEPOT PRO (HOMEPRO)					
	744601733	05/09/2023	65.12	AEROSOL AIR FRESHENER (EACH)	0012052218 53198
	744601733	05/09/2023	169.49	TOILET BOWL CLEANER (EACH)	0012052218 53198
	744601733	05/09/2023	19.17	OVEN CLEANER (EACH)	0012052218 53198
	744601733	05/09/2023	296.86	TOILET TISSUE, 2 PLY JUMBO (RO	0012052218 53198
	744601733	05/09/2023	90.46	DISH SOAP, 1GAL (EACH)	0012052218 53198
	744601733	05/09/2023	248.51	LAUNDRY DETERGENT, 1GAL (EACH)	0012052218 53198
	744601733	05/09/2023	85.47	SIMPLE GREEN CONCENTRATE, 1GAL	0012052218 53198
	744601741	05/09/2023	382.45	OIL ABSORBANT PADS, MEDIUM WEI	0012052218 53198
TOTAL FOR CHECK AP 00059159:			1,357.53		
UNITED PARCEL SERVICE (UNITPARC)					
	5Y5731243	06/17/2023	19.76	FRT TO SHIP SIM CARD	0012002210 54221
TOTAL FOR CHECK AP 00059160:			19.76		
VERIZON WIRELESS (VERIWIRE)					
	9937824555	06/21/2023	3,253.42	#74200269700002 JUNE SVC CHG	0012102215 54202
TOTAL FOR CHECK AP 00059161:			3,253.42		
REPORT TOTAL:			310,950.27		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00059162	BOUSMOVI	BOUSH MOVING AND STORAGE	07/13/23	4,599.00	MW	IS	
AP CHK 00059163	CPFR	Central Pierce Fire & Rescu	07/13/23	5,970.49	MW	IS	
AP CHK 00059164	KELLCONN	KELLEY IMAGING SYSTEMS INC	07/13/23	25,629.42	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	36,198.91	Number of Checks Processed:	3
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 36,198.91

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/13/2023
End Date: 07/13/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
BOUSH MOVING & STORAGE (BOUSMOVI)					
	23234	07/07/2023	4,599.00	0001	MOVE FROM 60 TO BENAROYA
	TOTAL FOR CHECK AP 00059162:		4,599.00		
KELLEY IMAGING SYSTEMS INC (KELLCONN)					
	IN1353745	06/26/2023	25,629.42	0013	TOSHIBA ESTUDIO 6525AC 65 PPM
	TOTAL FOR CHECK AP 00059164:		25,629.42		
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	071323	07/13/2023	5,970.49		07/13/2023 AP EFTS
	TOTAL FOR CHECK AP 00059163:		5,970.49		
	REPORT TOTAL:		36,198.91		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00059165	LAMB04260	AARON LAMB	07/13/23	27.50	MW	IS	
AP CHK 00059166	BINDLIFT	BINDER LIFT INC	07/13/23	78.00	MW	IS	
AP CHK 00059167	BROOLUMB	Brookdale Lumber Inc	07/13/23	145.29	MW	IS	
AP CHK 00059168	CKGARAGE	C&K GARAGE DOORS & OPENERS	07/13/23	672.71	MW	IS	
AP CHK 00059169	IMBE01030	CARA IMBER	07/13/23	41.27	MW	IS	
AP CHK 00059170	CENEHARV	Cenex Harvest States Inc	07/13/23	1,232.78	MW	IS	
AP CHK 00059171	CPFR	Central Pierce Fire & Rescu	07/13/23	1,856,492.38	MW	IS	
AP CHK 00059172	QWEST	Century Link	07/13/23	186.86	MW	IS	
AP CHK 00059173	CURBPLAS	CURBELL PLASTICS	07/13/23	530.53	MW	IS	
AP CHK 00059174	DMRECYCL	D M Recycling Co Inc	07/13/23	719.29	MW	IS	
AP CHK 00059175	DARKEMER	DARKHORSE EMERGENCY CORP	07/13/23	72,000.00	MW	IS	
AP CHK 00059176	DELCITY	DEL CITY WIRE	07/13/23	39.00	MW	IS	
AP CHK 00059177	DEPTLABO	Department of Labor & Indus	07/13/23	378.40	MW	IS	
AP CHK 00059178	FIRGMUTU	Firgrove Mutual Water Compa	07/13/23	189.99	MW	IS	
AP CHK 00059179	TOVA09280	FRANCISCO TOVAR	07/13/23	510.00	MW	IS	
AP CHK 00059180	GALLS	Galls Incorporated	07/13/23	558.80	MW	IS	
AP CHK 00059181	GENETOWI	Gene's Towing Inc	07/13/23	433.13	MW	IS	
AP CHK 00059182	KELLCONN	KELLEY IMAGING SYSTEMS INC	07/13/23	528.94	MW	IS	
AP CHK 00059183	LEMAMOBI	LEMAY MOBILE SHREDDING	07/13/23	52.00	MW	IS	
AP CHK 00059184	HOLM03120	Matthew Holm	07/13/23	63.21	MW	IS	
AP CHK 00059185	NEWSTRIB	News Tribune	07/13/23	270.72	MW	IS	
AP CHK 00059186	PACIFITN	PACIFIC FITNESS PRODUCTS LL	07/13/23	41,283.53	MW	IS	
AP CHK 00059187	PARKLIGH	Parkland Light & Water Co.	07/13/23	1,296.46	MW	IS	
AP CHK 00059188	PCREFUSE	Pierce County Refuse	07/13/23	1,967.50	MW	IS	
AP CHK 00059189	PSENERGY	Puget Sound Energy	07/13/23	41.44	MW	IS	
AP CHK 00059190	SEATTACT	SEATTLE TACTICAL	07/13/23	2,772.00	MW	IS	
AP CHK 00059191	SHERWILL	SHERWIN-WILLIAMS	07/13/23	254.83	MW	IS	
AP CHK 00059192	SNURSEMI	SNURE LAW OFFICE PSC	07/13/23	536.25	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00059193	SQUACORP	Squarerigger Corporation	07/13/23	4,204.64	MW	IS	
AP CHK 00059194	HOMEPRO	THE HOME DEPOT PRO	07/13/23	2,336.20	MW	IS	
AP CHK 00059195	UNITPARC	United Parcel Service	07/13/23	16.94	MW	IS	
AP CHK 00059196	VERIWIRE	Verizon Wireless	07/13/23	1,982.02	MW	IS	
AP CHK 00059197	WATECOMP	Waterous Company	07/13/23	9,324.53	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	2,001,167.14	Number of Checks Processed:	33
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 2,001,167.14

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/13/2023

End Date: 07/13/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
AARON LAMB (LAMB04260)					
	031423	03/14/2023	27.50		01/30/23-02/03/23 TOLL RMB
TOTAL FOR CHECK AP 00059165:			27.50		
BINDER LIFT INC (BINDLIFT)					
	23343	06/26/2023	78.000001		LSR-S-BL LEG STRAP
TOTAL FOR CHECK AP 00059166:			78.00		
BROOKDALE LUMBER INC (BROOLUMB)					
	439729	06/13/2023	125.150003		BOX OF 1/2X3-3/4 WEDGE ANCHORS
	439929	06/28/2023	10.070001		PROPANE FOR BBQ
	439944	06/29/2023	10.070001		PROPANE STATION 73
TOTAL FOR CHECK AP 00059167:			145.29		
C&K GARAGE DOORS & OPENERS LLC (CKGARAGE)					
	971755	07/06/2023	672.710001		STN 61 BAY DOOR SPRINGS REP
TOTAL FOR CHECK AP 00059168:			672.71		
CARA IMBER (IMBE01030)					
	070323	07/03/2023	41.27		MILEAGE REIMB 6/27-6/29
TOTAL FOR CHECK AP 00059169:			41.27		
CENEX HARVEST STATES INC (CENEHARV)					
	341859	06/29/2023	281.16		#124242 TC JUNE29 PROPANE
	341861	06/29/2023	951.62		#124242 STN68 JUNE29 PROPANE
TOTAL FOR CHECK AP 00059170:			1,232.78		
CURBELL PLASTICS (CURBPLAS)					
	91659013	06/23/2023	530.530001		130ea PVC .236x11x14.25 White
TOTAL FOR CHECK AP 00059173:			530.53		
D M RECYCLING CO INC (DMRECYCL)					
	11465538S111	07/01/2023	189.30		#21116116470 SHOP JUNE RECYCLE
	11465806S111	07/01/2023	103.80		#21116157279 TC JUNE RECYCL
	11465808S111	07/05/2023	69.20		#21116157294 STN67 JUNE RECYCL
	11465829S111	07/01/2023	171.95		#21116158282 STN71 JUNE RECYCL
	11467620S111	07/01/2023	68.94		#2111321850828 STN72 JUNE RECY
	11468093S111	07/01/2023	116.10		#2111321880674 LC JUNE RECYCLE
TOTAL FOR CHECK AP 00059174:			719.29		
DARKHORSE EMERGENCY CORP (DARKEMER)					
	INVE0025	05/31/2023	72,000.000001		DARKHORSE AMENDED SCOPE/WORK
TOTAL FOR CHECK AP 00059175:			72,000.00		
DEL CITY WIRE (DELCITY)					
	500687672	06/26/2023	39.000002		1773 1/8" SPLIT LOOM 250
TOTAL FOR CHECK AP 00059176:			39.00		
DEPARTMENT OF LABOR & INDUSTRI (DEPTLABO)					
	361237	04/10/2023	378.400006		STN69 BOILER PRESSURE INSPECT.
TOTAL FOR CHECK AP 00059177:			378.40		
FIRGROVE MUTUAL WATER COMPANY (FIRGMUTU)					
	69SP-230630	06/30/2023	189.99		#008511000 SHOP WATER CHGS
TOTAL FOR CHECK AP 00059178:			189.99		
FRANCISCO TOVAR (TOVA09280)					
	063023	06/30/2023	510.00		PM SCHOOL/NREMT APP FEE
TOTAL FOR CHECK AP 00059179:			510.00		
GALLS INCORPORATED (GALLS)					
	024866089	06/22/2023	139.700001		BLUE NOMEX PANTS B CUT
	024866090	06/22/2023	279.400001		BLUE NOMEX PANTS B CUT
	024878413	06/23/2023	139.700001		BLUE NOMEX PANTS B CUT
TOTAL FOR CHECK AP 00059180:			558.80		
GENE'S TOWING INC (GENETOWI)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/13/2023

End Date: 07/13/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	514383	07/06/2023	433.13	0001	REMOVE TWO VEHICLES FROM FIRE
TOTAL FOR CHECK AP 00059181:			433.13		
KELLEY IMAGING SYSTEMS INC (KELCONN)					
	IN1365499	07/07/2023	528.94	0001	STATION 71 PRINTING SERVICES
TOTAL FOR CHECK AP 00059182:			528.94		
LEMAY MOBILE SHREDDING (LEMAMOB)					
	4799178S185	07/01/2023	52.00		JUNE1 ADMIN MOBILE SHREDDING
TOTAL FOR CHECK AP 00059183:			52.00		
MATTHEW HOLM (HOLM03120)					
	062823	06/28/2023	63.21		MILEAGE REIMB JUN12-JUN28
TOTAL FOR CHECK AP 00059184:			63.21		
NEWS TRIBUNE (NEWSTRIB)					
	201040	06/30/2023	270.72	0001	RFQ - ARCHITECTURAL, ENGINEERI
TOTAL FOR CHECK AP 00059185:			270.72		
PACIFIC FITNESS PRODUCTS LLC (PACIFITN)					
	91813	06/30/2023	41,283.53	0002	ESM-9-5345-8GX-15-ATSC-60-BLK.
TOTAL FOR CHECK AP 00059186:			41,283.53		
PARKLAND LIGHT & WATER CO. (PARKLIGH)					
	61E-230703	07/03/2023	1,030.01		#1408 STN61 JUNE ELECTRICITY
	61L-230703	07/03/2023	67.93		#40956 STN61 JUNE TRAFFIC LIGH
	61W-230703	07/03/2023	52.09		#1409 STN61 JUNE WATER
	61W-230703A	07/03/2023	146.43		#1407 STN61 JUNE WATER
TOTAL FOR CHECK AP 00059187:			1,296.46		
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	071223	07/12/2023	295.38		JUNE 2023 NLEC
	071323	07/13/2023	1,856,197.00		07/13/2023 AP EFTS
TOTAL FOR CHECK AP 00059171:			1,856,492.38		
PIERCE COUNTY REFUSE (PCREFUSE)					
	17025322S180	07/01/2023	349.53		#218035266001 STN61 JUNE GARB
	17025323S180	07/01/2023	144.63		#218035275001 STN64 JUN GARB
	17025325S180	07/01/2023	259.29		#218035292001 STN60 JUN GARB
	17025326S180	07/01/2023	346.22		#218035301001 LC JUNE GARB
	17025327S180	07/01/2023	105.53		#218035314001 STN68 JUN GARB
	17026152S180	07/01/2023	185.25		#2180588899 STN65 JUNE GARB
	17027261S180	07/01/2023	105.53		#2180556556002 STN62 JUN GARB
	17027358S180	07/01/2023	149.88		#21801047792001 STN63 JUN GARB
	17027384S180	07/01/2023	58.48		#21801047792002 STN63 JUNE REC
	17028305S180	07/01/2023	29.24		#218035275002 STN64 JUN RECY
	17028306S180	07/01/2023	29.24		#218035301002 LC JUNE RECYCLE
	17028307S180	07/01/2023	58.48		#218035314002 STN68 JUN RECY
	17028353S180	07/01/2023	87.72		#218035292004 STN60 JUN RECY
	17028397S180	07/01/2023	58.48		#218035266002 STN61 JUNE RECYC
TOTAL FOR CHECK AP 00059188:			1,967.50		
PUGET SOUND ENERGY (PSENERGY)					
	LC-230703	07/03/2023	41.44		#200013100744 LC JUNE NAT GAS
TOTAL FOR CHECK AP 00059189:			41.44		
QWEST COMMUNITIONS COMPANY LL (QWEST)					
	062623	06/26/2023	186.86		#253Z260451282B JUNE SVC CHGS
TOTAL FOR CHECK AP 00059172:			186.86		
SEATTLE TACTICAL (SEATTACT)					
	P010685	04/21/2023	2,772.00	0001	EMS 35EA. S TAC MCI Bag 35 \$72
TOTAL FOR CHECK AP 00059190:			2,772.00		
SHERWIN WILLIAMS (SHERWILL)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/13/2023
End Date: 07/13/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	73037	06/27/2023	<u>254.83</u>	0001	3-SILVER BRITE PAINT
TOTAL FOR CHECK AP 00059191:			254.83		
SNURE SEMINARS (SNURSEMI)					
	070123	07/13/2022	<u>536.25</u>	0001	JUNE LEGAL SERVICES
TOTAL FOR CHECK AP 00059192:			536.25		
SQUARERIGGER CORPORATION (SQUACORP)					
	00016029	07/03/2023	<u>4,204.64</u>	0001	CP-SQUARERIGGER ANNUAL RENEWAL
TOTAL FOR CHECK AP 00059193:			4,204.64		
THE HOME DEPOT PRO (HOMEPRO)					
	752068676	06/26/2023	2,212.74	0007	SIMPLE GREEN CONCENTRATE, 1GAL
	752747865	06/29/2023	<u>123.46</u>	0003	WIPES,WYPALL (BOX)
TOTAL FOR CHECK AP 00059194:			2,336.20		
UNITED PARCEL SERVICE (UNITPARC)					
	5Y5731253	06/24/2023	<u>16.94</u>	0001	(2) HEADSETS TO SETCCO FOR REP
TOTAL FOR CHECK AP 00059195:			16.94		
VERIZON WIRELESS (VERIWIRE)					
	9935461853	05/21/2023	<u>1,982.02</u>		#74200269700010 MAY SVC CHG
TOTAL FOR CHECK AP 00059196:			1,982.02		
WATEROUS COMPANY (WATECOMP)					
	P2S7714001	06/02/2023	2,304.47	0001	PUMP PARTS FLANGE GROUPS (8)
	P2S8619001	07/06/2023	6,898.06	0001	E07-1, PUMP TRANSMISSION REPAI
	P2S8619002	07/07/2023	913.64	0002	E07-1 SHAFT COUPLING
	P2S8774001	07/10/2023	840.36	0001	K838 VALVE INTAKE RELIEF / K83
	P318406001	06/21/2023	<u>(1,632.00)</u>	0002	PARTS RETURNED - DUPLICATES
TOTAL FOR CHECK AP 00059197:			9,324.53		
REPORT TOTAL:			2,001,167.14		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
PY CHK 00107761	BOE06260	BOE, DAVID G	07/06/23	8,178.19	MW	IS	PA	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	8,178.19	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 8,178.19

Central Pierce Fire & Rescue

Fund 686 & 687 Dept 006

Key Bank

Account No. XXXXXXXXX0522



Electronic Payment Details

In accordance with RCW 42.24 the electronic payments detailed in the attachments have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue. This is presented to the Board of Fire Commissioners for Board informational purposes only. Board authorization occurred with the approval of warrants noted below. Warrants issued transfer funds to the bank account in which the electronic payments are drawn.

<u>Issue Date</u>	<u>EFT Numbers</u>	<u>EFT Transfer Warrant</u>	<u>Amount</u>
07/06/2023	<u>EP00015007 -EP00015008</u>	AP00059138	<u>\$1,269.89</u>
07/06/2023	<u>EP00015009 -EP00015046</u>	AP00059140	<u>\$126,071.70</u>
07/13/2023	<u>EP00015047 -EP00015049</u>	AP00059163	<u>\$5,970.49</u>
07/13/2023	<u>EP00015050 -EP00015095</u>	AP00059171	<u>\$1,856,197.00</u>
Total			<u>\$1,989,509.08</u>

Dustin Morrow
Fire Chief

Matt Holm
Chair

Steve Stringfellow
Commissioner

Rich Coleman
Commissioner

Bob Willis
Commissioner

Dale Mitchell
Commissioner

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP EFT 00015007	MARSDESI	MARSHALL DESIGN + MANAGEMEN	07/06/23	500.00	MW	CX		
AP EFT 00015008	USBANKBU	US Bank Business Card	07/06/23	769.89	MW	CX		

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	1,269.89	Number of EFTs Processed:	2
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 1,269.89

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/06/2023
End Date: 07/06/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
MARSHALL DESIGN + MANAGEMENT L (MARSDESI)					
	1228	07/03/2023	500.00	STN 62 CHANGE ORDER	3016029422 56243
TOTAL FOR CHECK AP 00015007:			500.00		
US BANK BUSINESS CARD (USBANKBU)					
	PC.210.230625.3	07/06/2023	571.98	Surface Docks for AOC	3012002210 53501
	PC.210.230625.3	07/06/2023	197.91	AOC Cables and Power Strips	3012002210 53501
TOTAL FOR CHECK AP 00015008:			769.89		
REPORT TOTAL:			1,269.89		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00015009	ROSE10280	ADAM ROSENlund	07/06/23	109.99	MW	CX	
AP EFT 00015010	PARA08030	ARIEL PARAMAPOONYA	07/06/23	168.34	MW	CX	
AP EFT 00015011	MORR06170	DUSTIN MORROW	07/06/23	253.98	MW	CX	
AP EFT 00015012	FARR03180	JOSHUA FARRIS	07/06/23	1,170.26	MW	CX	
AP EFT 00015013	CART07070	Stephany Carter-Hoskinson	07/06/23	15.77	MW	CX	
AP EFT 00015014	AMAZON	AMAZON CAPITAL SERVICES	07/06/23	76.11	MW	CX	
AP EFT 00015015	BRANOPER	Branom Operating Company LL	07/06/23	350.86	MW	CX	
AP EFT 00015016	CASCAFIRE	CASCADE FIRE & SAFETY	07/06/23	2,798.96	MW	CX	
AP EFT 00015017	CPFREFT	Central Pierce Fire & Rescu	07/06/23	52.00	MW	CX	
AP EFT 00015018	CHRIINC	CHRISTENSEN INC	07/06/23	13,767.28	MW	CX	
AP EFT 00015019	CITYTREA	CITY OF TACOMA	07/06/23	3,879.52	MW	CX	
AP EFT 00015020	CREAORGA	CREATION ORGANICS LLC	07/06/23	1,608.33	MW	CX	
AP EFT 00015021	DICKFROH	DICKSON FROLICH PHILLIPS BU	07/06/23	1,114.50	MW	CX	
AP EFT 00015022	ERICQUIN	ERIC QUINN	07/06/23	500.00	MW	CX	
AP EFT 00015023	FOREPROM	FOREMOST PROMOTIONS	07/06/23	1,846.28	MW	CX	
AP EFT 00015024	HUGHFIRE	HUGHES FIRE EQUIPMENT INC	07/06/23	470.72	MW	CX	
AP EFT 00015025	INTESHEE	INTERSTATE SHEET METAL	07/06/23	34,150.00	MW	CX	
AP EFT 00015026	NEXTGEN	JARED BUCKLEY	07/06/23	15,990.00	MW	CX	
AP EFT 00015027	KORUAUTO	Korum Automotive Group Inc	07/06/23	708.32	MW	CX	
AP EFT 00015028	KRONOS	KRONOS INCORPORATED	07/06/23	148.25	MW	CX	
AP EFT 00015029	LNCURTIS	L.N. Curtis and Sons	07/06/23	1,234.50	MW	CX	
AP EFT 00015030	LOOKASPH	LOOKER ASPHALT INC	07/06/23	14,904.45	MW	CX	
AP EFT 00015031	MALLCOMP	Mallory Safety and Supply L	07/06/23	227.71	MW	CX	
AP EFT 00015032	NTEGCONS	NTEGRATED CONSULTING LLC	07/06/23	786.17	MW	CX	
AP EFT 00015033	NWCASCAD	NW Cascade Inc	07/06/23	925.50	MW	CX	
AP EFT 00015034	OMNIYOGA	OMNI YOGA LLC	07/06/23	1,000.00	MW	CX	
AP EFT 00015035	SUPERION	RAMUNDSEN SUPERIOR HOLDINGS	07/06/23	6,189.84	MW	CX	
AP EFT 00015036	READREBO	READY REBOUND INC	07/06/23	3,020.83	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00015037	SCHNSIMP	Schneider-Simpson	07/06/23	1,200.09	MW	CX	
AP EFT 00015038	SITECRAFT	SITECRAFTING INC	07/06/23	348.00	MW	CX	
AP EFT 00015039	STANPART	Standard Parts Corp	07/06/23	1,486.70	MW	CX	
AP EFT 00015040	STRYMEDI	STRYKER SALES CORPORATION	07/06/23	1,065.03	MW	CX	
AP EFT 00015041	SUMMLAW	SUMMIT LAW GROUP	07/06/23	218.80	MW	CX	
AP EFT 00015042	TACOSCRE	Tacoma Screw Products Inc	07/06/23	98.34	MW	CX	
AP EFT 00015043	TRSMECHA	TRS Mechanical Inc	07/06/23	1,628.02	MW	CX	
AP EFT 00015044	TRUENORT	TRUE NORTH EMERGENCY EQUIPM	07/06/23	102.26	MW	CX	
AP EFT 00015045	UNIFIRST	UNIFIRST CORPORATION	07/06/23	294.71	MW	CX	
AP EFT 00015046	USBANKBU	US Bank Business Card	07/06/23	12,161.28	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	126,071.70	Number of EFTs Processed:	38
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B T O T A L	126,071.70		

Central Pierce Fire and Rescue
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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
ADAM ROSENLUND (ROSE10280)						
	062923	06/29/2023	43.99	SAFEWAY/RETIREMENT CAKE	0012032213	53132
	062923	06/29/2023	66.00	PRINT SOLUTIONS/TNG PRINTING	0012322240	54941
TOTAL FOR CHECK AP 00015009:			109.99			
AMAZON CAPITAL SERVICES (AMAZON)						
	117997D6FKRJ	07/06/2023	76.11	SHOP AC EQUIP PARTS	0016502265	53142
TOTAL FOR CHECK AP 00015014:			76.11			
ARIEL PARAMAPOONYA (PARA08030)						
	061523	06/15/2023	43.23	MILEAGE REIMB MAY4-MAY18	0012002210	54331
	070423	07/04/2023	57.64	MILEAGE REIMB JUNE8 - JUNE22	0012002210	54331
	070423A	07/04/2023	40.22	MILEAGE REIMB JUNE29	0012002210	54331
	230703	07/03/2023	27.25	LEADERSHIP CAMP FERRY REIMB	0012002210	54331
TOTAL FOR CHECK AP 00015010:			168.34			
BRANOM OPERATING COMPANY LLC (BRANOPER)						
	INV20237002	07/03/2023	350.86	VACUUM GAUGES W/CERTIFICATES F	0016502265	53142
TOTAL FOR CHECK AP 00015015:			350.86			
CASCADE FIRE & SAFETY (CASCAFIRE)						
	162712	06/22/2023	430.79	E18-8 TANK WTR LEVEL INDICATOR	0016502265	53143
	162762	06/26/2023	146.09	L21-1 TRANS TEMP GAUGE 2"	0016502265	53143
	162772	06/26/2023	284.66	WINDSHIELD WASHER RESERVOIR	0016502265	53143
	162782	06/26/2023	1,854.04	PIN, LOWER FRONT STOCK	0016502265	53143
	1661622	06/28/2023	83.38	E18-4, 3-POSITION SWITCH	0016502265	53143
TOTAL FOR CHECK AP 00015016:			2,798.96			
CHRISTENSEN INC (CHRIINC)						
	0450945IN	06/23/2023	1,943.96	#450945 JUNE23 STN60 FUEL	0012042254	53201
	0452326IN	06/28/2023	2,850.92	#452326 JUNE28 STN69 FUEL	0012042254	53201
	0452510IN	06/27/2023	2,563.68	#452510 JUNE27 STN72 FUEL	0012042254	53201
	0453382IN	06/29/2023	1,954.11	#0453382 JUNE29 STN61 FUEL	0012042254	53201
	0453482IN	06/29/2023	756.32	#453482 JUNE29 STN72 FUEL	0012042254	53201
	0453927IN	07/01/2023	2,622.04	#453927 JULY1 STN60 FUEL	0012042254	53201
	0453973IN	07/01/2023	1,076.25	#453973 JULY1 STN64 FUEL	0012042254	53201
TOTAL FOR CHECK AP 00015018:			13,767.28			
CITY TREASURER (CITYTREA)						
	63-230630	06/30/2023	1,004.28	#100983903 STN63 JUNE ELECTRIC	0016032250	54731
	63-230630A	06/30/2023	216.46	#101079231 STN63 JUNE WATER	0016032250	54711
	63-230630W	06/30/2023	87.56	#101079232 STN63 WATER CHGS	0016032250	54711
	63I-230630	06/30/2023	639.53	#101079233 STN63 JUNE IRRIG	0016032250	54711
	63L-230629	06/29/2023	34.78	#100227813 STN63 TRAFFIC LIGHT	0016032250	54731
	64-230703	07/03/2023	396.83	#100560576 STN64 JUNE ELECTRIC	0016042250	54731
	68-230628	06/28/2023	775.91	#100364328 STN68 WATER CHG	0016082250	54711
	LC-230701	07/03/2023	724.17	#100221552 STN66 JUNE ELECTRIC	0016162250	54731
TOTAL FOR CHECK AP 00015019:			3,879.52			
CREATION ORGANICS LLC (CREAORGA)						
	2647	06/21/2023	1,608.33	ABSORBANT (BAG)	0012052218	53198
TOTAL FOR CHECK AP 00015020:			1,608.33			

