

**REGULAR JOINT MEETING MINUTES
CPFR, GFR, AND OVFR JOINT BOARD MEETING
February 10, 2025**

Chair Homan called the Regular Meeting of the Board of Commissioners to order at the Fire District Administrative & Operations Center – 1015 39th Ave SE Suite #120, Puyallup, WA 98374, at 6:00 p.m. Present were: Chair Holm, Vice Chair Stringfellow, Commissioners, Willis and Mitchell, Chair Homan, Vice Chair Barstow, Commissioners McAfee, Estes, and Samuelsen, Chair Bellerive, Commissioners Gorder, Dannat, and Buttz, Ex-Officio Door, Chief Morrow, Director Robacker, Director Roberts, Deputy Director Kemp, and SS McInnis, Recorder. Commissioner Coleman joined the meeting at 6:10pm.

1. ROLL CALL – DISTRICT SECRETARY

- A. Excused Absences: Vice Chair Palombi
- B. Unexcused Absences: None

2. PLEDGE OF ALLEGIANCE

Chair Homan led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Commissioner Samuelsen moved and Chair Bellerive seconded to approve the agenda as presented. **MOTION CARRIED.**

4. PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No Public Comment.

5. JOINT BOARD CONSENT AGENDA

- A. Minutes: Joint Board Meeting of January 27, 2025.

Chair Holm moved and Commissioner Mitchell seconded to approve the Joint Board Consent Agenda as presented. **MOTION CARRIED.**

6. CONSENT AGENDA: CENTRAL PIERCE FIRE & RESCUE

- A. Approval of:

Accounts Payable Warrants Numbered 61734 to 61802 totaling:	\$ 11,709,742.70
Net Payroll Warrants Numbered 108293 to 108300	\$ 12,834.80
Accounts Payable Warrant Reversals Numbered 60859, 61083, 61669	\$ (403,152.19)
GRAND TOTAL	\$ 11,319,425.31

Vice Chair Stringfellow moved and Commissioner Mitchell seconded to approve the Consent Agenda for Central Pierce Fire & Rescue. **MOTION CARRIED.**

7. CONSENT AGENDA: ORTING VALLEY FIRE & RESCUE

A. Approval of:

Accounts Payable Warrants Numbered 13470 to 13471 totaling:	\$	961.16
Expense to Payroll Transfer Request totaling:		26.91
GRAND TOTAL	\$	988.07

Chair Bellerive moved and Commissioner Buttz seconded to approve the Consent Agenda for Orting Valley Fire & Rescue. **MOTION CARRIED.**

8. CONSENT AGENDA: GRAHAM FIRE & RESECUE (Single Motion)

A. Approval of:

Quarterly Tax Warrants Numbered 36446 to 36450 totaling:	\$	267,566.04
Payroll Tax Warrant Numbered 36451 totaling:	\$	9,919.59
Accounts Payable Warrant Numbered 36452 totaling:	\$	480.71
Accounts Payable Warrants Numbered 36453 to 36466 totaling:	\$	27,998.59
Net Payroll Warrants Numbered 100851 to 100977 totaling:	\$	301,248.66
GRAND TOTAL	\$	607,231.59

Commissioner Samuelsen moved and Commissioner Estes seconded to approve the Consent Agenda for Graham Fire & Rescue. **MOTION CARRIED.**

9. STANDING COMMITTEES

A. Finance & Audit Committee

Commissioner McAfee noted that the audit process is ongoing. The Finance & Audit Committee will report again when the audit is complete.

B. Legislative Committee

Commissioner Samuelsen discussed that the Legislative Committee attended Legislative Day in Olympia on February 6th. Commissioner Samuelsen distributed instructions on researching House Bills and the process for signing in to comment or testify during bill hearings.

10. NEW BUSINESS

A. 2025 Non-Represented Salary Schedules

- **Presented to:** *The Joint Board*

Director Washo presented the 2025 Non-Represented Salary Schedules. Chair Holm moved and Commissioner Mitchell seconded to approve the 2025 Salary Schedule for the following bargaining units: Executive Leadership, Non-Represented – Exempt Personnel, and Non-Represented – Non-Exempt Personnel. **MOTION CARRIED.**

B. BOD 3.03 BOC Meetings, Policies, and Procedures

- **Presented to:** *The Joint Board*

Chief Morrow presented Board Policy 3.03 – BOC Meetings, Policies, and Procedures for its first reading. He noted some revisions. Further discussion ensued, and a revised version of the policy will be presented at the meeting on February 24th.

