



## JOINT BOARD MEETING AGENDA

CENTRAL PIERCE FIRE & RESCUE  
GRAHAM FIRE & RESCUE  
ORTING VALLEY FIRE & RESCUE

**Date:** February 24, 2025

**Place:** In-Person / South Hill Business & Technology Center/ Central Pierce Fire & Rescue

- 1015 39<sup>th</sup> Avenue SE, STE 120 – Puyallup, WA 98374

Virtual / (Visit [www.centralpiercefirerescue.org](http://www.centralpiercefirerescue.org) for instructions to join webinar)

- **Webinar ID:** 815 4923 8623

- **Passcode:** 586333

**Time:** 6:00 p.m.

*Citizens attending virtually that wish to address the Board during Public Comment use the "raise hand" feature on the webinar. Statements or comments for the record may be submitted to [emcinnis@centralpiercefirerescue.org](mailto:emcinnis@centralpiercefirerescue.org) by 4:00pm meeting day.*

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### 1. CALL TO ORDER

A. Roll Call – District Secretary

B. Excused Absences: Vice Chair Palombi

### 2. PLEDGE OF ALLEGIANCE

### 3. APPROVAL OF AGENDA

A. Pg. 1: Agenda

### 4. PUBLIC COMMENT (For items not specifically listed on the Agenda.)

### 5. JOINT BOARD CONSENT AGENDA

A. Pg. 3: Minutes: Joint Board Meeting of February 10, 2025

### 6. CONSENT AGENDA: Central Pierce Fire & Rescue (Single Motion)

A. Pg. 8: Approval of:

Accounts Payable Warrants Numbered 61803 to 61880	\$	1,206,996.47
Net Payroll Warrants Numbered 108301 to 108313	\$	47,326.08
<b>GRAND TOTAL</b>	<b>\$</b>	<b>1,254,322.55</b>

**Pg. 30:** For Informational Purposes Only - The following electronic payments totaling \$806,395.36 (AP Warrant Numbers 61803, 61806, 61836, 61843).



## JOINT BOARD MEETING AGENDA

CENTRAL PIERCE FIRE & RESCUE  
GRAHAM FIRE & RESCUE  
ORTING VALLEY FIRE & RESCUE

### 7. CONSENT AGENDA: Graham Fire & Rescue (Single Motion)

A. Pg. 59: Approval of:

Accounts Payable Warrants Numbered 36473 to 36476	\$	653.21
<b>GRAND TOTAL</b>	<b>\$</b>	<b>653.21</b>

### 8. STANDING COMMITTEES

A. Pg. 62: Legislative – Commissioner Samuelson

### 9. UNFINISHED BUSINESS

A. Pg. 71: BOD 3.03 BOC Meetings, Policies, Procedures – Chief Morrow  
• Presented to: Joint Board

### 10. NEW BUSINESS

### 11. STAFF, LOCAL, FIREFIGHTER'S ASSOCIATION and FIRE CHIEF REPORTS

A. Pg. 121: Finance Directorate – Director Robacker

B. Pg. 129: Business Services Directorate – DC Berdan

C. Pg. 130: Executive Services Directorate– Director Roberts

D. Pg. 131: Fire Chief's Report – Chief Morrow

E. Local 726 Report

### 12. EXECUTIVE SESSION

A. RCW 42.30.110(1)(g) To evaluate the performance of a public employee.

### 13. COMMISSIONER COMMENTS

### 14. ADJOURNMENT

**REGULAR JOINT MEETING MINUTES  
CPFR, GFR, AND OVFR JOINT BOARD MEETING  
February 10, 2025**

Chair Homan called the Regular Meeting of the Board of Commissioners to order at the Fire District Administrative & Operations Center – 1015 39<sup>th</sup> Ave SE Suite #120, Puyallup, WA 98374, at 6:00 p.m. Present were: Chair Holm, Vice Chair Stringfellow, Commissioners, Willis and Mitchell, Chair Homan, Vice Chair Barstow, Commissioners McAfee, Estes, and Samuelsen, Chair Bellerive, Commissioners Gorder, Dannat, and Buttz, Ex-Officio Door, Chief Morrow, Director Robacker, Director Roberts, Deputy Director Kemp, and SS McInnis, Recorder. Commissioner Coleman joined the meeting at 6:10pm.

**1. ROLL CALL – DISTRICT SECRETARY**

A. Excused Absences: Vice Chair Palombi

B. Unexcused Absences: None

**2. PLEDGE OF ALLEGIANCE**

Chair Homan led the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

Commissioner Samuelsen moved and Chair Bellerive seconded to approve the agenda as presented. **MOTION CARRIED.**

**4. PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No Public Comment.

**5. JOINT BOARD CONSENT AGENDA**

A. Minutes: Joint Board Meeting of January 27, 2025.

Chair Holm moved and Commissioner Mitchell seconded to approve the Joint Board Consent Agenda as presented. **MOTION CARRIED.**

**6. CONSENT AGENDA: CENTRAL PIERCE FIRE & RESCUE**

A. Approval of:

Accounts Payable Warrants Numbered 61734 to 61802 totaling:	\$	11,709,742.70
Net Payroll Warrants Numbered 108293 to 108300	\$	12,834.80
Accounts Payable Warrant Reversals Numbered 60859, 61083, 61669	\$	(403,152.19)
<b>GRAND TOTAL</b>	<b>\$</b>	<b>11,319,425.31</b>

Vice Chair Stringfellow moved and Commissioner Mitchell seconded to approve the Consent Agenda for Central Pierce Fire & Rescue. **MOTION CARRIED.**

**7. CONSENT AGENDA: ORTING VALLEY FIRE & RESCUE**

A. Approval of:

Accounts Payable Warrants Numbered 13470 to 13471 totaling:	\$	961.16
Expense to Payroll Transfer Request totaling:		26.91
<b>GRAND TOTAL</b>	<b>\$</b>	<b>988.07</b>

Chair Bellerive moved and Commissioner Buttz seconded to approve the Consent Agenda for Orting Valley Fire & Rescue. **MOTION CARRIED.**

**8. CONSENT AGENDA: GRAHAM FIRE & RESECUE (Single Motion)**

A. Approval of:

Quarterly Tax Warrants Numbered 36446 to 36450 totaling:	\$	267,566.04
Payroll Tax Warrant Numbered 36451 totaling:	\$	9,919.59
Accounts Payable Warrant Numbered 36452 totaling:	\$	480.71
Accounts Payable Warrants Numbered 36453 to 36466 totaling:	\$	27,998.59
Net Payroll Warrants Numbered 100851 to 100977 totaling:	\$	301,248.66
<b>GRAND TOTAL</b>	<b>\$</b>	<b>607,231.59</b>

Commissioner Samuelsen moved and Commissioner Estes seconded to approve the Consent Agenda for Graham Fire & Rescue. **MOTION CARRIED.**

**9. STANDING COMMITTEES**

A. Finance & Audit Committee

Commissioner McAfee noted that the audit process is ongoing. The Finance & Audit Committee will report again when the audit is complete.

B. Legislative Committee

Commissioner Samuelsen discussed that the Legislative Committee attended Legislative Day in Olympia on February 6<sup>th</sup>. Commissioner Samuelsen distributed instructions on researching House Bills and the process for signing in to comment or testify during bill hearings.

**10. NEW BUSINESS**

A. 2025 Non-Represented Salary Schedules

- **Presented to:** *The Joint Board*

Director Washo presented the 2025 Non-Represented Salary Schedules. Chair Holm moved and Commissioner Mitchell seconded to approve the 2025 Salary Schedule for the following bargaining units: Executive Leadership, Non-Represented – Exempt Personnel, and Non-Represented – Non-Exempt Personnel. **MOTION CARRIED.**

B. BOD 3.03 BOC Meetings, Policies, and Procedures

- **Presented to:** *The Joint Board*

Chief Morrow presented Board Policy 3.03 – BOC Meetings, Policies, and Procedures for its first reading. He noted some revisions. Further discussion ensued, and a revised version of the policy will be presented at the meeting on February 24th.

**11. CONSIDERATIONS & REQUESTS**

A. Firefighter Hiring Notification

- **Presented to:** *The Joint Board*

Director Washo presented the Hiring Notification for Entry Level Academy 25-01.

B. 2024 Budget Reappropriation to 2025

- **Presented to:** *Central Pierce Fire & Rescue*

Director Robacker presented capital items for reappropriation into 2025. Commissioner Stringfellow moved and Chair Holm seconded to amend the 2025 Budget for CPFR and reappropriate capital projects in Fund 301 in the amount of \$2,009,901 from beginning cash.

**MOTION CARRIED.**

**12. STAFF, LOCAL, FIREFIGHTER'S ASSOCIATION and FIRE CHIEF REPORTS**

A. Emergency Services Directorate/Division Chief Rosenlund:

Division Chief Rosenlund and AC Bouchard reviewed the Emergency Services Directorate Report.

B. Performance Directorate/DC Jackson:

DC Jackson reviewed the Performance Directorate Report.

C. Human Resources Directorate/Director Washo:

Director Washo reviewed the Human Resources Directorate Report.

D. Fire Chief's Report/Chief Morrow:

Chief Morrow reviewed the Fire Chief's Report.

E. Local 726 Report:

President James reported that an email was sent to all employees earlier today regarding upcoming events. Staff members interested in volunteering are encouraged to sign up. The Local also plans to conduct sign waving in support of the upcoming merger election. Additionally, President James expressed appreciation for those who attended the Survivor Ceremony last Saturday.

### **13. CORRESPONDENCE**

- A. Employee Recognition – Carter-Hoskinson
- B. Employee Recognition – Resop
- C. Employee Recognition – Erickson
- D. Employee Recognition – Hatch
- E. Employee Recognition – Kamps

Chair Homan appreciated the work that has gone into onboarding and completing payroll. Commissioner Mitchell complimented the team on how much work has gone into this new process.

### **14. COMMISSIONER COMMENTS**

**Ex-Officio Door:** Tomorrow, the council will be discussing the relocation of the Puyallup Police Department's administrative headquarters.

**Chair Bellerive:** Chair Bellerive acknowledged the impact of recent events, noting that the news of Vice Chair Joe Palombi's accident had affected many. His contributions to the community were widely recognized, and positive thoughts and well wishes were extended to him during this time.

**Vice Chair Barstow:** Vice Chair Barstow expressed appreciation for the contributions made to revise the Commissioner's Handbook. Thoughts and support were extended to Vice Chair Joe Palombi and his family.

**Chair Homan:** Chair Homan noted the outpouring of support for Vice Chair Joe Palombi as a testament to the strength of the community. Appreciation was expressed for those who assisted at Commissioner Palombi's farm. Recognition was given to the whole blood program for its role in advancing the department's mission.

**Commissioner Samuelsen:** Commissioner Samuelsen reminded members of the sign-in process for HB1654. He also acknowledged the strong support at Vice Chair Joe Palombi's farm, including assistance from Seattle Fire. The survivor ceremony was recognized as a significant and moving event, with appreciation expressed to all who participated. A commendation was given for the production of the "Better Together" video, which was described as a professional and impactful representation of ongoing efforts.

**Commissioner Estes:** Commissioner Estes extended appreciation to all who have contributed to the department's ongoing efforts. Support and well wishes were expressed for Vice Chair Palombi's family during this difficult time.

**Commissioner McAfee:** Commissioner McAfee recognized the continued dedication and hard work demonstrated by all involved and expressed appreciation for these ongoing efforts.

**Chair Holm:** Chair Holm described the cardiac survivor event as an emotional and well-organized occasion, with commendations given to Chief Bouchard and Matt Currie for their efforts. Recognition was given to the advancements in the whole blood program.

**Vice Chair Stringfellow:** Vice Chair Stringfellow acknowledged the significance of the cardiac survivor event.

**Commissioner Mitchell:** Commissioner Mitchell recognized the whole blood program as an invaluable initiative with immediate and far-reaching benefits. A commendation was given for the collaboration on the Commissioner's Handbook.

**Commissioner Willis:** Commissioner Willis acknowledged the establishment of the whole blood program as a significant milestone and expressed appreciation to all who contributed to its implementation.

**Commissioner Coleman:** Commissioner Coleman expressed his appreciation for the informative discussions and ongoing efforts.

## **15. ADJOURNMENT**

There being no further business, Commissioner Samuelsen moved and Commissioner Mitchell seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 7:36 P.M.

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Matthew Holm, Board Chair

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Tanya Robacker, District Secretary

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Robert Homan, Board Chair

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Sandi Roberts, District Secretary

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Jason Bellerive, Board Chair

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Kim Kemp, District Secretary

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Erika McInnis, Recorder



## **Central Pierce Fire & Rescue**

Fund 686 & 687 Dept 006

Key Bank

Account No. XXXXXXXX0522

### **Warrant Approval**

In accordance with RCW 42.24 the following warrants have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue and are being presented to the Board of Fire Commissioners for Board approval.

<u>Issue Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
02/06/2025 - 02/13/2025	AP00061803 -AP00061880	\$1,206,996.47
02/07/2025 - 02/07/2025	PY00108301 -PY00108313	\$47,326.08
Total		\$1,254,322.55

Dustin Morrow  
Fire Chief

Matthew Holm  
Chair

Steve Stringfellow  
Commissioner

Rich Coleman  
Commissioner

Bob Willis  
Commissioner

Dale Mitchell  
Commissioner



Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00061803	CPFR	Central Pierce Fire & Rescu	02/06/25	1,179.51	MW	IS			

S U B    T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,179.51	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B    T O T A L                      1,179.51

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/06/2025  
**End Date:** 02/06/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
PIERCE COUNTY FIRE PROT DIST # (CPFR)						
	020625	02/06/2025	1,179.51	02/06/2025 AP EFTS	301	21110
TOTAL FOR CHECK AP 00061803:			1,179.51			
REPORT TOTAL:			1,179.51			

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00061804	BROOLUMB	Brookdale Lumber Inc	02/06/25	64.64	MW	IS	
AP CHK 00061805	CWNIELSE	C.W. NIELSEN MANUFACTURING	02/06/25	43.80	MW	IS	
AP CHK 00061806	CPFR	Central Pierce Fire & Rescu	02/06/25	277,209.91	MW	IS	
AP CHK 00061807	CENEHARV	CHS INC	02/06/25	1,918.39	MW	IS	
AP CHK 00061808	COMCAST	COMCAST	02/06/25	4,625.47	MW	IS	
AP CHK 00061809	COMCAST	COMCAST	02/06/25	278.50	MW	IS	
AP CHK 00061810	DMRECYCL	D M Recycling Co Inc	02/06/25	914.50	MW	IS	
AP CHK 00061811	DEPTLABO	Department of Labor & Indus	02/06/25	116.00	MW	IS	
AP CHK 00061812	GALLS	Galls Incorporated	02/06/25	3,298.59	MW	IS	
AP CHK 00061813	GENSCO	GENSCO	02/06/25	404.25	MW	IS	
AP CHK 00061814	HARRJANI	HARRINGTON JANITORIAL	02/06/25	900.00	MW	IS	
AP CHK 00061815	JJAUTO	J & J AUTO REPAIR & TOWING	02/06/25	864.80	MW	IS	
AP CHK 00061816	ELLEMILL	LEILA MILLER	02/06/25	2,775.00	MW	IS	
AP CHK 00061817	LEMAMOBI	LEMAY MOBILE SHREDDING	02/06/25	267.28	MW	IS	
AP CHK 00061818	LEVEL3FIN	LEVEL 3 FINANCING INC	02/06/25	1,418.74	MW	IS	
AP CHK 00061819	LIGHUNIF	LIGHTHOUSE UNIFORMS CO INC	02/06/25	1,404.26	MW	IS	
AP CHK 00061820	MURRDISP	MURREY'S DISPOSAL CO INC	02/06/25	823.41	MW	IS	
AP CHK 00061821	ONITNETW	ON IT NETWORKS INC	02/06/25	1,530.81	MW	IS	
AP CHK 00061822	PARKLIGH	Parkland Light & Water Co.	02/06/25	2,296.81	MW	IS	
AP CHK 00061823	PHOEMULL	PHOEBE MULLIGAN, LICSW, PS	02/06/25	375.00	MW	IS	
AP CHK 00061824	PCREFUSE	Pierce County Refuse	02/06/25	1,772.72	MW	IS	
AP CHK 00061825	PCSEWER	Pierce County Sewer	02/06/25	1,022.49	MW	IS	
AP CHK 00061826	PSENERGY	Puget Sound Energy	02/06/25	3,792.85	MW	IS	
AP CHK 00061827	PAPEKENW	SRJ INVESTMENTS	02/06/25	38,853.40	MW	IS	
AP CHK 00061828	STEPFRIE	STEPHEN FRIEDRICK MD PS	02/06/25	14,000.00	MW	IS	
AP CHK 00061829	STERINCO	STERICYCLE INCORPORATED	02/06/25	96.83	MW	IS	
AP CHK 00061830	SYNTSYST	SYNTECH SYSTEMS INC	02/06/25	2,725.01	MW	IS	
AP CHK 00061831	TMOBILE	T-MOBILE USA INC.	02/06/25	2,211.65	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00061832	TASKFORC	Task Force Tips Inc	02/06/25	801.48	MW	IS	
AP CHK 00061833	ULIN	ULINE INC	02/06/25	88.47	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	366,895.06	Number of Checks Processed:	30
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L                      366,895.06