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
DICKSON FROLICH PHILLIPS BURGE (DICKFROH)					
	15327	06/27/2023	1,114.50	JUNE LEGAL SERVICES	0012002210 54151
TOTAL FOR CHECK AP 00015021:			1,114.50		
DUSTIN MORROW (MORR06170)					
	062723	06/27/2023	140.00	DINNER W/ GF BOARD CHAIRS	0012002210 53171
	070323	07/03/2023	86.73	FOOD DOR DEVEL LEADERSHIP MTG	0012002210 53171
	230704	07/04/2023	27.25	LEADERSHIP CAMP FERRY REIMB	0012002210 54331
TOTAL FOR CHECK AP 00015011:			253.98		
ERIC QUINN (ERICQUIN)					
	1370	06/30/2023	500.00	2023 LEGAL SERVICES CONTRACT	0012002210 54151
TOTAL FOR CHECK AP 00015022:			500.00		
FOREMOST PROMOTIONS (FOREPROM)					
	715586	06/26/2023	1,846.28	PE Chief's Choice Junior	0014002230 53136
TOTAL FOR CHECK AP 00015023:			1,846.28		
HUGHES FIRE EQUIPMENT INC (HUGHFIRE)					
	593472	06/26/2023	470.72	WINDOW REGULATOR 1196513	0016502265 53143
TOTAL FOR CHECK AP 00015024:			470.72		
INTERSTATE SHEET METAL (INTESHEE)					
	STN65-4	06/30/2023	14,300.00	STN65 ROOF REMOVE AND REPLACE	0506059422 56201
	STN66-5	06/30/2023	19,850.00	RETAINAGE	0506069422 56201
TOTAL FOR CHECK AP 00015025:			34,150.00		
JOSHUA FARRIS (FARR03180)					
	062123	06/21/2023	954.80	2x M18 NAIL GUN	0013302685 53501
	062623	06/26/2023	215.46	MISC SUPPLIES / SMALL TOOLS	0013302685 53501
TOTAL FOR CHECK AP 00015012:			1,170.26		
KORUM AUTOMOTIVE GROUP INC (KORUAUTO)					
	6784193	06/30/2023	708.32	616, • LUBE, ENGINE OIL (PM-	0016502265 54820
TOTAL FOR CHECK AP 00015027:			708.32		
KRONOS INCORPORATED (KRONOS)					
	12094162	06/28/2023	148.25	JUN'23 TELESTAFF IVR SERVICES	0013002220 54191
TOTAL FOR CHECK AP 00015028:			148.25		
L.N. CURTIS AND SONS (LNCURTIS)					
	INV717052	06/22/2023	560.03	TFT PARTS SIDE INTACT VALVE &	0016502265 53142
	INV717064	06/22/2023	111.76	3097105109 HANDLE, LADDER	0016502265 53142
	INV718667	06/27/2023	420.80	TIC LANYARDS, AXE BRACKET	0016502265 53143
	INV720723	06/30/2023	141.91	HANDLE CASTING, 3099 STRAP	0016502265 53143
TOTAL FOR CHECK AP 00015029:			1,234.50		
LOOKER ASPHALT INC (LOOKASPH)					
	M22268RET	07/22/2022	14,904.45	STN69 ASPHALT JOB	0012042254 54191
TOTAL FOR CHECK AP 00015030:			14,904.45		
MALLORY COMPANY (MALLCOMP)					
	5652831	06/22/2023	227.71	SR-X2V SENSORS	0012042254 53141
TOTAL FOR CHECK AP 00015031:			227.71		
NEXTGEN SKILLS (NEXTGEN)					

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	INV1551	06/14/2023	10,750.00	COACHING CONTRACT APR-DEC	0012002210 54911
	INV1551	06/14/2023	3,000.00	TRAVEL EXPENSES APR-DEC	0012002210 54911
	INV1551	06/14/2023	240.00	NEXTGEN NEW HIRE ASSESSMENT -	0012032213 54191
	INV1551	06/14/2023	2,000.00	EXECUTIVE COACHING - IT CONSOR	0012102215 54191
TOTAL FOR CHECK AP 00015026:			15,990.00		
INTEGRATED CONSULTING LLC (NTEGCONS)					
	122005	06/01/2023	786.17	AOC Starlink Services	0012102215 54202
TOTAL FOR CHECK AP 00015032:			786.17		
NW CASCADE INC (NWCASCAD)					
	0553545832	06/19/2023	925.50	TECH RESC TRNG SANICAN RENTAL	0013302685 54502
TOTAL FOR CHECK AP 00015033:			925.50		
OMNI YOGA LLC (OMNIYOGA)					
	230616	06/16/2023	1,000.00	MONTHLY YOGA CONTRACT	0012502210 54911
TOTAL FOR CHECK AP 00015034:			1,000.00		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	1011915	05/31/2023	0.73	LABOR.	0012042254 54811
	1012188	07/03/2023	0.74	STATION 61 HAVAC LEAK AND OUTD	0012042254 54801
	10682013283	06/30/2023	2.35	Dell Precision 3581 Laptop and	0012102215 53501
	10682013283	06/30/2023	0.49	Dell UltraSharp 24 Monitor U24	0012102215 53501
	500690070	06/28/2023	10.10	1773 SPLIT LOOM TUBING 1/4"	0016502265 53141
	M22268RET	07/22/2022	13.55	STN69 ASPHALT JOB	0012042254 54191
	PC.210.230725.1	07/06/2023	24.04	Corel Graphics Software	0012102215 54813
TOTAL FOR CHECK AP 00015017:			52.00		
READY REBOUND INC (READREBO)					
	2795	07/01/2023	3,020.83	JULY'23 TACTICAL ATHLETE CONT	0012502210 54911
TOTAL FOR CHECK AP 00015036:			3,020.83		
SCHNEIDER-SIMPSON (SCHNSIMP)					
	91703	07/05/2023	1,200.09	L21-1, WELD REPAIR	0016502265 54820
TOTAL FOR CHECK AP 00015037:			1,200.09		
SITECRAFTING INC (SITECRAFT)					
	42237	07/01/2023	348.00	JULY Sitecraft Website Hosting	0014002230 54191
TOTAL FOR CHECK AP 00015038:			348.00		
STANDARD PARTS CORP (STANPART)					
	182314	06/23/2023	228.35	FILTERS, WHEEL SEALS CAPS EXT	0016502265 53143
	182314	06/23/2023	88.11	ASMQT 0W20 SYNTHETIC OIL	0016502265 53181
	182375	06/23/2023	556.07	FL92-1, BATTERIES	0016502265 53143
	183437	06/29/2023	120.75	M19-1 CONE SET + STOCK	0016502265 53143
	183465	06/29/2023	175.26	M19-1, WHEEL BEARINGS	0016502265 53143
	183537	06/30/2023	214.34	STA. 60, DEF FLUID	0012042254 53201
	184012	07/03/2023	15.95	LUBE 765-2615	0016502265 53181
	184013	07/03/2023	14.29	RTV GASKET MAKER SHOP SUPPLIES	0016502265 53141
	184057	07/03/2023	37.28	622 TAILLIGHT LENS ASSY	0016502265 53143
	184058	07/03/2023	36.30	703-1427 RADIATOR CAPS	0016502265 53143
TOTAL FOR CHECK AP 00015039:			1,486.70		
STEPHANY CARTER-HOSKINSON (CART07070)					

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
	070423	07/04/2023	15.77	KEY AND KEY CAHINS (X3)	0012012211	53141
TOTAL FOR CHECK AP 00015013:			15.77			
STRYKER MEDICAL (STRYMEDI)						
	4206565M	06/22/2023	455.40	M13-1 LED KIT 6390-700-013	0016502265	53142
	4210454M	06/26/2023	609.63	M13-2COVER, WING PR 6390101047	0016502265	53142
TOTAL FOR CHECK AP 00015040:			1,065.03			
SUMMIT LAW GROUP (SUMMLAW)						
	146309	06/27/2023	218.80	SUMMITLAW EMPLOYMENT NEWSLETTER	0012032213	54902
TOTAL FOR CHECK AP 00015041:			218.80			
SUPERION LLC (SUPERION)						
	385722	06/28/2023	540.00	2023 PROFESSIONAL SERVICES	0012012211	54191
	386132	07/03/2023	5,649.84	2023 PROFESSIONAL SERVICES.	0012012211	54191
TOTAL FOR CHECK AP 00015035:			6,189.84			
TACOMA SCREW PRODUCTS INC (TACOSCRE)						
	10020627400	06/29/2023	(37.23)	SAFETY GLASSES RETURNED	0016502265	53501
	10020935700	06/26/2023	38.23	HAND CLEANER SCRUB	0016502265	53141
	10021201000	07/03/2023	86.78	COUPLINGS, ZIP TIES, CONNECTOR	0016502265	53141
	10021236600	06/28/2023	10.56	PLUG 3/8" MALE NPT	0016502265	53141
TOTAL FOR CHECK AP 00015042:			98.34			
TRS MECHANICAL INC (TRSMecha)						
	1011915	05/31/2023	809.25	LABOR.	0012042254	54811
	1012188	07/03/2023	818.77	STATION 61 HAVAC LEAK AND OUTD	0012042254	54801
TOTAL FOR CHECK AP 00015043:			1,628.02			
TRUE NORTH EMERGENCY EQUIPMENT (TRUENORT)						
	A14662	05/26/2023	102.26	DOOR LOCK PN 10151212	0016502265	53143
TOTAL FOR CHECK AP 00015044:			102.26			
UNIFIRST CORPORATION (UNIFIRST)						
	2220000987	06/28/2023	147.29	JUNE28 SHOP UNIFORMS/RUGS	0016502265	54931
	2220003244	07/05/2023	147.42	JUL05 SHOP UNIFORMS/RUGS	0016502265	54931
TOTAL FOR CHECK AP 00015045:			294.71			
US BANK BUSINESS CARD (USBANKBU)						
	PC.000.230625.7	07/05/2023	9.71	AOC KITCHEN SCRUB BRUSHES	0012002210	53101
	PC.000.230625.7	07/05/2023	23.74	AOC MEASURING CUPS AND HOLDER	0012002210	53101
	PC.000.230625.7	07/05/2023	96.09	AOC SILVERWARE, CUPS, COF PODS	0012002210	53101
	PC.000.230625.7	07/05/2023	35.01	AOC DAWN SOAP AND SLVERWR HLDR	0012002210	53101
	PC.000.230625.7	07/05/2023	22.99	AOC SUGAR PACKETS FOR COFFEE	0012002210	53101
	PC.000.230625.7	07/05/2023	1,305.04	COFFEE BREWER FOR AOC BUILDING	0012002210	53501
	PC.000.230625.7	07/05/2023	49.00	COFFEE FOR ISO CLASS	0012302240	53171
	PC.000.230625.7	07/05/2023	43.76	ZOOM SUBSCRIPTION	0012302240	54902
	PC.000.230625.7	07/05/2023	306.91	6TH EDITION HAZMAT FOR ACAD	0012322240	53102
	PC.000.230625.7	07/05/2023	185.66	PCFTC ADMIN BOARD LUNCHES 6/7	0012322240	53171
	PC.000.230625.7	07/05/2023	485.00	SRT REGISTRATION	0013302685	54921
	PC.000.230625.7	07/05/2023	95.73	Trello - June 2023	0014002230	54902
	PC.000.230625.7	07/05/2023	95.73	Trello - June 2023	0014002230	54902
	PC.000.230625.7	07/05/2023	160.00	PARAMEDIC NREMT VOUCHER	1013402680	54922

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	PC.000.230625.7	07/05/2023	160.00	PARAMEDIC NREMT TEST VOUCHER	1013402680 54922
	PC.000.230625.8	07/06/2023	588.20	FOOD FOR TWO LEADERSHIP MTGS	0012002210 53171
	PC.000.230725.1	07/05/2023	49.00	CURRIE CONF REG	1013402680 54921
	PC.000.230725.1	07/05/2023	159.00	AOC LUNCH FIRST DAY PIZZA TIME	0012002210 53171
	PC.000.230725.1	07/05/2023	31.33	AOC EXTENSION CORD DTEN BOC	0012002210 53501
	PC.000.230725.1	07/05/2023	109.98	KEURIG WATER RESERVOIR FOR AOC	0012002210 53501
	PC.000.230725.1	07/05/2023	900.00	WFAS CONFERENCE REG	0012302240 54921
	PC.000.230725.1	07/05/2023	455.30	SCHNEEGAS REGISTRATION SRT	0012302240 54921
	PC.000.230725.1	07/05/2023	220.94	PCFTC ADMIN BOARD LUNCHES 6/26	0012322240 53171
	PC.000.230725.1	07/05/2023	520.67	SCHNEEGAS LODGING	0013302685 54311
	PC.000.230725.2	07/06/2023	502.48	PAPER TOWEL HOLDERS - AOC	0012002210 53501
	PC.000.230725.2	07/06/2023	4,808.11	7/11 LEADERSHIP MTG RETREAT	0012002210 54502
	PC.000.230725.2	07/06/2023	61.25	ZOOM ADMIN ACCT JUNE 23	0012002210 54902
	PC.203.230625.5	07/06/2023	169.00	Helpdesk Sprv Ad - Gov Jobs	0012032213 54111
	PC.203.230725.1	07/06/2023	27.03	Pens for Interview Panels	0012032213 53101
	PC.203.230725.1	07/06/2023	53.85	Helpdesk Sprv Panel Bkfst	0012032213 53171
	PC.203.230725.1	07/06/2023	85.02	Helpdesk Sprv Panel Lunch	0012032213 53171
	PC.204.230725.1	07/05/2023	107.75	CHEST/SHOULDER STRAPS	1013402680 53101
	PC.210.230725.1	07/06/2023	238.00	Corel Graphics Software	0012102215 54813
TOTAL FOR CHECK AP 00015046:			<u>12,161.28</u>		
REPORT TOTAL:			<u>126,071.70</u>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00015047	AMAZON	AMAZON CAPITAL SERVICES	07/13/23	1,519.82	MW	CX	
AP EFT 00015048	CPFREFT	Central Pierce Fire & Rescu	07/13/23	24.28	MW	CX	
AP EFT 00015049	USBANKBU	US Bank Business Card	07/13/23	4,426.39	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	5,970.49	Number of EFTs Processed:	3
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 5,970.49

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Start Date: 07/13/2023
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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
AMAZON CAPITAL SERVICES (AMAZON)					
	113LWYH4RGD	06/26/2023	323.65	0003	AOC GearIT Cat 6 Ethernet Cabl
	1V636VV9YJ4D	07/12/2023	437.07	0001	STN 62 BAY LIGHTS LED RETRO KI
	1YCMRLMMP	07/01/2023	759.10	0002	IT MONICA - APC 1000VA Smart U
	TOTAL FOR CHECK AP 00015047:		1,519.82		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	113LWYH4RGD	06/26/2023	0.29		AOC GearIT Cat 6 Ethernet Cabl
	1YCMRLMMP	07/01/2023	0.69		IT MONICA - APC 1000VA Smart U
	IN1353745	06/26/2023	23.30		TOSHIBA ESTUDIO 6525AC 65 PPM
	TOTAL FOR CHECK AP 00015048:		24.28		
US BANK BUSINESS CARD (USBANKBU)					
	PC.000.230625.9	07/12/2023	1,366.40		STN 62 DECON SINK, FAUCET, SHE
	PC.000.230725.3	07/12/2023	49.56		STN 62 FILLER AND SPREADER
	PC.210.230525.4	07/13/2023	3,010.43		Starlink Satellite for AOC
	TOTAL FOR CHECK AP 00015049:		4,426.39		
	REPORT TOTAL:		5,970.49		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00015050	ADVAPRO	ADVANCED PRO FITNESS REPAIR	07/13/23	1,779.57	MW	CX	
AP EFT 00015051	AMAZON	AMAZON CAPITAL SERVICES	07/13/23	10,419.12	MW	CX	
AP EFT 00015052	BRAUNW	Braun Northwest Inc	07/13/23	1,670,780.64	MW	CX	
AP EFT 00015053	CASCAUTO	CASCADE AUTO GLASS INC	07/13/23	40.00	MW	CX	
AP EFT 00015054	CASCAFIRE	CASCADE FIRE & SAFETY	07/13/23	2,213.07	MW	CX	
AP EFT 00015055	CATCENVI	CATCHALL ENVIRONMENTAL	07/13/23	482.46	MW	CX	
AP EFT 00015056	CPFREFT	Central Pierce Fire & Rescu	07/13/23	102.94	MW	CX	
AP EFT 00015057	CHRIINC	CHRISTENSEN INC	07/13/23	24,138.09	MW	CX	
AP EFT 00015058	CITYPUYA	CITY OF PUYALLUP	07/13/23	423.45	MW	CX	
AP EFT 00015059	DELULLC	DELUX LLC	07/13/23	1,925.00	MW	CX	
AP EFT 00015060	EFAXCORP	EFAX CORPORATE	07/13/23	236.17	MW	CX	
AP EFT 00015061	FASTINDU	Fastenal Industrial & Const	07/13/23	1,978.44	MW	CX	
AP EFT 00015062	HEALCARE	Health Care Authority	07/13/23	5,344.78	MW	CX	
AP EFT 00015063	HUGHFIRE	HUGHES FIRE EQUIPMENT INC	07/13/23	2,108.56	MW	CX	
AP EFT 00015064	INSIPUBL	INSIGHT PUBLIC SECTOR, INC	07/13/23	103.58	MW	CX	
AP EFT 00015065	IMSALLI	JUSTICE FAMILY ENTERPRISES	07/13/23	65.20	MW	CX	
AP EFT 00015066	LNCURTIS	L.N. Curtis and Sons	07/13/23	14,366.37	MW	CX	
AP EFT 00015067	EIGHTWEN	LAWRENCE GARRETT	07/13/23	5,000.00	MW	CX	
AP EFT 00015068	LIFEASSI	Life-Assist Inc	07/13/23	57,221.36	MW	CX	
AP EFT 00015069	LOWECOMP	Lowe's Companies	07/13/23	1,737.61	MW	CX	
AP EFT 00015070	MALLCOMP	Mallory Safety and Supply L	07/13/23	76.45	MW	CX	
AP EFT 00015071	MARQGROU	MARQUAM GROUP LLC	07/13/23	1,927.50	MW	CX	
AP EFT 00015072	MATTDEPO	MATTRESS DEPOT USA INC	07/13/23	669.91	MW	CX	
AP EFT 00015073	MESNORT	MES NORTHWEST	07/13/23	9,152.90	MW	CX	
AP EFT 00015074	MOUNMIST	Mountain Mist Water	07/13/23	79.55	MW	CX	
AP EFT 00015075	NWCASCAD	NW Cascade Inc	07/13/23	141.00	MW	CX	
AP EFT 00015076	NWSAFECL	NW SAFETY CLEAN	07/13/23	3,882.18	MW	CX	
AP EFT 00015077	RESCSOUR	RESCUE SOURCE GEAR	07/13/23	17,744.12	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00015078	SETCCO	RUGGED SOLUTIONS AMERICA LL	07/13/23	335.14	MW	CX	
AP EFT 00015079	SMARSH	SMARSH INC	07/13/23	661.50	MW	CX	
AP EFT 00015080	STANPART	Standard Parts Corp	07/13/23	1,271.84	MW	CX	
AP EFT 00015081	STAPINC	STAPLES INC.	07/13/23	759.20	MW	CX	
AP EFT 00015082	SUMNLAWN	SUMNER LAWN 'N SAW	07/13/23	1,250.01	MW	CX	
AP EFT 00015083	TACOSCRE	Tacoma Screw Products Inc	07/13/23	141.81	MW	CX	
AP EFT 00015084	USBANKBU	US Bank Business Card	07/13/23	5,407.03	MW	CX	
AP EFT 00015085	WORXTIME	WORXTIME LLC	07/13/23	4,679.70	MW	CX	
AP EFT 00015086	VANK01260	BRENT VANKEULEN	07/13/23	1,069.08	MW	CX	
AP EFT 00015087	PATT10300	BROOKS PATTERSON	07/13/23	683.80	MW	CX	
AP EFT 00015088	MORR06170	DUSTIN MORROW	07/13/23	1,197.00	MW	CX	
AP EFT 00015089	GITTSPRI	Gitt's Spring Inc	07/13/23	463.56	MW	CX	
AP EFT 00015090	HARRJANI	HARRINGTON JANITORIAL	07/13/23	1,225.00	MW	CX	
AP EFT 00015091	KNOXCOMP	KNOX Company	07/13/23	154.00	MW	CX	
AP EFT 00015092	TCHO01310	NOAH TCHOBANOFF	07/13/23	74.00	MW	CX	
AP EFT 00015093	SCHN02280	SEAN SCHNEEGAS	07/13/23	645.72	MW	CX	
AP EFT 00015094	NODA03310	SOLON NODAL	07/13/23	510.00	MW	CX	
AP EFT 00015095	BROW03260	TYLER BROWN	07/13/23	1,528.59	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	1,856,197.00	Number of EFTs Processed:	46
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 1,856,197.00

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ADVANCED PRO FITNESS REPAIR IN (ADVAPRO)					
	06072301D	06/07/2023	148.500007		STN67 SE,MI-ANNUAL PM SERVICE
	06072302D	06/07/2023	148.500012		STN73 SEMI-ANNUAL PM SERVICE
	06072302J	06/07/2023	147.690004		STN64 SEMI-ANNUAL PM SERVICE
	06072303D	06/07/2023	148.500010		STN71 SEMI-ANNUAL PM SERVICE
	06072303J	06/07/2023	147.690001		STN60 SEMI-ANNUAL PM SERVICE
	06072304J	06/07/2023	148.500009		STN69 SEMI-ANNUAL PM SERVICE
	06072305J	06/07/2023	147.690008		STN68 SEMI-ANNUAL PM SERVICE
	06072306J	06/07/2023	148.500011		STN72 SEMI-ANNUAL PM SERVICE
	06082301J	06/19/2023	148.500006		STN66 SEMI-ANNUAL PM SERVICE
	06082302J	06/19/2023	148.500005		STN65 SEMI-ANNUAL PM SERVICE
	06082303J	06/08/2023	148.500002		STN 61 SEMI-ANNUAL PM SERVICE
	06082304J	06/08/2023	148.500003		STN63 SEMI-ANNUAL PM SERVICE
TOTAL FOR CHECK AP 00015050:			1,779.57		
AMAZON CAPITAL SERVICES (AMAZON)					
	113LWYH4RGD	06/26/2023	1,142.140010		61/BC 2020 Handbook of ECC
	11C3L6MKKTH	06/25/2023	76.020001		BERT Innovo Deluxe iP900AP
	13MN3F9KGQC	06/30/2023	809.970007		73 MOSFiATA 8" KNIFE Sharp
	1FPNGFL9DVF7	06/23/2023	79.790002		70 Advil Liqui-Gels Pain Relie
	1J6GVHP9TFGK	06/26/2023	5,415.890005		73 BIG RED TRP6240 Torin Blow
	1J6VFWLNP1LP	07/01/2023	2,061.390001		EMS JESSE - Nancy Caroline's
	1KNVL4H46T9T	07/05/2023	34.000002		OPS CALENDAR - 24" x 36"
	1LKMTFHRFFJ	07/06/2023	527.250001		NUUN ACTIVE MIX (BOX/10)
	1N7VGQ1D6KT	06/28/2023	51.680001		69 Calloway Mills 153483660 Ru
	1TG3RKCF4W6	04/19/2023	275.980001		admin NB North Bayou Mobile TV
	1VVKV9DG3Y6	06/20/2023	(54.99)		CREDIT 16TH93RLL7W9
TOTAL FOR CHECK AP 00015051:			10,419.12		
BRAUN NORTHWEST INC (BRAUNW)					
	34533REV	06/27/2023	417,695.160001		M23-1 MEDIC UNIT PURCHASE
	34534REV	06/27/2023	417,695.160002		M23-2 MEDIC UNIT PURCHASE
	34535REV	06/27/2023	417,695.160003		M23-3 MEDIC UNIT PURCHASE
	34536REV	06/27/2023	417,695.160004		M22-4 MEDIC UNIT PURCHASE
TOTAL FOR CHECK AP 00015052:			1,670,780.64		
BRENT VANKEULEN (VANK01260)					
	071023	07/11/2023	1,069.08		06/14/23 ANC-PDX/RETURN HOME
TOTAL FOR CHECK AP 00015086:			1,069.08		
BROOKS PATTERSON (PATT10300)					
	062623	06/26/2023	683.80		PM SCHOOL/NREMT APP FEE
TOTAL FOR CHECK AP 00015087:			683.80		
CASCADE AUTO GLASS INC (CASCAUTO)					
	3520412	07/07/2023	40.000001		FM17-1 WINDSHIELD CHIP REPAIR
TOTAL FOR CHECK AP 00015053:			40.00		
CASCADE FIRE & SAFETY (CASCAFIRE)					
	1661682	07/07/2023	2,213.070001		PN 251216 HYD LIFT LATCH
TOTAL FOR CHECK AP 00015054:			2,213.07		
CATCHALL ENVIRONMENTAL (CATCENVI)					
	187548	07/01/2023	482.460003		STN68 JAN STORMWATER MAINT
TOTAL FOR CHECK AP 00015055:			482.46		
CHRISTENSEN INC (CHRIINC)					
	0446925IN	06/07/2023	317.08		#446925 JUNE7 STN60 FUEL
	0453926IN	06/30/2023	1,563.25		#453926 JUNE30 STN67 FUEL
	0455062IN	07/07/2023	2,736.11		#455062 JULY7 STN69 FUEL
	0455202IN	07/07/2023	1,270.48		#455202 JULY7 STN61 FUEL
	0455267IN	07/07/2023	1,568.01		#455267 JULY7 STN71 FUEL

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	0455524IN	07/07/2023	3,553.13		#455524 JULY7 STN72 FUEL
	447596IN	06/26/2023	13,130.03	0003	110 GALLON DEXTRON LIQ GUARDIA
TOTAL FOR CHECK AP 00015057:			24,138.09		
CITY OF PUYALLUP (CITYPUYA)					
	72-230707	07/07/2023	423.45		#460195001 STN72 LANDFILL
TOTAL FOR CHECK AP 00015058:			423.45		
DELUX LLC (DELULLC)					
	1340	06/16/2023	1,925.00	0001	EASY ASSIST STRAP (EACH)
TOTAL FOR CHECK AP 00015059:			1,925.00		
DUSTIN MORROW (MORR06170)					
	071123	07/11/2023	1,197.00		04/2023-06/2023 TUITION REIMB
TOTAL FOR CHECK AP 00015088:			1,197.00		
EFAX CORPORATE (EFAXCORP)					
	4549342	06/30/2023	236.17	0001	2023 MONTHLY EFAX SVCS
TOTAL FOR CHECK AP 00015060:			236.17		
EIGHT TWENTY-EIGHT (EIGHTWEN)					
	1424	07/10/2023	5,000.00	0001	EIGHT TWENTY EIGHT - DEI
TOTAL FOR CHECK AP 00015067:			5,000.00		
FASTENAL INDUSTRIAL & CONSTRUS (FASTINDU)					
	WALA256474	06/23/2023	1,978.44	0005	48-T8 Clr HP6 Sfty Glss
TOTAL FOR CHECK AP 00015061:			1,978.44		
GITT'S SPRING INC (GITTSPRI)					
	048069	07/07/2023	113.10	0001	E00-1 CASTOR PLAT, (2) UBOLT
	048070	07/07/2023	350.46	0001	UBOLT K 7/8 X 40 GRD8 STOCK
TOTAL FOR CHECK AP 00015089:			463.56		
HARRINGTON JANITORIAL (HARRJANI)					
	070523A	07/01/2023	475.00	0001	PCFTC JUL WEEKLY CLEANING
	070523B	07/01/2023	350.00	0003	SHOP JUL WEEKLY CLEANING
	070523C	07/01/2023	400.00	0002	STN66 JUL WEEKLY CLEANING
TOTAL FOR CHECK AP 00015090:			1,225.00		
HEALTH CARE AUTHORITY (HEALCARE)					
	061423	06/14/2023	5,344.78	0001	SFY2022 GEMT REVISED SETTLEMEN
TOTAL FOR CHECK AP 00015062:			5,344.78		
HUGHES FIRE EQUIPMENT INC (HUGHFIRE)					
	593937	07/07/2023	2,108.56	0001	E07-1 PIVOT, CAB PIN
TOTAL FOR CHECK AP 00015063:			2,108.56		
IMS ALLIANCE (IMSALLI)					
	231552	05/22/2023	13.20	0001	white flex passport text:
	231817	06/23/2023	17.16	0001	PASSPORT TAGS
	231843	06/27/2023	17.40	0001	6-WHITE TAGS
	231913	07/03/2023	17.44	0001	6 WHITE TAGS
TOTAL FOR CHECK AP 00015065:			65.20		
INSIGHT PUBLIC SECTOR, INC (INSIPUBL)					
	1101066542	06/23/2023	103.58	0001	CP-O365 20MONTH LICENSE-TANYA
TOTAL FOR CHECK AP 00015064:			103.58		
KNOX COMPANY (KNOXCOMP)					
	INVKA194716	06/12/2023	154.00	0001	EMS MED VAULT AC CORDS
TOTAL FOR CHECK AP 00015091:			154.00		
L.N. CURTIS AND SONS (LNCURTIS)					
	INV710244	05/31/2023	961.15	0001	31410 RINGERS Large Yellow Sho
	INV717873	06/26/2023	2,032.89	0001	PPE 1201420-9-M GLO Size 9M 14
	INV718018	06/26/2023	2,032.89	0001	14" Supreme Pull-On Structural
	INV718961	06/28/2023	710.64	0001	SO GLOBE TECT RESCUE BOOT