11. CONSIDERATIONS & REQUESTS

A. Firefighter Hiring Notification

- **Presented to:** *The Joint Board*

Director Washo presented the Hiring Notification for Entry Level Academy 25-01.

B. 2024 Budget Reappropriation to 2025

- **Presented to:** *Central Pierce Fire & Rescue*

Director Robacker presented capital items for reappropriation into 2025. Commissioner Stringfellow moved and Chair Holm seconded to amend the 2025 Budget for CPFR and reappropriate capital projects in Fund 301 in the amount of \$2,009,901 from beginning cash.

MOTION CARRIED.

12. STAFF, LOCAL, FIREFIGHTER’S ASSOCIATION and FIRE CHIEF REPORTS

A. Emergency Services Directorate/Division Chief Rosenlund:

Division Chief Rosenlund and AC Bouchard reviewed the Emergency Services Directorate Report.

B. Performance Directorate/DC Jackson:

DC Jackson reviewed the Performance Directorate Report.

C. Human Resources Directorate/Director Washo:

Director Washo reviewed the Human Resources Directorate Report.

D. Fire Chief’s Report/Chief Morrow:

Chief Morrow reviewed the Fire Chief’s Report.

E. Local 726 Report:

President James reported that an email was sent to all employees earlier today regarding upcoming events. Staff members interested in volunteering are encouraged to sign up. The Local also plans to conduct sign waving in support of the upcoming merger election. Additionally, President James expressed appreciation for those who attended the Survivor Ceremony last Saturday.

13. CORRESPONDENCE

- A. Employee Recognition – Carter-Hoskinson
- B. Employee Recognition – Resop
- C. Employee Recognition – Erickson
- D. Employee Recognition – Hatch
- E. Employee Recognition – Kamps

Chair Homan appreciated the work that has gone into onboarding and completing payroll. Commissioner Mitchell complimented the team on how much work has gone into this new process.

14. COMMISSIONER COMMENTS

Ex-Officio Door: Tomorrow, the council will be discussing the relocation of the Puyallup Police Department's administrative headquarters.

Chair Bellerive: Chair Bellerive acknowledged the impact of recent events, noting that the news of Vice Chair Joe Palombi's accident had affected many. His contributions to the community were widely recognized, and positive thoughts and well wishes were extended to him during this time.

Vice Chair Barstow: Vice Chair Barstow expressed appreciation for the contributions made to revise the Commissioner's Handbook. Thoughts and support were extended to Vice Chair Joe Palombi and his family.

Chair Homan: Chair Homan noted the outpouring of support for Vice Chair Joe Palombi as a testament to the strength of the community. Appreciation was expressed for those who assisted at Commissioner Palombi's farm. Recognition was given to the whole blood program for its role in advancing the department's mission.

Commissioner Samuelsen: Commissioner Samuelsen reminded members of the sign-in process for HB1654. He also acknowledged the strong support at Vice Chair Joe Palombi's farm, including assistance from Seattle Fire. The survivor ceremony was recognized as a significant and moving event, with appreciation expressed to all who participated. A commendation was given for the production of the "Better Together" video, which was described as a professional and impactful representation of ongoing efforts.

Commissioner Estes: Commissioner Estes extended appreciation to all who have contributed to the department's ongoing efforts. Support and well wishes were expressed for Vice Chair Palombi's family during this difficult time.

Commissioner McAfee: Commissioner McAfee recognized the continued dedication and hard work demonstrated by all involved and expressed appreciation for these ongoing efforts.

Chair Holm: Chair Holm described the cardiac survivor event as an emotional and well-organized occasion, with commendations given to Chief Bouchard and Matt Currie for their efforts. Recognition was given to the advancements in the whole blood program.

Vice Chair Stringfellow: Vice Chair Stringfellow acknowledged the significance of the cardiac survivor event.

Commissioner Mitchell: Commissioner Mitchell recognized the whole blood program as an invaluable initiative with immediate and far-reaching benefits. A commendation was given for the collaboration on the Commissioner’s Handbook.


Commissioner Willis: Commissioner Willis acknowledged the establishment of the whole blood program as a significant milestone and expressed appreciation to all who contributed to its implementation.

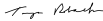
Commissioner Coleman: Commissioner Coleman expressed his appreciation for the informative discussions and ongoing efforts.

