

CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
March 11, 2024

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at the Fire District Administrative & Operations Center – 1015 39th Ave SE Suite #120, Puyallup, WA 98374 at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Commissioners Stringfellow, Coleman, Willis, and Mitchell, Chief Morrow, DC VanKeulen, FD Robacker, HRD Washo, 726 President James, 726 VP Reed Thompson, EA Paramapoonya, and SS McInnis, Recorder.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the agenda. **MOTION CARRIED.**

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No Public Comment

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Ex Officio Julie Door
- B. Minutes: Regular Board Meeting of February 26, 2024
- C. Approval of:

Accounts Payable Warrants Numbered 60038 to 60195 totaling:	\$	7,769,931.15
Net Payroll Warrants Numbered 107821 to 107826 totaling:	\$	7,516.22
GRAND TOTAL	\$	7,777,447.37

Commissioner Mitchell moved and Commissioner Willis seconded to approve the Consent Agenda with warrants totaling \$7,777,447.37. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

- A. Revised Policy 3.45 – Common Benefits for Executive Leadership

HRD Washo reviewed Revised Policy 3.45 – Common Benefits for Executive Leadership. A few adjustments were made after the First Reading. Commissioner Willis moved and Commissioner Mitchell seconded to approve revised Policy 3.45 as presented by Staff. **MOTION CARRIED.**

- B. Revised Policy 3.55 – Guidelines for Compliance of SEPA

Chief Morrow reviewed Revised Policy 3.55 – Guidelines for Compliance of SEPA. No changes were made after the First Reading. Commissioner Willis moved and

Commissioner Mitchell seconded to approve revised Policy 3.55 as presented by Staff. **MOTION CARRIED.**

C. Addendum to the Master ILA – AOC Annex Shared Office Space

Chief Morrow reviewed the Addendum to the Master ILA – AOC Annex Shared Office Space. No changes were made after the First Reading. Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve the Addendum to the Master ILA as presented by Staff. **MOTION CARRIED.**

EXECUTIVE SESSION

At 5:08 p.m., Commissioner Mitchell moved and Commissioner Willis seconded to move into Executive Session for 10 minutes under RCW 42.30.110(g). **MOTION CARRIED.**

At 5:18 p.m., Commissioner Mitchell moved and Commissioner Stringfellow seconded to return to regular session. **MOTION CARRIED.**

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

A. Board Policy 3.03 – Board of Commissioners Meetings, Policies, and Procedures

Chair Holm reviewed Board Policy 3.03 - Board of Commissioners Meetings, Policies, and Procedures. A vote to accept the suggested changes will take place at the next board meeting.

B. Executive Employment Agreement – D. Morrow, Fire Chief

HRD Washo discussed the first reading of the Executive Employment Agreement for D. Morrow, Fire Chief. All questions and comments by the Board will be answered over the next two weeks.

CONSIDERATIONS AND REQUESTS

A. Revised Appendix A – 726 Non-Uniformed

HRD Washo reviewed the Revised Appendix A – 726 Non-Uniformed. This document corrects one error for the Shop Supervisor position, which was previously missed. Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve the Revised Appendix A - 726 Non-Uniformed changes. **MOTION CARRIED.**

B. Resolution 13-01: McNealley & Dyer Retirement Eligibility

Chief Morrow reviewed the McNealley & Dyer Retirement Eligibility request. The retirement request keeps the District within the parameters of Resolution 13-01. Adding these two additional retirements will still keep the District under the maximum of 10 retirements

allowed per year. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the early retirement notice of Eric McNealley and Rich Dyer as two of the ten (10) individuals approved for 2024 as it pertains to Resolution 13-01 Retiree Medical. **MOTION CARRIED.**

C. Purchase & Sales Agreement for 10923 54th St. E.

Chief Morrow discussed the Purchase & Sales Agreement for 10923 54th St. E. (North Puyallup Station). Commissioner Mitchell moved and Commissioner Coleman seconded to approve the Fire Chief to sign and execute the Purchase & Sales Agreement for the real property located at 10923 54th St. E. as presented. **MOTION CARRIED.**

D. Purchase & Sales Agreement for 3509 27th Street S.E.

Chief Morrow discussed the Purchase & Sales Agreement for 3509 27th Street S.E. Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Fire Chief to sign and execute the Purchase & Sales Agreement for the real property located at 3509 27th Street S.E. as presented. **MOTION CARRIED.**

E. Conveyed Property Transfer – 1803 116th St. S., Tacoma

DC VanKeulen discussed the real property located at 1803 116th St. S., Tacoma. Commissioner Willis moved and Commissioner Mitchell seconded to approve District acceptance and conveyance of the Pierce County property as presented by staff. **MOTION CARRIED.**

F. Surplus Items: Cabinets, Truck Bed, and K9 Cage

DC VanKeulen discussed the surplus items listed on Attachment A. Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve the the surplus items as listed. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS' ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance/FD Robacker: FD Robacker reviewed the Finance Division Report.
- B. Human Resources/HRD Washo: HRD Washo reviewed the HR Division Report.
- C. Field Operations/AC Kent: AC Kent reviewed the Field Operations Division Report.
- D. Deputy Chief's Report/DC VanKeulen: Chief VanKeulen reviewed the Deputy Chief's Report.
- E. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report.

L726 President Aaron James – L726 has had the opportunity to use the Benevolent Fund to reach out to other Districts in Washington. Having these connections and being able to reach out to others has been very appreciated.

CORRESPONDENCE

A. Correspondence

Chair Holm would like to thank Chief Kent for his participation in South Sound 911's promotional process.

COMMISSIONER COMMENTS

Chair Holm: Chair Holm thanked Commissioner Coleman for his attendance at the NW Leadership Seminar.

Commissioner Willis: Commissioner Willis is excited about the acquisition of property in the NW corner of our District.

Vice Chair Stringfellow: Nothing to add.

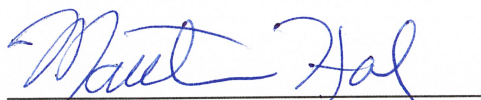
Commissioner Coleman: Nothing to add.

Commissioner Mitchell: Commissioner Mitchell thanked staff and believes that the upcoming joint Commissioner meeting is going to be good.

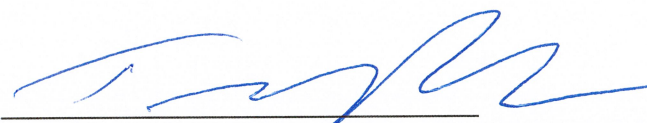
ADJOURNMENT

There being no further business, Commissioner Mitchell moved, and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

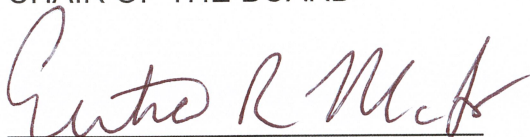
The meeting adjourned at 5:56 p.m.



MATTHEW HOLM
CHAIR OF THE BOARD



TANYA ROBACKER
DISTRICT SECRETARY



ERIKA MCINNIS
RECORDER