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/06/2025

**End Date:** 02/06/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
BROOKDALE LUMBER INC (BROOLUMB)					
	449326	01/28/2025	41.30	40 PROPANE	0016702250 53141
	449425	02/04/2025	23.34	61 PROPANE	0016012250 53141
TOTAL FOR CHECK AP 00061804:			64.64		
C.W. NIELSEN MANUFACTURING COR (CWNIELSE)					
	53444	01/09/2025	43.80	CLASS A NAMETAGS - M JUERGENS	0012042254 52020
TOTAL FOR CHECK AP 00061805:			43.80		
CENEX HARVEST STATES INC (CENEHARV)					
	54101542	01/20/2025	1,918.39	ST69 PROPANE GAS - BULK	0016092250 54705
TOTAL FOR CHECK AP 00061807:			1,918.39		
COMCAST (COMCAST)					
	230407064	01/01/2025	4,524.94	#935479817 ST 72 JAN SVC CHG	0012102215 54202
	230407064	01/01/2025	100.53	LATE FEE	0012102215 54914
TOTAL FOR CHECK AP 00061808:			4,625.47		
	91-250125	01/25/2025	27.86	#8498350171054902 ST91 JAN SVC	0012102215 54202
	92-250113	01/13/2025	132.82	#8498350173243842 ST92 JAN SVC	0012102215 54202
	93-241226	01/01/2025	48.45	#8498350173013427 JAN SVC	0012102215 54202
	94-250102	01/02/2025	41.56	#8498350173031023 ST94 JAN SVC	0012102215 54202
	95-250107	01/07/2025	27.81	#8498350171917512 ST95 JAN SVC	0012102215 54202
TOTAL FOR CHECK AP 00061809:			278.50		
TOTAL FOR COMCAST:			4,903.97		
D M RECYCLING CO INC (DMRECYCL)					
	12691691S111	02/01/2025	131.50	#21116116470 ST69 JAN RECYCLE	0016092250 54741
	12691691S111	02/01/2025	131.50	#21116116470 SHOP JAN RECYCLE	0016502265 54741
	12691934S111	02/01/2025	175.00	#21116157294 ST67 JAN RECYCLE	0016072250 54741
	12691955S111	02/01/2025	184.96	#21116158282 ST71 JAN RECYCLE	0017012250 54741
	12693493S111	02/01/2025	74.15	#2111321850828 ST72 JAN RECYCL	0017022250 54741
	12693822S111	02/01/2025	167.00	#2111321880674 ST66 JAN RECYCL	0016062250 54741
	12693834S111	02/01/2025	50.39	#2111321881803 ST43 JAN RECYCL	0016732250 54741
TOTAL FOR CHECK AP 00061810:			914.50		
DEPARTMENT OF LABOR & INDUSTRI (DEPTLABO)					
	384321	01/29/2025	116.00	STATION 72 BOILER INSPECTION B	0012042254 54191
TOTAL FOR CHECK AP 00061811:			116.00		
GALLS INCORPORATED (GALLS)					
	030050909	01/01/2025	1,852.98	Navy softshell first tactical	0012042254 52011
	030050909	01/01/2025	956.22	TACTICAL FLEECE	0012042254 52011
	030208134	01/20/2025	327.00	Navy softshell first tactical	0012042254 52011
	030348984	02/03/2025	162.39	1EA. BLACK NOMEX LS SHIRT WITH	0012042254 52011
TOTAL FOR CHECK AP 00061812:			3,298.59		
GENSCO (GENSCO)					
	859333917	02/04/2025	404.25	LOG/72 FILTERS	0012042254 53141
TOTAL FOR CHECK AP 00061813:			404.25		
HARRINGTON JANITORIAL (HARRJANI)					
	60-250201	02/01/2025	550.00	FEB 2025 JANITORIAL CONTRACT	0016002250 54191
	60-250201	02/01/2025	0.00	*PUBLIC WORKS*	0016002250 54191

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/06/2025

**End Date:** 02/06/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	SP-250201	02/01/2025	0.00	*PUBLIC WORKS*	0012302240 54191
	SP-250201	02/01/2025	350.00	2025 JANITORIAL CONTRACT - FEB	0016502265 54191
<b>TOTAL FOR CHECK AP 00061814:</b>			900.00		
<b>J &amp; J AUTO REPAIR &amp; TOWING (JJAUTO)</b>					
	8456	01/14/2025	864.80	4 TRAINING CARS DELIVERED	0012302240 53141
<b>TOTAL FOR CHECK AP 00061815:</b>			864.80		
<b>LEILA MILLER (ELLEMILL)</b>					
	12	02/03/2025	1,800.00	DEC2024 MENTAL HEALTH SERVICES	0012552210 54171
	13	02/03/2025	975.00	JAN2025 MENTAL HEALTH SERVICES	0012552210 54911
<b>TOTAL FOR CHECK AP 00061816:</b>			2,775.00		
<b>LEMAY MOBILE SHREDDING (LEMAMOBI)</b>					
	4875419S185	02/01/2025	267.28	#2185512946003 AOC JAN SHRED	0012002210 54191
<b>TOTAL FOR CHECK AP 00061817:</b>			267.28		
<b>LEVEL 3 FINANCING INC (LEVEL3FIN)</b>					
	724205697	02/01/2025	1,418.74	#5VVXB6VHB AOC FEB COMMS	0012102215 54202
<b>TOTAL FOR CHECK AP 00061818:</b>			1,418.74		
<b>LIGHTHOUSE UNIFORMS (LIGHUNIF)</b>					
	A323778	01/17/2025	327.38	CLASS A UNIFORM	0012042254 52020
	A323998	01/30/2025	284.22	MEN'S BLACK CHUKKA SHOES	0012042254 52020
	A323999	01/30/2025	754.12	CLASS A UNIFORM	0012042254 52020
	A323999	01/30/2025	38.54	CLASS A NAMEPLATE	0012042254 52020
<b>TOTAL FOR CHECK AP 00061819:</b>			1,404.26		
<b>MURREY'S DISPOSAL (MURRDISP)</b>					
	12695627S111	02/01/2025	7.18	#211111158740 TC JAN GARBAGE	0016172250 54741
	12695628S111	02/01/2025	181.90	#211111158760 ST69 JAN GARBAGE	0016092250 54741
	12695628S111	02/01/2025	181.90	#211111158760 SHOP JAN GARBAGE	0016502265 54741
	12696599S111	02/01/2025	198.59	#211111158741 ST67 JAN GARBAGE	0016072250 54741
	12696725S111	02/01/2025	102.62	MEDICAL WASTE DISPOSAL 01/07	1013402680 54742
	12696725S111	02/01/2025	102.62	MEDICAL WASTE DISPOSAL 01/21	1013402680 54742
	12698067S111	02/01/2025	48.60	#2111321825520 ST43 JAN GARB	0016732250 54741
<b>TOTAL FOR CHECK AP 00061820:</b>			823.41		
<b>ON IT NETWORKS INC (ONITNETW)</b>					
	5182	01/31/2025	1,530.81	OVFR IT SUPPORT SERVICES	0012102215 54813
<b>TOTAL FOR CHECK AP 00061821:</b>			1,530.81		
<b>PARKLAND LIGHT &amp; WATER CO. (PARKLIGH)</b>					
	61E-250204	02/04/2025	2,082.14	#1408 ST61 JAN ELECTRIC	0016012250 54731
	61L-250204	02/04/2025	77.83	#40956 ST61 JAN TRAFFIC LIGHT	0016012250 54731
	61W-250204	02/04/2025	54.58	#1408 ST61 JAN WATER	0016012250 54711
	61W-250204A	02/04/2025	82.26	#1407 ST61 JAN WATER	0016012250 54711
<b>TOTAL FOR CHECK AP 00061822:</b>			2,296.81		
<b>PHOEBE MULLIGAN, LICSW, PS (PHOEMULL)</b>					
	01312025	01/31/2025	375.00	JAN2025 MENTAL HEALTH SERVICES	0012552210 54911
<b>TOTAL FOR CHECK AP 00061823:</b>			375.00		
<b>PIERCE COUNTY FIRE PROT DIST # (CPFR)</b>					

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/06/2025

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
	020625	02/06/2025	253,428.41	02/06/2025 AP EFTS	001	21110
	020625	02/06/2025	23,781.50	02/06/2025 AP EFTS	101	21110
<b>TOTAL FOR CHECK AP 00061806:</b>			277,209.91			
<b>PIERCE COUNTY REFUSE (PCREFUSE)</b>						
	19348188S180	02/01/2025	355.82	#218035266001 ST61 JAN GARBAGE	0016012250	54741
	19348189S180	02/01/2025	147.12	#218035275001 ST64 JAN GARBAGE	0016042250	54741
	19348191S180	02/01/2025	272.70	#218035292001 ST60 JAN GARBAGE	0016002250	54741
	19348954S180	02/01/2025	278.00	#2180588899 ST65 JAN GARBAGE	0016052250	54741
	19349975S180	02/01/2025	107.31	#2180556556002 ST62 JAN GARBAG	0016022250	54741
	19350064S180	02/01/2025	152.41	#21801047792001 ST63 JAN GARBG	0016032250	54741
	19350083S180	02/01/2025	63.92	#21801047792002 ST63 JAN RECYC	0016032250	54741
	19350869S180	02/01/2025	31.96	#218035275002 ST64 JAN RECYCLE	0016042250	54741
	19350870S180	02/01/2025	31.96	#218035301002 66 JAN RECYCLE	0016062250	54741
	19350871S180	02/01/2025	63.92	#218035314002 ST68 JAN RECYCLE	0016082250	54741
	19350902S180	02/01/2025	95.88	#218035292004 ST60 JAN RECYCLE	0016002250	54741
	19350937S180	02/01/2025	171.72	#218035266002 ST61 JAN RECYCLE	0016012250	54741
<b>TOTAL FOR CHECK AP 00061824:</b>			1,772.72			
<b>PIERCE COUNTY SEWER (PCSEWER)</b>						
	60-250201	02/01/2025	161.17	#1812114 STN60 JAN SEWER	0016002250	54721
	61-250201	02/01/2025	144.83	#85900 ST61 JAN SEWER	0016012250	54721
	62-250201	02/01/2025	41.35	#233439 ST62 JAN SEWER	0016022250	54721
	63-250201	02/01/2025	128.49	#1778561 ST63 JAN SEWER	0016032250	54721
	65-250201	02/01/2025	90.37	#1236121 ST65 JAN SEWER	0016052250	54721
	67TC-250201	02/01/2025	86.03	#462454 ST67 JAN SEWER	0016072250	54721
	67TC-250201	02/01/2025	86.03	#462454 TC JAN SEWER	0016172250	54721
	68-250201	02/01/2025	182.96	#1061119 ST68 JAN SEWER	0016082250	54721
	69SP-250201	02/01/2025	50.63	#535508 ST69 JAN SEWER	0016092250	54721
	69SP-250201	02/01/2025	50.63	#535508 SHOP JAN SEWER	0016502265	54721
<b>TOTAL FOR CHECK AP 00061825:</b>			1,022.49			
<b>PUGET SOUND ENERGY (PSENERGY)</b>						
	66-250203	02/03/2025	335.30	#200013100744 66 JAN NAT GAS	0016062250	54701
	69-250116	01/16/2025	2,153.16	#200012220444 ST69 JAN ELECT	0016092250	54731
	72-250116	01/16/2025	187.65	#200004724288 JAN O72 NAT GAS	0017122250	54701
	72-250116	01/16/2025	224.76	#200004724288 JAN 72 ELECTRIC	0017122250	54731
	AB-250122	01/22/2025	580.83	#220028910879 ARM JAN NAT GAS	0017132250	54701
	AB-250122	01/22/2025	311.15	#220028910879 ARM DEC ELECTRIC	0017132250	54731
<b>TOTAL FOR CHECK AP 00061826:</b>			3,792.85			
<b>SRJ INVESTMENTS (PAPEKENW)</b>						
	919662	01/27/2025	38,853.40	E18-5 BODY REPAIR (ACCIDENT)	0016502265	54821
<b>TOTAL FOR CHECK AP 00061827:</b>			38,853.40			
<b>STEPHEN FRIEDRICK MD (STEPFRIE)</b>						
	010125	01/01/2025	7,000.00	JAN 2025 EMS PHYSICIAN ADVISOR	1013402680	54144
	020125	02/01/2025	7,000.00	FEB 2025 EMS PHYSICIAN ADVISOR	1013402680	54144
<b>TOTAL FOR CHECK AP 00061828:</b>			14,000.00			
<b>STERICYCLE INCORPORATED (STERINCO)</b>						

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	8009552509	01/10/2025	96.83	ST91 JAN MED WASTE SERVICE	1013402680 54742
	<b>TOTAL FOR CHECK AP 00061829:</b>		96.83		
	<b>SYN-TECH SYSTEMS INC (SYNTSYST)</b>				
	308428	01/28/2025	2,725.01	FUELMaster MNT FEB2025-FEB2026	0012102215 54813
	<b>TOTAL FOR CHECK AP 00061830:</b>		2,725.01		
	<b>T-MOBILE USA INC. (TMOBILE)</b>				
	01212025	01/21/2025	2,211.65	#990518645 JAN SVC CHG	0012102215 54202
	<b>TOTAL FOR CHECK AP 00061831:</b>		2,211.65		
	<b>TASK FORCE TIPS, INC (TASKFORC)</b>				
	9021947	01/31/2025	801.48	TFT JAFFREY SNA606329 REPAIRED	0016502265 54820
	<b>TOTAL FOR CHECK AP 00061832:</b>		801.48		
	<b>ULINE (ULIN)</b>				
	187616873	01/08/2025	88.47	3- Mesh Straight Wall Containr	0016082250 53501
	<b>TOTAL FOR CHECK AP 00061833:</b>		88.47		
	<b>REPORT TOTAL:</b>		366,895.06		



Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00061834	CASAMIA	UN ALTRO FIORE LLC	02/07/25	3,850.77	MW	IS		

G R A N D   T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	3,850.77	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D   T O T A L                      3,850.77

Central Pierce Fire and Rescue  
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Start Date: 02/07/2025  
End Date: 02/07/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
<b>UN ALTRO FIORE LLC (CASAMIA)</b>					
	020725	02/07/2025	2,722.24	SURVIVOR CEREMONY CATERING	0012002210 53171
	020725	02/07/2025	1,128.53	ADD 50 MEALS/LEMONADE	0012002210 53171
<b>TOTAL FOR CHECK AP 00061834:</b>			3,850.77		
<b>REPORT TOTAL:</b>			3,850.77		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00061835	CPFR	Central Pierce Fire & Rescu	02/07/25	16,417.33	MW	IS		

G R A N D    T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	16,417.33	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D    T O T A L                      16,417.33

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/07/2025

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
PIERCE COUNTY FIRE PROT DIST # (CPFR)						
	1003/2501101	02/07/2025	868.39	JANUARY SEPCHECKS	001	23151
	1003/2501101	02/07/2025	3.53	JANUARY SEPCHECKS	101	23151
	1101/2501101	02/07/2025	3,186.07	JANUARY SEPCHECKS	001	23153
	1101/2501101	02/07/2025	12.95	JANUARY SEPCHECKS	101	23153
	2001/2501101	02/07/2025	6,317.88	JANUARY SEPCHECKS	001	23150
	2001/2501101	02/07/2025	27.35	JANUARY SEPCHECKS	101	23150
	2003/2501101	02/07/2025	3.53	JANUARY SEPCHECKS	101	23151
	2003/2501101	02/07/2025	868.39	JANUARY SEPCHECKS	001	23151
	2101/2501101	02/07/2025	5,108.47	JANUARY SEPCHECKS	001	23153
	2101/2501101	02/07/2025	20.77	JANUARY SEPCHECKS	101	23153
TOTAL FOR CHECK AP 00061835:			16,417.33			
REPORT TOTAL:			16,417.33			

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00061836	CPFR	Central Pierce Fire & Rescu	02/13/25	104,931.09	MW	IS	
AP CHK 00061837	WANEFLIT	WANE & FLITCH LLC	02/13/25	3,309.00	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	108,240.09	Number of Checks Processed:	2
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L                      108,240.09

Central Pierce Fire and Rescue  
Accounts Payable Warrant Approval

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Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
PIERCE COUNTY FIRE PROT DIST # (CPFR)						
	021325	02/13/2025	104,931.09	02/13/25 AP EFTS	301	21110
TOTAL FOR CHECK AP 00061836:			104,931.09			
WANE & FLITCH LLC (WANEFLIT)						
	11025	01/10/2025	3,309.00	STN66-CUSTOM TABLE NONREF DEPO	3016069422	56241
TOTAL FOR CHECK AP 00061837:			3,309.00			
REPORT TOTAL:			108,240.09			

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00061838	COLE01210	ALEC COLEMAN	02/13/25	148.00	MW	IS	
AP CHK 00061839	INTETELE	ALLSTREAM BUSINESS US INC	02/13/25	3,219.66	MW	IS	
AP CHK 00061840	BROOLUMB	Brookdale Lumber Inc	02/13/25	62.09	MW	IS	
AP CHK 00061841	CANOFINA	CANON FINANCIAL SERVICES IN	02/13/25	189.50	MW	IS	
AP CHK 00061842	CENTINTE	CENTER FOR INTERNET SECURIT	02/13/25	33,000.00	MW	IS	
AP CHK 00061843	CPFR	Central Pierce Fire & Rescu	02/13/25	423,074.85	MW	IS	
AP CHK 00061844	CENEHARV	CHS INC	02/13/25	2,732.11	MW	IS	
AP CHK 00061845	CITYORTI	City of Orting	02/13/25	53.27	MW	IS	
AP CHK 00061846	CURBPLAS	CURBELL PLASTICS	02/13/25	191.66	MW	IS	
AP CHK 00061847	MCCO09160	CYDNI MCCORMICK	02/13/25	184.97	MW	IS	
AP CHK 00061848	DARKANAL	DARKHORSE ANALYTICS INC	02/13/25	211,600.00	MW	IS	
AP CHK 00061849	CRYSTAL	DS SERVICES OF AMERICA INC	02/13/25	968.94	MW	IS	
AP CHK 00061850	ELMHMUTU	ELMHURST MUTUAL POWER & LIG	02/13/25	1,224.64	MW	IS	
AP CHK 00061851	GALLS	Galls Incorporated	02/13/25	806.64	MW	IS	
AP CHK 00061852	GENSCO	GENSCO	02/13/25	199.37	MW	IS	
AP CHK 00061853	GLOBINDU	GLOBAL INDUSTRIAL	02/13/25	685.96	MW	IS	
AP CHK 00061854	WEIG01290	JACOB WEIGLEY	02/13/25	137.45	MW	IS	
AP CHK 00061855	GEOR11060	JAMAL GEORGE	02/13/25	566.94	MW	IS	
AP CHK 00061856	RICK03190	JASON RICKEY	02/13/25	698.37	MW	IS	
AP CHK 00061857	FRAN10200	JONATHAN FRANZ	02/13/25	183.15	MW	IS	
AP CHK 00061858	CLIN08080	JOSHUA CLINE	02/13/25	306.31	MW	IS	
AP CHK 00061859	T0739	KELLY JOHNSON	02/13/25	200.00	MW	IS	
AP CHK 00061860	ALERTSEN	KONEXUS INC	02/13/25	7,183.64	MW	IS	
AP CHK 00061861	JAMEVAUG	LAW OFFICE OF JAMES R. VAUG	02/13/25	3,018.23	MW	IS	
AP CHK 00061862	CUNN06090	LEAH CUNNINGHAM	02/13/25	148.00	MW	IS	
AP CHK 00061863	LEVEL3FIN	LEVEL 3 FINANCING INC	02/13/25	1,495.78	MW	IS	
AP CHK 00061864	HOLM03120	Matthew Holm	02/13/25	342.39	MW	IS	
AP CHK 00061865	RAY02090	MICHAEL RAY	02/13/25	342.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00061866	SAMU09190	NEIL SAMUELSEN	02/13/25	342.39	MW	IS	
AP CHK 00061867	WOHR08050	PETER J. WOHRLE	02/13/25	40.00	MW	IS	
AP CHK 00061868	PCFIRECO	Pierce County Fire Commissi	02/13/25	720.00	MW	IS	
AP CHK 00061869	PCREFUSE	Pierce County Refuse	02/13/25	364.57	MW	IS	
AP CHK 00061870	PRINSOLU	PRINT SOLUTIONS INC	02/13/25	2,042.84	MW	IS	
AP CHK 00061871	PSENERGY	Puget Sound Energy	02/13/25	6,169.70	MW	IS	
AP CHK 00061872	RAILMEDI	Railroad Medicare	02/13/25	458.20	MW	IS	
AP CHK 00061873	SAFEKLEE	SAFETY-KLEEN SYSTEMS INC	02/13/25	3,019.68	MW	IS	
AP CHK 00061874	ROBE11290	SANDI ROBERTS	02/13/25	148.00	MW	IS	
AP CHK 00061875	SNURSEMI	SNURE LAW OFFICE PSC	02/13/25	504.00	MW	IS	
AP CHK 00061876	SUMMWATE	Summit Water Company	02/13/25	808.19	MW	IS	
AP CHK 00061877	TPCHD	TACOMA-PIERCE COUNTY HEALTH	02/13/25	460.00	MW	IS	
AP CHK 00061878	UNITHEAL	United Healthcare	02/13/25	110.87	MW	IS	
AP CHK 00061879	UNITPARC	United Parcel Service	02/13/25	155.98	MW	IS	
AP CHK 00061880	WATECOMP	WATEROUS COMPANY	02/13/25	2,105.37	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	710,413.71	Number of Checks Processed:	43
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 710,413.71