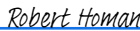
15. ADJOURNMENT


There being no further business, Commissioner Samuelson moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**


The meeting adjourned at 7:36 P.M.


Matthew Holm (Feb 25, 2025 11:03 PST)
Matthew Holm, Board Chair



Tanya Robacker, District Secretary


Robert Homan (Feb 25, 2025 18:30 PST)
Robert Homan, Board Chair


Sandi Roberts (Feb 25, 2025 08:57 PST)
Sandi Roberts, District Secretary


Jason Bellerive (Feb 25, 2025 11:01 PST)
Jason Bellerive, Board Chair


Kim Kemp, District Secretary


Erika McInnis, Recorder












2025-02-10 Joint Board Meeting Minutes














Final Audit Report

2025-03-11

Created:	2025-02-25
By:	Katie Absher (kabsher@centralpiercefir.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-PvGz20sjb5_4BPpTAmzrRKvZa-gwM09

"2025-02-10 Joint Board Meeting Minutes" History

-  Document created by Katie Absher (kabsher@centralpiercefir.org)
2025-02-25 - 4:53:17 PM GMT
-  Document emailed to Matthew Holm (mholm@centralpiercefir.org) for signature
2025-02-25 - 4:53:33 PM GMT
-  Document emailed to Robert Homan (rroman@grahamfir.org) for signature
2025-02-25 - 4:53:34 PM GMT
-  Document emailed to Jason Bellerive (jbellerive@ovfr.org) for signature
2025-02-25 - 4:53:34 PM GMT
-  Document emailed to Erika McInnis (emcinnis@centralpiercefir.org) for signature
2025-02-25 - 4:53:34 PM GMT
-  Document emailed to Tanya Robacker (trobacker@centralpiercefir.org) for signature
2025-02-25 - 4:53:34 PM GMT
-  Document emailed to Sandi Roberts (SRoberts@grahamfir.org) for signature
2025-02-25 - 4:53:34 PM GMT
-  Document emailed to Kim Kemp (kkemp@centralpiercefir.org) for signature
2025-02-25 - 4:53:35 PM GMT
-  Email viewed by Kim Kemp (kkemp@centralpiercefir.org)
2025-02-25 - 4:55:51 PM GMT
-  Document e-signed by Kim Kemp (kkemp@centralpiercefir.org)
Signature Date: 2025-02-25 - 4:56:15 PM GMT - Time Source: server
-  Email viewed by Sandi Roberts (SRoberts@grahamfir.org)
2025-02-25 - 4:56:53 PM GMT

-  Document e-signed by Sandi Roberts (SRoberts@grahamfire.org)
Signature Date: 2025-02-25 - 4:57:10 PM GMT - Time Source: server
-  Email viewed by Erika McInnis (emcinnis@centralpiercefir.org)
2025-02-25 - 5:02:25 PM GMT
-  Document e-signed by Erika McInnis (emcinnis@centralpiercefir.org)
Signature Date: 2025-02-25 - 5:03:24 PM GMT - Time Source: server
-  Email viewed by Tanya Robacker (trobacker@centralpiercefir.org)
2025-02-25 - 5:24:00 PM GMT
-  Email viewed by Jason Bellerive (jbellerive@ovfr.org)
2025-02-25 - 7:01:23 PM GMT
-  Document e-signed by Jason Bellerive (jbellerive@ovfr.org)
Signature Date: 2025-02-25 - 7:01:48 PM GMT - Time Source: server
-  Email viewed by Matthew Holm (mholm@centralpiercefir.org)
2025-02-25 - 7:02:51 PM GMT
-  Document e-signed by Matthew Holm (mholm@centralpiercefir.org)
Signature Date: 2025-02-25 - 7:03:55 PM GMT - Time Source: server
-  Email viewed by Robert Homan (rroman@grahamfire.org)
2025-02-26 - 2:29:26 AM GMT
-  Document e-signed by Robert Homan (rroman@grahamfire.org)
Signature Date: 2025-02-26 - 2:30:38 AM GMT - Time Source: server
-  Email viewed by Tanya Robacker (trobacker@centralpiercefir.org)
2025-03-11 - 7:05:57 PM GMT
-  Document e-signed by Tanya Robacker (trobacker@centralpiercefir.org)
Signature Date: 2025-03-11 - 7:06:11 PM GMT - Time Source: server
-  Agreement completed.
2025-03-11 - 7:06:11 PM GMT