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	INV719401	06/29/2023	2,694.580001		PPE LEATHER BOOTS
	INV719869	06/30/2023	968.920014		SO/HS 25032 GLOVES
	INV720345	06/30/2023	4,912.640001		PPE STRUCTURAL GLOVES
	INV725130	07/11/2023	52.660003		X170 TFT ROTATION LOCK
TOTAL FOR CHECK AP 00015066:			14,366.37		
LIFE-ASSIST INC (LIFEASSI)					
	1324089	05/04/2023	6,305.490015		GERMICIDAL SUPER SANI WIPES -
	1327413	05/17/2023	(2.29)		REFUND DIAPHRAGM INV 1309039
	1328232	05/19/2023	985.930002		EMS Pelican M50 Micro Case, CI
	1332628	06/06/2023	21,549.530023		SHARPS CONTAINER, SAGE FLIP-LI
	1332886	06/06/2023	5,183.700038		SODIUM CHLORIDE, INJECTION, 25
	1332907	06/06/2023	285.660042		DILTIAZEM 25MG 5ML VIAL
	1332910	06/06/2023	285.660042		DILTIAZEM 25MG 5ML VIAL
	1334676	06/13/2023	25.300014		LARYNGO BLADE, MILLER #1 GREEN
	1335048	06/14/2023	(31.92)		CREDIT WRONG ITEM P011037
	1335601	06/16/2023	3,378.200006		EXTENSION SET REMOVE CLAVE 7"
	1335609	06/16/2023	64.440015		GERMICIDAL SUPER SANI WIPES -
	1335675	06/16/2023	566.990010		TOURNIQUET, COMBAT APPLICATION
	1336318	06/19/2023	641.700005		ROCURIUM BROMIDE 100MG/10ML
	1336521	06/20/2023	(652.31)		RETURN DUPLICATES ON P011011
	1336591	06/20/2023	19.59		SEE CREDIT 1336581
	1336776	06/20/2023	3,731.180018		NASO-GASTRIC TUBE, 14FR (EACH)
	1336799	06/20/2023	6,624.530028		SYRINGE, 1CC TB W/25GA NEEDLE
	1336965	06/21/2023	(64.44)		CREDIT P010754
	1336966	06/21/2023	70.88		REBILL / CREDIT 1336967
	1336967	06/21/2023	(70.88)		CREDIT INV 1336966
	1340081	06/27/2023	4,139.700029		EXTENSION SET REMOVE CLAVE 7"
	1341051	06/30/2023	10.500011		SYRINGE, 20CC, LUER LOCK (EACH
	1341103	06/30/2023	4,174.220010		SPO2 ADHESIVE SENSOR, NEO/ADLT
	1341568	07/03/2023	10.790021		SPLINT, CARDBOARD 12" (EACH)
	1342192	07/06/2023	(10.79)		CRDIT INV 1341568
TOTAL FOR CHECK AP 00015068:			57,221.36		
LOWE'S COMPANIES (LOWECOMP)					
	71504	07/05/2023	208.310001		WATER, FLAT CAPS (CASE/24)
	74702	06/21/2023	939.460001		67 bbq ng weber e-325s
	78394	06/23/2023	166.500001		ACADEMY PALLET WATER
	85448	06/27/2023	7.100001		60 Krylon Fusion All-In-One Ma
	87275	06/28/2023	208.120001		ACAD - BOTTLED WATER
	91229	06/30/2023	208.120001		WATER, FLAT CAPS (CASE/24)
TOTAL FOR CHECK AP 00015069:			1,737.61		
MALLORY COMPANY (MALLCOMP)					
	5656650	06/28/2023	76.450006		SCBA GIRT - 10149638-sp SPRING
TOTAL FOR CHECK AP 00015070:			76.45		
MARQUAM GROUP LLC (MARQGROU)					
	24047	06/30/2023	1,927.500001		DATA WAREHOUSE CAD,ESO,TS,GIS
TOTAL FOR CHECK AP 00015071:			1,927.50		
MATTRESS DEPOT USA (MATTDEPO)					
	11519818	06/23/2023	669.910001		65 1 TXL Ovation Plus Mattress
TOTAL FOR CHECK AP 00015072:			669.91		
MES NORTHWEST (MESNORT)					
	CM135562	03/15/2023	(50.98)		CM FOR INV IN842733
	IN1842733	03/08/2023	9,203.88		DAMAGED SHIRT / CM135562
TOTAL FOR CHECK AP 00015073:			9,152.90		
MOUNTAIN MIST WATER (MOUNMIST)					

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	005467188	06/29/2023	79.55	0001	WATER, 5 GALLON BOTTLE (EACH)
TOTAL FOR CHECK AP 00015074:			79.55		
NOAH TCHOBANOFF (TCHO01310)					
	11261640159517	06/25/2023	36.83		#STN69 AMAZON STN SUPPLIES
	87681	06/28/2023	37.17		STN69 SUPPLIES (HOOKS/SCREWS)
TOTAL FOR CHECK AP 00015092:			74.00		
NW CASCADE INC (NWCASCAD)					
	0553570390	06/30/2023	141.00	0001	STN62 HONEY BUCKET MONTHLY REN
TOTAL FOR CHECK AP 00015075:			141.00		
NW SAFETY CLEAN (NWSAFECL)					
	2335660	06/23/2023	195.97	0001	SR71 5GAL
	2335674	06/27/2023	1,297.56	0001	60 CR PPE 38887
	2335675	06/27/2023	64.35	0002	CS CR PPE 38895
	2335676	06/27/2023	2,324.30	0003	CS CR PPE 38896
TOTAL FOR CHECK AP 00015076:			3,882.18		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	024866089	06/22/2023	0.13		BLUE NOMEX PANTS B CUT
	024866090	06/22/2023	0.25		BLUE NOMEX PANTS B CUT
	024878413	06/23/2023	0.13		BLUE NOMEX PANTS B CUT
	1101066542	06/23/2023	0.09		CP-0365 20MONTH LICENSE-TANYA
	113LWYH4RGD	06/26/2023	1.04		61/BC 2020 Handbook of ECC
	115925	06/14/2023	1.00		CUTTING WHEEL D BA90
	116244	06/19/2023	0.03		HOSE CONNECTOR
	116699	06/26/2023	0.11		HOSE CLIP
	11C3L6MKKTH	06/25/2023	0.07		BERT Innovo Deluxe iP900AP
	131209	05/24/2023	1.80		MESH BAGS
	1324089	05/04/2023	5.73		GERMICIDAL SUPER SANI WIPES -
	1328232	05/19/2023	0.90		EMS Pelican M50 Micro Case, CI
	1332628	06/06/2023	19.59		SHARPS CONTAINER, SAGE FLIP-LI
	1334676	06/13/2023	0.02		LARYNGO BLADE, MILLER #1 GREEN
	1335675	06/16/2023	0.52		TOURNIQUET, COMBAT APPLICATION
	1336591	06/20/2023	0.02		SEE CREDIT 1336581
	1336776	06/20/2023	3.39		NASO-GASTRIC TUBE, 14FR (EACH)
	1341103	06/30/2023	3.79		SPO2 ADHESIVE SENSOR, NEO/ADLT
	1341568	07/03/2023	0.01		SPLINT, CARDBOARD 12" (EACH)
	1342192	07/06/2023	(0.01)		CRDIT INV 1341568
	13MN3F9KGQC	06/30/2023	0.74		73 MOSFIATA 8" KNIFE Sharp
	1FPNGFL9DVF7	06/23/2023	0.06		70 Advil Liqui-Gels Pain Relie
	1J6GVHP9TFGK	06/26/2023	0.98		73 BIG RED TRP6240 Torin Blow
	1J6VFWLNPILP	07/01/2023	1.87		EMS JESSE - Nancy Caroline's
	1KNVL4H46T9T	07/05/2023	0.03		OPS CALENDAR - 24" x 36"
	1N7VGQ1D6KT	06/28/2023	0.05		69 Calloway Mills 153483660 Ru
	23343	06/26/2023	7.88		LSR-S-BL LEG STRAP
	2335660	06/23/2023	0.18		SR71 5GAL
	2335674	06/27/2023	1.18		60 CR PPE 38887
	2335675	06/27/2023	0.06		CS CR PPE 38895
	2335676	06/27/2023	2.11		CS CR PPE 38896
	3537428693	05/04/2023	0.44		PEN, BALLPOINT, BLUE (BX/12)
	3540839734	06/21/2023	0.09		72 SIMMONS- Durable SHERPA
	3542088995	07/04/2023	0.03		SPRAY BOTTLE ONLY, 32OZ (EACH)
	439729	06/13/2023	0.11		BOX OF 1/2X3-3/4 WEDGE ANCHORS
	439929	06/28/2023	0.01		PROPANE FOR BBQ
	439944	06/29/2023	0.01		PROPANE STATION 73
	500687672	06/26/2023	3.94		1773 1/8" SPLIT LOOM 250
	514383	07/06/2023	0.39		REMOVE TWO VEHICLES FROM FIRE

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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	5656650	06/28/2023	0.07		SCBA GIRT - 10149638-sp SPRING
	74702	06/21/2023	0.85		67 bbq ng weber e-325s
	752068676	06/26/2023	2.01		SIMPLE GREEN CONCENTRATE, 1GAL
	752747865	06/29/2023	0.11		WIPES,WYPALL (BOX)
	85448	06/27/2023	0.01		60 Krylon Fusion All-In-One Ma
	87275	06/28/2023	0.19		ACAD - BOTTLED WATER
	91229	06/30/2023	0.19		WATER, FLAT CAPS (CASE/24)
	91659013	06/23/2023	0.48		130ea PVC .236x11x14.25 White
	91813	06/30/2023	37.53		ESM-9-5345-8GX-15-ATSC-60-BLK.
	IN1842733	03/08/2023	0.06		SHIPPING / SHIRTS
	INV710244	05/31/2023	0.87		31410 RINGERS Large Yellow Sho
	WALA256474	06/23/2023	1.80		48-T8 Clr HP6 Sfty Glss
TOTAL FOR CHECK AP 00015056:			102.94		
RESCUE SOURCE GEAR (RESCSOUR)					
	13078904	07/03/2023	15,764.12	0007	SO TEAM WENDY SAR SOLAS REFLEC
	131209	05/24/2023	1,980.00	0009	MESH BAGS
TOTAL FOR CHECK AP 00015077:			17,744.12		
RUGGED SOLUTIONS AMERICA LLC (SETCCO)					
	53608	07/07/2023	335.14	0002	L12-1 HEADSET S150311559502
TOTAL FOR CHECK AP 00015078:			335.14		
SEAN SCHNEEGAS (SCHN02280)					
	20234512	06/26/2023	645.72		SRT LVL 1/SUNRIVER,OR/MILEAGE
TOTAL FOR CHECK AP 00015093:			645.72		
SMARCH INC (SMARSH)					
	INV108799	06/30/2023	661.50	0001	CP-2023 MONTHLY CLOUD SUPPORT
TOTAL FOR CHECK AP 00015079:			661.50		
SOLON NODAL (NODA03310)					
	062423	06/24/2023	510.00		PM SCHOOL/NREMT APP FEE
TOTAL FOR CHECK AP 00015094:			510.00		
STANDARD PARTS CORP (STANPART)					
	179355	06/07/2023	119.65	0001	U39 BATTERY, 3 MO (PCSORT)
	181029	06/16/2023	(133.10)	0002	BRAKE CORE CREDIT
	181810	06/21/2023	214.34	0001	STN61 DEF STOCK (15) CASES
	182315	06/23/2023	214.34	0001	STN65 DEF STOCK (15 CASES)
	183216	06/28/2023	(79.20)	0002	CORE CREDIT BATTERY
	184059	07/03/2023	12.10	0002	703-1427 RADIATOR CAP
	184130	07/05/2023	208.25	0004	STN68 DEF STOCK 15 CASES
	184576	07/07/2023	40.74	0002	VINYL TUBING H465
	184642	07/07/2023	262.82	0002	OIL 10-W30 OIL
	185272	07/11/2023	134.23	0001	WHEEL SEALS (STOCK) 35066 (3)
	185273	07/11/2023	277.67	0002	STN72 DEF STOCK (20 CASES)
TOTAL FOR CHECK AP 00015080:			1,271.84		
STAPLES, INC. (STAPINC)					
	3537428693	05/04/2023	484.75	0010	PEN, BALLPOINT, BLUE (BX/12)
	3540558071	06/16/2023	110.55	0009	NOTE PAD, JUNIOR SIZE (EACH)
	3540839734	06/21/2023	94.47	0001	72 SIMMONS- Durable SHERPA
	3542088995	07/04/2023	69.43	0011	SPRAY BOTTLE ONLY, 32OZ (EACH)
TOTAL FOR CHECK AP 00015081:			759.20		
SUMNER LAWN 'N SAW (SUMNLAWN)					
	115925	06/14/2023	1,103.27	0001	CUTTING WHEEL D BA90
	116244	06/19/2023	30.76	0003	HOSE CONNECTOR
	116699	06/26/2023	115.98	0004	HOSE CLIP
TOTAL FOR CHECK AP 00015082:			1,250.01		
TACOMA SCREW PRODUCTS INC (TACOSCRE)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/13/2023
End Date: 07/13/2023

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	10021368600	07/10/2023	141.81	0001	SCREWS, CONNECTORS, HEAT SHRIN
	TOTAL FOR CHECK AP 00015083:		141.81		
TYLER BROWN (BROW03260)					
	071223	07/12/2023	1,528.59		04/2023-06/2023 TUITION REIMB
	TOTAL FOR CHECK AP 00015095:		1,528.59		
US BANK BUSINESS CARD (USBANKBU)					
	PC.000.230625.9	07/12/2023	2,530.25		CHAIR HOLM IPAD
	PC.000.230625.A	07/13/2023	445.90		TOFT NREMT TEST VOUCHER
	PC.000.230725.3	07/12/2023	965.58		CHAIR HOLM IPAD
	PC.000.230725.4	07/13/2023	472.96		DICKSON HEAT EVT REGISTRATION
	PC.200.230625.1	07/13/2023	285.00		Postage for Stamps.com
	PC.200.230725.1	07/13/2023	21.87		Monthly Charge for Stamps.com
	PC.201.230725.1	07/13/2023	375.71		LEADERSHIP MEETING LUNCH
	PC.210.230325.3	07/13/2023	1,530.51		DUPLICATE - OPENED CLM@BANK
	PC.210.230525.4	07/13/2023	(1,530.51)		DISPUTE CREDIT RECEIVED
	PC.609.230625.1	07/13/2023	24.00		Food/Beverage Admin
	PC.650.230625.4	07/12/2023	242.60		POLY TUBING - SHOP SUPPLIES
	PC.650.230725.1	07/12/2023	43.16		FL92-1 IGNITION SEAL/BATT CABL
	TOTAL FOR CHECK AP 00015084:		5,407.03		
WORXTIME LLC (WORXTIME)					
	2053271793	10/10/2022	4,679.70	0001	AFFORDABLE CARE ACT REPORTING
	TOTAL FOR CHECK AP 00015085:		4,679.70		
	REPORT TOTAL:		1,856,197.00		



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Board Policy 3.56 False Claims Act Policies and Procedures

Attachments: Board Policy 3.56

Submitted by: FD Robacker

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☒ Second reading
- ☐ Motion to approve
- ☐ For information only
- ☐ Other: _____

SUGGESTED MOTION:

"To approve the second reading of Board Policy 3.56 False Claims Act Policies and Procedures."

SUMMARY:

Board Policy 3.56 False Claims Act Policies and Procedures was presented to the Board for its first reading. Since the first reading, no additional comments have been received and no edits have been made.

FINANCIAL IMPACT: N/A



CENTRAL PIERCE FIRE & RESCUE

POLICY AND PROCEDURE 356

SUBJECT: False Claims Act Policies and Procedures

EFFECTIVE DATE: March 23, 2020

OWNER: Finance Director

REAUTHORIZATION YEAR: 2023

FORMS AND ATTACHMENTS: N/A

INTENT:

These policies and procedures are intended to help Central Pierce Fire & Rescue members learn to remain compliant with the law in order to prevent possible violations and other fraud, waste, and abuse in the workplace.

1.0 DEFINITIONS

- 1.1 **False Claims Act** - The False Claims Act is a federal law that helps prevent fraud, waste and abuse in the health care industry. Any submission of false information, records or claims regarding federal health care programs may violate the False Claims Act and can result in severe financial penalties. Examples of false claims can include billing for services not provided or medically necessary, billing for the same service more than once or making false statements to receive payment for services. Violators of the False Claims Act can submit a false claim either actively knowing that it is false, or can submit it with "reckless disregard" to whether or not the claim is false. With either case, violators may face steep fines and civil penalties that can equal three times the amount of the false claim plus additional fines per claim.
- 1.2 **Compliance Officer** – Finance Director

2.0 POLICIES

- 2.1 The District will abide by all federal and state laws to effectively implement and enforce procedures to detect and prevent fraud, waste and abuse in receiving payments from federal health care programs.
- 2.2 The District will educate and train workforce members about fraud and abuse, including the detailed provisions of the False Claims Act, state laws regarding civil or criminal penalties and qui tam provisions through compliance training.
- 2.3 All workforce members, management and contractors or agents will be knowledgeable and aware of laws regarding false or fraudulent claims.
- 2.4 The Compliance Officer (CPFR Finance Director) is responsible for ensuring that the compliance program is effective in detecting and preventing potential

incidents of fraud, waste and abuse. With oversight from the Compliance Officer, operations managers will establish and maintain methods for detecting and preventing incidents of fraud, waste and abuse, including but not limited to:

- a. A claims quality assurance program that monitors the accuracy of adjudicated claims.
 - b. A compliance contact.
 - c. A process that identifies employees, contractors, vendors and providers that are debarred or excluded from participating in federal programs. Further, it is the Compliance Officer's responsibility to ensure that any incidents are appropriately handled by qualified personnel, discussed, and reported to the appropriate law enforcement agency. If the Compliance Officer or legal counsel identifies any incidents of fraud and abuse, the organization will implement systematic changes and corrective action initiatives to prevent further offenses.
- 2.5 All workforce members will conduct themselves in an ethical and legal manner, including maintaining accurate records related to the rendering of items or services payable by federal health care programs.
- 2.6 The District will fully cooperate with federal and state agencies that conduct health care fraud and abuse investigations.
- 2.7 All workforce members, contractors and agents will be responsible for reporting potential or suspected incidents of fraud and abuse and/or other wrongdoing directly to their supervisor and/or executive management or by using an internal reporting method.
- 2.8 The organization will protect all workforce members from retaliation and retribution when they report suspected wrongdoing through any reporting method.
- 2.9 The Compliance Officer, in consultation with legal counsel, will be responsible for receiving and acting upon all information suggesting possible fraud, abuse or wrongdoing, and for directing all investigations.
- 2.10 The Compliance Officer, in consultation with legal counsel, will conduct an investigation into any allegations of suspected violations of any criminal, civil or administrative law.
- 2.11 The organization will include all policies and procedures in the policy review for new hires, and distribute all information to contractors and agents through the District website.

3.0 PROCEDURES

- 3.1 Training on the False Claims Act will be delivered to all workforce members through a compliance program training. False Claims Act training will include:
- a. Information on the False Claims Act and the administrative solutions for false claims and statements.
 - b. State laws pertaining to civil or criminal penalties.
 - c. Whistleblower rights.
 - d. The organization's requirements for preventing, detecting and reporting fraud, waste and abuse.

- 3.2 Complaints, allegations, and concerns reported or received directly by the Compliance Office concerning fraud and abuse will be handled under the direction and coordination of the Compliance Officer.
- 3.3 To the extent practical or allowed by law, the Compliance Officer will maintain the confidentiality or anonymity of any workforce member when requested.
- 3.4 Retaliation or retribution for reporting issues in good faith is prohibited.
- 3.5 All Covered Persons employees, contractors and agents with knowledge of potential fraud and abuse situations will report them by notifying:
 - a. Their direct supervisor.
 - b. Any supervisor or member of management.
 - c. Human Resources.
 - d. The Compliance Officer or Compliance Department, either in person or by phone.
- 3.6 Any party who receives a report of fraud (e.g., management, Human Resources, legal counsel, etc.) will immediately inform the Compliance Officer, who will conduct an initial investigation before any other action is taken. No supervisor or manager should directly confront the workforce member alleged to have committed fraud, or otherwise discuss the issue with anyone suspected of engaging in fraudulent or abusive practices without prior approval from the Compliance Officer.
- 3.7 The Compliance Officer will direct or conduct fraud and abuse investigations. In doing so, the Compliance Officer will gather facts of the incident as promptly as possible.
- 3.8 If the Compliance Officer determines that there is sufficient evidence to support an allegation of violation of law or regulation, he/she will consult with legal counsel on further investigation, and whether legal counsel should conduct or direct the additional investigations. If an allegation is a criminal violation of law, the Compliance Officer will immediately refer the case to legal counsel.
- 3.9 If the organization's legal counsel assumes responsibility for the continued investigation, the organization will develop a memo that is signed by both the Compliance Officer and legal counsel stating:
 - a. Whether inside or outside counsel will be leading the investigation.
 - b. That the investigation is being conducted in anticipation of litigation.
 - c. The role the Compliance Officer will have in the investigation.
- 3.10 When legal counsel takes over a compliance investigation, they will evaluate the facts to determine if credible evidence of a violation of criminal, civil or administrative law exists. Legal counsel will notify the organization's senior management of the results of its compliance investigation, and provide the Compliance Office with sufficient details of the compliance investigation to show that it is properly addressing the issue.
- 3.11 The Compliance Officer may also use legal counsel to help determine the extent of liability resulting from false claims submission, as well as to assist in planning the appropriate actions to correct deficiencies and resolve any liability issues.
- 3.12 The organization will take appropriate disciplinary and enforcement action (i.e., corrective actions, employment termination or contract termination) against

workforce members, providers, subcontractors, consultants, and agents found to have committed fraud and abuse violations.

4.0 REFERENCE

- 4.1 [State Health Care Authority Letter of March 2, 2020](#)
- 4.2 [CPFR Policy 205 – Reporting Improper Governmental Actions \(Whistleblower Protection\)](#)
- 4.3 [RCW 74.66 Medicaid Fraud False Claims Act](#)

CENTRAL PIERCE FIRE & RESCUE
BOARD POLICY
NUMBER 3.56

ORIGINATED: March 23, 2020

APPROVED: July 24, 2023

EFFECTIVE: July 24, 2023

SUBJECT: FALSE CLAIMS ACT POLICIES AND PROCEDURES

PURPOSE: These policies and procedures are intended to help Central Pierce Fire & Rescue members learn to remain compliant with the law in order to prevent possible violations and other fraud, waste, and abuse in the workplace.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with and operate within the parameters of this Board Policy.

DEFINITIONS: **False Claims Act:** The False Claims Act is a federal law that helps prevent fraud, waste and abuse in the healthcare industry. Any submission of false information, records or claims regarding federal health care programs may violate the False Claims Act and can result in severe financial penalties. Examples of false claims can include billing for services not provided or medically necessary, billing for the same service more than once or making false statements to receive payment for services. Violators of the False Claims Act can submit a false claim either actively knowing that it is false, or can submit it with “reckless disregard” to whether or not the claim is false. With either case, violators may face steep fines and civil penalties that can equal three times the amount of the false claim plus additional fines per claim.

Compliance Officer: Finance Director

POLICY:

- I. The District will abide by all federal and state laws to effectively implement and enforce procedures to detect and prevent fraud, waste and abuse in receiving payments from federal health care programs.
- II. The District will educate and train workforce members about fraud and abuse, including the detailed provisions of the False Claims Act, state law regarding civil or criminal penalties and qui tam provisions through compliance training.
- III. All workforce members, management and contractors or agents will be knowledgeable and aware of laws regarding false or fraudulent claims.

- IV. The Compliance Officer (CPFR Finance Director) is responsible for ensuring that the compliance program is effective in detecting and preventing potential incidents of fraud, waste and abuse. With oversight from the Compliance Officer, operations managers will establish and maintain methods for detecting and preventing incidents of fraud, waste and abuse, including but not limited to:
 - A. A claims quality assurance program that monitors the accuracy of adjudicated claims.
 - B. A compliance contact.
 - C. A process that identifies employees, contractors, vendors and providers that are debarred or excluded from participating in federal programs. Further, it is the Compliance Officer's responsibility to ensure that any incidents are appropriately handled by qualified personnel, discussed, and reported to the appropriate law enforcement agency. If the Compliance Officer or legal counsel identifies any incidents of fraud and abuse, the organization will implement systematic changes and corrective action initiatives to prevent further offenses.
- V. All workforce members will conduct themselves in an ethical and legal manner, including maintaining accurate records related to the rendering of items or services payable by federal health care programs.
- VI. The District will fully cooperate with federal and state agencies that conduct healthcare fraud and abuse investigations.
- VII. All workforce members, contractors and agents will be responsible for reporting potential or suspected incidents of fraud and abuse and/or other wrongdoing directly to their supervisor and/or executive management or by using an internal reporting method.
- VIII. The organization will protect all workforce members from retaliation and retribution when they report suspected wrongdoing through any reporting method.
- IX. The Compliance Officer, in consultation with legal counsel, will be responsible for receiving and acting upon all information suggesting possible fraud, abuse or wrongdoing, and for directing all investigations.
- X. The Compliance Officer, in consultation with legal counsel, will conduct an investigation into any allegations of suspected violations of any criminal, civil or administrative law.
- XI. The organization will include all policies and procedures in the policy review for new hires, and distribute all information to contractors and agents through the district website.

PROCEDURE:

- I. Training on the False Claims Act will be delivered to all workforce members through a compliance program training. False Claims Act training will include:
 - A. Information on the False Claims Act and the administrative solutions for false claims and statements
 - B. State law pertaining to civil or criminal penalties.
 - C. Whistleblower rights
 - D. The organization's requirement for preventing, detecting and reporting fraud, waste and abuse.
- II. Complaints, allegations and concerns reported or received directly by the Compliance Office concerning fraud and abuse will be handled under the direction and coordination of the Compliance Officer.
- III. To the extent practical or allowed by law, the Compliance Officer will maintain the confidentiality or anonymity of any workforce member when requested.
- IV. Retaliation or retribution for reporting issues in good faith is prohibited.
- V. All Covered Persons employees, contractors and agents with knowledge of potential fraud and abuse situations will report them by notifying:
 - A. Their direct supervisor.
 - B. Any supervisor or member of management.
 - C. Human Resources.
 - D. The Compliance Officer or Compliance Department, either in person or by phone.
- VI. Any party who receives a report of fraud (e.g., management, Human Resources, legal counsel, etc.) will immediately inform the Compliance Officer, who will conduct an initial investigation before any other action is taken. No supervisor or manager should directly confront the workforce member alleged to have committed fraud, or otherwise discuss the issue with anyone suspected of engaging in fraudulent or abusive practices without prior approval from the Compliance Officer.
- VII. The compliance officer will direct or conduct fraud and abuse investigations. In doing so, the Compliance Officer will gather facts of the incident as promptly as possible.
- VIII. If the Compliance officer determines that there is sufficient evidence to support an allegation of violation of law or regulation, he/she will consult with legal counsel on further investigation, and whether legal counsel should conduct or direct the additional

investigation. If an allegation is a criminal violation of law, the Compliance Officer will immediately refer the case to legal counsel.