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ALEC COLEMAN (COLE01210)					
	2025-5579	02/06/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0012042254 54301
TOTAL FOR CHECK AP 00061838:			148.00		
BROOKDALE LUMBER INC (BROOLUMB)					
	449524	02/11/2025	10.78	68 propane	0016082250 53141
	449524	02/11/2025	51.31	91 PROPANE	0016912250 53141
TOTAL FOR CHECK AP 00061840:			62.09		
CANON FINANCIAL SERVICES, INC. (CANOFINA)					
	38393122	02/09/2025	189.50	ST40 COPIER MAINT:	0012002210 54813
TOTAL FOR CHECK AP 00061841:			189.50		
CENEX HARVEST STATES INC (CENEHARV)					
	54101845	02/07/2025	1,547.24	ST68 PROPANE GAS - BULK	0016082250 54705
	54101846	02/07/2025	1,184.87	ST69 PROPANE GAS - BULK	0016092250 54705
TOTAL FOR CHECK AP 00061844:			2,732.11		
CENTER FOR INTERNET SECURITY I (CENTINTE)					
	INV25012800641	01/28/2025	33,000.00	CROWDSTRIKE-CIS SERVICES MDR A	0012102215 54813
TOTAL FOR CHECK AP 00061842:			33,000.00		
CITY OF ORTING (CITYORTI)					
	40I-250201	02/01/2025	53.27	#2248 ST40 JAN 2025 IRRIGATION	0016702250 54711
TOTAL FOR CHECK AP 00061845:			53.27		
CURBELL PLASTICS (CURBPLAS)					
	91800746	02/11/2025	191.66	WSI 32-ABSX,BLK,12x24 SHEET	0016052250 53141
TOTAL FOR CHECK AP 00061846:			191.66		
CYDNI MCCORMICK (MCCO09160)					
	02102025	02/10/2025	184.97	PALS CRTIFICATION REIMB	1013402680 54922
TOTAL FOR CHECK AP 00061847:			184.97		
DARKHORSE ANALYTICS INC (DARKANAL)					
	INVE0091R	08/31/2024	90,000.00	EXPANDED CONTRACT SCOPE	0012102215 54911
	INVE0119R	08/30/2024	16,600.00	EMERGENCY RISK SEPT-DEC 2024	0012102215 54902
	INVE0120R	08/30/2024	105,000.00	EMERG RISK IMPLEMENTATION	0012102215 54911
TOTAL FOR CHECK AP 00061848:			211,600.00		
DS SERVICES OF AMERICA INC (CRYSTAL)					
	24723044012925	01/29/2025	660.00	COOLER RENTALS	0012042254 54502
	24723044012925	01/29/2025	90.95	WATER, 5 GALLON BOTTLE (EACH)	0012052218 53198
	24723044012925	01/29/2025	217.99	WATER, 5 GALLON BOTTLE (EACH)	0012052218 53198
TOTAL FOR CHECK AP 00061849:			968.94		
ELMHURST MUTUAL POWER & LIGHT (ELMHMUTU)					
	62-250212	02/12/2025	514.45	#5147 ST62 JAN ELECTRICITY	0016022250 54731
	68-250205	02/05/2025	710.19	#63497 ST68 JAN ELECTRICITY	0016082250 54731
TOTAL FOR CHECK AP 00061850:			1,224.64		
GALLS INCORPORATED (GALLS)					
	029874824	01/01/2025	108.44	5:11 BLACK FLEECE PARKA LINER	0012042254 52011
	029874859	01/01/2025	160.69	3EA. BLACK ELBECO S/S SHIRTS	0012042254 52011
	030233011	01/22/2025	301.68	BLACK SS NOMEX SHIRT WITH BLAC	0012042254 52011

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	030418996	02/10/2025	235.83	DFM 5.11 STRYKE PANT W/FLEX-TA	0012042254	52011
<b>TOTAL FOR CHECK AP 00061851:</b>			806.64			
<b>GENSCO (GENSCO)</b>						
	859364017	02/11/2025	199.37	66L 4- MERV8 16"x20"x2" Pleate	0012042254	53141
<b>TOTAL FOR CHECK AP 00061852:</b>			199.37			
<b>GLOBAL INDUSTRIAL (GLOBINDU)</b>						
	122826726	01/30/2025	685.96	LOG ® Unit Heater, Horizontal	0012042254	53501
<b>TOTAL FOR CHECK AP 00061853:</b>			685.96			
<b>INTEGRA TELECOM (INTETELE)</b>						
	21275790	02/08/2025	1,438.29	#637153 FEB SVC CHG	0012102215	54202
	21287419	02/11/2025	1,781.37	#727925 FEB SVC CHG	0012102215	54202
<b>TOTAL FOR CHECK AP 00061839:</b>			3,219.66			
<b>JACOB WEIGLEY (WEIG01290)</b>						
	020425	02/06/2025	137.45	HAZMAT RIG FUEL REIMB	0012042254	53201
<b>TOTAL FOR CHECK AP 00061854:</b>			137.45			
<b>JAMAL GEORGE (GEOR11060)</b>						
	20255593T	02/10/2025	22.77	PER DIEM REIMB: FL HAZMAT SYMP	0013202260	54301
	20255593T	02/10/2025	536.64	LODGING REIMG: FL HAZMAT SYMP	0013202260	54311
	20255593T	02/10/2025	7.53	MILEAGE REIMB: FL HAZMAT SYMP	0013202260	54331
<b>TOTAL FOR CHECK AP 00061855:</b>			566.94			
<b>JASON RICKEY (RICK03190)</b>						
	012925	01/29/2025	148.37	ICC IFC STUDY PACK	0014002230	53102
	012925	01/29/2025	70.00	ICC MEMBERSHIP	0014002230	54901
	012925	01/29/2025	240.00	FI1 EXAM	0014002230	54922
	012925	01/29/2025	240.00	FI2 EXAM	0014002230	54922
<b>TOTAL FOR CHECK AP 00061856:</b>			698.37			
<b>JONATHAN FRANZ (FRAN10200)</b>						
	20255679T	01/24/2025	64.15	MILEAGE REIMB: IMSH 2025	1013402680	54331
	20255679T	01/24/2025	119.00	AIRFARE REIMB: IMSH 2025	1013402680	54341
<b>TOTAL FOR CHECK AP 00061857:</b>			183.15			
<b>JOSHUA CLINE (CLIN08080)</b>						
	02102025	02/10/2025	306.31	REIMB BOOTS	0012042254	52011
<b>TOTAL FOR CHECK AP 00061858:</b>			306.31			
<b>KELLY JOHNSON (T0739)</b>						
	01312025	01/31/2025	200.00	PATIENT REFUND: VA PAID FULL	101340	34260
<b>TOTAL FOR CHECK AP 00061859:</b>			200.00			
<b>LAW OFFICE OF JAMES R. VAUGHAN (JAMEVAUG)</b>						
	021325	02/13/2025	644.14	GARNISHMENT - CASE 2320310534	001	23193
	021325	02/13/2025	2,374.09	GARNISHMENT - CASE 2320310534	101	23193
<b>TOTAL FOR CHECK AP 00061861:</b>			3,018.23			
<b>LEAH CUNNINGHAM (CUNN06090)</b>						
	8402563411	02/05/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0012302240	54301
<b>TOTAL FOR CHECK AP 00061862:</b>			148.00			
<b>LEVEL 3 FINANCING INC (LEVEL3FIN)</b>						

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/13/2025

**End Date:** 02/13/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	724217102	02/01/2025	1,495.78	#5RSCR4BYJ AOC FEB COMMS	0012102215 54202
<b>TOTAL FOR CHECK AP 00061863:</b>			1,495.78		
<b>MATTHEW HOLM (HOLM03120)</b>					
	2025-5569	02/04/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0011001100 54301
	2025-5569	02/04/2025	194.39	MILEAGE:2025 NW LDRSHP SEMINR	0011001100 54331
<b>TOTAL FOR CHECK AP 00061864:</b>			342.39		
<b>MICHAEL RAY (RAY02090)</b>					
	830409030	02/06/2025	342.00	PER DIEM:FIRE INSPECTOR 2	0014002230 54301
<b>TOTAL FOR CHECK AP 00061865:</b>			342.00		
<b>MYSTATEUSA.COM (ALERTSEN)</b>					
	18243	01/01/2025	7,183.64	ALERTSENSE CORE RENEWAL-2/1/25	0012102215 54813
<b>TOTAL FOR CHECK AP 00061860:</b>			7,183.64		
<b>NEIL SAMUELSEN (SAMU09190)</b>					
	8403083298	02/04/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0011001100 54301
	8403083298	02/04/2025	194.39	MILEAGE:2025 NW LDRSHP SEMINR	0011001100 54331
<b>TOTAL FOR CHECK AP 00061866:</b>			342.39		
<b>PETER J. WOHRLE (WOHR08050)</b>					
	7966746301	02/11/2025	40.00	PER DIEM WEST CCR SUMMIT	0014002230 54301
<b>TOTAL FOR CHECK AP 00061867:</b>			40.00		
<b>PIERCE COUNTY FIRE COMMISSIONE (PCFIRECO)</b>					
	01192025	01/19/2025	720.00	2025 MEMBERSHIP DUES	0012002210 54901
<b>TOTAL FOR CHECK AP 00061868:</b>			720.00		
<b>PIERCE COUNTY FIRE PROT DIST # (CPFR)</b>					
	021325	02/13/2025	415,008.86	02/13/25 AP EFTS	001 21110
	021325	02/13/2025	8,065.99	02/13/25 AP EFTS	101 21110
<b>TOTAL FOR CHECK AP 00061843:</b>			423,074.85		
<b>PIERCE COUNTY REFUSE (PCREFUSE)</b>					
	19348192S180	02/01/2025	361.07	#218035301001 66 JAN GARBAGE	0016062250 54741
	19348192S180	02/01/2025	3.50	LATE FEE #218035301001	0016062250 54914
<b>TOTAL FOR CHECK AP 00061869:</b>			364.57		
<b>PRINT SOLUTIONS, INC (PRINSOLU)</b>					
	128596	01/29/2025	32.97	BIZ CARDS DFM RICKEY	0014002230 54941
	128759	02/08/2025	784.46	PE CO 25,000 3.5X2 in cards	0014002230 54941
	128931	02/12/2025	1,225.41	1100- double-sided bookmarks	0014002230 54941
<b>TOTAL FOR CHECK AP 00061870:</b>			2,042.84		
<b>PUGET SOUND ENERGY (PSENERGY)</b>					
	40-250211	02/11/2025	3,578.14	#220025558283 ST40 FEB ELECT	0016702250 54731
	43-250201	02/11/2025	234.87	#220025558234 ST43 NAT GAS	0016732250 54701
	43-250201	02/11/2025	656.73	#220025558234 ST43 ELECTRI	0016732250 54731
	64-250210	02/10/2025	531.20	#200022454991 ST64 FEB NAT GAS	0016042250 54701
	65-250207	02/07/2025	1,168.76	#200012556508 ST65 JAN NAT GAS	0016052250 54701
<b>TOTAL FOR CHECK AP 00061871:</b>			6,169.70		
<b>RAILROAD MEDICARE (RAILMEDI)</b>					
	10102023-	01/20/2025	458.20	REFUND OVER PYMT	101340 34260

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/13/2025  
**End Date:** 02/13/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL	
TOTAL FOR CHECK AP 00061872:			458.20			
SAFETY-KLEEN SYSTEMS INC (SAFEKLEE)						
	S016128316	01/09/2025	3,019.68	CREDITED IN ERROR/CK0003212	001250	36990
TOTAL FOR CHECK AP 00061873:			3,019.68			
SANDI ROBERTS (ROBE11290)						
	8347652628	02/05/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0012002210	54301
TOTAL FOR CHECK AP 00061874:			148.00			
SNURE SEMINARS (SNURSEMI)						
	020125	02/01/2025	504.00	JAN 2025 LEGAL SERVICES	0012002210	54151
TOTAL FOR CHECK AP 00061875:			504.00			
SUMMIT WATER COMPANY (SUMMWATE)						
	67-250210	02/10/2025	168.47	#1312200001 ST67 JAN WATER	0016072250	54711
	67T-250210	02/10/2025	639.72	#1312250001 67T JAN WATER	0016472250	54711
TOTAL FOR CHECK AP 00061876:			808.19			
TACOMA-PIERCE COUNTY HEALTH DE (TPCHD)						
	IN0245471	01/01/2025	460.00	2025 INFECTIOUS WASTE PERMIT	1013402680	54912
TOTAL FOR CHECK AP 00061877:			460.00			
UNITED HEALTHCARE (UNITHEAL)						
	472978094451	01/31/2025	110.87	INSURANCE REFND;HOSP PAID FULL	101340	34260
TOTAL FOR CHECK AP 00061878:			110.87			
UNITED PARCEL SERVICE (UNITPARC)						
	00005Y5731035	01/18/2025	49.69	SEND DEF HEAD TO CASCAFIRE FOR	0012042254	54221
	00005Y5731045	01/25/2025	86.88	FIRECOM RMA172409 INTERCOM FOR	0012042254	54221
	00005Y5731055	02/01/2025	19.41	M23-3 OPTICOM SENT IN TO MIOVI	0012042254	54221
TOTAL FOR CHECK AP 00061879:			155.98			
WATEROUS COMPANY (WATECOMP)						
	P2U5673001	02/06/2025	2,105.37	E07-1 SPROCKET DRIVE 59T	0016502265	53143
TOTAL FOR CHECK AP 00061880:			2,105.37			
REPORT TOTAL:			710,413.71			

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
PY CHK 00108301	AUVI12010	AUVIL, MICHAEL E	02/07/25	2,418.35	MW	IS	PA	
PY CHK 00108302	BERN05110	BERNSON, JAMES	02/07/25	6,206.40	MW	IS	PA	
PY CHK 00108303	DEVI06170	DEVINE, JEFFREY A	02/07/25	1,755.80	MW	IS	PA	
PY CHK 00108304	FIEL04230	FIELDMAN, SCOTT J	02/07/25	95.90	MW	IS	PA	
PY CHK 00108305	GROA07250	GROAT, RANDAL C	02/07/25	2,518.40	MW	IS	PA	
PY CHK 00108306	HELM09230	HELMERS, BRENNAN	02/07/25	8,375.15	MW	IS	PA	
PY CHK 00108307	HUCK06270	HUCKE, KEVIN C	02/07/25	4,720.15	MW	IS	PA	
PY CHK 00108308	LEAT01310	LEATHERWOOD, AUSTIN	02/07/25	2,085.68	MW	IS	PA	
PY CHK 00108309	SOBO06010	SOBOLE, JAMES A	02/07/25	7,081.05	MW	IS	PA	
PY CHK 00108310	STED11150	STEDMAN, ANTHONY J	02/07/25	7,723.82	MW	IS	PA	
PY CHK 00108311	SUSE11020	SUSEE, TIMOTHY E	02/07/25	246.51	MW	IS	PA	
PY CHK 00108312	THOM10300	THOMPSON, KYLE H	02/07/25	719.46	MW	IS	PA	
PY CHK 00108313	TOFT06180	TOFT, JEREMY H	02/07/25	3,379.41	MW	IS	PA	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	47,326.08	Number of Checks Processed:	13
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L                      47,326.08

# Central Pierce Fire & Rescue

Fund 686 & 687 Dept 006

Key Bank

Account No. XXXXXXXXX0522



## Electronic Payment Details

In accordance with RCW 42.24 the electronic payments detailed in the attachments have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue. This is presented to the Board of Fire Commissioners for Board informational purposes only. Board authorization occurred with the approval of warrants noted below. Warrants issued transfer funds to the bank account in which the electronic payments are drawn.

