

**CENTRAL PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
November 27, 2023**

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at the Fire District Administrative & Operations Center – 1015 39<sup>th</sup> Ave SE Suite #120 Puyallup, WA 98374 at 5:01 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Coleman, and Mitchell, Ex-Officio Door, Chief Morrow, DC VanKeulen, FD Robacker, AC's Berdan and McKenzie, HRD Washo, L726 President Aaron James, Vice President Auvil, Kevin and Kim Tunison, and SS McInnis, Recorder.

**PLEDGE OF ALLEGIANCE**

Chair Holm led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve the agenda. **MOTION CARRIED.**

**PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No Public Comment

**CONSENT AGENDA (SINGLE MOTION)**

- A. Excused Absences: Commissioner Willis
- B. Minutes: Regular Board Meeting of November 13, 2023
- C. Approval of:

Accounts Payable Warrants Numbered 59729 to 59790 totaling:	\$ 673,506.08
<b>GRAND TOTAL</b>	<b>\$ 673,506.08</b>

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Consent Agenda with warrants totaling \$673,506.08. **MOTION CARRIED.**

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

- A. Resolution No. 23-10 – Regular Levy

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve Resolution 23-10 establishing the regular levy at a 1% increase over last year's levy. **MOTION CARRIED.**

- B. Resolution No. 23-11 – EMS Levy

Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve Resolution 23-11 re-establishing the EMS levy at a 1% increase over last year's levy. **MOTION CARRIED.**

**C. Resolution No. 23-12 – Fire Benefit Charge**

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve Resolution 23-12 setting the FBC at \$36,606,716 gross collections for 2024. **MOTION CARRIED.**

**D. Resolution No. 23-13 – Budget Adoption & Levy Certification**

Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve Resolution 23-13 adopting the 2024 budget at \$139,147,427 appropriating budgets at the fund level and establishing a levy certification for Pierce County. **MOTION CARRIED.**

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

No New Business

**CONSIDERATIONS AND REQUESTS****A. Riverside EMS Levy Write off of Transports - Reciprocity Agreement**

Chief Morrow discussed the EMS Transport Reciprocity Agreements that the District has with many of its mutual aid partners. The District would like to have a formal reciprocity agreement with Riverside Fire. Commissioner Mitchell moved and Commissioner Coleman seconded to approve the Fire Chief to execute and sign the Memorandum of Understanding with Riverside Fire for EMS levy write off reciprocity. **MOTION CARRIED.**

**B. Surplus Items**

DC VanKeulen presented a surplus item request for property located at 11401 C Street S., Spanaway, WA, which the District currently owns. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the surplus of items shown in Attachment A, dated November 27, 2023. **MOTION CARRIED.**

**STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report, including the October Checkbook & Financial Reports.
- B. Prevention & Education/AC Berdan: AC Berdan reviewed the Prevention & Education Division Report.
- C. Safety/AC McKenzie: AC McKenzie reviewed the Safety Division Report, including the October OSHA Injury Report.
- D. Deputy Chief's Report/DC VanKeulen: DC VanKeulen reviewed the Deputy Chief's Report.
- E. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report.

L726 President Aaron James: Thanks for allowing the partnership with Jeff Campbell. The Coats for Kids Drive is happening again this year. The Holiday Party raised \$52,000 to help support families in our community.

**COMMISSIONER COMMENTS**

Chair Holm: The budget review process was very easy. Staff reports are really appreciated. Looking forward to 2024.

Commissioner Stringfellow: Compliments to Chief and Tanya on the streamlined but detailed budget presentations. You've made it easy to be involved.

Commissioner Mitchell: Thanks to Chief and Deputy Chief for their video communication. It's informative and you do a good job.

Ex-Officio Door: Council Meeting next Tuesday. Agenda will include finalization of park plans, budget, sustainability plan, MFTE. Shaw Rd property review to take place soon.

**ADJOURNMENT**

There being no further business, Commissioner Mitchell moved and Commissioner Coleman seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:53 p.m.

DocuSigned by:  
Matt Holm  
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MATTHEW HOLM  
CHAIR OF THE BOARD

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Tanya Robacker  
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TANYA ROBACKER  
DISTRICT SECRETARY

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Erika McInnis  
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ERIKA MCINNIS  
RECORDER