- IX. If the organization's legal counsel assumes responsibility for the continued investigation, the organization will develop a memo that is signed by both the Compliance Officer and legal counsel stating:
 - A. Whether inside or outside counsel will be leading the investigation.
 - B. That the investigation is being conducted in anticipation of litigation.
 - C. The role the Compliance Officer will have in the investigation.
- X. When legal counsel takes over a compliance investigation, they will evaluate the facts to determine if credible evidence of a violation of criminal, civil or administrative law exists. Legal counsel will notify the organization's senior management of the results of its compliance investigation, and provide the Compliance Officer with sufficient details of the compliance investigation to show that it is properly addressing the issue.
- XI. The Compliance officer may also use legal counsel to help determine the extent of liability resulting from false claims submission, as well as to assist in planning the appropriate action to correct deficiencies and resolve any liability issues.
- XII. The organization will take appropriate disciplinary and enforcement action (i.e., corrective actions, employment termination or contract termination) against workforce members, providers, subcontractors, consultants, and agents found to have committed fraud and abuse violations.

APPROVED:

MATT HOLM
BOARD CHAIR



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Board Policy 3.31 Contacting District Legal Counsel

Attachments: Board Policy 3.31

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☒ Second reading
- ☐ Motion to approve
- ☐ For information only
- ☐ Other: _____

SUGGESTED MOTION:

"To approve the second reading of Board Policy 3.31 Contacting District Legal Counsel."

SUMMARY:

Board Policy 3.31 Contacting District Legal Counsel was presented to the Board for First Reading. No additional comments have been received, and minor edits have been made.

FINANCIAL IMPACT:

N/A

CONTACTING DISTRICT LEGAL COUNSEL

NUMBER..... 331
CATEGORY Administration
EFFECTIVE. DATE: 06-26-07
REVISED DATE: 01-12-15



REFERENCE

SCOPE

All personnel.

PURPOSE

To establish policy on which personnel are authorized to contact District legal counsel or request an opinion of counsel.

POLICY

The only personnel authorized to contact District legal counsel or to request a legal opinion are the Chairman of the Board, the Fire Chief or his/her designee, and the District Secretary. Individual Commissioners should not contact District legal counsel unless authorized by prior motion of the Board of Fire Commissioners.

DEFINITIONS

"District Legal Counsel" means and includes the attorney contracted to provide legal counsel to the District, and any other attorney retained by the District for any legal work.

CENTRAL PIERCE FIRE & RESCUE
BOARD POLICY
NUMBER 3.31

ORIGINATED: June 26, 2007

APPROVED: July 24, 2023

EFFECTIVE: July 24, 2023

SUBJECT: CONTACTING DISTRICT LEGAL COUNSEL

PURPOSE: To establish policy on which personnel are authorized to contact District legal counsel or request an opinion of counsel.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with, and operate, within the parameters of this Board Policy.

POLICY:

The only personnel authorized to contact District legal counsel or to request a legal opinion are the Chairman of the Board, the Fire Chief or his/her designee, and the District Secretary. Individual Commissioners should not contact District legal counsel unless authorized by prior motion of the Board of Fire Commissioners.

DEFINITIONS:

- I. *District Legal Counsel*: means and includes the attorney contracted to provide legal counsel to the District, and any other attorney retained by the District for any legal work.

PROCEDURE:

- I. Legal Counsel contact can be made through normal District communication channels including email and phone.
- II. When transmitting protected documents, per Legal Counsel direction, the District's secure email service shall be used.

APPROVED:

MATT HOLM
BOARD CHAIR



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Waiver of Competitive Bid Requirements- Maintenance Van

Attachments: Resolution 23-07

Submitted by: DC VanKeulen

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☒ Motion to approve
- ☐ For information only
- ☐ Other: _____

SUGGESTED MOTION:

"I move to waive the requirement for a second reading of Resolution 23-07."

"I move to approve Resolution 23-07, waiving the competitive bid requirements for the purchase of a new Maintenance Van."

SUMMARY:

As discussed in previous meetings, the District needs to secure a vehicle to use as a maintenance van. Staff has determined that this specific vehicle meets certain criteria to ensure the best use. Purchasing in this manner requires a Resolution waiving the competitive bid process.

FINANCIAL IMPACT: Not to exceed \$65,000.00

CENTRAL PIERCE FIRE & RESCUE

RESOLUTION NO. 23-07

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FOR CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AUTHORIZING WAIVER OF COMPETITIVE BIDDING REQUIREMENTS FOR MAINTENANCE VEHICLE PURCHASE.

WHEREAS, RCW 39.04.280 provides for the waiver of competitive bidding requirements under enumerated conditions including (1)(a) Purchases that are clearly and legitimately limited to a single source of supply and (1)(b) Purchases involving special facilities or market conditions; and

WHEREAS, the District has the need for a specialty van Maintenance Vehicle that meets the needs of the District and costs under \$65,000.00; and

WHEREAS, the market for Vehicles in the District's price range is very limited and once placed on the market the vehicles tend to sell quickly; and

WHEREAS, in recognition of the special market conditions for specialty vans and the need for District staff to be able to act quickly once a suitable apparatus is located, the Board of Commissioners has determined that it is in the best interest of the District to approve the purchase under the statutory bid exceptions identified above; and

WHEREAS, following a diligent search, District staff has identified a suitable specialty van that is available from Sunnyside Automotive in Ohio and which would be sold before the District is able to complete a formal sealed bid process.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners for Central Pierce Fire & Rescue as follows:

Section 1: Waive the competitive bidding requirements pursuant to RCW 39.04.280(1)(a) and (b).

Section 2: Authorize the Fire Chief to enter into an agreement to purchase a maintenance van from Sunnyside Automotive for the amounts reflected in the quote attached as Exhibit A.

ADOPTED BY THE BOARD OF FIRE COMMISSIONERS FOR CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AT A REGULAR MEETING HELD THIS 24th DAY OF JULY, 2023, OF WHICH ALL COMMISSIONERS WERE NOTIFIED AND 5 WERE PRESENT AND VOTING.

Matthew Holm, Commissioner

Steve Stringfellow, Commissioner

Rich Coleman, Commissioner

Bob Willis, Commissioner

Dale Mitchell, Commissioner

ATTEST:

Tanya Robacker, District Secretary



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Board Policy 3.21 Collection Account Processing

Attachments: Board Policy 3.21

Submitted by: FD Robacker

RECOMMENDED ACTION BY THE BOARD:

- ☒ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☐ For information only
- ☐ Other: _____

SUMMARY:

Board Policy 3.21 Collection Account Processing has been reviewed and modified by Staff. The Policy has been moved to the new format and updated.

The Policy is presented for first reading and comment.

FINANCIAL IMPACT:

N/A

COLLECTION ACCOUNT PROCESSING



NUMBER..... 321
CATEGORY Administration
EFFECTIVE..... DATE: 10/23/97
REVISED..... DATE: 09/01/07
AUTHOR Vicky Carlsen

REFERENCE

Central Pierce Fire & Rescue

SCOPE

Administration Personnel

PURPOSE

To clarify our authorized method of account processing of accounts referred to Fairway Collections.

POLICY

1. Those Medic One Transports which have been deemed uncollectible by our agency, and have been uncollectible by our agency, and have been processed through our approved collection process, will be forwarded to Fairway Collections.
2. When received by Fairway Collections these accounts will continue to be handled in the manner we have always subscribed to, the Soft Approach, with the exception of outlined in #3 below.
3. Any account where the responsible party is found to be financially sound by the collection agency will be handled as follows:
 - A. Fairway Collections will provide an Assignment Form on each individual account where legal action is recommended. This Assignment Form will be provided to the Chief Financial Officer or designee for signature (which is authorization to proceed) or rejected if there is valid reason.
 - B. There will be no cost to the District for legal pursuit of an account.
 - C. The District may cancel the legal action at any time during the process if they choose to do so.
4. Periodically the District will issue a bid for services to ensure that the District is receiving the best possible service at the most competitive rates.

CENTRAL PIERCE FIRE & RESCUE
BOARD POLICY
NUMBER 3.21

ORIGINATED: October 23, 1997

APPROVED:

EFFECTIVE:

SUBJECT: COLLECTION ACCOUNT PROCESSING

PURPOSE: To clarify our authorized method of account processing of accounts referred to Fairway Collections.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with, and operate, within the parameters of this Board Policy.

POLICY:

~~I These Medic One~~ Transports which have been deemed uncollectible by our agency, and have been uncollectible by our agency, and have been processed through our approved collection process, will be forwarded to Fairway Collections.

PROCEDURE:

- I. When received by Fairway Collections these accounts will ~~continue to~~ be handled in the manner we have always subscribed to, the Soft Approach, with the exception of the following outlined below:
 - A. Any account where the responsible party is found to be financially sound by the collection agency will be handled as follows:
 1. Fairway Collections will provide an Assignment Form on each individual account where legal action is recommended.
 2. This Assignment Form will be provided to the ~~Chief Financial Officer~~ Finance Director or designee for signature (which is authorization to proceed) or rejected if there is valid reason.

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APPROVED:

MATT HOLM
BOARD CHAIR

CENTRAL PIERCE FIRE & RESCUE
BOARD POLICY
NUMBER 3.21

ORIGINATED: October 23, 1997

APPROVED:

EFFECTIVE:

SUBJECT: COLLECTION ACCOUNT PROCESSING

PURPOSE: To clarify our authorized method of account processing of accounts referred to Fairway Collections.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with, and operate, within the parameters of this Board Policy.

POLICY:

Transports which have been deemed uncollectible by our agency, and have been uncollectible by our agency, and have been processed through our approved collection process, will be forwarded to Fairway Collections.

PROCEDURE:

- I. When received by Fairway Collections these accounts will be handled in the manner we have always subscribed to, the Soft Approach, with the exception of the following outlined below:
 - A. Any account where the responsible party is found to be financially sound by the collection agency will be handled as follows:
 1. Fairway Collections will provide an Assignment Form on each individual account where legal action is recommended.
 2. This Assignment Form will be provided to the Finance Director or designee for signature (which is authorization to proceed) or rejected if there is valid reason.

APPROVED:

MATT HOLM
BOARD CHAIR



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Graham Fire Master ILA

Attachments: Master ILA

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- ☒ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☐ For information only
- ☐ Other: _____

SUMMARY:

No Motion required.

The Staff from Graham Fire & Rescue, along with Staff from our District, have been working to formalize several of our regional partnership initiatives. At the suggestion of Legal Counsel, the approach to this formalization resulted in a Master ILA between the two organizations with an addendum related to specific efforts.

This Master ILA will be supported by numerous addenda including closest unit dispatch, command and control (Battalion 91), joint communications, outreach and public education, CARES program services, data analytics and GIS, grounds maintenance, and finally, logistics.

The Master ILA is presented for First Reading.

FINANCIAL IMPACT: N/A

MASTER INTERLOCAL AGREEMENT

FOR COOPERATIVE SERVICE INITIATIVES

This Master Interlocal Agreement ("Master ILA" or "Agreement") is entered into on this ____ day of ____, 2023, (the "Effective Date") by and between Graham Fire & Rescue, located at 23014 70th Ave E, Graham, WA 98338, hereinafter referred to as "Graham Fire & Rescue," and Central Pierce Fire & Rescue, located at 1015 39th Ave SE STE 120, Puyallup, WA 98374, hereinafter referred to as "Central Pierce Fire & Rescue," who shall hereinafter be collectively referred to as the "Agencies" or singularly as an "Agency."

WHEREAS, the Agencies are committed to creating cooperative service initiatives that enhance their collective ability to provide efficient emergency and non-emergency services, minimize duplication, and reduce overall costs;

WHEREAS, the Agencies enter into this Agreement pursuant to the authority conferred upon them by RCW 52.12.021 and RCW 39.34.030; and

WHEREAS, the Agencies prefer to establish a Master Interlocal Agreement that can then include addendum to the various cooperative service initiatives being formed and executed.

NOW, THEREFORE, in exchange for the mutual promises contained herein and for other good and value consideration, the Agencies hereby agree as follows:

1. PURPOSE

1.1 The purpose of the Master ILA is to create the general tenets of an agreement that precede each addendum identified in Section 2 herein- Scope of Cooperation. This Master ILA may also be referred to herein as the "Agreement."

2. SCOPE OF COOPERATION

2.1 The Agencies agree to develop the necessary scope, and terms, for the following addenda to this Master ILA:

- a. Closest Unit Dispatch- Critical Events
- b. Command and Control (Battalion 91)
- c. Joint Communications, Outreach, and Public Education
- d. CARES Program Service Delivery
- e. Data Analytics and GIS
- f. Grounds Maintenance
- g. Logistics
- h. Other addenda as needed

3. ADDENDA STRUCTURE AND IMPLEMENTATION

3.1 Each individually created addendum shall have the following structure outlined as follows:

- a. Fiscal Arrangements
- b. Resource Sharing
- c. Personnel Sharing
- d. Term and Termination

- e. Reference to terms of the Master ILA
- f. Any other necessary and proper matters

3.2 Addendum Execution. The Fire Chiefs of the parties are delegated authority to execute addenda to this Master ILA after approval of their respective governing bodies.

4. GOVERNING STRUCTURE AND ADMINISTRATION

- 4.1 The Agencies intend to use the existing governing structure from within each Agency. The Fire Chiefs have the authority to assemble and deploy emergency responses resources (command and control) in a shared environment, and the Agencies' Board of Fire Commissioners have the authority to enter into Interlocal Agreements for these same purposes.
- 4.2 Administration Committee. To carry out the purposes of this Agreement, a two-person committee is hereby created to administer this Agreement ("Committee"). The Committee shall consist of the Fire Chiefs of each Agency, or their written designees. The Committee shall meet on a regular basis as determined by the Committee and no less than one (1) time per year to discuss the performance of the obligations of the Agencies pursuant to this Agreement. Either member of the Committee may call meetings as deemed appropriate. The Committee may recommend amendments to the Addenda to this Agreement. Unless otherwise specified in this Agreement, all decisions of the Committee must be unanimous.

5. INSURANCE

5.1 Each Agency shall provide and maintain suitable commercial general liability and auto liability insurance policies to protect it from casualty losses by reason of the activities contemplated by this Agreement. The limits of liability for each coverage shall be at least \$2,000,000 for each occurrence. Each Agency shall provide the other Agency with a Certificate of Liability Insurance or Evidence of Coverage, in a form acceptable to each Agency.

6. INDEMNIFICATION

6.1 Each Agency shall be responsible for the wrongful or negligent actions of its employees while participating in this Agreement, as their respective liability shall be determined under the laws of the State of Washington and/or Federal Law, and this Agreement is not intended to diminish or expand such liability.

- a. Each Agency hereto ("Indemnifying Party") shall indemnify and hold harmless the other Agency ("Indemnified Party") and its officers, agents and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason or arising out of any negligent action or omission of the Indemnifying Party, its officers, agents, and employees, or any of them, in performing obligations pursuant to this Agreement. In the event that any suit based upon such a claim, action, loss, or damage is brought against an Indemnified Party, the Indemnifying Party shall defend the same at its sole cost and expense, provided that the Indemnified Party retains the right to participate in said suit if any principal of governmental authority is involved, and if final judgment be rendered against the Indemnified Party and its officers, agents, and employees, or any of them, or jointly against the Indemnified Party and Indemnifying Party and their respective officers, agents, and employees, or any of them, the Indemnifying Party shall satisfy the same. This provision shall only apply to the extent

of the negligence of the Indemnifying Party. No Agency hereto may assume liability for the negligent acts or omissions of the other Agency.

b. Nothing herein shall be interpreted to:

- i. Waive any defense arising out of RCW Title 51, provided; however, each Agency agrees that its obligations under this provision extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. The foregoing indemnity is specifically and expressly intended to constitute a waiver of each Agency's immunity under Washington's Industrial Insurance Act, RCW Title 51, with respect to the other Agencies only, and only to the extent necessary to provide each Agency with a full and complete indemnity of claims made by the other Agency's employees. The Agencies acknowledge that these provisions were specifically negotiated and agreed upon by them.
- ii. Limit the ability of a participant to exercise any right, defense, or remedy which an Agency may have with respect to third party agencies or the officer(s) whose action or omission give rise to loss, claim or liability, including but not limited to an assertion that the employee was acting beyond the scope of his or her employment.
- iii. Cover or require indemnification or payment of any judgment against any individual or agency for intentionally wrongful conduct outside the scope of employment of any individual or for any judgment for punitive damages against any individual or Agency. Payment of punitive damage awards, fines or sanctions shall be the sole responsibility of the individual against whom said judgment, fine or sanction is rendered and/or his or her employer, should that employer elect to make said payment voluntarily. This agreement does not require indemnification of any punitive damage awards or for any order imposing fines or sanctions.
- iv. Create a partnership, joint venture or agency relationship between the Agencies that would authorize either Agency to bind the other to a particular course of conduct.

7. DISPUTE RESOLUTION

7.1 The Agencies' Fire Chiefs shall meet and attempt to negotiate a resolution to any dispute arising under this Agreement.

- a. If the Agencies are unable to resolve the dispute through negotiation, any party may demand mediation through a process to be mutually agreed to in good faith between the parties within 30 days. The parties shall share equally the costs of mediation and shall be responsible for their own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.
- b. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute, then within 30 calendar days any party may submit the matter to binding arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the Pierce County Superior Court, Pierce County, Washington, as amended, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator with both parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. Each party shall be

responsible for its own costs in preparing for and participating in the arbitration, including expert witness fees and reasonable attorney's fees.

- c. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for any party for any dispute regarding this Agreement, and its interpretation, application, or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.

8. TERM OF AGREEMENT

8.1 In the event either Agency shall desire to renegotiate any of the provisions of this Agreement, such Agency shall give sixty-days' advance written notice to the other Agency. The written notice shall specify the provision to be negotiated, the requested change and the reasons therefor. Such requests to renegotiate shall not be considered a notice of termination.

- a. This Agreement shall be effective on August 1, 2023 and shall continue for a term of three (3) years unless terminated in accordance with Section 9 herein.

9. TERMINATION/WITHDRAWAL

9.1 Either Agency may withdraw from this Agreement by December 31 of any calendar year by filing with the other Agency a written notice of termination by December 31st of the preceding calendar year. The Agreement will then terminate on December 31 of the calendar year following the date of written notice.

9.2 If either Agency to this Agreement ceases to exist by reason of merger, dissolution, disincorporation, annexation, or any other such corporate change of form, and if there is a successor corporation or entity surviving the merger, dissolution, disincorporation, annexation, or otherwise to which the rights or duties of either contracting party are assignable, then the terms and provisions of this Master ILA are deemed to apply to that successor/assignee, so long as the applicable laws of the State of Washington allow such successor/assignee to assume those duties and responsibilities.

9.3 Disposition of Property in the Event of Termination. In the event this Master ILA is terminated, the Agencies shall retain ownership of all of their respective real and personal property.

10. MISCELLANEOUS

- a. NOTICES. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective upon personal service or three (3) business days after the date of mailing by registered or certified mail via the United States Postal Service and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
- b. BENEFITS. This Agreement is entered into for the benefit of the Agencies to this agreement only and shall confer no benefits, direct or implied, on any third persons.

- c. NON-WAIVER. The failure of either party to insist upon strict performance of this Master ILA shall not impact that party's right to insist upon strict performance at a later time.
- d. SEVERABILITY. If any provision of this Agreement or its application is held invalid, the remainder of this Agreement shall not be affected.
- e. AMENDMENTS. This Agreement represents the entire agreement of the Agencies regarding the subjects addressed herein. Amendments to this Agreement may be proposed by either Agency's Fire Chief. To become binding, Amendments must be approved by both Agency's Board of Fire Commissioners. In the event that changes in federal or state law or changes in the boundaries of any or all Agencies significantly affect the performance of any Agency, the Agencies agree to enter into good faith negotiations so that continuation of this agreement can continue.
- f. COUNTERPARTS. This Master ILA may be executed in counterparts, i.e. at separate times and separate places, and a copy of this Master ILA shall be deemed as valid as an original.
- g. CONSTRUCTION. The Agencies agree that they have had full opportunity to have this Agreement reviewed by legal counsel. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in interpreting this, Master ILA. The language in this Master ILA shall be interpreted as to its fair meaning and not strictly for or against any party. If two or more agencies signatory hereto are represented by Eric T. Quinn, P.S., the agencies consent to the dual representation by such firm, if any firm signatory is affixed hereto under "approved as to form."
- h. NON-EXCLUSIVE AGREEMENT. The Agencies shall not be precluded from entering into similar agreements with other municipal corporations.
- i. INDEPENDENT GOVERNMENTS. The Agencies recognize and agree that they are independent governments. Except for the specific terms of this Master ILA, nothing herein shall be construed to limit the discretion of the governing bodies of each Agency.

11. EXECUTION

11.1 This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.

IN WITNESS WHEREOF, the Agencies by the signatures of their authorized representatives have executed this Agreement effective upon the date of signatures.

SIGNATURE PAGES FOLLOW

Central Pierce Fire & Rescue

By: _____

DATE: _____

Graham Fire & Rescue

By: _____

DATE: _____

NOTICES TO BE SENT TO:

Central Pierce Fire & Rescue
Dustin Morrow- Fire Chief
PO Box 940
Spanaway, WA 98387

Graham Fire & Rescue
Oscar Espinosa- Fire Chief
PO BOX 369
Graham, WA 98338



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Addendum for Joint Communications, Outreach and Public Education

Attachments: Graham Fire Master ILA- Addendum

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- ☒ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☐ For information only
- ☐ Other: _____

SUMMARY:

No Motion required.

The first Addendum to the Master ILA between Graham Fire and Central Pierce is one focused on joint communications, outreach and public education. The intention of this agreement is to blend the appropriate staff from both agencies specific to the work, share in the overall costs, and have a unified approach to internal and external messaging, outreach, and public education for both Districts.

Graham Fire is taking the lead on this addendum and corresponding services, as such Graham Fire will lead the new combined (represented and non-represented) workforce.

The Joint Communications, Outreach & Public Education is presented for First Reading.

FINANCIAL IMPACT:

Shared expenses as defined by the addendum.

JOINT COMMUNICATIONS, OUTREACH, AND PUBLIC EDUCATION

This Addendum ("Addendum") to the aforementioned Master Interlocal Agreement ("Master ILA") is entered into on this ____ day of ____, 2023, (the "Effective Date") by and between Graham Fire & Rescue, located at 23014 70th Ave E, Graham, WA 98338, hereinafter referred to as "Graham Fire & Rescue," and Central Pierce Fire & Rescue, located at 17520 22nd Ave E, Tacoma, WA 98445, hereinafter referred to as "Central Pierce Fire & Rescue," who shall hereinafter be collectively referred to as the "Agencies" or singularly as an "Agency."

WHEREAS, the Agencies are committed to ensuring effective communication, outreach, and public education to enhance community relations and public safety within their respective jurisdictions;

WHEREAS, the Agencies enter into this Addendum pursuant to the authority conferred upon them by RCW 52.12.021 and RCW 39.34.030; and

WHEREAS, the Agencies recognize the benefits of cooperation and collaboration in delivering high-quality communication, outreach, and public education programs to their communities, and agree that joint use of the respective agencies' Communications, Outreach, and Public Education Personnel will further that mission.

NOW, THEREFORE, in exchange for the mutual promises contained herein and pursuant to the terms of the Master ILA, the Agencies hereby agree as follows:

1. PURPOSE

1.1 The purpose of this Addendum is to establish a framework for cooperation and coordination between the Agencies for the provision of communications, outreach, and public education services within their jurisdictions.

1.2 The Agencies intend to enhance community relations and public safety by sharing staff, resources, knowledge, and expertise related to communication strategies and public education programs.

2. SCOPE OF COOPERATION

2.1 Communication Services: The Agencies agree to collaborate in developing and implementing effective communication strategies. This may include but is not limited to, social media, crisis communications, and public information dissemination.

2.2 Outreach Initiatives: The Agencies shall work together to plan and execute outreach programs aimed at raising awareness, fostering community involvement, and promoting public safety. Such initiatives may include joint public events, community workshops, open houses, and collaborative campaigns.

2.3 Public Education Programs: The Agencies agree to cooperate in the development, implementation, and promotion of public education programs aimed at increasing awareness,

preparedness, and safety within their respective communities. This may include joint public outreach campaigns, educational materials, workshops, and community events.

3. RESPONSIBILITIES OF THE AGENCIES

3.1 Graham Fire & Rescue Responsibilities:

3.1.1 Graham Fire & Rescue shall designate a Communications & Outreach Manager responsible for managing the Joint Communications, Outreach & Public Education Division.

3.1.2 Graham Fire & Rescue shall designate a Community Relations Coordinator responsible for coordinating community events and outreach activities.

3.1.3 Graham Fire & Rescue shall designate a Communications & Outreach Assistant responsible for providing administrative support to the Joint Communications, Outreach & Public Education Division.

3.1.4 Graham Fire & Rescue shall designate a Digital Content Creator for video production, still photography, and media asset management.

3.1.5 Graham Fire & Rescue shall share relevant information, resources, and best practices related to communication strategies, outreach initiatives, and public education programs.

3.1.6 Graham Fire & Rescue shall actively participate in joint planning meetings, training sessions, and collaborative initiatives related to communication, outreach, and public education.

3.2 Central Pierce Fire & Rescue Responsibilities:

3.2.1 Central Pierce Fire & Rescue shall designate two Public Educators responsible for deploying public education programs and initiatives.

3.2.1 Central Pierce Fire & Rescue shall designate a Public Information Officer responsible for providing emergency communications and media management on incidents.

3.2.3 Central Pierce Fire & Rescue shall share relevant information, resources, and best practices related to communication strategies, outreach initiatives, and public education programs.

3.2.4 Central Pierce Fire & Rescue shall actively participate in joint planning meetings, training sessions, and collaborative initiatives related to communication, outreach, and public education.

4. FISCAL ARRANGMENTS

4.1 Graham Fire & Rescue shall be the entity that manages the finances of the Joint Communications, Outreach, and Public Education Division.

4.2 Budget process. On or about August 15 of each year, the Communications & Outreach Manager shall recommend a proposed estimated annual budget for the Joint Communications, Outreach, and Public Education Division, for approval by the Fire Chiefs of each agency. The financial responsibilities will be based on a percentage of the agency's combined operating budgets as identified by the following components:

4.2.1 Communications & Outreach Manager & Administrative Staff Cost. For budget purposes, the cost, by position, of the Communications & Outreach Manager and any Administrative Staff directly assigned to the Joint Communications, Outreach, and Public Education Division, shall be established annually by the Fire Chiefs of each agency.

4.2.2 Administrative Overhead Costs. The amount shall cover Graham Fire & Rescue's administrative costs in managing the Joint Communications, Outreach & Public Education Division.

4.2.3 Supplies and Maintenance Costs. The amount shall cover Graham Fire & Rescue's costs in purchasing consumable supplies, professional services, and other expenses associated with the delivery of communications, outreach, and public education.

4.2.4 Facilities Costs. The amount shall cover the facilities and related expenses for the Joint Communications, Outreach, and Public Education Division.

4.2.5 Percentage of Combined Operating Budgets. $\text{FTE Cost} + \text{Administrative Costs} + \text{Supplies and Maintenance Costs} + \text{Facility Costs} \times \text{Percentage of Combined Operating Budgets}$.

4.2.6 Annual Agency Cost. The Annual Agency Cost shall be based on the agency's operating budget percentage for the previously approved budget cycle.

4.2.7 The Annual Agency Cost may be satisfied by the contribution of personnel (at the FTE value established above), cash, or the use of other services as approved by the Fire Chiefs of each agency.

4.3 In the event Fire Chiefs from each agency determine, during the course of the year, that additional expenditures or contributions from one or more participating Agencies are necessary, the Fire Chiefs from each agency shall make a recommendation/request to the appropriate agency.