<u>Issue Date</u>	<u>EFT Numbers</u>	<u>EFT Transfer Warrant</u>	<u>Amount</u>
02/06/2025	EP00018861 -EP00018863	AP00061803	\$1,179.51
02/06/2025	EP00018864 -EP00018921	AP00061806	\$277,209.91
02/13/2025	EP00018922 -EP00018924	AP00061836	\$104,931.09
02/13/2025	EP00018925 -EP00018984	AP00061843	\$423,074.85
Total			\$806,395.36

Dustin Morrow  
Fire Chief

Matthew Holm  
Chair

Steve Stringfellow  
Commissioner

Rich Coleman  
Commissioner

Bob Willis  
Commissioner

Dale Mitchell  
Commissioner

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00018861	CPFREFT	Central Pierce Fire & Rescu	02/06/25	88.38	MW	CX	
AP EFT 00018862	MARSDESI	MARSHALL DESIGN + MANAGEMEN	02/06/25	875.00	MW	CX	
AP EFT 00018863	USBANKBU	US Bank Business Card	02/06/25	216.13	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	1,179.51	Number of EFTs Processed:	3
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 1,179.51

Central Pierce Fire and Rescue  
Accounts Payable Warrant Approval

Start Date: 02/06/2025  
End Date: 02/06/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
MARSHALL DESIGN + MANAGEMENT L (MARSDESI)					
	1421	02/05/2025	875.00	W0-12 PHASE 4: CONST ADMIN	3016069422 56242
TOTAL FOR CHECK AP 00018862:			875.00		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	1421	02/05/2025	88.38	W0-12 PHASE 4: CONST ADMIN	3016069422 56242
TOTAL FOR CHECK AP 00018861:			88.38		
US BANK BUSINESS CARD (USBANKBU)					
	PC.000.250225.2	02/06/2025	175.46	STN 66 RAM BOARD, TAPE	3016069422 56241
	PC.000.250225.2	02/06/2025	40.67	STN 66 LIGHT CORD & LINKS	3016069422 56241
TOTAL FOR CHECK AP 00018863:			216.13		
REPORT TOTAL:			1,179.51		



Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00018864	ACTIONWO	ACTIONWORKS	02/06/25	3,022.59	MW	CX	
AP EFT 00018865	CHINMEDI	ALTITUDE TECHNOLOGIES INC	02/06/25	447.80	MW	CX	
AP EFT 00018866	AMAZON	AMAZON CAPITAL SERVICES	02/06/25	12,914.17	MW	CX	
AP EFT 00018867	AMERSAFE	AMERI SAFE INC	02/06/25	227.91	MW	CX	
AP EFT 00018868	BENACOMP	BENAROYA CAPITAL COMPANY LL	02/06/25	1,504.80	MW	CX	
AP EFT 00018869	BLUEGIS	Blue Ridge GIS Consulting L	02/06/25	6,660.00	MW	CX	
AP EFT 00018870	CABLISS	CABLECRAFT ISS LLC	02/06/25	418.49	MW	CX	
AP EFT 00018871	CASCAFIRE	CASCADE FIRE & SAFETY	02/06/25	332.92	MW	CX	
AP EFT 00018872	CATAPOWE	CATALYST POWERTRAIN LLC	02/06/25	15,201.40	MW	CX	
AP EFT 00018873	CPFREFT	Central Pierce Fire & Rescu	02/06/25	868.03	MW	CX	
AP EFT 00018874	QWEST	CENTURYLINK COMMUNICATIONS	02/06/25	156.64	MW	CX	
AP EFT 00018875	CHRIINC	CHRISTENSEN INC	02/06/25	9,254.96	MW	CX	
AP EFT 00018876	CITYPUYA	CITY OF PUYALLUP	02/06/25	13,104.00	MW	CX	
AP EFT 00018877	CITYTREA	CITY OF TACOMA	02/06/25	2,155.97	MW	CX	
AP EFT 00018878	COMMBRAK	Commercial Brake	02/06/25	98.21	MW	CX	
AP EFT 00018879	DELLMARK	Dell Marketing	02/06/25	252.69	MW	CX	
AP EFT 00018880	EMSCONNE	EMSCONNECT LLC	02/06/25	2,256.50	MW	CX	
AP EFT 00018881	ERICQUIN	ERIC QUINN	02/06/25	1,280.00	MW	CX	
AP EFT 00018882	VALLFREI	FREIGHTLINER NORTHWEST	02/06/25	2,306.41	MW	CX	
AP EFT 00018883	FRUIMUTU	FRUITLAND MUTUAL WATER CO	02/06/25	554.35	MW	CX	
AP EFT 00018884	GENETOWI	GENE'S TOWING INC	02/06/25	2,265.31	MW	CX	
AP EFT 00018885	GRAIPART	Grainger Parts	02/06/25	381.53	MW	CX	
AP EFT 00018886	GRIMCO	GRIMCO INC	02/06/25	117.67	MW	CX	
AP EFT 00018887	HILIELEC	HI-LINE ELECTRIC COMPANY IN	02/06/25	242.76	MW	CX	
AP EFT 00018888	HUGHFIRE	HUGHES FIRE EQUIPMENT INC	02/06/25	3,452.97	MW	CX	
AP EFT 00018889	IVOXCONS	IVOX Consulting Inc.	02/06/25	7,403.50	MW	CX	
AP EFT 00018890	IMSALLI	JUSTICE FAMILY ENTERPRISES	02/06/25	38.59	MW	CX	
AP EFT 00018891	KELLGREE	KELLY GREEN INC	02/06/25	924.84	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00018892	KORUAUTO	Korum Automotive Group Inc	02/06/25	715.43	MW	CX	
AP EFT 00018893	LNCURTIS	L.N. Curtis and Sons	02/06/25	8,017.52	MW	CX	
AP EFT 00018894	EIGHTWEN	LAWRENCE GARRETT	02/06/25	8,663.00	MW	CX	
AP EFT 00018895	LIFEASSI	Life-Assist Inc	02/06/25	43,091.82	MW	CX	
AP EFT 00018896	MESNORT	MES NORTHWEST	02/06/25	3,330.99	MW	CX	
AP EFT 00018897	NEXTSTEP	NEXT STEP APPAREL	02/06/25	1,065.21	MW	CX	
AP EFT 00018898	NTEGCONS	NTEGRATED CONSULTING LLC	02/06/25	458.17	MW	CX	
AP EFT 00018899	OMNIYOGA	OMNI YOGA LLC	02/06/25	3,303.00	MW	CX	
AP EFT 00018900	QWESCORP	QWEST CORPORATION	02/06/25	522.45	MW	CX	
AP EFT 00018901	SUPERION	RAMUNDSEN SUPERIOR HOLDINGS	02/06/25	2,580.30	MW	CX	
AP EFT 00018902	READREBO	READY REBOUND INC	02/06/25	4,061.25	MW	CX	
AP EFT 00018903	RINGCENT	RINGCENTRAL INC	02/06/25	11,194.19	MW	CX	
AP EFT 00018904	SETCCO	RUGGED SOLUTIONS AMERICA LL	02/06/25	1,404.90	MW	CX	
AP EFT 00018905	RWCGROUP	RWC INTERNATIONAL LTD	02/06/25	12,608.44	MW	CX	
AP EFT 00018906	SSTIREPU	S&S TIRE SERVICE INC	02/06/25	1,293.68	MW	CX	
AP EFT 00018907	SAFESITT	SAFE SITTER INC	02/06/25	1,831.00	MW	CX	
AP EFT 00018908	SEAWESTE	Sea-Western Inc	02/06/25	406.93	MW	CX	
AP EFT 00018909	SITECRAFT	SITECRAFTING INC	02/06/25	533.00	MW	CX	
AP EFT 00018910	STANPART	Standard Parts Corp	02/06/25	1,564.06	MW	CX	
AP EFT 00018911	SUMNLAWN	SUMNER LAWN 'N SAW	02/06/25	14.30	MW	CX	
AP EFT 00018912	TACOSCRE	Tacoma Screw Products Inc	02/06/25	1,090.89	MW	CX	
AP EFT 00018913	TARGSAFE	TARGETSOLUTIONS LEARNING LL	02/06/25	46,419.44	MW	CX	
AP EFT 00018914	UNIFIRST	UNIFIRST CORPORATION	02/06/25	222.94	MW	CX	
AP EFT 00018915	USBANKBU	US Bank Business Card	02/06/25	19,868.54	MW	CX	
AP EFT 00018916	VANCAUTO	VC DETAILING OF SOUTH HILL	02/06/25	473.37	MW	CX	
AP EFT 00018917	THOM02240	COURTNEY THOMPSON	02/06/25	23.73	MW	CX	
AP EFT 00018918	GITTSPRI	Gitt's Spring Inc	02/06/25	278.27	MW	CX	
AP EFT 00018919	LILAOMAH	LILA N OMAHONY	02/06/25	14,000.00	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00018920	TCHO01310	NOAH TCHOBANOFF	02/06/25	105.65	MW	CX	
AP EFT 00018921	WILLOILF	WOFSCO INC	02/06/25	222.43	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	277,209.91	Number of EFTs Processed:	58
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B T O T A L	277,209.91		

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/06/2025

**End Date:** 02/06/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
<b>ACTIONWORKS (ACTIONWO)</b>					
	6377	02/04/2025	3,022.59	ANNUAL APPAREL ORDER 2025	0012032213 52011
<b>TOTAL FOR CHECK AP 00018864:</b>			3,022.59		
<b>AMAZON CAPITAL SERVICES (AMAZON)</b>					
	11CFLKG1VYT	01/22/2025	396.40	STATION 66 BAY LIGHTS	0012042254 53146
	11FQMQH14PX	02/03/2025	(95.78)	60A CLEARSPCE STORAGE,RETURNED	0016002250 53501
	11WRG1M6TJM	02/01/2025	54.27	CS DexBoard 48 x 24-in Magneti	0012052218 53501
	11WRG1M6TJM	02/01/2025	22.00	acade ASBEFORE 6Pack 3 Ring Bi	0012352240 53141
	11WRG1M6TJM	02/01/2025	145.22	SHOP Atlantic Safety Products	0016502265 53141
	11WRG1M6TJM	02/01/2025	35.55	94 OtterBox iPhone 12 & iPhone	0016942250 53501
	13T4WQGY4TM	02/03/2025	1,699.36	HW Fitbit Inspire 3 HLTH&FTNSS	0012552210 53501
	13T4WQGYGM	02/04/2025	143.12	STN60 DRINKING FOUNTAIN FILTER	0012042254 53141
	144HRMJHQ1D	01/23/2025	325.07	LOGS HP ULTRA SYNTH OIL	0012042254 53141
	14JVG97CVY7N	02/01/2025	28.95	95 IRIS USA Airtight Dog Food	0016952250 53501
	14YV4XRW4M	01/30/2025	87.92	ACAD iPhone Charger Fast Charg	0012352240 53501
	164JHWKR44T	02/03/2025	286.14	CS BLAKLADER MEN'S SFTSHLL JCK	0012042254 52011
	17QPGCHKC4N	02/03/2025	17.60	95 Stainless Steel Flexible Sp	0016952250 53501
	17QYP3PCMY4	01/17/2025	36.65	LOG DS Safety NP1001 Nitrile W	0012042254 53141
	17QYP3PCMY4	01/17/2025	113.32	HM Haz Materials Tech + S/H	0013202260 53102
	17QYP3PCMY4	01/17/2025	305.76	68 Technical Precision Replace	0016082250 53141
	19CCQXV6LT7	01/31/2025	19.01	68 O-CEDAR GIDDS2-882120 Dust	0016082250 53501
	19RKJK9364C3	02/05/2025	204.77	(1) IOTA Engineering (DLS45IQ	0016502265 53143
	1C7C7LRD9JQ6	02/03/2025	4.39	95 ClassicFarberware Slotted S	0016952250 53501
	1C7C7LRD9JQ6	02/03/2025	19.81	95 OCS Parts 8 Quart Mixing Bo	0016952250 53501
	1C7C7LRD9JQ6	02/03/2025	8.69	95 Gorilla Grip Sharp Stainles	0016952250 53501
	1C7C7LRD9JQ6	02/03/2025	24.21	95 Silicone Spatula Set, 600°	0016952250 53501
	1C7C7LRD9JQ6	02/03/2025	29.72	95 Pyrex Sculpted 3-Pack Glass	0016952250 53501
	1C7C7LRD9JQ6	02/03/2025	41.83	95 SveBake Stainless Steel Sal	0016952250 53501
	1C7C7LRD9JQ6	02/03/2025	31.37	95 Drinking Glasses - Set of 1	0016952250 53501
	1C7C7LRD9JQ6	02/03/2025	41.82	95 M MCIRCO 24-Piece Glass Foo	0016952250 53501
	1C7C7LRD9JQ6	02/03/2025	43.48	95 Dish Drying Rack for Kitche	0016952250 53501
	1D6G1CDDT6P	01/22/2025	299.36	STATION 71 OVEN DOOR HINGES	0012042254 53142
	1DJ1JQT9PV6W	01/14/2025	73.72	60A TRAIN Steel-AID 50" DIVIDR	0012302240 53501
	1DJ7QHX36DCT	01/30/2025	(516.67)	61 DYSON V11 - RETURNED	0016012250 53501
	1FG4D17C4H14	01/22/2025	68.26	PE Apple USB-C VGA Multiport A	0014002230 53501
	1FG4D17C4H14	01/22/2025	75.97	PE Apple USB-C Digital AV Mult	0014002230 53501
	1GM3LTM7D44	02/04/2025	38.40	TRAIN AVERY 2" x 3.5" BUS CARD	0012302240 53141
	1GM3LTM7D44	02/04/2025	7.68	TRAIN MEAD #10 ENVELOPES	0012302240 53141
	1GQWRVL6RV	02/01/2025	317.08	TRAIN 24qt 4 Pack HDPE Plastic	0012302240 53501
	1GQWRVL6RV	02/01/2025	29.07	HM95 SAMMART 15L (3.9 Gallon)	0013202260 53501
	1JRJ4RRG6V7D	02/03/2025	284.87	SHOP NITRILE GLOVES LARGE	0016502265 53141
	1JRJ4RRG6V7D	02/03/2025	284.85	SHOP NITRILE GLOVES EXTRALARGE	0016502265 53141
	1JRJ4RRG6V7D	02/03/2025	142.43	SHOP NITRILE GLOVES MEDIUM	0016502265 53141
	1K4NV3QRWC	01/22/2025	8.14	ADMIN Sharpie Red, Ultra Fine	0012002210 53101
	1K4NV3QRWC	01/22/2025	11.00	TRAIN Ignition Keys 14607 701	0012302240 53501
	1K4NV3QRWC	01/22/2025	131.78	TRAIN Glass Board, Magnetic Dr	0012302240 53501

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	1K4NV3QRWC	01/22/2025	19.81	TRAIN MaxGear Large Cork Board	0012302240 53501
	1K4NV3QRWC	01/22/2025	163.49	63 Titan Fitness Titan Series	0012552210 53501
	1K4NV3QRWC	01/22/2025	113.35	63 Vlaeng Wall Weight Plate Ho	0012552210 53501
	1K4NV3QRWC	01/22/2025	95.73	60A ClearSpace Clear Plastic S	0016002250 53501
	1K4NV3QRWC	01/22/2025	15.37	61 Rust-Oleum 376869 Stops Rus	0016012250 53141
	1K4NV3QRWC	01/22/2025	37.39	61 Flex Seal MAX, 17 oz, 2-Pac	0016012250 53141
	1K4NV3QRWC	01/22/2025	7.48	61 ADMITRY (5 Pack) Black Athl	0016012250 53141
	1K4NV3QRWC	01/22/2025	104.04	61 3M Scotchcast Plus Cast Tap	0016012250 53141
	1K4NV3QRWC	01/22/2025	9.89	61 GeGeDa Paracord 9 Core 550	0016012250 53501
	1KJT4Q3LQDK	02/01/2025	121.09	60A GE RPWFE2PK RPWFE Refriger	0016002250 53141
	1KQL4QT1GWF	02/04/2025	12.83	ADMIN KENSINGTON RPLCMNT USB	0012002210 53501
	1KXKKY4NG91	01/31/2025	43.04	C.S. HDMI CABLE FOR CAMERAS	0012042254 53501
	1M3FTJFP36RV	01/30/2025	26.65	ADMIN Mark 2000 Self-Inking Ru	0012002210 53501
	1M3FTJFP36RV	01/30/2025	14.08	FIN ExcelMark 12 Phrase STAMP	0012012211 53501
	1M3FTJFP36RV	01/30/2025	11.97	CS CRC QD Electronic CLEANER	0012052218 53141
	1M3FTJFP36RV	01/30/2025	49.15	TRAIN AreTop Bulk Flash Drive	0012302240 53501
	1M3FTJFP36RV	01/30/2025	132.11	TRAIN Funtery Thick Yoga MAT	0012302240 53501
	1M3FTJFP36RV	01/30/2025	95.68	OPS Rite in the Rain PENCIL	0013002220 53141
	1M3FTJFP36RV	01/30/2025	55.03	HM95 Foldable Dog Bath Swimmin	0013202260 53501
	1M3FTJFP36RV	01/30/2025	10.43	HM95 Lisle 22850 Hose Pincher	0013202260 53501
	1M3FTJFP36RV	01/30/2025	30.82	HM95 SMOTIVEPR Ratchet PLIERS	0013202260 53501
	1M3FTJFP36RV	01/30/2025	23.11	HM95 CAMPMAC Heavy Duty Tarp 1	0013202260 53501
	1M3FTJFP36RV	01/30/2025	29.07	HM95 SAMMART 15L DISHPAN	0013202260 53501
	1M3FTJFP36RV	01/30/2025	46.19	PE HAPPY DEALS Plush Dalmation	0014002230 53138
	1M3FTJFP36RV	01/30/2025	22.56	SHOP Urinal Mats Commercial No	0016502265 53141
	1M3FTJFP36RV	01/30/2025	132.09	40 Chakir Turkish Linens 100%	0016702250 53501
	1M3FTJFP36RV	01/30/2025	291.75	93 Westinghouse PRES WASHER	0016932250 53501
	1M3FTJFP36RV	01/30/2025	197.08	93 EGO Power+ LB5302 LEAF BLOW	0016932250 53501
	1N4WQVTD6TR	02/05/2025	75.70	IT Amazon Basics DisplayPort 1	0012102215 53501
	1P9PLDFCGNY	02/04/2025	13.14	SO19-1 TIMKEN 2PK BALL BEARING	0016502265 53143
	1PCXR6PQCF3C	01/20/2025	35.53	STATION 61 TOILET SEAT	0012042254 53146
	1PKRPMNK4XV	02/05/2025	268.14	L12-1 IOTA DLS-75 CHARGER	0016502265 53143
	1QLDX6L13KQ	02/02/2025	44.47	TRAIN 34" Krylon 7096 Stripi	0012302240 53141
	1QLDX6L13KQ	02/02/2025	90.83	TRAIN Inverted Marking Chalk,	0012302240 53141
	1QLDX6L13KQ	02/02/2025	113.23	OPS MILWAUKEE 16 in.043 56 Lin	0013002220 53141
	1QLDX6L13KQ	02/02/2025	26.37	DFM Zozen Measuring Wheel, 6In	0014002230 53501
	1QLDX6L13KQ	02/02/2025	11.88	DFM K&F Concept 77mm MCUV Lens	0014002230 53501
	1QLDX6L13KQ	02/02/2025	26.40	65 ALLCLEAN 200 Pcs 1/8" x 3/8	0016052250 53141
	1QLDX6L13KQ	02/02/2025	353.41	68 Vitamix E310 Explorian Blen	0016082250 53501
	1QLDX6L13KQ	02/02/2025	216.89	68 H-Qprobd Dry Erase Board fo	0016082250 53501
	1QLDX6L13KQ	02/02/2025	516.27	91 Twin XL SureGuard Box Sprin	0016912250 53501
	1QVY3FMQ6F9	02/03/2025	506.45	IT APC UPS Battery Replacement	0012102215 53501
	1QVY3FMQ6F9	02/03/2025	9.90	IT Amazon Basics DisplayPort 1	0012102215 53501
	1QVY3FMQ6F9	02/03/2025	8.80	94 Scosche MPLTMSPCH2-BP0	0016942250 53501
	1RVJJCgyW6M	02/01/2025	30.33	WR AugustaSportswear Sweatshrt	0013252685 53501
	1RVJJCgyW6M	02/01/2025	35.22	WR Motorcycle Tie Down Straps	0013252685 53501
	1RVJJCgyW6M	02/01/2025	66.72	61 JFIT Medicine Ball Rack, Bl	0016012250 53501

