

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
January 22, 2024**

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at Graham Fire & Rescue, Station 94 – 23014 70th Ave. E. Graham, WA 98338 at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Willis, Coleman, and Mitchell, Chief Morrow, EMC Gibson, Captain Farris, FD Robacker, ACs Berdan and McKenzie, HRD Washo, L726 President James, L726 VP Thompson, and EA Paramapoonya, Recorder. Ex-Officio Door joined at 1710.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Willis seconded to approve the agenda.

MOTION CARRIED.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No Public Comment

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences:
- B. Minutes: Regular Board Meeting of January 8, 2024
- C. Approval of:

| | | |
|---|-----------|-------------------|
| Accounts Payable Warrants Numbered 59969 to 60037 totaling: | \$ | 660,746.45 |
| GRAND TOTAL | \$ | 660,746.45 |

Commissioner Stringfellow moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling \$660,746.45. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Resolution 24-01: Regular Fire Levy Lid Lift

Chief Morrow reviewed Resolution 24-01: Regular Fire Levy Lid Lift. Commissioner Mitchell moved and Commissioner Coleman seconded to approve Resolution 24-01: Regular Fire Levy Lid Lift as presented by Staff. **MOTION CARRIED.**

- B. Board Policy 3.54 Memberships in Professional and Civic-Service Organizations

Chief Morrow reviewed Board Policy 3.54 Memberships in Professional and Civic-Service Organizations. No changes were made after the First Reading. Commissioner Willis moved and Commissioner Stringfellow seconded to approve Board Policy 3.54 Memberships in Professional and Civic-Service Organizations. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Revised Policy 340 – Exempt/Non-Rep/Non-Uniformed Common Benefits

HRD Washo reviewed the changes regarding Revised Policy 340 – Exempt/Non-Rep/Non-Uniformed Common Benefits.

B. Revised Policy 341 – Non-Exempt/Non-Rep/Non-Uniformed Common

HRD Washo reviewed the changes regarding Revised Policy 341 – Non-Exempt/Non-Rep/Non-Uniformed Common Benefits.

C. Board Policy 3.57 Surplus Property

FD Robacker reviewed Board Policy 3.57 Surplus Property. All feedback from the Board over the next two weeks will be included in revisions.

D. Resolution 24-02 and Sole Source Letter: Competitive Bid Waiver, Paratech Equipment

Chief Morrow reviewed Resolution 24-02 and Sole Source Letter: Competitive Bid Waiver, Paratech Equipment. Commissioner Mitchell moved and Commissioner Coleman seconded to waive the Two-Meeting Rule. **MOTION CARRIED.**

Commissioner Stringfellow moved and Commissioner Willis seconded to approve Resolution 24-02 and Sole Source Letter: Competitive Bid Waiver, Paratech Equipment. **MOTION CARRIED**

CONSIDERATIONS AND REQUESTS

A. Appendix A (2024 Salary Schedules) for Non-Represented Personnel

HRD Washo reviewed changes regarding Appendix A (2024 Salary Schedules) for Non-Represented Personnel. Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve the 2024 Salary Schedules for Non-Represented personnel covered under BODs 3.40 & 3.41. **MOTION CARRIED.**

B. Surplus Items: 2 Used Treadmills from Station 65

Chief Morrow discussed the proposed liquidation of 2 Used Treadmills from Station 65. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the surplus liquidation of the two used treadmills. **MOTION CARRIED.**

C. Benaroya B30 Lease Agreement

Chief Morrow reviewed the Benaroya B30 Lease Agreement. This would allow Central Stores to move to the Benaroya property from 66. Commissioner Stringfellow moved and

Commissioner Willis seconded to approve the Fire Chief to sign and execute the lease agreement for the B30 space on the Benaroya Complex as presented. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report, noting the December Checkbook would be available in February when the County closes year-end.
- B. Prevention & Education/AC Berdan: AC Berdan reviewed the Prevention & Education Division Report.
- C. Safety/AC McKenzie: AC McKenzie reviewed the Safety Division Report, including the December OSHA Injury Report.
- D. Emergency Management/EMC Gibson: EMC Gibson reviewed the Emergency Management Division Report and included a Lahar presentation for the Board.
- E. Deputy Chief's Report/DC VanKeulen: Chief Morrow reviewed the Deputy Chief's Report.
- F. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report.

COMMISSIONER COMMENTS

Chair Holm: Thank you Commissioner Coleman for 30 years of service. Also, thank you to all board members, as well as Graham Fire board members for all the hard work that was put into today's meetings.

Commissioner Stringfellow: Nothing to add.

Commissioner Mitchell: Another good meeting. Good job to everyone.

Commissioner Willis: Today's meetings with Graham were great. Thank you, Chief Gibson, for the presentation.

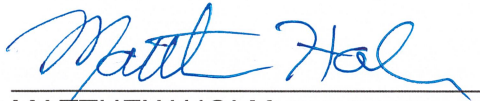
Commissioner Coleman: Nothing to add.

Ex-Officio Door: An emergency moratorium was adopted on methadone clinics. There will be a public hearing tomorrow regarding this topic.

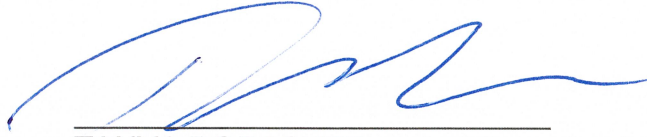
ADJOURNMENT

There being no further business, Commissioner Mitchell moved, and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

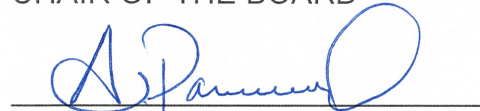
The meeting adjourned at 5:59 p.m.

A blue ink signature of Matthew Holm, written in a cursive style, positioned above a horizontal line.

MATTHEW HOLM
CHAIR OF THE BOARD

A blue ink signature of Tanya Robacker, written in a cursive style, positioned above a horizontal line.

TANYA ROBACKER
DISTRICT SECRETARY

A blue ink signature of Ariel Paramapoonya, written in a cursive style, positioned above a horizontal line.

ARIEL PARAMAPOONYA
RECORDER