

**CENTRAL PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
September 11, 2023**

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at the Fire District Administrative & Operations Center – 1015 39<sup>th</sup> Ave SE Suite #120 Puyallup, WA 98374 at 5:00 p.m. A remote attendance option was available to the public. Present in person were: Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Ex Officio Door, Chief Morrow, FD Robacker, HRD Washo, ACs Benning, Berdan, Stueve, and Kent, L726 President Aaron James, L726 VP Mike Auvil, EA Paramapoonya, Emergency Management Chief Gibson, and SS McInnis, Recorder.

**PLEDGE OF ALLEGIANCE**

Chair Holm led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Willis moved and Commissioner Mitchell seconded to approve the agenda. **MOTION CARRIED.**

**PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No Public Comment

**CONSENT AGENDA (SINGLE MOTION)**

- A. Excused Absences: N/A
- B. Minutes: Regular Board Meeting of August 28, 2023
- C. Approval of:

Accounts Payable Warrants Numbered 59366 to 59397 totaling:	\$	6,832,828.15
Net Payroll Warrants Numbered 107765 to 107767 totaling:	\$	7,413.69
<b>GRAND TOTAL</b>	<b>\$</b>	<b>6,840,241.84</b>

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Consent Agenda with warrants totaling \$6,840,241.84. **MOTION CARRIED.**

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

- A. Board Policy 5.02 Guidelines for Not Billing Transport Patients

FD Robacker reviewed Board Policy 5.02 Guidelines for Not Billing Transport Patients. Commissioner Mitchell moved and Commissioner Coleman seconded to approve Board Policy 5.02 Guidelines for Not Billing Transport Patients as presented by staff. **MOTION CARRIED.**

- B. Board Policy 3.53 Purchasing – Public Works Procurement

FD Robacker reviewed Board Policy 3.53 Purchasing – Public Works Procurement. Minor edits were made after the First Reading. Commissioner Stringfellow moved and

Commissioner Mitchell seconded to approve Board Policy 3.53 Purchasing – Public Works Procurement as presented by staff. **MOTION CARRIED.**

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

A. Board Policy 3.30 Credit Card Usage

FD Robacker reviewed Board Policy 3.30 Credit Card Usage. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

B. Board Policy 7.05 Outdoor Burning

AC Berdan reviewed Board Policy 7.05 Outdoor Burning. All feedback and/or comments from the Board over the next two weeks will be included in revisions.

C. Graham Fire Master ILA – Analytics & GIS Addendum

Chief Morrow reviewed the Graham Fire Master ILA – Analytics & GIS Addendum. The District and Graham Fire have been collaborating resources, and this addendum speaks to the sharing of Analytics and GIS resources between the two organizations. The Addendum was presented for first reading.

**CONSIDERATIONS AND REQUESTS**

A. Firefighter Hiring Notification

HRD Washo reviewed the Firefighter Hiring Notification. These documents serve to memorialize the hire date and seniority rank of these new employees.

**STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

The following divisions provided a written report in the packet:

- A. Human Resources/HRD Washo: HRD Washo reviewed the Human Resources Division Report.
- B. Field Operations/AC Kent: AC Kent reviewed the Field Operations Division Report.
- C. Health and Wellness/AC Stueve: AC Stueve reviewed the Health and Wellness Report.
- D. Deputy Chief's Report/DC VanKeulen: Chief Morrow reviewed the Deputy Chief's Report.
- E. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report.



L726 President: Aaron James discussed that Jeff Campbell will advocate for members of L726 regarding Behavioral Health Legislation. Some L726 members plan to meet prior to the National Fallen Firefighter Memorial in Colorado Springs this coming weekend.

### CORRESPONDENCE

- A. Employee Recognition: Chair Holm thanked Chief Stueve for his acknowledgements of staff.

### COMMISSIONER COMMENTS

Chair Holm: Chair Holm thanked staff for their attendance tonight.

Vice Chair Stringfellow: Nothing to add

Commissioner Willis: Commissioner Willis asked staff to review the wording of Board Policy 7.05 Outdoor Burning before the second reading.

Commissioner Coleman: Nothing to add

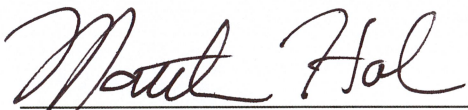
Commissioner Mitchell: Commissioner Mitchell is happy with how things are going.

Ex-Officio Door: Ex-Officio Door mentioned that the Puyallup City Council Meeting is in 2 weeks.

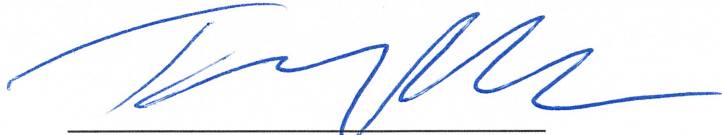
### ADJOURNMENT

There being no further business, Commissioner Willis moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:47 p.m.



MATTHEW HOLM  
CHAIR OF THE BOARD



TANYA ROBACKER  
DISTRICT SECRETARY



ERIKA MCINNIS  
RECORDER