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	1RVJJCgyW6M	02/01/2025	354.00	65 Satco FB31T8/841 Lightbulb	0016052250 53141
	1RVJJCgyW6M	02/01/2025	27.51	68 Eismodra Chair Arm Covers,	0016082250 53501
	1RVJJCgyW6M	02/01/2025	87.28	95 Blackhoso Grill Grates	0016952250 53501
	1W1ML1NV79K	02/03/2025	55.04	60A SmartStore 10 Storage Box	0016002250 53501
	1WWTH6JLH9P	01/24/2025	2,702.79	SHOP EYE WASH STATION AND SINK	0012042254 53141
<b>TOTAL FOR CHECK AP 00018866:</b>			12,914.17		
<b>AMERI SAFE INC (AMERSAFE)</b>					
	75145	01/29/2025	227.91	O2 BOTTLE HYDRO, 6YEAR MAINT.	0012042254 54191
<b>TOTAL FOR CHECK AP 00018867:</b>			227.91		
<b>BENEROYA CAPITAL COMPANY LLC (BENACOMP)</b>					
	B110-241231	01/01/2025	277.20	2024 C&S B110 LEASE DEC 2024	0012059122 57000
	B110-250121	01/21/2025	277.20	2025 P&E B110 LEASE FEB 2025	0014002230 57000
	B118-241231	01/01/2025	475.20	2024 CS-B118 LEASE DEC 2024	0012059122 57000
	B118-250121	01/21/2025	475.20	2025 P&E B118 LEASE FEB 2025	0014002230 57000
<b>TOTAL FOR CHECK AP 00018868:</b>			1,504.80		
<b>BLUE RIDGE GIS CONSULTING LLC (BLUEGIS)</b>					
	0022	02/03/2025	6,660.00	JAN 2025 GIS CONSULTANT SVCS	0012002210 54191
<b>TOTAL FOR CHECK AP 00018869:</b>			6,660.00		
<b>CABLECRAFT ISS LLC (CABLISS)</b>					
	4685137	01/30/2025	418.49	78R8452 HOSE REFRIG #12 20 FEE	0016502265 53143
<b>TOTAL FOR CHECK AP 00018870:</b>			418.49		
<b>CASCADE FIRE &amp; SAFETY (CASCAFIRE)</b>					
	INVEV10767	01/30/2025	332.92	GAUGE 4.5" THUENGLING (2)	0016502265 53143
<b>TOTAL FOR CHECK AP 00018871:</b>			332.92		
<b>CATALYST POWERTRAIN LLC (CATAPOWE)</b>					
	INVAUB1621	01/28/2025	15,201.40	E00-1 TRANS REPAIR/OVERHAUL	0016509422 56431
<b>TOTAL FOR CHECK AP 00018872:</b>			15,201.40		
<b>CHINOOK MEDICAL GEAR, INC (CHINMEDI)</b>					
	0196943IN	01/07/2025	447.80	EMS IV Set Y-type 170-260um W/	1013402680 53141
<b>TOTAL FOR CHECK AP 00018865:</b>			447.80		
<b>CHRISTENSEN INC (CHRIINC)</b>					
	0669241IN	01/28/2025	2,191.78	#1003291 ST61 FUEL	0012042254 53201
	0669660IN	01/29/2025	2,409.83	#1003291 ST71 FUEL	0012042254 53201
	0670273IN	01/30/2025	2,102.98	#1003291 ST69 FUEL	0012042254 53201
	0670682IN	01/31/2025	2,550.37	#1003291 ST60 FUEL	0012042254 53201
<b>TOTAL FOR CHECK AP 00018875:</b>			9,254.96		
<b>CITY OF PUYALLUP (CITYPUYA)</b>					
	2177	01/07/2025	13,104.00	Q1 2025 RADIO ACCESS SUBSCRBER	0012402880 54182
<b>TOTAL FOR CHECK AP 00018876:</b>			13,104.00		
<b>CITY TREASURER (CITYTREA)</b>					
	63-250129	01/29/2025	1,279.29	#100983903 ST63 JAN ELECTRIC	0016032250 54731
	63A-250131	01/31/2025	247.00	#101079231 ST63A JAN WATER	0016032250 54711
	63W-250131	01/31/2025	98.33	#101079232 ST63 JAN WATER	0016032250 54711
	64-250203	02/03/2025	531.35	#100560576 ST64 JAN ELECTRIC	0016042250 54731
<b>TOTAL FOR CHECK AP 00018877:</b>			2,155.97		

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COMMERCIAL BRAKE (COMMBRAK)					
	190701	01/29/2025	(85.72)	REVERSE CM INV 1190568	0016502265 53143
	190702	01/29/2025	81.20	GE09-2 SWITCH (REBILLED AT COR	0016502265 53143
	190785	01/30/2025	102.73	E03-1 VALVE, FITTINGS 190785	0016502265 53143
TOTAL FOR CHECK AP 00018878:			98.21		
COURTNEY THOMPSON (THOM02240)					
	01302025	01/30/2025	23.73	MILEAGE REIMBURSEMENT	0014002230 54331
TOTAL FOR CHECK AP 00018917:			23.73		
DELL MARKETING (DELLMARK)					
	10792960635	01/07/2025	252.69	CP-ULTRASHARP 24" MONITOR-T. S	0013002220 53501
TOTAL FOR CHECK AP 00018879:			252.69		
EIGHT TWENTY-EIGHT (EIGHTWEN)					
	1647	01/19/2025	8,663.00	2025 DEI CONSULTING	0012032213 54911
TOTAL FOR CHECK AP 00018894:			8,663.00		
EMSCONNECT LLC (EMSCONNE)					
	12369	02/01/2025	2,256.50	2025 EMS CONNECT - FEB	1013402680 54902
TOTAL FOR CHECK AP 00018880:			2,256.50		
ERIC QUINN (ERICQUIN)					
	1941	01/31/2025	1,280.00	2025 JANUARY LEGAL SERVICES	0012002210 54151
TOTAL FOR CHECK AP 00018881:			1,280.00		
FRUITLAND MUTUAL WATER COMPANY (FRUIMUTU)					
	66-250131	01/31/2025	192.71	#42720 ST66 JAN WATER	0016062250 54711
	72-250131	01/31/2025	322.43	#41122 ST72 JAN WATER	0017022250 54711
	72I-250131	01/31/2025	39.21	#41130 ST72 JAN IRRIG WATER	0017022250 54711
TOTAL FOR CHECK AP 00018883:			554.35		
GENE'S TOWING INC (GENETOWI)					
	532573	01/28/2025	908.33	E18-2 SHOP TO PAPE KENWPAPE	0016502265 54191
	532574	01/28/2025	696.38	GE09-2 TOW FROM SHOP TO CUMMIN	0016502265 54191
	533333	01/29/2025	660.60	SHOP CONNEX 40' MOVED	0016502265 54191
TOTAL FOR CHECK AP 00018884:			2,265.31		
GITT'S SPRING INC (GITTSPRI)					
	053513	01/29/2025	134.13	STEEL WEDGES (4) INV053513 STO	0016502265 53143
	053552	02/04/2025	144.14	UBK7/8X30 U-BOLTS 4KWT (4)	0016502265 53143
TOTAL FOR CHECK AP 00018918:			278.27		
GRAINGER PARTS (GRAIPART)					
	9347808272	01/01/2025	183.15	R61 Water Discharge Hose: 2 in	0013002220 53501
	9347808272	01/01/2025	152.42	R61 Water Discharge Hose: 2 in	0013002220 53501
	9347808272	01/01/2025	27.15	R61 Cam and Groove Adapter: 2	0013002220 53501
	9347808272	01/01/2025	18.81	R61 Cam and Groove Adapter: 2	0013002220 53501
TOTAL FOR CHECK AP 00018885:			381.53		
GRIMCO INC (GRIMCO)					
	3365527801	01/31/2025	117.67	WSI VINYL 651 white 24"X50 yd	0016052250 53141
TOTAL FOR CHECK AP 00018886:			117.67		
HI-LINE ELECTRIC COMPANY INC (HILIELEC)					

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	11184672	01/21/2025	22.02	CAVITY PLUG GT280 (50)	0016502265 53141
	11188259	01/31/2025	220.74	CRIMPS, MOLEX HOUSING, CONNECT	0016502265 53141
<b>TOTAL FOR CHECK AP 00018887:</b>			242.76		
<b>HUGHES FIRE EQUIPMENT INC (HUGHFIRE)</b>					
	615947	12/16/2024	753.73	OVE20-1 STEERING SHAFT	0016502265 53143
	616015	12/17/2024	178.31	OVE20-1 GASKET, FOAM STRAINER	0016502265 53143
	616272	12/23/2024	102.37	PN 2535548 BELT 8 2000 MM (1)	0016502265 53143
	616608	12/31/2024	125.61	RELAYS& WASHER SEALS (2)	0016502265 53143
	616968	01/08/2025	4,206.88	E06-1, PM-DOT SERVICES	0016502265 54820
	617601	01/21/2025	72.10	STOCK RELAY W/DIODE (4)	0016502265 53143
	617734	01/23/2025	456.64	OVE03-1 SPEEDOMETER	0016502265 53143
	617768	01/23/2025	337.46	L12-1 OIL FILL TUBE, ENG	0016502265 53143
	617810	01/24/2025	101.90	OVE03-1 PN 1381650 DUAL FILIME	0016502265 53143
	C15479	12/13/2024	(2,882.03)	CM PARTS ORG INV 611234	0016502265 53143
<b>TOTAL FOR CHECK AP 00018888:</b>			3,452.97		
<b>IMS ALLIANCE (IMSALLI)</b>					
	250224	01/15/2025	38.59	6EA. TAGS: HOLM, BAUGH, JEAN	0012502210 52010
<b>TOTAL FOR CHECK AP 00018890:</b>			38.59		
<b>IVOXY CONSULTING INC. (IVOXCONS)</b>					
	TYLWI3061	01/29/2025	4,551.48	MERAKI MR46 WIN-AP	0012102215 53501
	TYLWI3061	01/29/2025	1,286.29	MERAKI MS120-24P 1G 24X SWITCH	0012102215 53501
	TYLWI3061	01/29/2025	1,400.64	MERAKI MR ENTERPRISE LICENSE-3	0012102215 54813
	TYLWI3061	01/29/2025	165.09	MERAKI MS120-24P ENTERPRISE LI	0012102215 54813
<b>TOTAL FOR CHECK AP 00018889:</b>			7,403.50		
<b>KELLY GREEN INC (KELLGREE)</b>					
	22639	02/01/2025	462.42	ANNEX - HORTICULTURE SVC 02/25	0012002210 54191
	22640	02/01/2025	462.42	AOC - HORTICULTURE SVC - 02/25	0012002210 54191
<b>TOTAL FOR CHECK AP 00018891:</b>			924.84		
<b>KORUM AUTOMOTIVE GROUP INC (KORUAUTO)</b>					
	6817389	01/31/2025	715.43	854 BRAKE, PM-A	0016502265 54820
<b>TOTAL FOR CHECK AP 00018892:</b>			715.43		
<b>L.N. CURTIS AND SONS (LNCURTIS)</b>					
	INV901184	01/01/2025	3,609.30	UNIFORM BADGES	0012042254 52011
	INV906317	01/16/2025	2,709.56	UNIFORM 10" Leather Zipper/Spe	0012042254 52011
	INV906317	01/16/2025	29.88	SHIPPING / BOOTS	0012042254 52011
	INV909638	01/27/2025	1,668.78	HURST SPREADER REPAIRS	0016502265 54811
<b>TOTAL FOR CHECK AP 00018893:</b>			8,017.52		
<b>LIFE-ASSIST INC (LIFEASSI)</b>					
	1540846	01/01/2025	2,914.57	BVM (BAG VALVE MASK), ADULT (E	0012052218 53198
	1540846	01/01/2025	3.85	ORAL AIRWAY, BERMAN, 40MM #00	0012052218 53198
	1540846	01/01/2025	3.74	ORAL AIRWAY, BERMAN, 50MM #0 B	0012052218 53198
	1540846	01/01/2025	3.85	ORAL AIRWAY, BERMAN, 80MM #3 S	0012052218 53198
	1540846	01/01/2025	3.85	ORAL AIRWAY, BERMAN, 100MM #5	0012052218 53198
	1540846	01/01/2025	50.65	NASOPHARYNGEAL AIRWAY, 32FR (E	0012052218 53198
	1540846	01/01/2025	35.45	ENDO TUBE, UNCUFFED, 3.0MM (EA	0012052218 53198



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	1540846	01/01/2025	35.45	ENDO TUBE, UNCUFFED, 4.0MM	0012052218 53198
	1540846	01/01/2025	327.99	COLLAR, EXTRICATION, ADJUSTABL	0012052218 53198
	1540846	01/01/2025	1,703.47	ELECTRODE, PHYSIO QUICK-COMBO,	0012052218 53198
	1540846	01/01/2025	2,651.21	ELECTRODES, BLUE SENSOR, ADULT	0012052218 53198
	1540846	01/01/2025	1,093.29	PRESSURE INFUSER BAG (EACH)	0012052218 53198
	1540846	01/01/2025	461.32	SHARPS CONTAINER, SAGE FLIP-LI	0012052218 53198
	1540846	01/01/2025	277.45	SUCTION HANDLE, YANKAUER WO TU	0012052218 53198
	1540846	01/01/2025	19.27	SUCTION CATHETER, 10FR (EACH)	0012052218 53198
	1540846	01/01/2025	19.27	SUCTION CATHETER, 12FR (EACH)	0012052218 53198
	1540846	01/01/2025	389.75	MASK, NRB ( NON-REBREATHER), A	0012052218 53198
	1540846	01/01/2025	63.86	NASAL CANNULA, NON-FLARED, ADUL	0012052218 53198
	1540846	01/01/2025	1,981.80	SPO2 ADHESIVE SENSOR, NEO/ADLT	0012052218 53198
	1540846	01/01/2025	868.69	FILTERLINE SET, ADULT/PEDI (EA	0012052218 53198
	1540846	01/01/2025	3,743.40	SMART CAPNOLINE, ADULT/INTERME	0012052218 53198
	1545659	01/14/2025	70.74	ET TUBE HOLDER, ADULT (EACH)	0012052218 53198
	1545659	01/14/2025	42.44	ET TUBE HOLDER, PEDIATRIC/CHIL	0012052218 53198
	1545659	01/14/2025	702.71	S GUIDE, PEDI BOUGIE	0012052218 53198
	1545659	01/14/2025	1,405.43	S GUIDE, ADULT BOUGIE	0012052218 53198
	1545659	01/14/2025	8.26	ENDO TUBE, UNCUFFED, 2.0MM (EA	0012052218 53198
	1545659	01/14/2025	43.16	ENDO TUBE, UNCUFFED, 5.5MM (EA	0012052218 53198
	1545659	01/14/2025	184.09	ALCOHOL PREP PAD, LARGE (200/B	0012052218 53198
	1545659	01/14/2025	72.12	DRESSING, MULTI-TRAUMA 12"x30"	0012052218 53198
	1545659	01/14/2025	56.23	UNDERPADS, 23"x36" (EACH)	0012052218 53198
	1545659	01/14/2025	137.07	COLLAR, EXTRICATION, ADJUSTABL	0012052218 53198
	1545659	01/14/2025	68.17	HOT PACK (EACH)	0012052218 53198
	1545659	01/14/2025	55.49	COLD PACK (EACH)	0012052218 53198
	1545659	01/14/2025	1,610.98	BLOOD GLUCOSE TEST STRIPS (BOX	0012052218 53198
	1545659	01/14/2025	116.49	LARYNGO BLADE, MAC #4 GREENLIN	0012052218 53198
	1545659	01/14/2025	264.90	GLUCOSE 15GM, TUBE (PASTE)	0012052218 53198
	1545659	01/14/2025	110.65	SUDECON DECONTAMINATION WIPES	0012052218 53198
	1545659	01/14/2025	5,060.05	02 MAX BITRAC ED DISPOSABLE CP	0012052218 53198
	1545659	01/14/2025	24.55	NASO-GASTRIC TUBE, 16FR (EACH)	0012052218 53198
	1545659	01/14/2025	19.27	SUCTION CATHETER, 14FR (EACH)	0012052218 53198
	1545659	01/14/2025	1,109.81	EMESIS BAG, W/HOOK BIOHOOP (12	0012052218 53198
	1545659	01/14/2025	4,679.25	SMART CAPNOLINE, ADULT/INTERME	0012052218 53198
	1545659	01/14/2025	30.61	SPLINT, CARDBOARD 24" (EACH)	0012052218 53198
	1545659	01/14/2025	425.69	GERMICIDAL SUPER SANI WIPES -	0012052218 53198
	1545659	01/14/2025	402.64	4PK RX DESTROYER	1013402680 53141
	1545659	01/14/2025	401.05	NON CONTACT THEROMETER	1013402680 53501
	1546800	01/16/2025	359.85	Conterra Pro-2 Caddy	1013402680 53501
	1546800	01/16/2025	34.57	71 Back Raft Hand Pump	1013402680 53501
	1546948	01/17/2025	3.85	ORAL AIRWAY, BERMAN, 90MM #4 M	0012052218 53198
	1546948	01/17/2025	50.65	NASOPHARYNGEAL AIRWAY, 30FR (E	0012052218 53198
	1546948	01/17/2025	60.78	NASOPHARYNGEAL AIRWAY, 26FR (E	0012052218 53198
	1546948	01/17/2025	60.78	NASOPHARYNGEAL AIRWAY, 34FR (E	0012052218 53198
	1546948	01/17/2025	94.67	FLUID DISPENSING CONNECTOR	0012052218 53198
	1546948	01/17/2025	36.06	STOPCOCK, 3-WAY	0012052218 53198