4.4 Payments are to be made to Graham Fire & Rescue by February 1st of each year with a true-up from the prior year factored into the balance due.

5. RESOURCE SHARING

5.1 The Agencies may explore opportunities for resource sharing, subject to availability, to support communication, outreach, and public education efforts. This may include sharing equipment, materials, personnel, and other necessary resources mutually agreed upon.

6. PERSONNEL

6.1 The Communications & Outreach Manager shall have the authority to determine the working location and conditions for Communications, Outreach, and Public Education Personnel when assigned the Joint Communications, Outreach, and Public Education Division.

6.1.1 The Agency that employs the Communications & Outreach Manager will remain the employer of the Communications & Outreach Manager. Accordingly, that Agency shall be solely responsible for all matters related to the Communications & Outreach Manager's human resource management, performance appraisals, employee relations, work-related practice, performance effectiveness, and responsiveness, conformance with Joint Communications, Outreach, and Public Education Division expectations, and initiating discipline. The Fire Chiefs from each agency will also provide feedback concerning the performance of the said Communications & Outreach Manager to the Agency that is the employer of the Communications & Outreach Manager.

6.2 Each Agency shall remain as the employer of its own Communications, Outreach, and Public Education Personnel and shall be responsible for establishing and administering Communications, Outreach, and Public Education Personnel compensation and benefits.

6.3 It is understood by the Agencies that the services provided by Communications, Outreach, and Public Education Personnel pursuant to this Addendum will mutually benefit each Agency in proportion to the benefit received by that Agency, and therefore no compensation shall be exchanged between the Agencies for such services.

6.4 The Fire Chiefs from each agency shall establish a chain of command for Communications, Outreach, and Public Education Personnel under this Addendum. However, the responsibility for hiring, evaluating, firing, and disciplining Communications, Outreach, and Public Education Personnel shall remain with the employing Agency. An employing Agency may seek input from the Communications & Outreach Manager in hiring, evaluating, firing, or disciplining Communications, Outreach, and Public Education Personnel shall, but such guidance shall be optional and nonbinding on the Agency seeking guidance.

6.5 Communications, Outreach, and Public Education Personnel filling a shared functional position will be provided an explanation of the role, responsibility, duties, and expectations of the share position prepared by the Communications & Outreach Manager.

6.6 To the extent this Addendum would result in any personnel changes that affect wages, benefits, or working conditions of any represented employees, the Fire Chiefs from each agency shall assist the governing body of the affected employing Agency and affected bargaining unit to address such impacts prior to the implementation of the change.

7. TERM AND TERMINATION

7.1 This Addendum shall commence on the Effective Date and shall remain in effect for a period of 36 months unless terminated earlier as provided herein.

7.2 Either Agency may terminate this Addendum by providing written notice of termination to the other Agency, with a notice period of 12 months prior to the intended termination date.

8. Provisions of the Master Interlocal Agreement

8.1 Any terms not set forth herein shall be supplemented by the Master ILA, to the extent the Agencies are Agencies to the Master ILA. If any provision of this Addendum conflicts with a provision of the Master ILA, the offending provision shall be amended to conform to the terms of the Master ILA.

9. Advice of Attorney. The Agencies agree that this Addendum should be reviewed by their attorney. If two or more agencies signatory hereto are represented by Eric T. Quinn, P.S., the agencies consent to the dual representation by such firm, if any firm signatory is affixed hereto under "approved as to form."

IN WITNESS WHEREOF, the Agencies have caused this Addendum to be duly executed as of the Effective Date first above written.

GRAHAM FIRE & RESCUE

BY: _____

DATE: _____

CENTRAL PIERCE FIRE & RESCUE

BY: _____

DATE: _____



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Property Purchase- 2020 174th Street E.

Attachments: Purchase & Sales Agreement for 2020 174th Street E.

Submitted by: DC VanKeulen

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☒ Motion to approve
- ☐ For information only
- ☐ Other: _____

SUGGESTED MOTION:

"I move to approve the Fire Chief to sign and execute the Purchase and Sales Agreement for the real property located at 2020 174th Street E. as presented."

SUMMARY:

Staff has been working with the property owners located at 2020 174th Street E, known as the Saylor Property. The District and the Saylor's have come to terms whereby the property will be sold to the District in the amount of \$650,000.00. All fees for the seller and buyer will also be paid by the District.

The Fire Chief is seeking signing approval for the purchase and sales agreement, along with authorization to close the real estate transaction.

FINANCIAL IMPACT:

\$650,000.00 from Station 60 Land Acquisition Acct # 3016009422-56101



Kidder Mathews
 1201 Pacific Ave, Ste. 1400
 Tacoma, WA 98402
 Phone: 253-722-1400
 Fax: 253-722-1409

© Commercial Brokers
 Association
 ALL RIGHTS RESERVED



Form: PS_1A
 Purchase & Sale Agreement
 Rev. 8/2021
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COMMERCIAL & INVESTMENT REAL ESTATE PURCHASE & SALE AGREEMENT

This has been prepared for submission to your attorney for review and approval prior to signing. No representation is made by licensee as to its sufficiency or tax consequences

SPECIFIC TERMS

Reference Date: July 14, 2023

Offer Expiration Date: _____ 5:00pm (the third day after Reference Date, if not completed)

1. **PROPERTY:** The Property is legally described on Exhibit A. Address: 2020 174th Street East _____
 City of Spanaway, Pierce County, Washington. Tax Parcel No(s): _____
Included Personal Property: ☒ None; ☐ If on and used in connection with the Property, per Section 25 (None, if not completed).
2. **BUYER(S):** Central Pierce Fire and Rescue And/Or Assigns
 a(n) _____
3. **SELLER(S):** Dick C. and Patricia L A Saylor
 a(n) _____
4. **PURCHASE PRICE:** \$ 650,000.00 Six Hundred Fifty Thousand and No/100 Dollars
 Payable as: ☒ Cash; ☐ Financing (attach CBA Form PS_FIN); ☐ Other: _____
5. **EARNEST MONEY:** \$ 10,000.00 Ten Thousand and No/100 Dollars; Held by: ☐ Selling Firm; ☒ Closing Agent
Form of Earnest Money: ☒ Wire/Electronic Transfer; ☐ Check; ☐ Note (attach CBA Form PS_EMN); ☐ Other: _____
Earnest Money Due Date: ☒ Five (5) business days after Mutual Acceptance; ☐ _____ days after the Feasibility Contingency Date; or ☐ _____
6. **FEASIBILITY CONTINGENCY DATE:** ☐ _____; ☒ Forty-five (45) (30 days after Mutual Acceptance if not completed.)
7. **CLOSING DATE:** ☐ _____; ☐ Ten (10) business days after Buyer's waiver of Feasibility Contingency
8. **CLOSING AGENT:** Stewart Title and Escrow - Puyallup Office, Chelsey Parra & Jill Garner, 206-770-8813 & 206-770-8880, chelsey.parra@stewart.com, jill.garner@stewart.com
9. **TITLE INSURANCE COMPANY:** Stewart Title Rob Hainey Title Officer, rob.hainey@stewart.com
10. **DEED:** ☒ Statutory Warranty Deed; or ☐ Bargain and Sale Deed.
11. **POSSESSION:** ☒ on closing; ☐ Other: _____ (on closing if not completed).

INITIALS: Buyer DS Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



Kidder Mathews
 1201 Pacific Ave, Ste. 1400
 Tacoma, WA 98402
 Phone: 253-722-1400
 Fax: 253-722-1409

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 Association
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Form: PS_1A
 Purchase & Sale Agreement
 Rev. 8/2021
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**COMMERCIAL & INVESTMENT REAL ESTATE
 PURCHASE & SALE AGREEMENT
 (CONTINUED)**

- 12. SELLER CITIZENSHIP (FIRPTA):** Seller ☐ is; ☒ is not a foreign person for purposes of U.S. income taxation.
- 13. BUYER'S DEFAULT:** (check only one) ☒ Forfeiture of Earnest Money; ☐ Seller's Election of Remedies.
- 14. SELLER'S DEFAULT:** (check only one) ☒ Recover Earnest Money or Specific Enforcement; ☐ Buyer's Election of Remedies.
- 15. UNPAID UTILITIES:** Buyer and Seller ☒ Do Not Waive (attach CBA Form UA); ☐ Waive
- 16. AGENCY DISCLOSURE:** Selling Broker represents: ☒ Buyer; ☐ Seller; ☐ both parties; ☐ neither party
~~Listing Broker represents:~~ ☐ ~~Seller;~~ ☐ ~~both parties~~
- 17. EXHIBITS AND ADDENDA.** The following Exhibits and Addenda are made a part of this Agreement:
- | | |
|---|---|
| <input type="checkbox"/> Earnest Money Promissory Note, CBA Form EMN | <input type="checkbox"/> Back-Up Addendum, CBA Form BU-A |
| <input type="checkbox"/> Blank Promissory Note, LPB Form No. 28A | <input type="checkbox"/> Vacant Land Addendum, CBA Form VLA |
| <input type="checkbox"/> Blank Short Form Deed of Trust, LPB Form No. 20 | <input type="checkbox"/> Financing Addendum, CBA Form PS_FIN |
| <input type="checkbox"/> Blank Deed of Trust Rider, CBA Form DTR | <input type="checkbox"/> Tenant Estoppel Certificate, CBA Form PS_TEC |
| <input checked="" type="checkbox"/> Utility Charges Addendum, CBA Form UA | <input type="checkbox"/> Defeasance Addendum, CBA Form PS_D |
| <input type="checkbox"/> FIRPTA Certification, CBA Form 22E | <input type="checkbox"/> Lead-Based Paint Disclosure, CBA Form LP-LS |
| <input type="checkbox"/> Assignment and Assumption, CBA Form PS-AS | <input checked="" type="checkbox"/> Other: <u>CBA Form 17</u> |
| <input type="checkbox"/> Addendum/Amendment, CBA Form PSA | <input type="checkbox"/> Other: _____ |

INITIALS: Buyer DS Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



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**COMMERCIAL & INVESTMENT REAL ESTATE
 PURCHASE & SALE AGREEMENT
 (CONTINUED)**

18. IDENTIFICATION OF THE PARTIES. The following is the contact information for the parties involved in this Agreement:

Buyer(s):

Contact: Fire Chief Dustin Morrow Central
 Pierce Fire & Rescue

Address: _____

Business Phone: _____

Cell Phone: _____

Fax: _____

Email: dmorrow@centralpiercefir.org

Selling Firm

Name: Kidder Mathews, Inc.

Assumed Name: _____

Selling Broker: Jerome O'Leary

Selling Broker DOL License No.: 9685

Firm Address: 1201 Pacific Avenue, Suite
 1400
 Tacoma, WA

Firm Phone: 253.722.1400

Broker Phone: 253-732-2600

Firm Email: _____

Broker Email: jerome.oleary@kidder.com

Fax: 253.722.1409

CBA Office No.: 24258

Selling Firm DOL License No.: 965800

Copy of Notices to Buyer to :

Name: _____

Company: _____

Address: _____

Business Phone: _____

Fax: _____

Cell Phone: _____

Email: _____

Seller(s):

Contact: Dick C. and Patricia L A SAYLOR,

Address: 2020 174TH ST E SPANAWAY,
 WA 98387

Business Phone: _____

Cell Phone: _____

Fax: _____

Email: _____

Listing Firm

Name: N/A

Assumed Name: _____

Listing Broker: _____

Listing Broker DOL License No.: _____

Firm Address: _____

Firm Phone: _____

Broker Phone: _____

Firm Email: _____

Broker Email: _____

Fax: _____

CBA Office No.: _____

Listing Firm DOL License No.: _____

Copy of Notices to Seller to :

Name: _____

Company: _____

Address: _____

Business Phone: _____

Fax: _____

Cell Phone: _____

Email: _____

INITIALS:

Buyer 
 Buyer _____

Date _____
 Date _____

Seller _____
 Seller _____

Date _____
 Date _____



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COMMERCIAL & INVESTMENT REAL ESTATE PURCHASE & SALE AGREEMENT (CONTINUED)

GENERAL TERMS

- 19. Purchase and Sale.** Buyer agrees to buy and Seller agrees to sell the commercial real estate identified in Section 1 as the Property and all improvements thereon. Unless expressly provided otherwise in this Agreement or its Addenda, the Property shall include (i) all of Seller's rights, title and interest in the Property, (ii) all easements and rights appurtenant to the Property, (iii) all buildings, fixtures, and improvements on the Property, (iv) all unexpired leases and subleases; and (v) all included personal property.
- 20. Acceptance; Counteroffers.** If this offer is not timely accepted, it shall lapse and the earnest money shall be refunded to Buyer. If either party makes a future counteroffer, the other party shall have until 5:00 p.m. on the Fifth (5th) business day (if not filled in, the second day) following receipt to accept the counteroffer, unless sooner withdrawn. If the counteroffer is not timely accepted or countered, this Agreement shall lapse and the earnest money shall be refunded to Buyer. No acceptance, offer or counteroffer from Buyer is effective until a signed copy is received by Seller, the Listing Broker or the licensed office of the Listing Broker. No acceptance, offer or counteroffer from Seller is effective until a signed copy is received by Buyer, the Selling Broker or the licensed office of the Selling Broker. "Mutual Acceptance" shall occur when the last counteroffer is signed by the offeree, and the fully-signed counteroffer has been received by the offeror, his or her broker, or the licensed office of the broker. If any party is not represented by a broker, then notices must be delivered to that party and shall be effective when received by that party.
- 21. Earnest Money.** Selling Broker and Selling Firm are authorized to transfer Earnest Money to Closing Agent as necessary. Selling Firm shall deposit any check to be held by Selling Firm within 3 days after receipt or Mutual Acceptance, whichever occurs later. If the Earnest Money is to be held by Selling Firm and is over \$10,000, it shall be deposited to: ☐ the Selling Firm's pooled trust account (with interest paid to the State Treasurer); or ☐ a separate interest bearing trust account in Selling Firm's name, provided that Buyer completes an IRS Form W-9 (if not completed, separate interest bearing trust account). The interest, if any, shall be credited at closing to Buyer. If this sale fails to close, whoever is entitled to the Earnest Money is entitled to interest. Unless otherwise provided in this Agreement, the Earnest Money shall be applicable to the Purchase Price.
- 22. Title Insurance.**
- a. **Title Report.** Seller authorizes Buyer, its Lender, Listing Broker, Selling Broker or Closing Agent, at Seller's expense, to apply for and deliver to Buyer a standard coverage owner's policy of title insurance from the Title Insurance Company. Buyer shall have the discretion to apply for an extended coverage owner's policy of title insurance and any endorsements, provided that Buyer shall pay the increased costs associated with an extended policy including the excess premium over that charged for a standard coverage policy, the cost of any endorsements requested by Buyer, and the cost of any survey required by the title insurer. If Seller previously received a preliminary commitment from a title insurer that Buyer declines to use, Buyer shall pay any cancellation fee owing to the original title insurer. Otherwise, the party applying for title insurance shall pay any title cancellation fee, in the event such a fee is assessed.
- b. **Permitted Exceptions.** Buyer shall notify Seller of any objectionable matters in the title report or any supplemental report within the earlier of: (a) _____ days (20 days if not completed) after receipt of the preliminary commitment for title insurance; or (b) the Feasibility Contingency Date. This Agreement shall terminate and Buyer shall receive a refund of the earnest money, less any costs advanced or committed for Buyer, unless within five (5) days of Buyer's notice of such objections Seller shall give notice, in writing,

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 Buyer _____ Date _____ Seller _____ Date _____



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**COMMERCIAL & INVESTMENT REAL ESTATE
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of its intent to remove all objectionable provisions before Closing. If Seller fails to give timely notice that it will clear all disapproved objections, this Agreement shall automatically terminate and Buyer shall receive a refund of the earnest money, less any costs advanced or committed for Buyer, unless Buyer notifies Seller within three (3) days that Buyer waives any objections which Seller does not agree to remove. If any new title matters are disclosed in a supplemental title report, then the preceding termination, objection and waiver provisions shall apply to the new title matters except that Buyer's notice of objections must be delivered within three (3) days of receipt of the supplemental report by Buyer and Seller's response or Buyer's waiver must be delivered within two (2) days of Buyer's notice of objections. The Closing Date shall be extended to the extent necessary to permit time for these notices. Buyer shall not be required to object to any mortgage or deed of trust liens, or the statutory lien for real property taxes, and the same shall not be deemed to be Permitted Exceptions; provided, however, that the lien securing any financing which Buyer has agreed to assume shall be a Permitted Exception. Except for the foregoing, those provisions not objected to or for which Buyer waived its objections shall be referred to collectively as the "Permitted Exceptions." Seller shall reasonably cooperate with Buyer and the title company to clear objectionable title matters and shall provide an affidavit containing the information and reasonable covenants requested by the title company. The title policy shall contain no exceptions other than the General Exclusions and Exceptions common to such form of policy and the Permitted Exceptions.

- c. **Title Policy.** At Closing, Buyer shall receive an ALTA Form 2006 Owner's Policy of Title Insurance with standard or extended coverage (as specified by Buyer) dated as of the Closing Date in the amount of the Purchase Price, insuring that fee simple title to the Property is vested in Buyer, subject only to the Permitted Exceptions ("Title Policy"), provided that Buyer acknowledges that obtaining extended coverage may be conditioned on the Title Company's receipt of a satisfactory survey paid for by Buyer. If Buyer elects extended coverage, then Seller shall execute and deliver to the Title Company on or before Closing the such affidavits and other documents as the Title Company reasonably and customarily requires to issue extended coverage.

23. Feasibility Contingency. Buyer's obligations under this Agreement are conditioned upon Buyer's satisfaction, in Buyer's sole discretion, concerning all aspects of the Property, including its physical condition; the presence of or absence of any hazardous substances; the contracts and leases affecting the Property; the potential financial performance of the Property; the availability of government permits and approvals; and the feasibility of the Property for Buyer's intended purpose. This Agreement shall terminate and Buyer shall receive a refund of the earnest money unless Buyer gives notice that the Feasibility Contingency is satisfied to Seller before 5:00pm on the Feasibility Contingency Date. If such notice is timely given, the feasibility contingency shall be deemed to be satisfied and Buyer shall be deemed to have accepted and waived any objection regarding any aspects of the Property as they exist on the Feasibility Contingency Date.

- a. **Books, Records, Leases, Agreements.** Within _____ days (3 days if not filled in) Seller shall deliver to Buyer or post in an online database maintained by Seller or Listing Broker, to which Buyer has been given unlimited access, true, correct and complete copies of all documents in Seller's possession or control relating to the ownership, operation, renovation or development of the Property, excluding appraisals or other statements of value, and including the following: statements for real estate taxes, assessments, and utilities for the last three years and year to date; property management agreements and any other agreements with professionals or consultants; leases or other agreements relating to occupancy of all or a portion of the Property and a suite-by-suite schedule of tenants, rents, prepaid rents, deposits and fees; plans, specifications, permits, applications, drawings, surveys, and studies; maintenance records, accounting records and audit reports for the last three years and year to date; any existing environmental reports; any existing surveys; any existing inspection reports; and "Vendor Contracts" which shall include

INITIALS: Buyer ^{DS} DM _____ Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



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maintenance or service contracts, and installments purchase contracts or leases of personal property or fixtures used in connection with the Property. Buyer shall determine by the Feasibility Contingency Date: (i) whether Seller will agree to terminate any objectionable Vendor Contracts; and (ii) whether Seller will agree to pay any damages or penalties resulting from the termination of objectionable Vendor Contracts. Buyer's waiver of the Feasibility Contingency shall be deemed Buyer's acceptance of all Vendor Contracts which Seller has not agreed in writing to terminate. Buyer shall be solely responsible for obtaining any required consents to such assumption and the payment of any assumption fees. Seller shall cooperate with Buyer's efforts to receive any such consents but shall not be required to incur any out-of-pocket expenses or liability in doing so. Any information provided or to be provided by Seller with respect to the Property is solely for Buyer's convenience and Seller has not made any independent investigation or verification of such information (other than that the documents are true, correct, and complete, as stated above) and makes no representations as to the accuracy or completeness of such information, except to the extent expressly provided otherwise in this Agreement. Seller shall transfer the Vendor Contracts as provided in Section 25.

- b. **Access.** Seller shall permit Buyer and its agents, at Buyer's sole expense and risk, to enter the Property at reasonable times subject to the rights of and after legal notice to tenants, to conduct inspections concerning the Property, including without limitation, the structural condition of improvements, hazardous materials, pest infestation, soils conditions, sensitive areas, wetlands, or other matters affecting the feasibility of the Property for Buyer's intended use. Buyer shall schedule any entry onto the Property with Seller in advance and shall comply with Seller's reasonable requirements including those relating to security, confidentiality, and disruption of Seller's tenants. Buyer shall not perform any invasive testing including environmental inspections beyond a phase I assessment or contact the tenants or property management personnel without obtaining Seller's prior written consent, which shall not be unreasonably withheld, conditioned or delayed. Buyer shall restore the Property and all improvements to substantially the same condition they were in prior to inspection. Buyer shall be solely responsible for all costs of its inspections and feasibility analysis and has no authority to bind the Property for purposes of statutory liens. Buyer agrees to indemnify and defend Seller from all liens, costs, claims, and expenses, including attorneys' and experts' fees, arising from or relating to entry onto or inspection of the Property by Buyer and its agents, which obligation shall survive closing. Buyer may continue to enter the Property in accordance with the terms and conditions set forth in this Section 23 after removal or satisfaction of the Feasibility Contingency only for the purpose of leasing or to satisfy conditions of financing.
- c. ☐ (check if applicable) **Access Insurance.** Notwithstanding anything in this Section 23 to the contrary, prior to entering the Property and while conducting any inspections pursuant to subsection (b) above, Buyer shall, at no cost or expense to Seller: (a) procure and maintain commercial general liability (occurrence) insurance in an amount no less than \$2,000,000 on commercially reasonable terms adequate to insure against all liability arising out of any entry onto or inspections of the Property that lists Seller and Tenant as additional insureds; and (b) deliver to Seller prior to entry upon the Property certificates of insurance for Buyer and any applicable agents or representatives evidencing such required insurance.
- d. Buyer ~~waives, to the fullest extent permissible by law,~~ DOES NOT WAIVE the right to receive a seller disclosure statement (e.g. "Form 17") if required by RCW 64.06 and its right to rescind this Agreement pursuant thereto. However, if Seller would otherwise be required to provide Buyer with a Form 17, and if the answer to any of the questions in the section of the Form 17 entitled "Environmental" would be "yes," then Buyer does not waive the receipt of the "Environmental" section of the Form 17 which shall be provided by Seller.

INITIALS: Buyer  Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



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24. Conveyance. Title shall be conveyed subject only to the Permitted Exceptions. If this Agreement is for conveyance of Seller's vendee's interest in a Real Estate Contract, the deed shall include a contract vendee's assignment sufficient to convey after-acquired title. At Closing, Seller and Buyer shall execute and deliver to Closing Agent CBA Form PS-AS Assignment and Assumption Agreement transferring all leases and Vendor Contracts assumed by Buyer pursuant to Section 25(b) and all intangible property transferred pursuant to Section 25(b).

25. Personal Property.

- a. If this sale includes the personal property located on and used in connection with the Property, Seller will itemize such personal property in an Exhibit to be attached to this Agreement within ten (10) days of Mutual Acceptance. The value assigned to any personal property shall be ☐ \$ 0.00 (if not completed, the County-assessed value if available, and if not available, the fair market value determined by an appraiser selected by the Listing Broker and Selling Broker). Seller warrants title to, but not the condition of, the personal property and shall convey it by bill of sale.
- b. In addition to the leases and Vendor Contracts assumed by Buyer pursuant to Section 24 above, this sale includes all right, title and interest of Seller to the following intangible property now or hereafter existing with respect to the Property including without limitation: all rights-of-way, rights of ingress or egress or other interests in, on, or to, any land, highway, street, road, or avenue, open or proposed, in, on, or across, in front of, abutting or adjoining the Property; all rights to utilities serving the Property; all drawings, plans, specifications and other architectural or engineering work product; all governmental permits, certificates, licenses, authorizations and approvals; all rights, claims, causes of action, and warranties under contracts with contractors, engineers, architects, consultants or other parties associated with the Property; all utility, security and other deposits and reserve accounts made as security for the fulfillment of any of Seller's obligations; any name of or telephone numbers for the Property and related trademarks, service marks or trade dress; and guaranties, warranties or other assurances of performance received.

26. Seller's Underlying Financing. Unless Buyer is assuming Seller's underlying financing, Seller shall be responsible for confirming the existing underlying financing is not subject to any "lock out" or similar covenant which would prevent the lender's lien from being released at closing. In addition, Seller shall provide Buyer notice prior to the Feasibility Contingency Date if Seller is required to substitute securities for the Property as collateral for the underlying financing (known as "defeasance"). If Seller provides this notice of defeasance to Buyer, then the parties shall close the transaction in accordance with the process described in CBA Form PS_D or any different process identified in Seller's defeasance notice to Buyer.

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27. Closing of Sale. Buyer and Seller shall deposit with Closing Agent by 12:00 p.m. on the scheduled Closing Date all instruments and monies required to complete the purchase in accordance with this Agreement. Upon receipt of such instruments and monies, Closing Agent shall cause the deed to be recorded and shall pay to Seller, in immediately available funds, the Purchase Price less any costs or other amounts to be paid by Seller at Closing. "Closing" shall be deemed to have occurred when the deed is recorded and the sale proceeds are available to Seller. Time is of the essence in the performance of this Agreement. Sale proceeds shall be considered available to Seller, even if they cannot be disbursed to Seller until the next business day after Closing. Notwithstanding the foregoing, if Seller informed Buyer before the Feasibility Contingency Date that Seller's underlying financing requires that it be defeased and may not be paid off, then Closing shall be conducted in accordance with the three (3)-day closing process described in CBA Form PS_D. This Agreement is intended to constitute escrow instructions to Closing Agent. Buyer and Seller will provide any supplemental instructions requested by Closing Agent provided the same are consistent with this Agreement.

28. Closing Costs and Prorations. Seller shall deliver an updated rent roll to Closing Agent not later than two (2) days before the scheduled Closing Date in the form required by Section 23(a) and any other information reasonably requested by Closing Agent to allow Closing Agent to prepare a settlement statement for Closing. Seller certifies that the information contained in the rent roll is correct as of the date submitted. Seller shall pay the premium for the owner's standard coverage title policy. Buyer shall pay the excess premium attributable to any extended coverage or endorsements requested by Buyer, and the cost of any survey required in connection with the same. Seller and Buyer shall each pay one-half of the escrow fees. Any real estate excise taxes shall be paid by the party who bears primary responsibility for payment under the applicable statute or code. Real and personal property taxes and assessments payable in the year of closing; collected rents on any existing tenancies; expenses already incurred by Seller that relate to services to be provided to the Property after the Closing Date; interest; utilities; and other operating expenses shall be pro-rated as of Closing. Seller will be charged and credited for the amounts of all of the pro-rated items relating to the period up to and including 11:59 pm Pacific Time on the day preceding the Closing Date, and Buyer will be charged and credited for all of the pro-rated items relating to the period on and after the Closing Date. If tenants pay any of the foregoing expenses directly, then Closing Agent shall only pro rate those expenses paid by Seller. Buyer shall pay to Seller at Closing an additional sum equal to any utility deposits or mortgage reserves for assumed financing for which Buyer receives the benefit after Closing. Buyer shall pay all costs of financing including the premium for the lender's title policy. If the Property was taxed under a deferred classification prior to Closing, then Seller shall pay all taxes, interest, penalties, deferred taxes or similar items which result from removal of the Property from the deferred classification. At Closing, all refundable deposits on tenancies shall be credited to Buyer or delivered to Buyer for deposit in a trust account if required by state or local law. Buyer shall pay any sales or use tax applicable to the transfer of personal property included in the sale.