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	1546948	01/17/2025	58.24	LARYNGO BLADE, MAC #2 GREENLIN	0012052218 53198
	1546948	01/17/2025	270.08	TOURNIQUET, LATEX FREE (ROLL/1	0012052218 53198
	1546957	01/17/2025	2,713.80	GLUCAGEN 1MG VIAL WITH DILUTEN	0012052218 53198
	1547941	01/21/2025	3,831.48	Rainbow Sensor, Adult, DCI 3FT	1013402680 53501
	1547941	01/21/2025	1,722.98	RC-4 PatientCable w/KevlarJCKT	1013402680 53501
	1551469	01/31/2025	40.00	SYRINGE, 10CC, LUER LOCK EACH	0012052218 53198
<b>TOTAL FOR CHECK AP 00018895:</b>			43,091.82		
<b>LILA N OMAHONY (LILAOMAH)</b>					
	010125	01/01/2025	7,000.00	JAN 2025 EMS PHYSICIAN ADVISOR	1013402680 54144
	020125	02/01/2025	7,000.00	FEB 2025 EMS PHYSICIAN ADVISOR	1013402680 54144
<b>TOTAL FOR CHECK AP 00018919:</b>			14,000.00		
<b>MES NORTHWEST (MESNORT)</b>					
	IN2185849	01/15/2025	2,145.30	ACAD 90540 Survivor - Alkaline	0012352240 53141
	IN2185849	01/15/2025	1,103.20	ACAD SG51142 Sewn Webbing Loop	0012352240 53501
	IN2185849	01/15/2025	82.49	SHIPPING / ACADEMY ITEMS	0012352240 53501
<b>TOTAL FOR CHECK AP 00018896:</b>			3,330.99		
<b>NEXT STEP APPAREL (NEXTSTEP)</b>					
	240959	01/01/2025	54.50	EMBROIDERY AND REFLECTIVE SCRE	0012042254 52011
	250052	01/24/2025	59.45	3EA. SEW ON AND VELCRO NAME TA	0012042254 52011
	250067	01/24/2025	343.51	3EA. BLU/WHITE SEW ON NAME TAG	0012352240 52011
	250067	01/24/2025	607.75	3EA. BLU/WHITE VELCRO NAME TAG	0012352240 52011
<b>TOTAL FOR CHECK AP 00018897:</b>			1,065.21		
<b>NOAH TCHOBANOFF (TCHO01310)</b>					
	01242025	01/24/2025	105.65	FRAMES & SPONGE CADDY REIMB	0016092250 53501
<b>TOTAL FOR CHECK AP 00018920:</b>			105.65		
<b>NTEGRATED CONSULTING LLC (NTEGCONS)</b>					
	185880	02/01/2025	458.17	FEB 2025 STARLINK SATELITE BUS	0012102215 54202
<b>TOTAL FOR CHECK AP 00018898:</b>			458.17		
<b>OMNI YOGA LLC (OMNIYOGA)</b>					
	000170760012	02/01/2025	3,303.00	FEB 2025 YOGA CONTRACT	0012552210 54911
<b>TOTAL FOR CHECK AP 00018899:</b>			3,303.00		
<b>PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)</b>					
	0196943IN	01/07/2025	45.23	EMS IV Set Y-type 170-260um W/	1013402680 53141
	12369	02/01/2025	227.91	2025 EMS CONNECT - FEB	1013402680 54902
	1551469	01/31/2025	4.04	SYRINGE, 10CC, LUER LOCK EACH	0012052218 53198
	45363	02/01/2025	53.83	FEB 2025 WEBSITE HOSTING	0014002230 54191
	71647	01/16/2025	184.93	PE Safe Sitter® Kit (Student	0014002230 53141
	PC.000.250125.6	02/06/2025	35.54	CONV CHARGERS (2) DLS-45-IQ4	0016502265 53143
	PC.000.250125.6	02/06/2025	10.05	Required text bk for HSO class	0012302240 53102
	PC.000.250125.6	02/06/2025	120.38	MWaltrip lodging FDSOA	0012302240 54311
	PC.000.250125.6	02/06/2025	19.77	MWaltrip Alamo Receipts (2)	0012302240 54331
	PC.000.250225.2	02/06/2025	29.24	STN 61 O2 FILL HANDLE AND HOSE	0012042254 53142
	PC.000.250225.2	02/06/2025	19.40	TACOMA NEWS TRIBUNE	0014002230 54902
	PC.650.250125.5	02/06/2025	2.12	SWABS, ENGINE	0016502265 53141
	PC.650.250125.5	02/06/2025	115.59	BRAKE HUB HANDLER TOOL	0016502265 53501

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<b>TOTAL FOR CHECK AP 00018873:</b>			868.03		
<b>QWEST COMMUNICATIONS COMPANY LL (QWEST)</b>					
	ARM-250126	01/26/2025	156.64	#334177461 ARMORY JAN SVC	0012102215 54202
<b>TOTAL FOR CHECK AP 00018874:</b>			156.64		
<b>QWEST CORPORATION (QWESCORP)</b>					
	96-250115	01/15/2025	522.45	#410778484 ST96 JAN SVC	0012102215 54202
<b>TOTAL FOR CHECK AP 00018900:</b>			522.45		
<b>READY REBOUND INC (READREBO)</b>					
	3494	02/01/2025	4,061.25	FEB 2025 CPFR TACTICAL ATHLETE	0012552210 54911
<b>TOTAL FOR CHECK AP 00018902:</b>			4,061.25		
<b>RINGCENTRAL INC (RINGCENT)</b>					
	49258287	02/01/2025	6,677.66	#23442 CPFR MAR 2025 SVC CHG	0012102215 54202
	49258287	02/01/2025	3,600.19	#23442 GH MAR 2025 SVC CHG	0012182215 54202
	49258287	02/01/2025	916.34	#23442 KP MAR 2025 SVC CHG	0012222215 54202
<b>TOTAL FOR CHECK AP 00018903:</b>			11,194.19		
<b>RUGGED SOLUTIONS AMERICA LLC (SETCCO)</b>					
	59528	01/28/2025	350.12	HEADSET PARTS, ANTENNA, MIC MU	0012402880 53142
	59528	01/28/2025	655.09	SETCOM CSB-900W4 REPAIR	0012402880 54811
	59616	01/31/2025	399.69	(2) CSB0900W4 HEADSET REPAIRS	0012402880 54811
<b>TOTAL FOR CHECK AP 00018904:</b>			1,404.90		
<b>RWC GROUP (RWCGROUP)</b>					
	RA10601321601	01/31/2025	12,608.44	WILDLAND CREW CARRIER REPAIRS	0013359422 56401
<b>TOTAL FOR CHECK AP 00018905:</b>			12,608.44		
<b>S&amp;S TIRE (SSTIREPU)</b>					
	1162594	01/31/2025	54.70	E22-1 TIRE REPAIR	0016502265 54820
	1162613	01/31/2025	1,129.48	SC18-1 NEW TIRES	0016502265 54820
	1162698	02/04/2025	109.50	SC19-2 WINTER INSTALL #116298	0016502265 54820
<b>TOTAL FOR CHECK AP 00018906:</b>			1,293.68		
<b>SAFE SITTER INC (SAFESITT)</b>					
	71647	01/16/2025	1,831.00	PE Safe Sitter® Kit (Student	0014002230 53141
<b>TOTAL FOR CHECK AP 00018907:</b>			1,831.00		
<b>SEA-WESTERN INC (SEAWESTE)</b>					
	INV39209	01/30/2025	406.93	HAIX Airpower XR1 Pro : 10.5 X	0012042254 52011
<b>TOTAL FOR CHECK AP 00018908:</b>			406.93		
<b>SITECRAFTING INC (SITECRAFT)</b>					
	45363	02/01/2025	533.00	FEB 2025 WEBSITE HOSTING	0014002230 54191
<b>TOTAL FOR CHECK AP 00018909:</b>			533.00		
<b>STANDARD PARTS CORP (STANPART)</b>					
	268687	01/23/2025	28.04	STN93 SEA FOAM 3 X 16 OZ BOTTL	0016502265 53141
	270256	02/03/2025	71.01	3/8" OD DOT AIR LINE 50'	0016502265 53143
	270292	02/04/2025	1,183.38	FILTERS, WIPERS, GOVENOR, STOC	0016502265 53143
	270293	02/04/2025	168.98	STN94 DEF STOCK (12 CASES)	0012042254 53201
	270294	02/04/2025	112.65	STN96 DEF STOCK (8)	0012042254 53201
<b>TOTAL FOR CHECK AP 00018910:</b>			1,564.06		

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SUMNER LAWN 'N SAW (SUMNLAWN)						
	143390	01/09/2025	14.30	ID GAUGE FOR CHAIN BA	0013002220	53501
TOTAL FOR CHECK AP 00018911:			14.30			
SUPERION LLC (SUPERION)						
	430186	01/30/2025	2,580.30	JAN 2025 CONSULTING SERVICES	0012012211	54191
TOTAL FOR CHECK AP 00018901:			2,580.30			
TACOMA SCREW PRODUCTS INC (TACOSCRE)						
	10035638500	02/03/2025	276.59	SCREWS, FITTINGS, TIES, SEALAN	0016502265	53141
	10035638501	02/03/2025	10.92	FLAT WASHERS (100)	0016502265	53141
	10035754900	02/03/2025	803.38	DRILL BITS/INDEX/DEBURRS TOOLS	0016502265	53501
TOTAL FOR CHECK AP 00018912:			1,090.89			
TARGETSAFETY.COM (TARGSAFE)						
	INV110050	01/01/2025	46,419.44	VECTOR LMS 2025 RENEWAL	0012102215	54813
TOTAL FOR CHECK AP 00018913:			46,419.44			
UNIFIRST CORPORATION (UNIFIRST)						
	2220179929	02/05/2025	222.94	FEB-05 SHOP UNIFORMS/RUGS	0016502265	54931
TOTAL FOR CHECK AP 00018914:			222.94			
US BANK BUSINESS CARD (USBANKBU)						
	PC.000.250125.6	02/06/2025	(40.00)	Refnd Legislative Day Mitchell	0011001100	54921
	PC.000.250125.6	02/06/2025	133.28	AOC Coffee & Board Mtg Snacks	0012002210	53171
	PC.000.250125.6	02/06/2025	40.00	J, Kampfer Registration Jan 25	0012012211	54921
	PC.000.250125.6	02/06/2025	351.90	CONV CHARGERS (2) DLS-45-IQ4	0016502265	53143
	PC.000.250125.6	02/06/2025	1,664.25	MOTO MIRRORS 340600 (3)	0016502265	53143
	PC.000.250125.6	02/06/2025	38.50	RATCHETING, WIRE, CONTACTS	0016502265	53501
	PC.000.250125.6	02/06/2025	1,315.20	3/4DR HD TORQ WRENCH TOOL	0016502265	53501
	PC.000.250125.6	02/06/2025	99.50	Required text bk for HSO class	0012302240	53102
	PC.000.250125.6	02/06/2025	1,191.91	MWaltrip lodging FDSOA	0012302240	54311
	PC.000.250125.6	02/06/2025	325.60	L. Cunningham Lodging 1/25	0012302240	54311
	PC.000.250125.6	02/06/2025	325.60	LODGING JACKSON/BENNING/CAMPBE	0012302240	54311
	PC.000.250125.6	02/06/2025	325.60	LODGING JACKSON/BENNING/CAMPBE	0012302240	54311
	PC.000.250125.6	02/06/2025	195.71	MWaltrip Alamo Receipts (2)	0012302240	54331
	PC.000.250125.6	02/06/2025	316.95	S. Hollstrom Airfare Jan 2025	0013252685	54341
	PC.000.250125.6	02/06/2025	316.95	Denman Airfare Jan 2025	0013252685	54341
	PC.000.250125.6	02/06/2025	316.95	D. Wilson Airfare Jan 2025	0013252685	54341
	PC.000.250125.6	02/06/2025	1,575.00	Ice Rescue Training Reg x3	0013252685	54921
	PC.000.250125.6	02/06/2025	184.87	J. Farris Car Rental Jan 2025	0013302685	54331
	PC.000.250125.6	02/06/2025	385.57	J. Farris Airfare Feb 2025	0013302685	54341
	PC.000.250125.6	02/06/2025	63.79	RATCHETING, WIRE, CONTACTS	0016502265	53141
	PC.000.250225.2	02/06/2025	(184.87)	J Farris Car Refund 1/25	0013302685	54502
	PC.000.250225.2	02/06/2025	2.99	ICLOUD STORAGE	0014002230	54901
	PC.000.250225.2	02/06/2025	191.99	TACOMA NEWS TRIBUNE	0014002230	54902
	PC.000.250225.2	02/06/2025	131.00	CO ALARM DOOR HANGERS	0014002230	54941
	PC.000.250225.2	02/06/2025	52.38	KEYS MADE, SHOP SETS	0016502265	53141
	PC.000.250225.2	02/06/2025	447.77	P. Risley Lodging Feb 2025	0016502265	54311
	PC.000.250225.2	02/06/2025	600.00	DEPOSIT-PAVILION RENTAL	0012032213	54502

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	PC.000.250225.2	02/06/2025	264.00	Annual SHRM Membership	0012032213 54901
	PC.000.250225.2	02/06/2025	33.53	Tea and Legislative Mtg Snacks	0012002210 53171
	PC.000.250225.2	02/06/2025	290.26	PC Fire Commissioners Meeting	0012002210 53171
	PC.000.250225.2	02/06/2025	856.68	GFR- Sandi Roberts Hotel NWLS	0012002210 54311
	PC.000.250225.2	02/06/2025	395.00	GFR- Sandi Roberts Regist NWLS	0012002210 54921
	PC.000.250225.2	02/06/2025	792.00	J. Resop Registration Mar 2025	0012012211 54921
	PC.000.250225.2	02/06/2025	45.96	STN 73 DRYER IGNITER	0012042254 53142
	PC.000.250225.2	02/06/2025	580.07	STN71 INDUCER MOTOR	0012042254 53142
	PC.000.250225.2	02/06/2025	289.55	STN 61 O2 FILL HANDLE AND HOSE	0012042254 53142
	PC.000.250225.2	02/06/2025	51.26	STN 62 LOCKBOX, WALL PLATES	0012042254 53146
	PC.000.250225.2	02/06/2025	13.19	Dishwasher Cleaner	0012042254 53146
	PC.000.250225.2	02/06/2025	46.18	LOGS E TRACK RINGS	0012042254 53501
	PC.000.250225.2	02/06/2025	32.96	LOGS RATCHET STRAPS AND SCREWS	0012042254 53501
	PC.000.250225.2	02/06/2025	42.00	Notary License 2025	0012302240 54912
	PC.000.250225.2	02/06/2025	2,560.00	FDIC Fieldman and Bernson 4/25	0012302240 54921
	PC.000.250225.2	02/06/2025	385.00	F. Tovar BlueCard Registration	0012302240 54921
	PC.000.250225.2	02/06/2025	402.82	LUNCH FOR LATERAL ORAL BOARDS	0012352240 53171
	PC.000.250225.2	02/06/2025	25.17	Recruit Academy Supplies 2/25	0012352240 53501
	PC.000.250225.2	02/06/2025	367.56	Recruit Academy Supplies 2/25	0012352240 53501
	PC.203.250125.5	02/06/2025	125.00	HR Analyst Advertising	0012032213 54111
	PC.203.250125.5	02/06/2025	87.00	HR Analyst Advertising	0012032213 54111
	PC.203.250225.1	02/06/2025	78.15	HR Analyst Advertising	0012032213 54111
	PC.230.250225.2	02/06/2025	264.00	SHRM ANNUAL MEMBERSHIP	0012032213 54901
	PC.340.250125.2	02/06/2025	51.49	WHOLE BLOOD BAGS	1013402680 53501
	PC.650.250125.4	12/31/2024	2,493.45	CREDITED ON 01-25-25	0012402880 53142
	PC.650.250125.4	12/31/2024	173.41	WIPERS 78-20 STOCK	0016502265 53143
	PC.650.250125.5	02/06/2025	1,144.42	BRAKE HUB HANDLER TOOL	0016502265 53501
	PC.650.250125.5	02/06/2025	82.46	SWITCHES, 4402-A	0016502265 53143
	PC.650.250125.5	02/06/2025	21.03	SWABS, ENGINE	0016502265 53141
	PC.650.250225.1	02/06/2025	(2,493.45)	REVERSE DUP CHARGE 1000170863	0012402880 53142
<b>TOTAL FOR CHECK AP 00018915:</b>			19,868.54		
<b>VALLEY FREIGHTLINER INC (VALLFRED)</b>					
	PC30176467101	01/31/2025	44.28	E18-5 EGR PIPE 4356583	0016502265 53143
	PC30176467102	02/03/2025	53.32	SEAL, GROMMET 3678762	0016502265 53143
	PC30176490701	01/30/2025	1,272.76	52400 BUSHING, SPRING (6)	0016502265 53143
	PC30176490702	02/03/2025	750.34	CC2826 COOLANT, BLUE 50/50 (5	0016502265 53143
	PC30176564301	02/04/2025	185.71	FILTERS, CART STOCK	0016502265 53143
<b>TOTAL FOR CHECK AP 00018882:</b>			2,306.41		
<b>VANCOUR'S AUTO DETAILING (VANCAUTO)</b>					
	113359	02/04/2025	473.37	GU99-1 VEH DETAIL	0016502265 54820
<b>TOTAL FOR CHECK AP 00018916:</b>			473.37		
<b>WILLIAMS OIL FILTER SERVICE (WILLOILF)</b>					
	691725	01/30/2025	196.40	BRAKE HOSES (6)	0016502265 53143
	691727	01/30/2025	26.03	BRAKE HOSE CONNECTORS (6)	0016502265 53143
<b>TOTAL FOR CHECK AP 00018921:</b>			222.43		

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REPORT TOTAL:			277,209.91		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00018922	AMAZON	AMAZON CAPITAL SERVICES	02/13/25	257.36	MW	CX	
AP EFT 00018923	CATAWORK	BUSINESS INTERIORS NORTHWES	02/13/25	16,719.95	MW	CX	
AP EFT 00018924	MARSDESI	MARSHALL DESIGN + MANAGEMEN	02/13/25	87,953.78	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	104,931.09	Number of EFTs Processed:	3
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B T O T A L	104,931.09		

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AMAZON CAPITAL SERVICES (AMAZON)					
	19G64M1T319W	02/05/2025	257.36	STN66: SWITCHES AND OUTLETS	3016069422 56241
TOTAL FOR CHECK AP 00018922:			257.36		
BUSINESS INTERIORS NORTHWEST I (CATAWORK)					
	108032DINITIA	01/17/2025	16,719.95	50% REQUIRD DEP: ANNEX WRKSTNS	3012009422 56421
TOTAL FOR CHECK AP 00018923:			16,719.95		
MARSHALL DESIGN + MANAGEMENT L (MARSDESI)					
	1422	02/05/2025	87,953.78	ST61 RENOVATION:PHASE 3 & MGMT	3016019422 56244
TOTAL FOR CHECK AP 00018924:			87,953.78		
REPORT TOTAL:			104,931.09		



Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00018925	ACMECONS	ACME CONSTRUCTION SUPPLY CO	02/13/25	949.65	MW	CX	
AP EFT 00018926	ACRACBSB	ACRANET - CBS BRANCH	02/13/25	404.00	MW	CX	
AP EFT 00018927	AIRGAS	Airgas Nor Pac Inc	02/13/25	1,171.49	MW	CX	
AP EFT 00018928	AMAZON	AMAZON CAPITAL SERVICES	02/13/25	1,897.22	MW	CX	
AP EFT 00018929	BENACOMP	BENAROYA CAPITAL COMPANY LL	02/13/25	94,883.90	MW	CX	
AP EFT 00018930	BRINBUSI	BRINTON BUSINESS VENTURES I	02/13/25	274.20	MW	CX	
AP EFT 00018931	BRISINC	BRISCO INC	02/13/25	2,794.33	MW	CX	
AP EFT 00018932	CASCAFIRE	CASCADE FIRE & SAFETY	02/13/25	2,224.24	MW	CX	
AP EFT 00018933	CPFREFT	Central Pierce Fire & Rescu	02/13/25	6,815.65	MW	CX	
AP EFT 00018934	CHRIINC	CHRISTENSEN INC	02/13/25	15,481.65	MW	CX	
AP EFT 00018935	CITYTREA	CITY OF TACOMA	02/13/25	3,856.30	MW	CX	
AP EFT 00018936	CIVIPLUS	CIVICPLUS, LLC	02/13/25	7,870.86	MW	CX	
AP EFT 00018937	COMMBRAK	Commercial Brake	02/13/25	2,284.68	MW	CX	
AP EFT 00018938	COPINORT	COPIERS NORTHWEST INC	02/13/25	51.98	MW	CX	
AP EFT 00018939	ROGUFITN	COULTER VENTURES LLC	02/13/25	864.95	MW	CX	
AP EFT 00018940	DARKLPUS	DARKHORSE EMERGENCY LP	02/13/25	105,775.80	MW	CX	
AP EFT 00018941	DELLMARK	Dell Marketing	02/13/25	6,133.23	MW	CX	
AP EFT 00018942	EFAXCORP	EFAX CORPORATE	02/13/25	256.37	MW	CX	
AP EFT 00018943	GEARGRID	GEAR GRID	02/13/25	19,306.00	MW	CX	
AP EFT 00018944	GENETOWI	GENE'S TOWING INC	02/13/25	1,112.01	MW	CX	
AP EFT 00018945	GRAIPART	Grainger Parts	02/13/25	282.54	MW	CX	
AP EFT 00018946	GRAPMARK	GRAPHIC MARKING SYSTEMS	02/13/25	1,594.96	MW	CX	
AP EFT 00018947	INSIPUBL	INSIGHT PUBLIC SECTOR, INC	02/13/25	1,024.05	MW	CX	
AP EFT 00018948	IVOXCONS	IVOXY Consulting Inc.	02/13/25	57,566.30	MW	CX	
AP EFT 00018949	IMSALLI	JUSTICE FAMILY ENTERPRISES	02/13/25	24.50	MW	CX	
AP EFT 00018950	KORUAUTO	Korum Automotive Group Inc	02/13/25	4,156.57	MW	CX	
AP EFT 00018951	LNCURTIS	L.N. Curtis and Sons	02/13/25	25,307.31	MW	CX	
AP EFT 00018952	LANTUS	LANTERN US LLC	02/13/25	48.75	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00018953	LIFEASSI	Life-Assist Inc	02/13/25	2,561.32	MW	CX	
AP EFT 00018954	LOWECOMP	Lowe's Companies	02/13/25	149.69	MW	CX	
AP EFT 00018955	LUNDFauc	LUND FAUCETT LLC	02/13/25	4,091.25	MW	CX	
AP EFT 00018956	MESNORT	MES NORTHWEST	02/13/25	562.03	MW	CX	
AP EFT 00018957	MULTWORK	MULTICARE HEALTH SYSTEM	02/13/25	6,006.00	MW	CX	
AP EFT 00018958	NEXTSTEP	NEXT STEP APPAREL	02/13/25	2,713.97	MW	CX	
AP EFT 00018959	NWCASCAD	NW CASCADE, INC.	02/13/25	696.00	MW	CX	
AP EFT 00018960	OREIAUTO	O'REILLY AUTO PARTS	02/13/25	71.55	MW	CX	
AP EFT 00018961	SSTIREPU	S&S TIRE SERVICE INC	02/13/25	2,227.73	MW	CX	
AP EFT 00018962	SEAWESTE	Sea-Western Inc	02/13/25	503.26	MW	CX	
AP EFT 00018963	SECUPACI	SECURE PACIFIC CORPORATION	02/13/25	576.13	MW	CX	
AP EFT 00018964	SMARSH	SMARSH INC	02/13/25	722.87	MW	CX	
AP EFT 00018965	FIRECOM	SONETICS CORPORATION	02/13/25	1,538.63	MW	CX	
AP EFT 00018966	STANPART	Standard Parts Corp	02/13/25	3,796.74	MW	CX	
AP EFT 00018967	MALLSAFE	THE MALLORY CO	02/13/25	6,008.72	MW	CX	
AP EFT 00018968	UNIFIRST	UNIFIRST CORPORATION	02/13/25	220.38	MW	CX	
AP EFT 00018969	USBANKBU	US Bank Business Card	02/13/25	11,807.56	MW	CX	
AP EFT 00018970	VERATHON	VERATHON INC	02/13/25	546.10	MW	CX	
AP EFT 00018971	WHOLONLI	WHOLESALE ONLINE GROUP	02/13/25	4,241.58	MW	CX	
AP EFT 00018972	VANK01260	BRENT VANKEULEN	02/13/25	148.00	MW	CX	
AP EFT 00018973	THOM02240	COURTNEY THOMPSON	02/13/25	40.00	MW	CX	
AP EFT 00018974	BENN09190	DALE BENNING	02/13/25	148.00	MW	CX	
AP EFT 00018975	MORR06170	DUSTIN MORROW	02/13/25	296.00	MW	CX	
AP EFT 00018976	LUEB03310	GLEN LUEBKE	02/13/25	575.60	MW	CX	
AP EFT 00018977	JONEBART	Jones and Bartlett Publishe	02/13/25	5,057.72	MW	CX	
AP EFT 00018978	JULIDoor	JULIE DOOR	02/13/25	342.39	MW	CX	
AP EFT 00018979	KEMP03070	KIMBERLY KEMP	02/13/25	148.00	MW	CX	
AP EFT 00018980	KUSSELEC	KUSSMAUL ELECTRONICS INC	02/13/25	245.34	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP EFT 00018981	TCHO01310	NOAH TCHOBANOFF	02/13/25	15.40	MW	CX	
AP EFT 00018982	RISL01040	Pat Risley	02/13/25	359.00	MW	CX	
AP EFT 00018983	SCHW11090	SUZI WASHO	02/13/25	148.00	MW	CX	
AP EFT 00018984	TERRIRWI	Terrence Irwin	02/13/25	2,096.40	MW	CX	

S U B    T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	423,074.85	Number of EFTs Processed:	60
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B    T O T A L	423,074.85		

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<b>ACME CONSTRUCTION SUPPLY CO IN (ACMECONS)</b>					
	S4653299001	02/10/2025	351.22	R61 ^MILWAUKEE GRINDER	0013302685 53501
	S4653299001	02/10/2025	351.22	R61 ^MILWAUKEE GRINDER	0013302685 53501
	S4653299001	02/10/2025	22.01	R61 ^MILWAUKEE CUT OFF WHEEL	0013302685 53501
	S4653299001	02/10/2025	225.20	R61 ^MILWAUKEE 2458-21 NAILER	0013302685 53501
	<b>TOTAL FOR CHECK AP 00018925:</b>		949.65		
<b>ACRANET CBS BRANCH INC (ACRACBSB)</b>					
	27765	01/31/2025	358.00	ANNUAL OUTOFSTATE LICNSE VERIF	0012032213 54191
	27765	01/31/2025	46.00	NEW HIRE BACKGROUND: LINGBLOOM	0012032213 54191
	<b>TOTAL FOR CHECK AP 00018926:</b>		404.00		
<b>AIRGAS NOR PAC INC (AIRGAS)</b>					
	5514258669	02/01/2025	126.97	CYLINDER RENTAL JAN 2025	0016502265 54502
	9157193759	02/01/2025	105.24	MEDICAL O2/ST40 JAN 2025	1013402680 53141
	9157193764	02/01/2025	105.24	MEDICAL O2/ST40 JAN 2025	1013402680 53141
	9157233878	02/01/2025	49.35	MEDICAL O2/ST60 01/06/25	1013402680 53141
	9157273972	02/01/2025	49.07	MEDICAL O2/ST63 JAN 2025	1013402680 53141
	9157273978	02/01/2025	70.76	MEDICAL O2-STN71 01/07/25	1013402680 53141
	9157368093	02/01/2025	91.90	MEDICAL O2/ST66 JAN 2025	1013402680 53141
	9157448998	01/17/2025	63.19	MEDICAL O2/ST21-5 JAN 2025	1013402680 53141
	9157530095	02/01/2025	105.24	MEDICAL O2/ST40 JAN 2025	1013402680 53141
	9157530101	02/01/2025	49.62	MEDICAL O2/ST61 JAN 2025	1013402680 53141
	9157530107	02/01/2025	70.76	MEDICAL O2-STN65 01/20/25	1013402680 53141
	9157656890	02/01/2025	49.35	MEDICAL O2-STN60 01/20/25	1013402680 53141
	9157746466	02/01/2025	71.31	MEDICAL O2/ST67 JAN 2025	1013402680 53141
	9157789516	02/01/2025	49.90	MEDICAL O2/ST68 JAN 2025	1013402680 53141
	9157789522	02/01/2025	113.59	MEDICAL O2/ST66 JAN 2025	1013402680 53141
	<b>TOTAL FOR CHECK AP 00018927:</b>		1,171.49		
<b>AMAZON CAPITAL SERVICES (AMAZON)</b>					
	17NGHWQYXC	02/10/2025	95.78	60A ClearSpace Clear Plastic S	0016002250 53501
	1HCP9FDQ4T4C	02/12/2025	767.21	OPS REEBOW GEAR Military Tacti	0013002220 53501
	1HCP9FDQ4T4C	02/12/2025	3.29	SHIPPING & HANDLING	0013002220 53501
	1HCP9FDQ4T4C	02/12/2025	(7.06)	PROMOTIONS & DISCOUNTS	0013002220 53501
	1HCP9FDQ4T4C	02/12/2025	75.31	WR Rhino USA Digital Tire Infl	0013252685 53501
	1HCP9FDQ4T4C	02/12/2025	12.97	WR 2Pcs Inflatable Boat SUP Pu	0013252685 53501
	1HCP9FDQ4T4C	02/12/2025	7.70	PE Fauxomor 108 Pcs Mini Makeu	0014002230 53138
	1HCP9FDQ4T4C	02/12/2025	11.00	PE Fake Blood: True Blood Colo	0014002230 53138
	1HCP9FDQ4T4C	02/12/2025	93.53	PE AstroAI 27"Snow Brush and I	0014002230 53501
	1HCP9FDQ4T4C	02/12/2025	21.68	68 4 Pcs WB03T10236 Burner Con	0016082250 53501
	1HCP9FDQ4T4C	02/12/2025	15.95	40 Makevivi Outdoor Waterproof	0016702250 53501
	1HCP9FDQ4T4C	02/12/2025	53.90	91 AQUA CREST F-1000, F-2000,	0016912250 53141
	1HCP9FDQ4T4C	02/12/2025	20.36	93 Tenergy 3V CR123A Lithium B	0016932250 53141
	1HCP9FDQ4T4C	02/12/2025	56.28	93 Akro-Mils 30220 AkroBins Pl	0016932250 53501
	1HCP9FDQ4T4C	02/12/2025	10.86	95 60Pcs Push Pin Magnets, Sma	0016952250 53501
	1HCP9FDQ4T4C	02/12/2025	23.11	95 One Touch Electric Can Open	0016952250 53501
	1N7YX3P1CGD	02/12/2025	55.04	CS OOOLED 2 Pk LED Shop Lights	0012052218 53501
	1T4RQVFJKYL	01/05/2025	17.60	ADMIN Aixoom 30 Pcs Clear Inde	0012002210 53141

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	1T4RQVFJKYL	01/05/2025	17.60	ADMIN 10 Pack Mesh Zipper Pouc	0012002210 53141
	1T4RQVFJKYL	01/05/2025	132.11	64 Marcy 3-Tier Dumbbell Rack	0016042250 53501
	1T4RQVFJKYL	01/05/2025	61.53	40 HP 94A Black Toner Cartridg	0016702250 53141
	1T4RQVFJKYL	01/05/2025	116.58	40 HP 32A   CF232A   Toner-Car	0016702250 53141
	1TGMW3TMJR3	02/07/2025	171.60	IT uni USB C to USB Hub	0012102215 53501
	1YD6PTX14FHY	02/10/2025	63.29	SHOP Simpli-Magic MOP BUCKET	0016502265 53501
<b>TOTAL FOR CHECK AP 00018928:</b>			1,897.22		
<b>BENEROYA CAPITAL COMPANY LLC (BENACOMP)</b>					
	B110-250215	02/11/2025	277.20	MAR 2025 CS-B110 LEASE	0014002230 57000
	B118-250215	02/15/2025	475.20	MAR 2025 CS-B118 LEASE	0014002230 57000
	B30-250215	02/11/2025	9,346.48	MAR 2025 CS-B30 LEASE	0012059122 57000
	STE120-250215	02/11/2025	16,944.46	MAR 2025 AOC-STE120 CAM	0012002210 54911
	STE120-250215	02/11/2025	30,581.69	MAR 2025 AOC-STE120 LEASE	0012009122 57000
	STE200-250215	02/11/2025	13,032.02	MAR 2025 ANNEX-STE200 CAM	0012002210 54911
	STE200-250215	02/11/2025	24,226.85	MAR 2025 ANNEX-STE200 LEASE	0012009122 57000
<b>TOTAL FOR CHECK AP 00018929:</b>			94,883.90		
<b>BRENT VANKEULEN (VANK01260)</b>					
	2025-5564	02/04/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0012002210 54301
<b>TOTAL FOR CHECK AP 00018972:</b>			148.00		
<b>BRINTON BUSINESS VENTURES INC (BRINBUSI)</b>					
	29604486388	01/31/2025	274.20	2025 VENDING MACHINE SVC	0012002210 54911
<b>TOTAL FOR CHECK AP 00018930:</b>			274.20		
<b>BRISCO INC (BRISINC)</b>					
	JAN25	01/25/2025	2,794.33	OVFR JANUARY FUEL CHARGES	0012042254 53201
<b>TOTAL FOR CHECK AP 00018931:</b>			2,794.33		
<b>CASCADE FIRE &amp; SAFETY (CASCAFIRE)</b>					
	INVEV10790	01/17/2025	2,143.94	011094V006 ROTARY LATCH (2)	0016502265 53143
	INVEV10795	02/07/2025	80.30	PN 078428V (2) SIGHT GLASSES	0016502265 53143
<b>TOTAL FOR CHECK AP 00018932:</b>			2,224.24		
<b>CHRISTENSEN INC (CHRIINC)</b>					
	0671796IN	02/04/2025	2,003.24	#1003291 ST64 FUEL	0012042254 53201
	0672289IN	02/05/2025	3,275.63	#1003291 ST72 FUEL	0012042254 53201
	0672607IN	02/06/2025	1,921.98	#1003291 ST61 FUEL	0012042254 53201
	0673189IN	02/07/2025	1,714.44	#1003291 ST60 FUEL	0012042254 53201
	0673190IN	02/07/2025	1,716.20	#1003291 ST72 FUEL	0012042254 53201
	0673483IN	02/07/2025	3,057.15	#1003291 ST69 FUEL	0012042254 53201
	0673800IN	02/10/2025	1,793.01	#1003291 ST67 FUEL	0012042254 53201
<b>TOTAL FOR CHECK AP 00018934:</b>			15,481.65		
<b>CITY TREASURER (CITYTREA)</b>					
	94-250203	02/03/2025	1,597.22	#101402806 DEC24/JAN25 ELECTRC	0016942250 54731
	94-250210	02/10/2025	1,387.84	#101402806 FEB25 ELECTRC	0016942250 54731
	94L-250203	02/03/2025	51.96	#101402800 DEC24/JAN25 ELECT	0016942250 54731
	94L-250210	02/10/2025	38.21	#101402800 JAN/FEB25 ELECT	0016942250 54731
	95-250203	02/03/2025	767.69	#101402803 DEC24/JAN25 ELECTRC	0016952250 54731
	95L-250131	01/31/2025	13.38	#101402804 DEC24/JAN25 ELECT	0016952250 54731