INITIALS: Buyer DS DM Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



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- 29. Post-Closing Adjustments, Collections, and Payments.** After Closing, Buyer and Seller shall reconcile the actual amount of revenues or liabilities upon receipt or payment thereof to the extent those items were prorated or credited at Closing based upon estimates. Any bills or invoices received by Buyer after Closing which relate to services rendered or goods delivered to the Seller or the Property prior to Closing shall be paid by Seller upon presentation of such bill or invoice. At Buyer's option, Buyer may pay such bill or invoice and be reimbursed the amount paid plus interest at the rate of 12% per annum beginning fifteen (15) days from the date of Buyer's written demand to Seller for reimbursement until such reimbursement is made. Notwithstanding the foregoing, if tenants pay certain expenses based on estimates subject to a post-closing reconciliation to the actual amount of those expenses, then Buyer shall be entitled to any surplus and shall be liable for any credit resulting from the reconciliation. Rents collected from each tenant after Closing shall be applied first to rentals due most recently from such tenant for the period after closing, and the balance shall be applied for the benefit of Seller for delinquent rentals owed for a period prior to closing. The amounts applied for the benefit of Seller shall be turned over by Buyer to Seller promptly after receipt. Seller shall be entitled to pursue any lawful methods of collection of delinquent rents but shall have no right to evict tenants after Closing. Any adjustment shall be made, if any, within 180 days of the Closing Date, and if a party fails to request an adjustment by notice delivered to the other party within the applicable period set forth above (such notice to specify in reasonable detail the items within the Closing Statement that such party desires to adjust and the reasons for such adjustment), then the allocations and prorations at Closing shall be binding and conclusive against such party.
- 30. Operations Prior to Closing.** Prior to Closing, Seller shall continue to operate the Property in the ordinary course of its business and maintain the Property in the same or better condition than as existing on the date of Mutual Acceptance but shall not be required to repair material damage from casualty except as otherwise provided in this Agreement. After the Feasibility Contingency Date, Seller shall not enter into or modify existing rental agreements or leases (except that Seller may enter into, modify, extend, renew or terminate residential rental agreements or residential leases for periods of 12 months or less in the ordinary course of its business), service contracts, or other agreements affecting the Property which have terms extending beyond Closing without obtaining Buyer's consent, which shall not be withheld unreasonably.
- 31. Possession.** Buyer shall accept possession subject to all tenancies disclosed to Buyer before the Feasibility Contingency Date.

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32. Seller's Representations. Except as disclosed to or known by Buyer prior to the satisfaction or waiver of the Feasibility Contingency, including in the books, records and documents made available to Buyer, or in the title report or any supplemental report or documents referenced therein, Seller represents to Buyer that, to the best of Seller's actual knowledge, each of the following is true as of the date hereof: (a) Seller is authorized to enter into the Agreement, to sell the Property, and to perform its obligations under the Agreement, and no further consent, waiver, approval or authorization is required from any person or entity to execute and perform under this Agreement; (b) The books, records, leases, agreements and other items delivered to Buyer pursuant to this Agreement comprise all material documents in Seller's possession or control regarding the operation and condition of the Property, are true, accurate and complete to the best of Seller's knowledge, and no other contracts or agreements exist that will be binding on Buyer after Closing; (c) Seller has not received any written notices that the Property or any business conducted thereon violate any applicable laws, regulations, codes and ordinances; (d) Seller has all certificates of occupancy, permits, and other governmental consents necessary to own and operate the Property for its current use; (e) There is no pending or threatened litigation which would adversely affect the Property or Buyer's ownership thereof after Closing; (f) There is no pending or threatened condemnation or similar proceedings affecting the Property, and the Property is not within the boundaries of any planned or authorized local improvement district; (g) Seller has paid (except to the extent prorated at Closing) all local, state and federal taxes (other than real and personal property taxes and assessments described in Section 28 above) attributable to the period prior to closing which, if not paid, could constitute a lien on Property (including any personal property), or for which Buyer may be held liable after Closing; (h) Seller is not aware of any concealed material defects in the Property except as disclosed to Buyer before the Feasibility Contingency Date; (i) There are no Hazardous Substances (as defined below) currently located in, on, or under the Property in a manner or quantity that presently violates any Environmental Law (as defined below); there are no underground storage tanks located on the Property; and there is no pending or threatened investigation or remedial action by any governmental agency regarding the release of Hazardous Substances or the violation of Environmental Law at the Property; (j) Seller has not granted any options nor obligated itself in any matter whatsoever to sell the Property or any portion thereof to any party other than Buyer; and (k) Neither Seller nor any of its respective partners, members, shareholders or other equity owners, is a person or entity with whom U.S. persons or entities are restricted from doing business under regulations of the Office of Foreign Asset Control ("OFAC") of the Department of the Treasury (including those named on OFAC's Specially Designated and Blocked Persons List) or under any statute or executive order; and (l) the individual signing this Agreement on behalf of Seller represents and warrants to Buyer that he or she has the authority to act on behalf of and bind Seller. As used herein, the term "Hazardous Substances" shall mean any substance or material now or hereafter defined or regulated as a hazardous substance, hazardous waste, toxic substance, pollutant, or contaminant under any federal, state, or local law, regulation, or ordinance governing any substance that could cause actual or suspected harm to human health or the environment ("Environmental Law"). The term "Hazardous Substances" specifically includes, but is not limited to, petroleum, petroleum by-products, and asbestos.

If prior to Closing Seller or Buyer discovers any information which would cause any of the representations above to be false if the representations were deemed made as of the date of such discovery, then the party discovering the information shall promptly notify the other party in writing and Buyer, as its sole remedy, may elect to terminate this Agreement by giving Seller notice of such termination within five (5) days after Buyer first received actual notice (with the Closing Date extended to accommodate such five (5) day period), and in such event, the Earnest Money Deposit shall be returned to Buyer. Buyer shall give notice of termination within five (5) days of discovering or receiving written notice of the new information. Nothing in this paragraph shall prevent Buyer from pursuing its remedies against Seller if Seller had actual knowledge of the newly discovered information such that a representation provided for above was false.

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- 33. As-Is.** Except for the express representations and warranties in this Agreement, (a) Seller makes no representations or warranties regarding the Property; (b) Seller hereby disclaims, and Buyer hereby waives, any and all representations or warranties of any kind, express or implied, concerning the Property or any portion thereof, as to its condition, value, compliance with laws, status of permits or approvals, existence or absence of hazardous material on site, suitability for Buyer's intended use, occupancy rate or any other matter of similar or dissimilar nature relating in any way to the Property, including the warranties of fitness for a particular purpose, tenantability, habitability and use; (c) Buyer takes the Property "AS IS" and with all faults; and (d) Buyer represents and warrants to Seller that Buyer has sufficient experience and expertise such that it is reasonable for Buyer to rely on its own pre-closing inspections and investigations.
- 34. Buyer's Representations.** Buyer represents that Buyer is authorized to enter into the Agreement; to buy the Property; to perform its obligations under the Agreement; and that neither the execution and delivery of this Agreement nor the consummation of the transaction contemplated hereby will: (a) conflict with or result in a breach of any law, regulation, writ, injunction or decree of any court or governmental instrumentality applicable to Buyer; or (b) constitute a breach of any agreement to which Buyer is a party or by which Buyer is bound. The individual signing this Agreement on behalf of Buyer represents that he or she has the authority to act on behalf of and bind Buyer.
- 35. Claims.** Any claim or cause of action with respect to a breach of the representations and warranties set forth herein shall survive for a period of nine (9) months from the Closing Date, at which time such representations and warranties (and any cause of action resulting from a breach thereof not then in litigation, including indemnification claims) shall terminate. Notwithstanding anything to the contrary in this Agreement: (a) Buyer shall not make a claim against Seller for damages for breach or default of any representation or warranty, unless the amount of such claim is reasonably anticipated to exceed \$25,000; and (b) under no circumstances shall Seller be liable to Buyer on account of any breach of any representation or warranty in the aggregate in excess of the amount equal to \$250,000, except in the event of Seller's fraud or intentional misrepresentation with respect to any representation or warranty regarding the environmental condition of the Property, in which case Buyer's damages shall be unlimited.
- 36. Condemnation and Casualty.** Seller bears all risk of loss until Closing, and thereafter Buyer bears all risk of loss. Buyer may terminate this Agreement and obtain a refund of the earnest money if improvements on the Property are materially damaged or if condemnation proceedings are commenced against all or a portion of the Property before Closing, to be exercised by notice to Seller within ten (10) days after Seller's notice to Buyer of the occurrence of the damage or condemnation proceedings. Damage will be considered material if the cost of repair exceeds the lesser of \$100,000 or five percent (5%) of the Purchase Price. Alternatively, Buyer may elect to proceed with closing, in which case, at Closing, Seller shall not be obligated to repair any damage, and shall assign to Buyer all claims and right to proceeds under any property insurance policy and shall credit to Buyer at Closing the amount of any deductible provided for in the policy.
- 37. FIRPTA Tax Withholding at Closing.** Closing Agent is instructed to prepare a certification (CBA or NWMLS Form 22E, or equivalent) that Seller is not a "foreign person" within the meaning of the Foreign Investment in Real Property Tax Act, and Seller shall sign it on or before Closing. If Seller is a foreign person, and this transaction is not otherwise exempt from FIRPTA, Closing Agent is instructed to withhold and pay the required amount to the Internal Revenue Service.

INITIALS: Buyer DS Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



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**COMMERCIAL & INVESTMENT REAL ESTATE
 PURCHASE & SALE AGREEMENT
 (CONTINUED)**

- 38. Notices.** Unless otherwise specified, any notice required or permitted in, or related to, this Agreement (including revocations of offers and counteroffers) must be in writing. Notices to Seller must be signed by at least one Buyer and must be delivered to Seller and Listing Broker with a courtesy copy to any other party identified as a recipient of notices in Section 18. A notice to Seller shall be deemed delivered only when received by Seller and Listing Broker, or the licensed office of Listing Broker. Notices to Buyer must be signed by at least one Seller and must be delivered to Buyer, with a copy to Selling Broker and with a courtesy copy to any other party identified as a recipient of notices in Section 18. A notice to Buyer shall be deemed delivered only when received by Buyer and Selling Broker, or the licensed office of Selling Broker. Selling Broker and Listing Broker otherwise have no responsibility to advise parties of receipt of a notice beyond either phoning the represented party or causing a copy of the notice to be delivered to the party's address provided in this Agreement. Buyer and Seller shall keep Selling Broker and Listing Broker advised of their whereabouts in order to receive prompt notification of receipt of a notice. If any party is not represented by a licensee, then notices must be delivered to and shall be effective when received by that party at the address, fax number, or email indicated in Section 18. Facsimile transmission of any notice or document shall constitute delivery. E-mail transmission of any notice or document (or a direct link to such notice or document) shall constitute delivery when: (i) the e-mail is sent to both Selling Broker and Selling Firm or both Listing Broker and Listing Firm at the e-mail addresses specified on page two of this Agreement; or (ii) Selling Broker or Listing Broker provide written acknowledgment of receipt of the e-mail (an automatic e-mail reply does not constitute written acknowledgment). At the request of either party, or the Closing Agent, the parties will confirm facsimile or e-mail transmitted signatures by signing an original document.
- 39. Computation of Time.** Unless otherwise specified in this Agreement, any period of time in this Agreement shall mean Pacific Time and shall begin the day after the event starting the period and shall expire at 5:00 p.m. of the last calendar day of the specified period of time, unless the last day is a Saturday, Sunday or legal holiday as defined in RCW 1.16.050, in which case the specified period of time shall expire on the next day that is not a Saturday, Sunday or legal holiday. Any specified period of five (5) days or less shall not include Saturdays, Sundays or legal holidays. Notwithstanding the foregoing, references to specific dates or times or number of hours shall mean those dates, times or number of hours; provided, however, that if the Closing Date falls on a Saturday, Sunday, or legal holiday as defined in RCW 1.16.050, or a date when the county recording office is closed, then the Closing Date shall be the next regular business day. If the parties agree upon and attach a legal description after this Agreement is signed by the offeree and delivered to the offeror, then for the purposes of computing time, mutual acceptance shall be deemed to be on the date of delivery of an accepted offer or counteroffer to the offeror, rather than on the date the legal description is attached.
- 40. Assignment.** Buyer's rights and obligations under this Agreement are not assignable without the prior written consent of Seller, which shall not be withheld unreasonably; provided, however, Buyer may assign this Agreement without the consent of Seller, but with notice to Seller, to any entity under common control and ownership of Buyer, provided no such assignment shall relieve Buyer of its obligations hereunder. If the words "and/or assigns" or similar words are used to identify Buyer in Section 2, then this Agreement may be assigned with notice to Seller but without need for Seller's consent. The party identified as the initial Buyer shall remain responsible for those obligations of Buyer stated in this Agreement notwithstanding any assignment and, if this Agreement provides for Seller to finance a portion of the purchase price, then the party identified as the initial Buyer shall guarantee payment of Seller financing.
- 41. Default and Attorneys' Fees.**

- a. **Buyer's default.** In the event Buyer fails, without legal excuse, to complete the purchase of the Property, then the applicable provision as identified in Section 13 shall apply:

INITIALS: Buyer DS Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



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COMMERCIAL & INVESTMENT REAL ESTATE PURCHASE & SALE AGREEMENT (CONTINUED)

- i. **Forfeiture of Earnest Money.** Seller may terminate this Agreement and keep that portion of the earnest money that does not exceed five percent (5%) of the Purchase Price as liquidated damages as the sole and exclusive remedy available to Seller for such failure.
 - ii. **Seller's Election of Remedies.** Seller may, at its option, (a) terminate this Agreement and keep that portion of the earnest money that does not exceed five percent (5%) of the Purchase Price as liquidated damages as the sole and exclusive remedy available to Seller for such failure, (b) bring suit against Buyer for Seller's actual damages, (c) bring suit to specifically enforce this Agreement and recover any incidental damages, or (d) pursue any other rights or remedies available at law or equity.
- b. **Seller's default.** In the event Seller fails, without legal excuse, to complete the sale of the Property, then the applicable provision as identified in Section 14 shall apply:
- i. **Recover Earnest Money or Specific Enforcement.** As Buyer's sole remedy, Buyer may either (a) terminate this Agreement and recover all earnest money or fees paid by Buyer whether or not the same are identified as refundable or applicable to the purchase price; or (b) bring suit to specifically enforce this Agreement and recover incidental damages, provided, however, Buyer must file suit within sixty (60) days from the Closing Date or from the date Seller has provided notice to Buyer that Seller will not proceed with closing, whichever is earlier.
 - ii. **Buyer's Election of Remedies.** Buyer may, at its option, (a) bring suit against Seller for Buyer's actual damages, (b) bring suit to specifically enforce this Agreement and recover any incidental damages, or (c) pursue any other rights or remedies available at law or equity.
- c. Neither Buyer nor Seller may recover consequential damages such as lost profits. If Buyer or Seller institutes suit against the other concerning this Agreement, the prevailing party is entitled to reasonable attorneys' fees and costs. In the event of trial, the amount of the attorneys' fees shall be fixed by the court. The venue of any suit shall be the county in which the Property is located, and this Agreement shall be governed by the laws of the State of Washington without regard to its principles of conflicts of laws.

42. Miscellaneous Provisions.

- a. **Complete Agreement.** This Agreement and any addenda and exhibits thereto state the entire understanding of Buyer and Seller regarding the sale of the Property. There are no verbal or other written agreements which modify or affect the Agreement, and no modification of this Agreement shall be effective unless agreed in writing and signed by the parties.
- b. **Counterpart Signatures.** This Agreement may be signed in counterpart, each signed counterpart shall be deemed an original, and all counterparts together shall constitute one and the same agreement.
- c. **Electronic Delivery and Signatures.** Electronic delivery of documents (e.g., transmission by facsimile or email) including signed offers or counteroffers and notices shall be legally sufficient to bind the party the same as delivery of an original. At the request of either party, or the Closing Agent, the parties will replace electronically delivered offers or counteroffers with original documents. The parties acknowledge that a signature in electronic form has the same legal effect as a handwritten signature.
- d. **Section 1031 Like-Kind Exchange.** If either Buyer or Seller intends for this transaction to be a part of a

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 Buyer _____ Date _____ Seller _____ Date _____



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**COMMERCIAL & INVESTMENT REAL ESTATE
 PURCHASE & SALE AGREEMENT
 (CONTINUED)**

Section 1031 like-kind exchange, then the other party agrees to cooperate in the completion of the like-kind exchange so long as the cooperating party incurs no additional liability in doing so, and so long as any expenses (including attorneys' fees and costs) incurred by the cooperating party that are related only to the exchange are paid or reimbursed to the cooperating party at or prior to Closing. Notwithstanding this provision, no party shall be obligated to extend closing as part of its agreement to facilitate completion of a like-kind exchange. In addition, notwithstanding Section 40 above, any party completing a Section 1031 like-kind exchange may assign this Agreement to its qualified intermediary or any entity set up for the purposes of completing a reverse exchange.

- 43. Information Transfer.** In the event this Agreement is terminated, Buyer agrees to deliver to Seller within ten (10) days of Seller's written request copies of all materials received from Seller and any non-privileged plans, studies, reports, inspections, appraisals, surveys, drawings, permits, applications or other development work product relating to the Property in Buyer's possession or control as of the date this Agreement is terminated.
- 44. Confidentiality.** Until and unless closing has been consummated, Buyer and Seller shall follow reasonable measures to prevent unnecessary disclosure of information obtained in connection with the negotiation and performance of this Agreement. Neither party shall use or knowingly permit the use of any such information in any manner detrimental to the other party.
- 45. Agency Disclosure.** Selling Firm, Selling Firm's Designated Broker, Selling Broker's Branch Manager (if any) and Selling Broker's Managing Broker (if any) represent the same party that Selling Broker represents. Listing Firm, Listing Firm's Designated Broker, Listing Broker's Branch Manager (if any), and Listing Broker's Managing Broker (if any) represent the same party that the Listing Broker represents. If Selling Broker and Listing Broker are different persons affiliated with the same Firm, then both Buyer and Seller confirm their consent to the Brokers' Designated Broker, Branch Manager (if any), and Managing Broker (if any) representing both parties as a dual agent. If Selling Broker and Listing Broker are the same person representing both parties, then both Buyer and Seller confirm their consent to that person and his/her Designated Broker, Branch Manager (if any), and Managing Broker (if any) representing both parties as dual agents. All parties acknowledge receipt of the pamphlet entitled "The Law of Real Estate Agency."

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 Buyer _____ Date _____ Seller _____ Date _____



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**COMMERCIAL & INVESTMENT REAL ESTATE
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46. Seller's Acceptance and Brokerage Agreement. Seller agrees to sell the Property on the terms and conditions herein, and ~~further agrees to pay a commission in a total amount computed in accordance with the listing or commission agreement. If there is no written listing or commission agreement, Seller agrees to pay a commission of~~ THE BUYER FURTHER AGREES TO PAY A COMMISSION IN A TOTAL AMOUNT COMPUTED AT 2 % of the sales price or \$ _____. The commission shall be ~~apportioned between Listing Firm and~~ PAID TO THE Selling Firm ~~as specified in the listing or any co-brokerage agreement. If there is no listing or written co-brokerage agreement, then Listing Firm shall pay to Selling Firm a commission of~~ THROUGH ESCROW AT CLOSING. _____ % of the sales price or \$ _____. ~~Seller assigns to Listing Firm and Selling Firm a portion of the sales proceeds equal to the commission.~~ If the earnest money is retained as liquidated damages, any costs advanced or committed by Listing Firm or Selling Firm for Buyer or Seller shall be reimbursed or paid therefrom, and the balance shall be paid one-half to Seller and one-half to ~~Listing Firm and Selling Firm according to the listing agreement and any co-brokerage agreement~~ SELLING FIRM. Seller and Buyer hereby consent to Listing Firm and Selling Firm receiving compensation from more than one party and irrevocably instruct the Closing Agent to disburse the commission(s) directly to the Firm(s). In any action by Listing Firm or Selling Firm to enforce this Section, the prevailing party is entitled to reasonable attorneys' fees and expenses. Neither Listing Firm nor Selling Firm are receiving compensation from more than one party to this transaction unless disclosed on an attached addendum, in which case Buyer and Seller consent to such compensation. The Property described in attached Exhibit A is commercial real estate. Notwithstanding Section 44 above, the pages containing this Section, the parties' signatures and an attachment describing the Property may be recorded.

Listing Broker and Selling Broker Disclosure. EXCEPT AS OTHERWISE DISCLOSED IN WRITING TO BUYER OR SELLER, THE SELLING BROKER, LISTING BROKER, AND FIRMS HAVE NOT MADE ANY REPRESENTATIONS OR WARRANTIES OR CONDUCTED ANY INDEPENDENT INVESTIGATION CONCERNING THE LEGAL EFFECT OF THIS AGREEMENT, BUYER'S OR SELLER'S FINANCIAL STRENGTH, BOOKS, RECORDS, REPORTS, STUDIES, OR OPERATING STATEMENTS; THE CONDITION OF THE PROPERTY OR ITS IMPROVEMENTS; THE FITNESS OF THE PROPERTY FOR BUYER'S INTENDED USE; OR OTHER MATTERS RELATING TO THE PROPERTY, INCLUDING WITHOUT LIMITATION, THE PROPERTY'S ZONING, BOUNDARIES, AREA, COMPLIANCE WITH APPLICABLE LAWS (INCLUDING LAWS REGARDING ACCESSIBILITY FOR DISABLED PERSONS), OR HAZARDOUS OR TOXIC MATERIALS INCLUDING MOLD OR OTHER ALLERGENS. SELLER AND BUYER ARE EACH ADVISED TO ENGAGE QUALIFIED EXPERTS TO ASSIST WITH THESE DUE DILIGENCE AND FEASIBILITY MATTERS, AND ARE FURTHER ADVISED TO SEEK INDEPENDENT LEGAL AND TAX ADVICE RELATED TO THIS AGREEMENT.

INITIALS: Buyer DS _____ Date _____ Seller _____ Date _____
Buyer _____ Date _____ Seller _____ Date _____



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**COMMERCIAL & INVESTMENT REAL ESTATE
PURCHASE & SALE AGREEMENT
(CONTINUED)**

IN WITNESS WHEREOF, the parties have signed this Agreement intending to be bound.

Buyer Central Pierce Fire and Rescue And/Or Assigns
Printed name and type of entity

Buyer _____
Printed name and type of entity

DocuSigned by:
Buyer Dustin Morrow Fire chief
Signature and title

Buyer _____
Signature and title

Date signed _____

Date signed _____

Seller Dick C. Saylor
Printed name and type of entity

Seller Patricia L A Saylor
Printed name and type of entity

Seller _____
Signature and title

Seller _____
Signature and title

Date signed _____

Date signed _____

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Buyer _____ Date _____ Seller _____ Date _____



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**COMMERCIAL & INVESTMENT REAL ESTATE
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EXHIBIT A *
[Legal Description]

Legal Description will be confirmed and approved by Title Company, together with the Buyer and Seller, prior to closing of this transaction.

Site Address 2020 174TH ST E SPANAWAY, WA 98387

Parcel No. (APN) 0319274134

Legal Information SECTION 27 TOWNSHIP 19 RANGE 03 QUARTER 44 PARCEL A BEG AT SE COR SEC 27 TH ALG S LI SD SEC W 730 FT TH N PARW E LI SD SEC 65

* To ensure accuracy in the legal description, consider substituting the legal description contained in the preliminary commitment for title insurance or a copy of the Property's last vesting deed for this page. Do not neglect to label the substitution "Exhibit A." You should avoid transcribing the legal description because any error in transcription may render the legal description inaccurate and this Agreement unenforceable.

INITIALS: Buyer  Date _____ Seller _____ Date _____
Buyer _____ Date _____ Seller _____ Date _____

Property Detail Report
2020 174th St E, Spanaway, WA 98387-7626
APN: 031927-4-134

Pierce County Data as of: 07/07/2023

Owner Information

Owner Name:	Saylor Dick		
Vesting:			
Mailing Address:	2020 174th St E, Spanaway, WA 98387-7626	Occupancy:	Owner Occupied

Location Information

Legal Description:	Section 27 Township 19 Range 03 Quarter 44 : Parcel "A" Beg At Se Cor Sec 27 Th Alg S Li Sd Sec W 730 Ft Th N Par/W E Li Sd Sec 650 Ft To Pob Th E Par/W S Li Sd Sec 135 Ft Th S Par/W E Li Sd Sec 310 Ft To Pob Parcel "B" W 6 Ft Lot 2 As Designated On Sh Plat 75-145 Out Of 4/119 4/128 & 8/2 Seg K-1138 DI DI Jw			County:	Pierce, WA
APN:	031927-4-134	Alternate APN:		Census Tract / Block:	071409 / 3010
Munic / Twnshp:	Pierce County	Twنشp-Rng-Sec:	19-03-27	Legal Lot / Block:	2 /
Subdivision:		Tract #:		Legal Book / Page:	
Neighborhood:	Spanaway	School District:	Bethel School District	High School:	Spanaway Lake High...
Elementary School:	Evergreen Elementa...	Middle School:	Cedarcrest Jr High...		
Latitude:	47.09826	Longitude:	-122.40274		

Last Transfer / Conveyance - Current Owner

Transfer / Rec Date:	Price:	Transfer Doc #:
Buyer Name:	Seller Name:	Deed Type:

Last Market Sale

Sale / Rec Date:	Sale Price / Type:	Deed Type:
Multi / Split Sale:	Price / Sq. Ft.:	New Construction:
1st Mtg Amt / Type:	1st Mtg Rate / Type:	1st Mtg Doc #:
2nd Mtg Amt / Type:	2nd Mtg Rate / Type:	Sale Doc #:
Seller Name:		
Lender:		Title Company:

Prior Sale Information

Sale / Rec Date:	Sale Price / Type:	Prior Deed Type:
1st Mtg Amt / Type:	1st Mtg Rate / Type:	Prior Sale Doc #:
Prior Lender:		

Property Characteristics

Gross Living Area:	3,697 Sq. Ft.	Total Rooms:	0	Year Built / Eff:	1979 / 1988
Living Area:	1,889 Sq. Ft.	Bedrooms:	3	Stories:	1
Total Adj. Area:		Baths (F / H):	1 /	Parking Type:	Attached
Above Grade:	1,889 Sq. Ft.	Pool:		Garage #:	6
Basement Area:		Fireplace:	1	Garage Area:	576 Sq. Ft.
Style:	Unknown	Cooling:	Central	Porch Type:	Wood Porch
Foundation:		Heating:	Forced Air	Patio Type:	Wood Deck
Quality:	Above Average	Exterior Wall:	Frame Siding	Roof Type:	
Condition:	Average	Construction Type:	Frame	Roof Material:	Composition Shingle

Site Information

Land Use:	SFR	Lot Area:	41,217 Sq. Ft.	Zoning:	NCOR
State Use:	Ab0 - Ab0	Lot Width / Depth:		# of Buildings:	2
County Use:	1101 - Single Family Dwelling	Usable Lot:		Res / Comm Units:	1 /
Site Influence:		Acres:	0.946	Water / Sewer Type:	Water / Yes
Flood Zone Code:	X	Flood Map #:	53053C0557E	Flood Map Date:	03/07/2017
Community Name:	Pierce County	Flood Panel #:	0557E	Inside SFHA:	False

Tax Information

Assessed Year:	2023	Assessed Value:	\$630,800	Market Total Value:	\$630,800
Tax Year:	2022	Land Value:	\$234,100	Market Land Value:	\$234,100
Tax Area:	591	Improvement Value:	\$396,700	Market Imprv Value:	\$396,700



Disclaimer: This report is not an insured product or service or a representation of the condition of title to real property. It is not an abstract, legal opinion, opinion of title, title insurance, commitment or preliminary report, or any form of title insurance or guaranty. Estimated property values are: (i) based on available data; (ii) are not guaranteed or warranted; (iii) do not constitute an appraisal; and (iv) should not be relied upon in lieu of an appraisal. This report is issued exclusively for the benefit of the applicant therefor, and may not be used or relied upon by any other person. This report may not be reproduced in any manner without the issuing party's prior written consent. The issuing party does not represent or warrant that the information herein is complete or free from error, and the information herein is provided without any warranties of any kind, as-is, and with all faults. As a material part of the consideration given in exchange for the issuance of this report, recipient agrees that the issuing party's sole liability for any loss or damage caused by an error or omission due to inaccurate information or negligence in preparing this report shall be limited to the fee charged for the report. Recipient accepts this report with this limitation and agrees that the issuing party would not have issued this report but for the limitation of liability described above. The issuing party makes no representation or warranty as to the legality or propriety of recipient's use of the information herein.

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Form: UA
 Utility Addendum
 Rev. 7/2020
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UTILITY CHARGES ADDENDUM

CBA Text Disclaimer: Text deleted by licensee indicated by strike.
 New text inserted by licensee indicated by small capital letters.

The following is part of the Purchase and Sale Agreement with Reference Date July 14 , 20 23 between Central Pierce Fire and Rescue And/Or Assigns ("Buyer") and Dick C. and Patricia L A Saylor ("Seller") regarding the sale of property located at 2020 174th Street East _____, Spanaway _____, WA 98387 (the "Property").

Pursuant to RCW 60.80, Buyer and Seller request the Closing Agent to administer the disbursement of closing funds necessary to satisfy unpaid utility charges affecting the Property. The names and addresses of all utilities providing service to the Property and having lien rights are as follows:

Water District:

 Name

 e-mail or website (optional)

 Address

 City, State, Zip

Sewer District:

 Name

 e-mail or website (optional)

 Address

 City, State, Zip

Irrigation District:

 Name

 e-mail or website (optional)

 Address

 City, State, Zip

Garbage:

 Name

 e-mail or website (optional)

 Address

 City, State, Zip

INITIALS: Buyer DS _____ Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



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UTILITY CHARGES ADDENDUM (CONTINUED)

Electricity:

Name _____
 e-mail or website (optional) _____
 Address _____
 City, State, Zip _____

Gas:

Name _____
 e-mail or website (optional) _____
 Address _____
 City, State, Zip _____

Special District(s):
 (local improvement districts
 or utility local improvement)

Name _____
 e-mail or website (optional) _____
 Address _____
 City, State, Zip _____

IF THE ABOVE INFORMATION HAS NOT BEEN FILLED IN AT THE TIME OF MUTUAL ACCEPTANCE OF THIS AGREEMENT, THEN (1) WITHIN ____ DAYS (5 DAYS IF NOT FILLED IN) OF MUTUAL ACCEPTANCE OF THIS AGREEMENT, SELLER SHALL PROVIDE THE LISTING BROKER, SELLING BROKER, OR CLOSING AGENT WITH THE NAMES AND ADDRESSES OF ALL UTILITY PROVIDERS HAVING LIEN RIGHTS AFFECTING THE PROPERTY AND (2) BUYER AND SELLER AUTHORIZE LISTING BROKER, SELLING BROKER OR CLOSING AGENT TO INSERT INTO THIS ADDENDUM THE NAMES AND ADDRESSES OF THE UTILITY PROVIDERS IDENTIFIED BY SELLER. SELLER ACKNOWLEDGES THAT THIS ADDENDUM DOES NOT RELIEVE SELLER OF ITS OBLIGATION TO PAY UTILITY CHARGES, BILLED OR UNBILLED OR EVIDENCED BY A RECORDED LIEN OR NOT. THE PARTIES UNDERSTAND THAT NEITHER LISTING BROKER NOR SELLING BROKER IS RESPONSIBLE FOR PAYING UTILITY CHARGES OR FOR INSURING THAT THEY ARE PAID BY ANY OTHER PERSON.

INITIALS: Buyer ^{DS} DM Date _____ Seller _____ Date _____
 Buyer _____ Date _____ Seller _____ Date _____



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Form: 17-Rev22
 Seller Disclosure Statement -
 Improved
 Rev. 8/2021
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SELLER DISCLOSURE STATEMENT IMPROVED PROPERTY

SELLER: Dick C. and Patricia L A Saylor

To be used in transfers of improved residential real property, including residential dwellings up to four units, new construction, dwellings in a residential common interest community not subject to a public offering statement, condominiums not subject to a public offering statement, common interest communities not subject to a public offering statement, certain timeshares, and manufactured and mobile homes. See RCW Chapter 64.06 for further information.

INSTRUCTIONS TO THE SELLER

Please complete the following form. Do not leave any spaces blank. If the question clearly does not apply to the property check "NA." If the answer is "yes" to any asterisked (*) item(s), please explain on attached sheets. Please refer to the line number(s) of the question(s) when you provide your explanation(s). For your protection you must date and initial each page of this disclosure statement and each attachment. Delivery of the disclosure statement must occur not later than five (5) business days, unless otherwise agreed, after mutual acceptance of a written purchase and sale agreement between Buyer and Seller.

NOTICE TO THE BUYER

THE FOLLOWING DISCLOSURES ARE MADE BY THE SELLER ABOUT THE CONDITION OF THE PROPERTY LOCATED AT 2020 174th Street East, CITY Spanaway, COUNTY Pierce ("THE PROPERTY") OR AS LEGALLY DESCRIBED ON THE ATTACHED EXHIBIT A.

SELLER MAKES THE FOLLOWING DISCLOSURES OF EXISTING MATERIAL FACTS OR MATERIAL DEFECTS TO BUYER BASED ON SELLER'S ACTUAL KNOWLEDGE OF THE PROPERTY AT THE TIME SELLER COMPLETES THIS DISCLOSURE STATEMENT. UNLESS YOU AND SELLER OTHERWISE AGREE IN WRITING, YOU HAVE THREE (3) BUSINESS DAYS FROM THE DAY SELLER OR SELLER'S AGENT DELIVERS THIS DISCLOSURE STATEMENT TO YOU TO RESCIND THE AGREEMENT BY DELIVERING A SEPARATELY SIGNED WRITTEN STATEMENT OF RESCISSION TO SELLER OR SELLER'S AGENT. IF THE SELLER DOES NOT GIVE YOU A COMPLETED DISCLOSURE STATEMENT, THEN YOU MAY WAIVE THE RIGHT TO RESCIND PRIOR TO OR AFTER THE TIME YOU ENTER INTO A PURCHASE AND SALE AGREEMENT.

THE FOLLOWING ARE DISCLOSURES MADE BY SELLER AND ARE NOT THE REPRESENTATIONS OF ANY REAL ESTATE LICENSEE OR OTHER PARTY. THIS INFORMATION IS FOR DISCLOSURE ONLY AND IS NOT INTENDED TO BE A PART OF ANY WRITTEN AGREEMENT BETWEEN BUYER AND SELLER.

FOR A MORE COMPREHENSIVE EXAMINATION OF THE SPECIFIC CONDITION OF THIS PROPERTY YOU ARE ADVISED TO OBTAIN AND PAY FOR THE SERVICES OF QUALIFIED EXPERTS TO INSPECT THE PROPERTY, WHICH MAY INCLUDE, WITHOUT LIMITATION, ARCHITECTS, ENGINEERS, LAND SURVEYORS, PLUMBERS, ELECTRICIANS, ROOFERS, BUILDING INSPECTORS, ON-SITE WASTEWATER TREATMENT INSPECTORS, OR STRUCTURAL PEST INSPECTORS. THE PROSPECTIVE BUYER AND SELLER MAY WISH TO OBTAIN PROFESSIONAL ADVICE OR INSPECTIONS OF THE PROPERTY OR TO PROVIDE APPROPRIATE PROVISIONS IN A CONTRACT BETWEEN THEM WITH RESPECT TO ANY ADVICE, INSPECTION, DEFECTS OR WARRANTIES.

Seller ☐ is/ ☐ is not occupying the Property.

I. SELLER'S DISCLOSURES:

* If you answer "Yes" to a question with an asterisk (*), please explain your answer and attach documents, if available and not otherwise publicly recorded. If necessary, use an attached sheet.

SELLER'S INITIALS: _____ DATE: _____ SELLER'S INITIALS: _____ DATE: _____



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SELLER DISCLOSURE STATEMENT IMPROVED PROPERTY

1. TITLE

	YES	NO	DON'T KNOW	N/A
A. Do you have legal authority to sell the property? If no, please explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*B. Is title to the property subject to any of the following?				
(1) First right of refusal.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) Option.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3) Lease or rental agreement.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4) Life estate?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*C. Are there any encroachments, boundary agreements, or boundary disputes?...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*D. Is there a private road or easement agreement for access to the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*E. Are there any rights-of-way, easements, or access limitations that may affect the Buyer's use of the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*F. Are there any written agreements for joint maintenance of an easement or right-of-way?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*G. Is there any study, survey project, or notice that would adversely affect the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*H. Are there any pending or existing assessments against the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*I. Are there any zoning violations, nonconforming uses, or any unusual restrictions on the property that would affect future construction or remodeling?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*J. Is there a boundary survey for the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*K. Are there any covenants, conditions, or restrictions recorded against the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTICE TO BUYER: Covenants or deed restrictions based on race, creed, sexual orientation, or other protected class were voided by RCW 49.60.224 and are unenforceable. Washington law allows for the illegal language to be struck by bringing an action in superior court or by the free recording of a restrictive covenant modification document. Many county auditor websites provide a short form with instructions on this process.

2. WATER

A. Household Water

(1) The source of water for the property is: <input type="checkbox"/> Private or publicly owned water system <input type="checkbox"/> Private well serving only the subject property * <input type="checkbox"/> Other water system *If shared, are there any written agreements?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* (2) Is there an easement (recorded or unrecorded) for access to and/or maintenance of the water source?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* (3) Are there any problems or repairs needed?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	NO	DON'T KNOW	N/A
(4) During your ownership, has the source provided an adequate year-round supply of potable water?..... If no, please explain: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* (5) Are there any water treatment systems for the property?..... If yes, are they: <input type="checkbox"/> Leased <input type="checkbox"/> Owned	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* (6) Are there any water rights for the property associated with its domestic water supply, such as a water right permit, certificate, or claim?..... (a) If yes, has the water right permit, certificate, or claim been assigned, transferred, or changed?..... * (b) If yes, has all or any portion of the water right not been used for five or more successive years?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* (7) Are there any defects in the operation of the water system (e.g. pipes, tank, pump, etc.)?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Irrigation Water				
(1) Are there any irrigation water rights for the property, such as a water right permit, certificate, or claim?..... * (a) If yes, has all or any portion of the water right not been used for five or more successive years?..... * (b) If so, is the certificate available? (If yes, please attach a copy.)..... * (c) If so, has the water right permit, certificate, or claim been assigned, transferred, or changed?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* (2) Does the property receive irrigation water from a ditch company, irrigation district, or other entity?..... If so, please identify the entity that supplies water to the property: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Outdoor Sprinkler System				
(1) Is there an outdoor sprinkler system for the property?..... * (2) If yes, are there any defects in the system?..... * (3) If yes, is the sprinkler system connected to irrigation water?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. SEWER/ON-SITE SEWAGE SYSTEM

A. The property is served by:
☐ Public sewer system
☐ On-site sewage system (including pipes, tanks, drainfields, and all other component parts)
☐ Other disposal system
 Please describe: _____

B. If public sewer system service is available to the property, is the house connected to the sewer main?.....
 If no, please explain: _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

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	YES	NO	DON'T KNOW	N/A
*C. Is the property subject to any sewage system fees or charges in addition to those covered in your regularly billed sewer or on-site sewage system maintenance service?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. If the property is connected to an on-site sewage system:				
*(1) Was a permit issued for its construction, and was it approved by the local health department or district following its construction?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) When was it last pumped? _____				
*(3) Are there any defects in the operation of the on-site sewage system?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4) When was it last inspected? _____			<input type="checkbox"/>	<input type="checkbox"/>
By whom: _____				
(5) For how many bedrooms was the on-site sewage system approved? _____ bedrooms			<input type="checkbox"/>	<input type="checkbox"/>
E. Are all plumbing fixtures, including laundry drain, connected to the sewer/on-site sewage system?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If no, please explain: _____				
*F. Have there been any changes or repairs to the on-site sewage system?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. Is the on-site sewage system, including the drainfield, located entirely within the boundaries of the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If no, please explain: _____				
*H. Does the on-site sewage system require monitoring and maintenance services more frequently than once a year?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTICE: IF THIS RESIDENTIAL REAL PROPERTY DISCLOSURE IS BEING COMPLETED FOR NEW CONSTRUCTION WHICH HAS NEVER BEEN OCCUPIED, SELLER IS NOT REQUIRED TO COMPLETE THE QUESTIONS LISTED IN ITEM 4 (STRUCTURAL) OR ITEM 5 (SYSTEMS AND FIXTURES).

4. STRUCTURAL

*A. Has the roof leaked within the last 5 years?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*B. Has the basement flooded or leaked?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*C. Have there been any conversions, additions or remodeling?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(1) If yes, were all building permits obtained?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(2) If yes, were all final inspections obtained?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Do you know the age of the house?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, year of original construction: _____				
*E. Has there been any settling, slippage, or sliding of the property or its improvements?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	NO	DON'T KNOW	N/A
*F. Are there any defects with the following: (If yes, please check applicable items and explain)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Foundations				
<input type="checkbox"/> Chimneys				
<input type="checkbox"/> Doors				
<input type="checkbox"/> Ceilings				
<input type="checkbox"/> Pools				
<input type="checkbox"/> Sidewalks				
<input type="checkbox"/> Garage Floors				
<input type="checkbox"/> Wood Stoves				
<input type="checkbox"/> Stairway Chair Lifts				
<input type="checkbox"/> Decks				
<input type="checkbox"/> Interior Walls				
<input type="checkbox"/> Windows				
<input type="checkbox"/> Slab Floors				
<input type="checkbox"/> Hot Tub				
<input type="checkbox"/> Outbuildings				
<input type="checkbox"/> Walkways				
<input type="checkbox"/> Elevators				
<input type="checkbox"/> Wheelchair Lifts				
<input type="checkbox"/> Exterior Walls				
<input type="checkbox"/> Fire Alarms				
<input type="checkbox"/> Patio				
<input type="checkbox"/> Driveways				
<input type="checkbox"/> Sauna				
<input type="checkbox"/> Fireplaces				
<input type="checkbox"/> Siding				
<input type="checkbox"/> Incline Elevators				
<input type="checkbox"/> Other _____				
*G. Was a structural pest or "whole house" inspection done?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, when and by whom was the inspection completed? _____				
H. During your ownership, has the property had any wood destroying organism or pest infestation?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I. Is the attic insulated?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J. Is the basement insulated?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. SYSTEMS AND FIXTURES

*A. If any of the following systems or fixtures are included with the transfer, are there any defects?
If yes, please explain: _____

Electrical system, including wiring, switches, outlets, and service.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing system, including pipes, faucets, fixtures, and toilets.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hot water tank.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Garbage disposal.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appliances.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sump pump.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heating and cooling systems.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Security system <input type="checkbox"/> Owned <input type="checkbox"/> Leased.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*B. If any of the following fixtures or property is included with the transfer, are they leased?
(If yes, please attach copy of lease.)

Security System: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
------------------------	--------------------------	--------------------------	--------------------------	--------------------------

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Tanks (type): _____
 Satellite dish: _____
 Other: _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
YES	NO	DON'T	N/A
		KNOW	

*C. Are any of the following kinds of wood burning appliances present at the property?

(1) Woodstove?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) Fireplace insert?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3) Pellet stove?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4) Fireplace?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If yes, are all of the (1) woodstoves or (2) fireplace inserts certified by the U.S. Environmental Protection Agency as clean burning appliances to improve air quality and public health?.....

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

D. Is the property located within a city, county, or district or within a department of natural resources fire protection zone that provides fire protection services?.....

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

E. Is the property equipped with carbon monoxide alarms? (Note: Pursuant to RCW 19.27.530, Seller must equip the residence with carbon monoxide alarms as required by the state building code.).....

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

F. Is the property equipped with smoke detection devices?.....
 (Note: Pursuant to RCW 43.44.110, if the property is not equipped with at least one smoke detection device, at least one must be provided by the seller.)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

G. Does the property currently have internet service?
 Provider: _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

6. HOMEOWNERS' ASSOCIATION/COMMON INTERESTS

A. Is there a Homeowners' Association?..... ☐ ☐ ☐ ☐
 Name of Association and contact information for an officer, director, employee, or other authorized agent, if any, who may provide the association's financial statements, minutes, bylaws, fining policy, and other information that is not publicly available: _____

B. Are there regular periodic assessments?..... ☐ ☐ ☐ ☐
 \$ _____ per ☐ month ☐ year
☐ Other: _____

*C. Are there any pending special assessments?..... ☐ ☐ ☐ ☐

*D. Are there any shared "common areas" or any joint maintenance agreements (facilities such as walls, fences, landscaping, pools, tennis courts, walkways, or other areas co-owned in undivided interest with others)? ☐ ☐ ☐ ☐

7. ENVIRONMENTAL

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	YES	NO	DON'T KNOW	N/A
*A. Have there been any flooding, standing water, or drainage problems on the property that affect the property or access to the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*B. Does any part of the property contain fill dirt, waste, or other fill material?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*C. Is there any material damage to the property from fire, wind, floods, beach movements, earthquake, expansive soils, or landslides?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Are there any shorelines, wetlands, floodplains, or critical areas on the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*E. Are there any substances, materials, or products in or on the property that may be environmental concerns, such as asbestos, formaldehyde, radon gas, lead-based paint, fuel or chemical storage tanks, or contaminated soil or water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*F. Has the property been used for commercial or industrial purposes?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*G. Is there any soil or groundwater contamination?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*H. Are there transmission poles or other electrical utility equipment installed, maintained, or buried on the property that do not provide utility service to the structures on the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*I. Has the property been used as a legal or illegal dumping site?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*J. Has the property been used as an illegal drug manufacturing site?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*K. Are there any radio towers in the area that cause interference with cellular telephone reception?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. LEAD BASED PAINT (Applicable if the house was built before 1978)				<input type="checkbox"/>
A. Presence of lead-based paint and/or lead-based paint hazards (check one below):				
<input type="checkbox"/> Known lead-based paint and/or lead-based paint hazards are present in the housing (explain). _____				
<input type="checkbox"/> Seller has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.				
B. Records and reports available to the Seller (check one below):				
<input type="checkbox"/> Seller has provided the purchaser with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below).				
<input type="checkbox"/> Seller has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.				

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YES	NO	DON'T KNOW	N/A
-----	----	---------------	-----

9. MANUFACTURED AND MOBILE HOMES

If the property includes a manufactured or mobile home,

*A. Did you make any alterations to the home?..... ☐ YES ☐ NO ☐ DON'T KNOW ☐ N/A

If yes, please describe the alterations: _____

*B. Did any previous owner make any alterations to the home?..... ☐ YES ☐ NO ☐ DON'T KNOW ☐ N/A

*C. If alterations were made, were permits or variances for these alterations
 obtained?..... ☐ YES ☐ NO ☐ DON'T KNOW ☐ N/A

10. FULL DISCLOSURE BY SELLERS

A. Other conditions or defects: *Are there any other existing material defects
 affecting the property that a prospective buyer should know about? ☐ YES ☐ NO ☐ DON'T KNOW ☐ N/A

B. Verification

The foregoing answers and attached explanations (if any) are complete and correct to the best of Seller's knowledge and Seller has received a copy hereof. Seller agrees to defend, indemnify and hold real estate licensees harmless from and against any and all claims that the above information is inaccurate. Seller authorizes real estate licensees, if any, to deliver a copy of this disclosure statement to other real estate licensees and all prospective buyers of the property.

_____ Seller	_____ Date	_____ Seller	_____ Date
-----------------	---------------	-----------------	---------------

If the answer is "Yes" to any asterisked (*) items, please explain below (use additional sheets if necessary).
 Please refer to the line number(s) of the questions.

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II. NOTICES TO THE BUYER

1. SEX OFFENDER REGISTRATION

INFORMATION REGARDING REGISTERED SEX OFFENDERS MAY BE OBTAINED FROM LOCAL LAW ENFORCEMENT AGENCIES. THIS NOTICE IS INTENDED ONLY TO INFORM YOU OF WHERE TO OBTAIN THIS INFORMATION AND IS NOT AN INDICATION OF THE PRESENCE OF REGISTERED SEX OFFENDERS.

2. PROXIMITY TO FARMING/WORKING FOREST

THIS NOTICE IS TO INFORM YOU THAT THE REAL PROPERTY YOU ARE CONSIDERING FOR PURCHASE MAY LIE IN CLOSE PROXIMITY TO A FARM OR WORKING FOREST. THE OPERATION OF A FARM OR WORKING FOREST INVOLVES USUAL AND CUSTOMARY AGRICULTURAL PRACTICES OR FOREST PRACTICES, WHICH ARE PROTECTED UNDER RCW 7.48.305, THE WASHINGTON RIGHT TO FARM ACT.

3. OIL TANK INSURANCE

THIS NOTICE IS TO INFORM YOU THAT IF THE REAL PROPERTY YOU ARE CONSIDERING FOR PURCHASE UTILIZES AN OIL TANK FOR HEATING PURPOSES, NO COST INSURANCE MAY BE AVAILABLE FROM THE POLLUTION LIABILITY INSURANCE AGENCY.

III. BUYER'S ACKNOWLEDGEMENT

1. BUYER HEREBY ACKNOWLEDGES THAT:

- A. Buyer has a duty to pay diligent attention to any material defects that are known to Buyer or can be known to Buyer by utilizing diligent attention and observation.
- B. The disclosures set forth in this statement and in any amendments to this statement are made only by the Seller and not by any real estate licensee or other party.
- C. Buyer acknowledges that, pursuant to RCW 64.06.050 (2), real estate licensees are not liable for inaccurate information provided by Seller, except to the extent that real estate licensees know of such inaccurate information.
- D. This information is for disclosure only and is not intended to be a part of the written agreement between the Buyer and Seller.
- E. Buyer (which term includes all persons signing the "Buyer's acceptance" portion of this disclosure statement below) has received a copy of this Disclosure Statement (including attachments, if any) bearing Seller's signature(s).
- F. If the house was built prior to 1978, Buyer acknowledges receipt of the pamphlet *Protect Your Family From Lead in Your Home*.

DISCLOSURES CONTAINED IN THIS DISCLOSURE STATEMENT ARE PROVIDED BY SELLER BASED ON SELLER'S ACTUAL KNOWLEDGE OF THE PROPERTY AT THE TIME SELLER COMPLETES THIS DISCLOSURE. UNLESS BUYER AND SELLER OTHERWISE AGREE IN WRITING, BUYER SHALL HAVE THREE (3) BUSINESS DAYS FROM THE DAY SELLER OR SELLER'S AGENT DELIVERS THIS DISCLOSURE STATEMENT TO RESCIND THE AGREEMENT BY DELIVERING A SEPARATELY SIGNED WRITTEN STATEMENT OF RESCISSION TO SELLER OR SELLER'S AGENT. YOU MAY WAIVE THE RIGHT TO RESCIND PRIOR TO OR AFTER THE TIME YOU ENTER INTO A SALE AGREEMENT.

SELLER'S INITIALS: _____ DATE: _____ SELLER'S INITIALS: _____ DATE: _____



Kidder Mathews
 1201 Pacific Ave, Ste. 1400
 Tacoma, WA 98402
 Phone: 253-722-1400
 Fax: 253-722-1409


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Form: 17-Rev22
 Seller Disclosure Statement -
 Improved
 Rev. 8/2021
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SELLER DISCLOSURE STATEMENT IMPROVED PROPERTY

BUYER HEREBY ACKNOWLEDGES RECEIPT OF A COPY OF THIS DISCLOSURE STATEMENT AND ACKNOWLEDGES THAT THE DISCLOSURES MADE HEREIN ARE THOSE OF THE SELLER ONLY, AND NOT OF ANY REAL ESTATE LICENSEE OR OTHER PARTY.

DocuSigned by:

 2E68AE3F48E0462
 Buyer Date 7/17/2023 Buyer Date

2. BUYER'S WAIVER OF RIGHT TO REVOKE OFFER

Buyer has read and reviewed the Seller's responses to this Seller Disclosure Statement. Buyer approves this statement and waives Buyer's right to revoke Buyer's offer based on this disclosure.

DocuSigned by:

 2E68AE3F48E0462
 Buyer Date 7/17/2023 Buyer Date

3. BUYER'S WAIVER OF RIGHT TO RECEIVE COMPLETED SELLER DISCLOSURE STATEMENT

Buyer has been advised of Buyer's right to receive a completed Seller Disclosure Statement. Buyer waives that right. However, if the answer to any of the questions in the section entitled "Environmental" would be "yes," Buyer may not waive the receipt of the "Environmental" section of the Seller Disclosure Statement.

Buyer Date Buyer Date

SELLER'S INITIALS: _____ DATE: _____ SELLER'S INITIALS: _____ DATE: _____



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Finance Staff Report

Attachments:

Submitted by: Tanya Robacker

RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: _____

SUMMARY:

1. June Checkbook & Financial Reports

a. Revenue –

- i. Transports and Levy write offs are behind due to the Billing administrator switch. Still anticipating this is a timing delay, and expecting to be on track for year end, but will keep the Board apprised as we know more.
- ii. \$2.7M COVID grant funds received in June for one time projects.

b. Expenditures –

- i. Operating expenditures as a whole are still under budget, with Overtime still tracking as anticipated over budget.

2023 REVENUE & EXPENDITURES SUMMARY (Operating Funds)

A. BEGINNING BALANCE	2023	IAN	FEB	MAR	APR	MAY	IUN	IUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date TOTALs		A
Carryforward from Prior Month (Jan is Min Cash Flow Reserve)	\$ 12,800,000	\$ 12,800,000	\$ 5,949,335	\$ 1,499,136	\$ (1,314,430)	\$ 23,072,447	\$ 22,853,466	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,800,000		A
Total	12,800,000	12,800,000	5,949,335	1,499,136	(1,314,430)	23,072,447	22,853,466	-	-	-	-	-	-	12,800,000		A
B. REVENUE (+)	2023 Current BUDGET	IAN	FEB	MAR	APR	MAY	IUN	IUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date ACTUALS as of 6/30/2023	% Budget Received	B
Reg Levy	29,860,089	64,819	510,145	1,188,271	11,934,186	2,345,127	141,142	-	-	-	-	-	-	16,183,690	54.2%	B
EMS Levy	20,976,273	25,629	346,437	822,378	8,368,799	1,636,472	94,748	-	-	-	-	-	-	11,294,463	53.8%	B
EMS Levy Write Offs	(1,300,000)	(114,282)	(80,173)	(130,505)	-	-	-	-	-	-	-	-	-	(324,960)	25.0%	B
FBC	30,072,735	67,843	619,913	1,327,203	11,747,969	2,511,778	213,565	-	-	-	-	-	-	16,488,271	54.8%	B
Transports	4,242,000	426,976	396,355	590,603	429,177	(10,007)	392,332	-	-	-	-	-	-	2,225,436	52.5%	B
Transports Paid by Levy	1,300,000	114,282	80,173	130,505	-	-	-	-	-	-	-	-	-	324,960	25.0%	B
Licenses & Permits	25,500	400	10,265	4,485	2,420	945	1,400	-	-	-	-	-	-	19,915	78.1%	B
Other Charges for Goods & Svcs	2,232,783	65,573	70,689	33,976	16,812	59,231	105,704	-	-	-	-	-	-	351,985	15.8%	B
Grants (Intergovernmental)	-	254	1,541	645	16,721	2,977	2,728,030	-	-	-	-	-	-	2,750,168	100%	B
Investment Interest	220,000	160,135	130,163	124,967	124,269	237,152	202,258	-	-	-	-	-	-	978,944	445.0%	B
Miscellaneous & Other Tax Revenue	17,800	275	3,004	4,418	1,513	2,275	-	-	-	-	-	-	-	11,485	64.5%	B
Transfers & Other Sources	3,438,000	-	200	8,709	3,823	-	-	-	-	-	-	-	-	12,732	0.4%	B
Total Revenues	91,085,180	811,904	2,088,712	4,105,655	32,645,689	6,785,950	3,879,179	-	-	-	-	-	-	50,317,089	55.2%	B
C. EXPENDITURES (-)	2023 Current BUDGET	IAN	FEB	MAR	APR	MAY	IUN	IUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date ACTUALS as of 6/30/2023	% Budget Spent	C
Commissioners	64,259	12,796	3,190	3,329	7,724	6,031	4,867	-	-	-	-	-	-	37,937	59.0%	C
Commissioners' Contingency	132,000	-	-	-	-	-	-	-	-	-	-	-	-	-	47.2%	C
Admin & Internal Services	12,104,777	972,045	1,127,170	1,052,773	1,051,904	1,138,883	952,441	-	-	-	-	-	-	6,295,216	52.0%	C
Operations (Suppression, EMS)	62,799,835	5,689,574	4,322,142	4,835,190	5,116,152	4,824,258	4,834,144	-	-	-	-	-	-	29,621,460	47.2%	C
Overtime - ALL DIVISIONS	6,428,383	655,316	859,122	726,160	880,092	768,904	773,397	-	-	-	-	-	-	4,662,992	72.5%	C
Prevention & Education	2,355,121	141,879	82,557	106,571	128,026	93,664	176,027	-	-	-	-	-	-	728,724	30.9%	C
Fleet Maintenance	2,129,847	190,959	144,730	195,198	161,473	173,192	181,524	-	-	-	-	-	-	1,047,076	49.2%	C
Transfers to ERF, Facilities, Projects	5,109,958	-	-	-	913,440	-	-	-	-	-	-	-	-	913,440	17.9%	C
Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	C
Total Expenditures	91,124,180	7,662,569	6,538,911	6,919,221	8,258,811	7,004,932	6,922,400	-	-	-	-	-	-	43,306,845	47.5%	C
D. TOTAL CHANGE BY MONTH [Revenue (-) Expenditure] Increase / (Decrease)																D
	(39,000)	(6,850,665)	(4,450,199)	(2,813,566)	24,386,878	(218,982)	(3,043,221)	-	-	-	-	-	-	7,010,244		
E. Ending Balance (A + D) as of 6/30/2023																E
	\$ 12,761,000	\$ 5,949,335	\$ 1,499,136	\$ (1,314,430)	\$ 23,072,447	\$ 22,853,466	\$ 19,810,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	19,810,244		
F. Planned Use of Savings																F
	39,000					-	-	-	-	-	-	-	-	-		
G. Carryforward (E + F)																G
	12,800,000	5,949,335	1,499,136	(1,314,430)	23,072,447	22,853,466	19,810,244	-	-	-	-	-	-	19,810,244		

Central Pierce Fire & Rescue

General Fund, EMS, and Reserve Funds as of

06/30/2023

Col A

Col B

Col C

Col D

Col E

Col F

2023 REVENUE & EXPENDITURES - GENERAL AND EMS FUNDS

	Checkbook Gen Fund & EMS (001 & 101)	Gen Fund & EMS Reserves	Reserve Fund (011)	ERF (015)	Facilities (050)	TOTAL Gen Fund, EMS & Reserves
A. BEGINNING BALANCES						
1. Beginning Balance 1/1/2023* (Carryforward)	\$ -	\$ -	\$ -	\$ 343,826	\$ 26,124	\$ 369,950
2. Minimum Cash Flow (Working Capital Reserve)	12,800,000					12,800,000
3. 5% Operating Reserve (Revenue Stabilization)			4,556,210			4,556,210
4. Unreserved Carryforward		6,036,481				6,036,481
5. Total Beginning Balances*	12,800,000	6,036,481	4,556,210	343,826	26,124	23,762,641
6. B. REVENUE (+)	50,317,089	-	80,233	25,238	913,440	51,336,000
7. C. EXPENDITURES (-)	43,306,845	-	-	\$ 235,905	\$ 160,387	43,703,137
8. D. NET CHANGE [Revenue (-) Expenditure] Increase / (Decrease)	7,010,244	-	80,233	(210,667)	753,053	7,632,863
9. E. Preliminary Ending Balance (A + D) as of 06/30/2023 (Unaudited and subject to change)	\$ 19,810,244	\$ 6,036,481	\$ 4,636,443	\$ 133,159	\$ 779,177	\$ 31,395,504

***NOTE: Beginning Balances Unaudited**

Fund Key:

- Minimum Cash Flow - Working capital reserve that gets us from October tax payment through the April tax payment.
- 5% Operating Reserve - Revenue stabilization/emergency reserve to fund expenditures during disasters, moved to 011 August 2020.
- Unreserved Carryforward - Money in savings in the fund, available for use in the same manner as the fund it resides in.
- Operating Funds (001 Gen Fund and 101 EMS Fund) - Available to cover all Salaries, Benefits, Supplies, Services, Capital and Debt.
- Reserve Fund (011) - Revenue stabilization/emergency reserve to fund expenditures during disasters, 5 % + interest.
- ERF / Reserve (015) - Reserved by Board Resolution to fund replacement costs for equipment and apparatus.
- Facilities (050) - Reserved by Board Resolution to fund building maintenance and repairs.

Central Pierce Fire & Rescue

ALL Funds as of

06/30/2023

	Col A	Col B	Col C	Col D	Col E
	TOTAL Gen Fund, EMS & Reserves	GEMT (102)	Debt (201)	Capital Projects (301)	Year-To-Date TOTALS
A. BEGINNING BALANCE					
Beginning Balance 1/1/2023* (Carryforward)	\$ 23,762,641	\$ 16,001,870	\$ 501,184	\$ 15,325,609	\$ 55,591,304
1. Total Beginning Balances*	23,762,641	16,001,870	501,184	15,325,609	55,591,304
B. REVENUE (+)	51,336,000	1,352,142	1,338,467	178,628	54,205,237
C. EXPENDITURES (-)	43,703,137	-	506,606	4,969,382	49,179,125
D. NET CHANGE [Revenue (-) Expenditure] Increase / (Decrease)	7,632,863	1,352,142	831,861	(4,790,754)	5,026,112
E. Preliminary Ending Balance (A + D) as of 06/30/2023 (Unaudited and subject to change)	\$ 31,395,504	\$ 17,354,012	\$ 1,333,045	\$ 10,534,855	\$ 60,617,416

*NOTE: Beginning Balances Unaudited

Fund Key:

- GEMT Fund (102) - Reserved revenue from medicaid transports, restricted to use for EMS operating, capital, and facility costs
- Debt Fund (201) - Reserved revenue source from the Excess Levy, restricted to use for GO Bond Debt repayment only
- Capital Project Fund (301) - Reserved revenue from the GO Bonds, restricted to use for capital facilities, furnishings, and potentially apparatus.

FUND 301 CAPITAL PROJECTS
LIFE-TO-DATE SPENDING
updated thru

6/30/23

Div	DivTi	Account2	Account	Desc	2013 to 2020	2021 2021	2022 2022	2023 2023	Grand Total
200	Administration								
		53501	53501	Small Tools/Equipment	1,615			33,008	34,623
		Sal & Benefits			658,060				658,060
		54151	54151	Legal Fees	54,327				54,327
		54911	54911	Contractual Services	252,693				252,693
		56241	56241	Capital-Construction Contract				2,143,762	2,143,762
		56421	56421	Equipment - Furniture				274,074	274,074
		56411	56411	Equipment - Computer/Software				20,326	20,326
200 Total					966,696			2,471,169	3,437,865
204	Logistics								
		56242	56242	Buildings - Architectural Svcs			9,078		9,078
204 Total							9,078		9,078
205	Central Stores								
		53146	53146	Building Repair Parts	(0)				(0)
		54191	54191	Other Professional Services	8,971				8,971
		56431	56431	Equipment - Miscellaneous	10,995		22,105		33,099
205 Total					19,966		22,105		42,070
230	Training								
		56242	56242	Buildings - Architectural Svcs			29,176	12,567	41,743
230 Total							29,176	12,567	41,743
600	Station 60								
		53141	53141	Operating Supplies	878				878
		53146	53146	Building Repair Parts	280				280
		53501	53501	Small Tools/Equipment	39,563				39,563
		54111	54111	Advertising	746				746
		54191	54191	Other Professional Services	44,365				44,365
		54502	54502	Other Operating Rental	6,874				6,874
		54611	54611	Insurance	18,500				18,500
		54911	54911	Contractual Services	148,534				148,534
		56101	56101	Land Acquisition	3,388			1,585,325	1,588,713
		56201	56201	Capital - Buildings	10,177,326				10,177,326
		56210	56210	Capital - Building Permits	92,080				92,080
		56241	56241	Capital-Construction Contract	(3,765)				(3,765)
		56242	56242	Buildings - Architectural Svcs	1,038,876				1,038,876
		56243	56243	Buildings - Engineering Svcs	116,343			2,200	118,543
		56244	56244	Buildings - Other Prof Svcs	35,234				35,234
		56431	56431	Equipment - Miscellaneous	133,750				133,750
		56421	56421	Equipment - Furniture	238,490				238,490
600 Total					12,091,462			1,587,525	13,678,987

				2013 to				
				2020	2021	2022	2023	Grand Total
601	Station 61							
		54151	54151	Legal Fees	2,499			2,499
		54911	54911	Contractual Services	58,179			58,179
		56101	56101	Land Acquisition	816,837			816,837
		56210	56210	Capital - Building Permits	18,001			18,001
		56241	56241	Capital-Construction Contract	1,875			1,875
		56242	56242	Buildings - Architectural Svcs	187,906	34,033	78,023	299,962
		56243	56243	Buildings - Engineering Svcs	9,861			9,861
		56431	56431	Equipment - Miscellaneous	26,670			26,670
601 Total					1,121,827	34,033	78,023	1,233,883
602	Station 62							
		53146	53146	Building Repair Parts			3,320	3,320
		54801	54801	Building Repair/Maintenance	4,891		59,868	64,760
		54911	54911	Contractual Services	1,200	9,749		10,949
		56201	56201	Capital - Buildings			25,256	25,256
		56210	56210	Capital - Building Permits			600	600
		56242	56242	Buildings - Architectural Svcs		7,058	86,020	93,079
		56243	56243	Buildings - Engineering Svcs			7,534	7,534
		56431	56431	Equipment - Miscellaneous	9,762			9,762
		56421	56421	Equipment - Furniture			25,915	25,915
602 Total					15,853	16,807	208,514	241,174
603	Station 63							
		53146	53146	Building Repair Parts	713			713
		53501	53501	Small Tools/Equipment	33,604			33,604
		54111	54111	Advertising	751			751
		54151	54151	Legal Fees	777			777
		54191	54191	Other Professional Services	81,625			81,625
		54911	54911	Contractual Services	40,148			40,148
		56101	56101	Land Acquisition	466,669			466,669
		56201	56201	Capital - Buildings	4,007,131			4,007,131
		56210	56210	Capital - Building Permits	77,975			77,975
		56242	56242	Buildings - Architectural Svcs	459,515			459,515
		56243	56243	Buildings - Engineering Svcs	50,720			50,720
		56244	56244	Buildings - Other Prof Svcs	28,870			28,870
		56431	56431	Equipment - Miscellaneous	80,577			80,577
		56421	56421	Equipment - Furniture	30,930			30,930
603 Total					5,360,004			5,360,004
604	Station 64							
		54191	54191	Other Professional Services	1,208			1,208
		54801	54801	Building Repair/Maintenance	65,422			65,422
		56431	56431	Equipment - Miscellaneous	6,443			6,443
604 Total					73,072			73,072
605	Station 65							
		53502	53502	Communication Equipment	5,747			5,747
		56201	56201	Capital - Buildings	804			804
		56431	56431	Equipment - Miscellaneous	11,558			11,558
605 Total					18,109			18,109

				2013 to				
				2020	2021	2022	2023	Grand Total
606	Station 66							
		53146	53146	Building Repair Parts	0			0
		53501	53501	Small Tools/Equipment	0			0
		54151	54151	Legal Fees	0			0
		54191	54191	Other Professional Services	0			0
		54911	54911	Contractual Services	0			0
		56101	56101	Land Acquisition	(0)	40,000	628,374	668,374
		56210	56210	Capital - Building Permits	0	1,400		1,400
		56242	56242	Buildings - Architectural Svcs	(0)	58,316	22,149	80,465
		56243	56243	Buildings - Engineering Svcs	(0)		4,223	4,223
		56431	56431	Equipment - Miscellaneous	0			0
606 Total				(0)		99,716	654,746	754,461
607	Station 67							
		54911	54911	Contractual Services	110,000			110,000
		56201	56201	Capital - Buildings	804			804
		56242	56242	Buildings - Architectural Svcs	17,272			17,272
		56243	56243	Buildings - Engineering Svcs	1,554			1,554
		56431	56431	Equipment - Miscellaneous	11,763			11,763
607 Total				141,392				141,392
617	Training Center (67)							
		56201	56201	Capital - Buildings	17,970			17,970
		56431	56431	Equipment - Miscellaneous	0			0
617 Total				17,970				17,970
608	Station 68							
		56201	56201	Capital - Buildings	804			804
		56431	56431	Equipment - Miscellaneous	13,041			13,041
608 Total				13,845				13,845
609	Station 69							
		54191	54191	Other Professional Services	821			821
		54801	54801	Building Repair/Maintenance	108,777			108,777
		56242	56242	Buildings - Architectural Svcs	4,675			4,675
		56431	56431	Equipment - Miscellaneous	11,114			11,114
609 Total				125,386				125,386
650	Maint. Shop							
		56431	56431	Equipment - Miscellaneous	5,655			5,655
650 Total				5,655				5,655
701	Station 71							
		53501	53501	Small Tools/Equipment	993			993
		54191	54191	Other Professional Services	2,535			2,535
		54502	54502	Other Operating Rental	500			500
		54801	54801	Building Repair/Maintenance	31,157			31,157
		54912	54912	Fees/Permits	580			580
		56201	56201	Capital - Buildings	19,815			19,815
		56210	56210	Capital - Building Permits	1,190			1,190
		56241	56241	Capital-Construction Contract	176,226			176,226
		56242	56242	Buildings - Architectural Svcs	78,809			78,809
		56243	56243	Buildings - Engineering Svcs	5,698			5,698
		56431	56431	Equipment - Miscellaneous	14,679			14,679
701 Total				332,182				332,182

				2013 to				
				2020	2021	2022	2023	Grand Total
702	Station 72							
	53146	53146	Building Repair Parts	376				376
	53501	53501	Small Tools/Equipment	5,458				5,458
	54111	54111	Advertising	483				483
	54151	54151	Legal Fees	10,234				10,234
	54191	54191	Other Professional Services	36,361				36,361
	54611	54611	Insurance	8,000				8,000
	54911	54911	Contractual Services	446,916				446,916
	56101	56101	Land Acquisition	3,597,518				3,597,518
	56201	56201	Capital - Buildings	145,752				145,752
	56210	56210	Capital - Building Permits	315,515	(45,000)			270,515
	56241	56241	Capital-Construction Contract	12,867,594				12,867,594
	56242	56242	Buildings - Architectural Svcs	1,320,968				1,320,968
	56243	56243	Buildings - Engineering Svcs	257,157				257,157
	56244	56244	Buildings - Other Prof Svcs	30,189				30,189
	56431	56431	Equipment - Miscellaneous	123,781				123,781
	56421	56421	Equipment - Furniture	1,366				1,366
	54941	54941	Printing & Binding	197				197
	54731	54731	Electricity	552				552
702 Total				19,168,417	(45,000)			19,123,417
703	Station 73							
	53501	53501	Small Tools/Equipment		6,349			6,349
	54191	54191	Other Professional Services	15,636				15,636
	54911	54911	Contractual Services	840		26,704	6,411	33,955
	54912	54912	Fees/Permits	600				600
	56101	56101	Land Acquisition			905,798		905,798
	56201	56201	Capital - Buildings	80,579		11,034	28,450	120,064
	56242	56242	Buildings - Architectural Svcs	4,493	72,818	58,021		135,331
	56431	56431	Equipment - Miscellaneous	5,831				5,831
703 Total				107,979	79,167	1,001,557	34,861	1,223,565
Grand Total				39,579,817	68,200	1,256,461	4,969,382	45,873,860

2023 Board Discretionary Fund Activity

Beginning Balance:	250,000.00		
Request for Funds:	Approved:	Amount:	Rejected
PSG Medicare Ground Ambulance Data Collection System Reporting Contract	3/27/2023	35,000.00	
Hazardous Materials Unit - Used	6/26/2023	83,000.00	
Total Requests to date:		<u>(118,000.00)</u>	
Remaining Funds Available as of:	6/30/2023	132,000.00	

TAX & FBC COLLECTIONS MONTHLY

MONTH	COLLECTIONS					OUTSTANDING	
	REG LEVY	FBC	EMS LEVY	EXCESS LEVY	TOTAL-MONTH	Total Collected YTD	*TAXES LEVIED / OUTSTANDING
							83,342,310.00 2023 Budget
January	\$64,819.31	\$67,842.93	\$25,629.46	\$5,319.71	\$163,611.41	\$163,611.41	\$83,178,698.59
February	\$510,144.84	\$619,912.66	\$346,436.88	\$40,464.62	\$1,516,959.00	\$1,680,570.41	\$81,661,739.59
March	\$1,188,270.90	\$1,327,203.19	\$822,378.47	\$95,735.32	\$3,433,587.88	\$5,114,158.29	\$78,228,151.71
April	\$11,934,185.51	\$11,747,968.99	\$8,368,798.78	\$973,300.90	\$33,024,254.18	\$38,138,412.47	\$45,203,897.53
May	\$2,345,127.10	\$2,511,777.73	\$1,636,471.61	\$190,929.00	\$6,684,305.44	\$44,822,717.91	\$38,519,592.09
June	\$141,141.71	\$213,564.68	\$94,748.02	\$10,890.26	\$460,344.67	\$45,283,062.58	\$38,059,247.42 Amount to collect
July							
August							
September							
October							
November							
December							
Total Taxes YTD	\$16,183,689.37	\$16,488,270.18	\$11,294,463.22	\$1,316,639.81	\$45,283,062.58		

*includes \$0.71 (Regular), \$0.50 (EMS) and Benefit Assessment

CENTRAL PIERCE FIRE & RESCUE TRANSPORT COLLECTIONS

MONTH	TRANSPORT COLLECTIONS	GEMT COLLECTIONS	TOTAL MONTH	TOTAL COLLECTED YTD	TRANSPORT COLLECTIONS REMAINING
					4,242,000.00 2023 Budget
January	\$426,975.80	\$518,055.72	\$945,031.52	\$945,031.52	\$3,815,024.20
February	\$396,355.26	\$583,108.03	\$979,463.29	\$1,924,494.81	\$3,418,668.94
March	\$590,537.58	\$828,507.95	\$1,419,045.53	\$3,343,540.34	\$2,828,131.36
April	\$429,176.98	\$384,624.63	\$813,801.61	\$4,157,341.95	\$2,398,954.38
May	(\$10,006.42)	(\$962,154.49)	(\$972,160.91)	\$3,185,181.04	\$2,408,960.80
June	\$392,332.27	\$0.00	\$392,332.27	\$3,577,513.31	\$2,016,628.53 Amount to collect
July					
August					
September					
October					
November					
December					
Total YTD	\$2,225,371.47	\$1,352,141.84	\$3,577,513.31		



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Prevention & Education Division Report

Attachments: N/A

Submitted by AC Berdan

RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: _____

SUMMARY:

4th of July Bike Parades

We were invited to participate in two Bike Parades over the 4th of July – one in Manorwood, and the other in the Sunrise Community. It was a wonderful way to engage with members of the community while getting to stress the importance of firework safety.

Chick-Fil-A

Chick-Fil-A has generously renewed the partnership with CPFR that allows us to offer free kid's meal vouchers to anyone we see wearing a helmet while we are out and about. It provides an easy and non-emergency-based interaction that underscores our safety message.

Farmer's Market

We participated in an additional two weekends of the Farmer's Market at Pioneer Park.

Personnel Additions

We have completed the recruitment process for the Public Educator, and have extended a conditional offer to a wonderful candidate, Kristin Gomez. Ms. Gomez comes to us from the Bethel School District and was coincidentally involved in coordinating our Arrive Alive presentation at the high school in May of this year. We are excited for her to join our team!



Board Meeting Agenda Item Summary

Agenda Date: July 24th, 2023

Item Title: Safety Division Report

Attachments: N/A

Submitted by: AC McKenzie

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: _____

SUMMARY:

WA LNI FIIRE Program Project

The District Fire Grant request was not selected. Four of the prior year's grant awardees were selected. The program did alert participants that the 2023 grant award would be focused on new participating organizations.

Tri-County Safety Officers Group

The District Safety Division is participating in this group, as part of a greater effort to streamline our mutual concerns on emerging and ongoing safety concerns, such as the Fire Department Accident Prevention Program, Cancer & Injury reduction, information sharing on best practices, and organizational successes. This connection is partly due to the FIIRE Program. Currently, there are 20+ members.

District and OVFR Safety Committee

OVFR and the District will conduct joint Safety Committee Meetings beginning 08/14/2023. GFR will attend our 08/14 Safety Committee Meeting as part of an exploration of the possibilities of conducting joint meetings between our three organizations.

June OSHA Injury Report

In June, two members were injured; one injury resulted in a finger laceration, and the other an eye injury. No employees required transport to the hospital.



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Deputy Chief's Report

Attachments: N/A

Submitted by: DC VanKeulen

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: _____

SUMMARY:

Apparatus Connectivity Update

The installation of our apparatus connectivity (Dejero) has started. The project is being managed with internal and external partners from here to Florida on Monday.com.

Washington State Fair Fire Station

The Fire Chief, Deputy Chief and new Special Events Chief (Adam Roseland) met with the fair leadership team. Staff are preparing for a formal presentation for both organization's boards in August. The presentation will cover the benefits to the fair, fire department and community if we were to site a station on the fair property.

Business Asset Management (BAM)

Using Monday.com, the District is in the early stages of deploying the BAM program. BAM is the process that we use to empower all employees an opportunity to improve the efficiency and effectiveness of CPFR. We use it when someone wants to implement a new program or purchase a new asset. The program is designed to be transparent, supportive and developmental.



Board Meeting Agenda Item Summary

Agenda Date: July 24, 2023

Item Title: Fire Chief's Report

Attachments: None

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- ☐ First reading
- ☐ Second reading
- ☐ Motion to approve
- ☒ For information only
- ☐ Other: _____

SUMMARY:

Snure Meeting-Graham Fire

Graham Fire hosted a meeting with Brian Snure to discuss the various forms of consolidation that are legal in the State of Washington. The meeting was attended by the Board Chair, Board Vice Chair, members of Staff, and members from Local 726. The meeting was very informative and provided much need clarity on a potential pathway forward for Districts that are looking to consolidate in one form or another.

Non-Uniformed 726 Supervision

The Fire Chief's Office is working with Local 726 to explore the expansion of formal supervisory positions within the non-uniformed sections of the District. This includes additional supervisory positions within the Shop, Facilities, and IT. The District is looking to have the supervisory structure in place by the end of the year.



Central Pierce Fire & Rescue

Mailing Address: P.O. Box 940, Spanaway, WA 98387
17520 – 22nd Ave. E., Tacoma, WA 98445
(253) 538-6400 (253) 276-6770 Fax
www.centralpiercefirerescue.org

July 12, 2023

Firefighter Grabinski,

This is a letter of recognition for your efforts you put forth in developing a probationary firefighter assigned to you and your crew. Recently CPFR had a probationary firefighter who was struggling in his current situation on another shift and had been placed in a PIP. I had made a request, which I believed was the best interest of this probationary firefighter to be moved to A shift and assigned to specifically you and your Captain for the PIP process. I made this request specifically because I believed you would give this person the best chance at not only successfully completing the PIP but also becoming an asset to the organization.

During the PIP process I not only witnessed above and beyond dedication to mentoring and developing this firefighter I also witnessed a display of ownership that made me proud. You took on this responsibility that you did not ask for, owned it and worked tirelessly to see it through. On top of your additional duties as E72 AO, you continued to focus on the development of this person in a fair, and unbiased manner. You never wavered on what the standards of a professional firefighter at CPFR are and you held him to that standard. I witnessed training all hours of the shift, mentoring conversations, drill ground days and when others had down time you were working hard on knowledge of tools and equipment, mentoring/coaching and EMS skills. During our conversations I could tell you truly cared about his success. The personal, professional, and emotional effort you put into the development of this firefighter was second to none and is the definition of duty before self.

Jeff Cable
Battalion Chief A shift
Central Pierce Fire and Rescue

CC: Personnel file
Commissioner's packet



Central Pierce Fire & Rescue

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17520 – 22nd Ave. E., Tacoma, WA 98445
(253) 538-6400 (253) 276-6770 Fax
www.centralpiercefirere.org

July 12, 2023

Captain Verellen,

This is a letter of recognition for your efforts you put forth in developing a probationary firefighter assigned to you and your crew. Recently CPFR had a probationary firefighter who was struggling in his current situation on another shift and had been placed in a PIP. I had made a request, which I believed was the in best interest of this probationary firefighter to be moved to A shift and assigned him to you and your 72 crew for the PIP process. I made this request specifically because I believed you and your crew would give this person the best chance at not only successfully completing the PIP but also becoming an asset to the organization.

During the PIP process I not only witnessed above and beyond dedication to mentoring and developing this firefighter, I also witnessed a display of ownership that made me proud. You took on this responsibility that you did not ask for, owned it and worked tirelessly to see it through. On top of your additional duties as a probationary captain, you continued to focus on the development of this person in a fair, and unbiased manor. You never wavered on what the standards of a professional firefighter at CPFR are and you held him to that standard. I witnessed training all hours of the shift, mentoring conversations, drill ground days and when others had down time you were working hard on his classes, coaching and evaluations. During our conversations I could tell you truly cared about his success. The pride you show daily in your work and the culture you are establishing at 72 through your actions are exactly what exemplifies duty before self.

Jeff Cable

Battalion Chief

Central Pierce Fire and Rescue

CC: Commissioners packet
Personnel file

Erika McInnis

From: Ariel Paramapoonya
Sent: Thursday, July 13, 2023 1:45 PM
To: Erika McInnis
Subject: FW: NEAR MISS

Ariel Paramapoonya, M.S.

Executive Assistant
Central Pierce Fire & Rescue
Office: 253.538.6540
AParamapoonya@centralpiercefirerescue.org



CENTRAL PIERCE FIRE & RESCUE

"Effectively Respond, Continuously Improve, Compassionately Serve"

www.CentralPierceFire.org

Connect with us!



From: Brian Estes <BEstes@centralpiercefirerescue.org>
Sent: Thursday, July 6, 2023 9:22 AM
To: ! Employee Recognition Committee <EmployeeRecognitionCommittee@Centralpiercefirerescue.org>
Cc: ! Battalion Chiefs <BattalionChiefs@Centralpiercefirerescue.org>; Reed Thompson <RThompson@Centralpiercefirerescue.org>; Wyatt Helley <WHelley@Centralpiercefirerescue.org>; HR@CentralPierceFire.org
Subject: NEAR MISS

Greetings,

On July 4th, a very long, busy and emotional draining day for many.... Several rigs were responding to an upgraded large working brush fire. While approaching one of our many dangerous and blind intersections, driver A / fire engine- entered the intersection on a red light a bit more aggressive than should have. Driver B (Wyatt) Ladder- was entering the intersection from another direction on the green light. Because of Mr Helley's use of due/care/caution, slowing, quick thinking and ultimately hard braking, most certainly averted a disaster. This was a grim reminder of how dangerous intersections can be and regardless of light color extreme caution should be used.

Driver A's name, shall for the record remain John Doe as that person is very remorseful and has been verbally counseled by myself.

ERC/ HR please place said letter in Wyatt Helley file and recognize him for outstanding professional driving, quick thinking and use of safety practices in dangerous and/or vulnerable situations.

Sincerely, BDE

Brian D. Estes

Central Pierce Fire & Rescue

Lieutenant "B" shift

Mail Sta. 69

Cell 253-377-2542



Mark,

CPFR received a letter from East Pierce Fire and Rescue commending you for your help at a structure fire on the evening of June 25th. Your choice to engage and act for the good of others is very indicative of who you are. Your actions on that night along with your relentless passion to improve the health and welfare of all the members of Central Pierce Fire and Rescue are greatly appreciated. You are one of the people that make Central Pierce a great place to be.

With sincere gratitude,

Mike Kondra
Battalion Chief- B Shift