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<b>TOTAL FOR CHECK AP 00018935:</b>			3,856.30		
<b>CIVICPLUS, LLC (CIVIPLUS)</b>					
	322715	01/01/2025	7,870.86	2025 SOCIAL MEDIA ARCHIVING	0014002230 54902
<b>TOTAL FOR CHECK AP 00018936:</b>			7,870.86		
<b>COMMERCIAL BRAKE (COMMBRAK)</b>					
	191029	02/04/2025	1,331.08	BRAKE PARTS STOCK	0016502265 53143
	191179	02/06/2025	953.60	BRAKE PAD KITS (2)KIT2252H2CG	0016502265 53143
<b>TOTAL FOR CHECK AP 00018937:</b>			2,284.68		
<b>COPIERS NORTHWEST INC (COPINORT)</b>					
	INV2954159	01/31/2025	51.98	2025 ST40 COPIER CHARGES	0012002210 54813
<b>TOTAL FOR CHECK AP 00018938:</b>			51.98		
<b>COURTNEY THOMPSON (THOM02240)</b>					
	7966791711	02/11/2025	40.00	PER DIEM WEST CCR SUMMIT	0014002230 54301
<b>TOTAL FOR CHECK AP 00018973:</b>			40.00		
<b>DALE BENNING (BENN09190)</b>					
	2025-5596	02/06/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0012302240 54301
<b>TOTAL FOR CHECK AP 00018974:</b>			148.00		
<b>DARKHORSE EMERGENCY LP (DARKLPUS)</b>					
	INVEUS0012	01/01/2025	37,131.50	2025 Subscription Central	0012002210 54911
	INVEUS0012	01/01/2025	28,644.30	2025 Subscription for Pierce C	0012002210 54911
	INVEUS0012	01/01/2025	40,000.00	RISK SUBSCRIPTION 2025	0012102215 54813
<b>TOTAL FOR CHECK AP 00018940:</b>			105,775.80		
<b>DELL MARKETING (DELLMARK)</b>					
	10797236220	01/31/2025	241.53	DELL THUNDERBOLT 4 DOCK	0012102215 53501
	10797585062	02/03/2025	292.43	DELL 65W USB-C ADAPTERS- FOR S	0012102215 53501
	10797848770	02/04/2025	5,216.68	PRECISION 7780 WORKSTATION- RA	0012102215 53501
	10797848770	02/04/2025	382.59	DELL PERFORMANCE DOCK-WD19DCS-	0012102215 53501
<b>TOTAL FOR CHECK AP 00018941:</b>			6,133.23		
<b>DUSTIN MORROW (MORR06170)</b>					
	2025-5563	02/04/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0012002210 54301
	8413702188	02/12/2025	148.00	PER DIEM WAFC CONF	0012002210 54301
<b>TOTAL FOR CHECK AP 00018975:</b>			296.00		
<b>EFAX CORPORATE (EFAXCORP)</b>					
	5270683	01/31/2025	256.37	2025 MONTHLY EFAX SVCS	0012102215 54191
<b>TOTAL FOR CHECK AP 00018942:</b>			256.37		
<b>FIRECOM (FIRECOM)</b>					
	INV360437	02/06/2025	1,538.63	OVM21-1 WB505R BASE STATION	0012402880 53142
<b>TOTAL FOR CHECK AP 00018965:</b>			1,538.63		
<b>GEAR GRID (GEARGRID)</b>					
	0025427IN	01/20/2025	6,197.00	96 LKR-w/dr-CABINET	0016962250 53501
	0025428IN	01/20/2025	6,045.00	95 LKR-w/dr-CABINET	0016952250 53501
	0025431IN	01/20/2025	7,064.00	91 LKR-w/dr CABINET	0016912250 53501
<b>TOTAL FOR CHECK AP 00018943:</b>			19,306.00		
<b>GENE'S TOWING INC (GENETOWI)</b>					

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	533306	02/05/2025	506.46	E18-8 TOW FROM SHOP TO CUMMINS	0016502265 54191
	533355	02/11/2025	605.55	GE17-1 FROM ALBERTSON'S TO SHP	0016502265 54191
<b>TOTAL FOR CHECK AP 00018944:</b>			1,112.01		
<b>GLEN LUEBKE (LUEB03310)</b>					
	021325	02/13/2025	575.60	03/01/25-05/31/25 ME PART B	0012032213 52009
<b>TOTAL FOR CHECK AP 00018976:</b>			575.60		
<b>GRAINGER PARTS (GRAIPART)</b>					
	9402754676	02/11/2025	282.54	GAUGES, STOCK 52VR79	0016502265 53143
<b>TOTAL FOR CHECK AP 00018945:</b>			282.54		
<b>GRAPHIC MARKING SYSTEMS (GRAPMARK)</b>					
	INV110665	02/03/2025	1,594.96	WSI GB2750 GLOBRITE LED LIGHTS	0016052250 53141
<b>TOTAL FOR CHECK AP 00018946:</b>			1,594.96		
<b>IMS ALLIANCE (IMSALLI)</b>					
	250421	02/05/2025	24.50	K. REED: 10 EA. RED TAGS	0012502210 52010
<b>TOTAL FOR CHECK AP 00018949:</b>			24.50		
<b>INSIGHT PUBLIC SECTOR, INC (INSIPUBL)</b>					
	1101240793	01/23/2025	1,024.05	CP-MICROSOFT AZURE OVERAGES- P	0012102215 54813
<b>TOTAL FOR CHECK AP 00018947:</b>			1,024.05		
<b>IVOXY CONSULTING INC. (IVOXCONS)</b>					
	TYLWI3304	02/12/2025	57,566.30	MERAKI SUPPORT RENEWAL 1-YEAR	0012102215 54813
<b>TOTAL FOR CHECK AP 00018948:</b>			57,566.30		
<b>JONES AND BARTLETT PUBLISHERS (JONEBART)</b>					
	1068236	02/07/2025	5,057.72	TEXT EMT 12TH ADDI W/ WORK BUN	1013402680 53102
<b>TOTAL FOR CHECK AP 00018977:</b>			5,057.72		
<b>JULIE DOOR (JULIDOOR)</b>					
	2025-5584	02/04/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0011001100 54301
	2025-5584	02/04/2025	194.39	MILEAGE:2025 NW LDRSHP SEMINR	0011001100 54331
<b>TOTAL FOR CHECK AP 00018978:</b>			342.39		
<b>KIMBERLY KEMP (KEMP03070)</b>					
	2025-5567	02/04/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0012002210 54301
<b>TOTAL FOR CHECK AP 00018979:</b>			148.00		
<b>KORUM AUTOMOTIVE GROUP INC (KORUAUTO)</b>					
	6817390	02/07/2025	4,156.57	GM22-2 BRAKE REPLACEMENT	0016502265 54820
<b>TOTAL FOR CHECK AP 00018950:</b>			4,156.57		
<b>KUSSMAUL ELECTRONICS CO INC (KUSSELEC)</b>					
	0000267734	02/12/2025	245.34	E22-1 091-189-12 AUTO CHARGE S	0016502265 53143
<b>TOTAL FOR CHECK AP 00018980:</b>			245.34		
<b>L.N. CURTIS AND SONS (LNCURTIS)</b>					
	INV913387	02/05/2025	25,115.68	PE SCBA	0014002230 53501
	INV915372	02/11/2025	130.92	HPC3008AC 2.5" AUX INTAKE (2)	0016502265 53143
	INV915872	02/12/2025	60.71	L12-1 PARATECH 1.5 GAUGE 400 P	0016502265 53143
<b>TOTAL FOR CHECK AP 00018951:</b>			25,307.31		
<b>LIFE-ASSIST INC (LIFEASSI)</b>					
	1527121	11/08/2024	2,018.39	EXTENSION SET REMOVE CLAVE 7"	0012052218 53198

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	1551467	01/31/2025	36.54	ONDANSETRON ODT 8MG TABS	0012052218 53198
	1551467	01/31/2025	3.14	SODIUM CHLORIDE .09% 100ML BAG	0012052218 53198
	1553165	02/06/2025	269.18	NITRO / DEXTROSE 250ML BOTTLE	0012052218 53198
	1554067	02/10/2025	273.75	FEB 2025 NARCOTICS TRACKING	1013402680 54813
	1554725	01/22/2025	(39.68)	CRED/REBILL (INV NOT CHG'D)	0012052218 53141
<b>TOTAL FOR CHECK AP 00018953:</b>			2,561.32		
<b>LOWE'S COMPANIES (LOWECOMP)</b>					
	76337	02/06/2025	149.69	68 PROPANE TANKS	0016082250 53501
<b>TOTAL FOR CHECK AP 00018954:</b>			149.69		
<b>LUND FAUCETT LLC (LUNDFAUC)</b>					
	50919	02/06/2025	4,091.25	JAN 2025 PERIOD-MERGER CONSULT	0012002210 54911
<b>TOTAL FOR CHECK AP 00018955:</b>			4,091.25		
<b>MARQUAM GROUP LLC (LANTUS)</b>					
	25416	01/31/2025	48.75	JAN 2025 DATA HW/MART BUILD	0012102215 54911
<b>TOTAL FOR CHECK AP 00018952:</b>			48.75		
<b>MES NORTHWEST (MESNORT)</b>					
	IN2196926	02/03/2025	259.62	TR CUSTOM STERLING ROPE	0013302685 53501
	IN2196926	02/03/2025	34.53	SHIPPING COST	0013302685 53501
	IN2200094	02/07/2025	100.76	TR SW254HSRC060	0013302685 53501
	IN2200094	02/07/2025	109.46	TR Cinch Ring	0013302685 53501
	IN2200094	02/07/2025	57.66	SHIPPING COST	0013302685 53501
<b>TOTAL FOR CHECK AP 00018956:</b>			562.03		
<b>MULTICARE HEALTH WORKS (MULTWORK)</b>					
	160734	02/03/2025	4,057.00	NEW HIRE PHYSICALS	0012352240 54171
	160734	02/03/2025	259.00	DOT EXAM - NYLANDER	0016502265 54171
	CINV10016210	01/31/2025	1,360.00	WHOLE BLOOD UNITS	1013402680 53141
	CINV10016210	01/31/2025	255.00	RED CELL UNIT	1013402680 53141
	CINV10016210	01/31/2025	75.00	PLASMA UNIT	1013402680 53141
<b>TOTAL FOR CHECK AP 00018957:</b>			6,006.00		
<b>NEXT STEP APPAREL (NEXTSTEP)</b>					
	240967	01/01/2025	33.03	EMBROIDERY GP C.A.R.E.S	0012042254 52011
	250043	01/23/2025	66.06	EMBROIDERY GOLD/RED INV 250043	0012042254 52011
	250044	01/23/2025	66.06	EMBROIDERY GOLD/RED INV 250044	0012042254 52011
	250051	01/23/2025	231.21	DFM EMBROIDERY AND REFLECTIVE	0012042254 52011
	250053	01/24/2025	2,202.00	RICHARDSON CAP EMBROIDERY	0012042254 52011
	250092	01/31/2025	66.06	POLO EMBROIDERY PUBLIC EDUCATOR	0012042254 52011
	250093	01/31/2025	33.03	EMBROIDERY PUBLIC EDUCATOR	0012042254 52011
	250094	01/31/2025	16.52	M.AUVIL - EMBROIDERY	0012042254 52011
<b>TOTAL FOR CHECK AP 00018958:</b>			2,713.97		
<b>NOAH TCHOBANOFF (TCHO01310)</b>					
	02092025	02/09/2025	15.40	REIMB CAN OPENER	0016092250 53141
<b>TOTAL FOR CHECK AP 00018981:</b>			15.40		
<b>NW CASCADE INC (NWCASCAD)</b>					
	0554657856	01/20/2025	348.00	#013130 STN67 - 3 SANICANS	0016172250 54502
	0554657857	01/20/2025	232.00	#013130 STN60 - 2 SANICANS	0012302240 54502



**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/13/2025

**End Date:** 02/13/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	0554681889	02/03/2025	116.00	FEB '25 POLE BLDG PORTRESTROOM	0016502265 54502
<b>TOTAL FOR CHECK AP 00018959:</b>			696.00		
<b>O'REILLY AUTO PARTS (OREIAUTO)</b>					
	3702310695	02/11/2025	71.55	SHOP SUPPLIES, HELICOIL KIT	0016502265 53141
<b>TOTAL FOR CHECK AP 00018960:</b>			71.55		
<b>PAT RISLEY (RISL01040)</b>					
	8175543383	02/04/2025	359.00	PER DIEM:HURST JAWS OF LIFE	0016502265 54301
<b>TOTAL FOR CHECK AP 00018982:</b>			359.00		
<b>PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)</b>					
	0025427IN	01/20/2025	625.90	96 LKR-w/dr-CABINET	0016962250 53501
	0025428IN	01/20/2025	610.55	95 LKR-w/dr-CABINET	0016952250 53501
	0025431IN	01/20/2025	713.46	91 LKR-w/dr CABINET	0016912250 53501
	13153940	01/27/2025	85.35	73 IP0895 Rogue ECHO Bike v3.0	0012552210 53501
	13153940	01/27/2025	1.21	63 AD0168 Lacrosse Ball 2.0	0012552210 53501
	13153940	01/27/2025	0.80	SHIPPING / FITNESS EQUIP	0012552210 53501
	1527121	11/08/2024	203.86	EXTENSION SET REMOVE CLAVE 7"	0012052218 53198
	1551467	01/31/2025	3.69	ONDANSETRON ODT 8MG TABS	0012052218 53198
	1551467	01/31/2025	0.32	SODIUM CHLORIDE .09% 100ML BAG	0012052218 53198
	INV110665	02/03/2025	161.09	WSI GB2750 GLOBRITE LED LIGHTS	0016052250 53141
	INV25012800641	01/28/2025	3,333.00	CROWDSTRIKE-CIS SERVICES MDR A	0012102215 54813
	PC.000.250125.7	02/13/2025	2.52	WATER RESCUE FUEL	0013252685 53201
	PC.204.250225.1	02/13/2025	1,073.90	180 GAL TANKS AND PUMP	0016502265 53501
<b>TOTAL FOR CHECK AP 00018933:</b>			6,815.65		
<b>ROGUE FITNESS (ROGUFITN)</b>					
	13153940	01/27/2025	845.00	73 IP0895 Rogue ECHO Bike v3.0	0012552210 53501
	13153940	01/27/2025	12.00	63 AD0168 Lacrosse Ball 2.0	0012552210 53501
	13153940	01/27/2025	7.95	SHIPPING / FITNESS EQUIP	0012552210 53501
<b>TOTAL FOR CHECK AP 00018939:</b>			864.95		
<b>S&amp;S TIRE (SSTIREPU)</b>					
	1162814	02/10/2025	2,227.73	E18-3 DRIVE AXLE TIRES	0016502265 54820
<b>TOTAL FOR CHECK AP 00018961:</b>			2,227.73		
<b>SEA-WESTERN INC (SEAWESTE)</b>					
	INV39429	02/04/2025	503.26	GFR HAIX FIRE HUTER BOOTS	0012502210 52010
<b>TOTAL FOR CHECK AP 00018962:</b>			503.26		
<b>SECURE PACIFIC CORP (SECUPACI)</b>					
	433590	02/01/2025	133.84	STN65 FEB2025 ALARM MONITORING	0016052250 54191
	433591	02/01/2025	133.84	STN68 FEB2025 ALARM MONITORING	0016082250 54191
	433592	02/01/2025	93.18	STN60 FEB2025 ALARM MONITORING	0016002250 54191
	433593	02/01/2025	215.27	STN72 FEB2025 ALARM MONITORING	0017022250 54191
<b>TOTAL FOR CHECK AP 00018963:</b>			576.13		
<b>SMARCH INC (SMARSH)</b>					
	INV249523	01/31/2025	431.65	2ND HALF JAN SUPPORT RENEWAL	0012102215 54813
	INV249524	01/31/2025	291.22	1ST HALF JAN SUPPORT RENEWAL	0012102215 54813
<b>TOTAL FOR CHECK AP 00018964:</b>			722.87		
<b>STANDARD PARTS CORP (STANPART)</b>					

**Central Pierce Fire and Rescue**  
**Accounts Payable Warrant Approval**

**Start Date:** 02/13/2025

**End Date:** 02/13/2025

Vendor	Invoice #	Inv. Date	Invoice Amt	Description	GL
	270696	02/06/2025	3,257.17	FILTERS, CLAMPS, SWITCHES	0016502265 53143
	270728	02/06/2025	99.05	DRI-FILM, SILICON LUBE SHOP	0016502265 53141
	270881	02/07/2025	374.32	OV21-1 AC COMPRESSOR	0016502265 53143
	271227	02/11/2025	66.20	FILTERS, WIPERS, CAPS	0016502265 53143
<b>TOTAL FOR CHECK AP 00018966:</b>			3,796.74		
<b>SUZI SCHWABE (SCHW11090)</b>					
	2025-5588	02/04/2025	148.00	PER DIEM:2025 NW LDRSHP SEMINR	0012002210 54301
<b>TOTAL FOR CHECK AP 00018983:</b>			148.00		
<b>TERRANCE IRWIN (TERRIRWI)</b>					
	021325	02/13/2025	2,096.40	2024 MEDICARE PART B PREMIUM	0012032213 52009
<b>TOTAL FOR CHECK AP 00018984:</b>			2,096.40		
<b>THE MALLORY CO (MALLSAFE)</b>					
	6071128	01/10/2025	5,326.09	STREAMLIGHT 90540 FLASHLIGHTS	0013002220 53501
	6087062	02/01/2025	203.69	DFM BOTTLE 1=O2 BALANCE NITRGN	0014002230 53141
	6087062	02/01/2025	313.79	DFM BOTTLE 2=CALGAS 34L BOTTLE	0014002230 53141
	6087062	02/01/2025	165.15	DFM BOTTLE3=CALGAS ISOBUTYLENE	0014002230 53141
<b>TOTAL FOR CHECK AP 00018967:</b>			6,008.72		
<b>UNIFIRST CORPORATION (UNIFIRST)</b>					
	2220181775	02/12/2025	220.38	FEB12 SHOP UNIFORMS/RUGS	0016502265 54931
<b>TOTAL FOR CHECK AP 00018968:</b>			220.38		
<b>US BANK BUSINESS CARD (USBANKBU)</b>					
	PC.000.250125.7	02/13/2025	66.06	AAL COFFEE	0013152210 53171
	PC.000.250125.7	02/13/2025	24.96	WATER RESCUE FUEL	0013252685 53201
	PC.000.250225.3	02/07/2025	24.08	Batteries	0012042254 53142
	PC.000.250225.4	02/13/2025	12.35	OUTLET COVERS	0012042254 53146
	PC.000.250225.4	02/13/2025	25.31	WELDING BLANKET	0012042254 53146
	PC.000.250225.4	02/13/2025	13.20	HEATING GASKET	0012042254 53146
	PC.000.250225.4	02/13/2025	18.92	WATER RESCUE FUEL	0013252685 53201
	PC.000.250225.4	02/13/2025	990.00	2025 MEMBERSHIP DUES	0014002230 54901
	PC.204.250225.1	02/13/2025	10,632.68	180 GAL TANKS AND PUMP	0016502265 53501
<b>TOTAL FOR CHECK AP 00018969:</b>			11,807.56		
<b>VERATHON INC (VERATHON)</b>					
	81061395	01/31/2025	546.10	GLIDESCOPE STYLET, LARGE #1005	0012052218 53198
<b>TOTAL FOR CHECK AP 00018970:</b>			546.10		
<b>WHOLESALE ONLINE GROUP (WHOLONLI)</b>					
	INV001042	02/10/2025	4,241.58	400 -WHITE MAGNETIC PANEL SYST	0013002220 53141
<b>TOTAL FOR CHECK AP 00018971:</b>			4,241.58		
<b>REPORT TOTAL:</b>			423,074.85		



Graham Fire & Rescue

# Expense Approval Register

Packet: APPKT00279 - 021425AP

Payment Number	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
<b>Fund: 001 - General Fund</b>					
<b>Vendor: Elle Miller Therapy</b>					
36473	Elle Miller Therapy	6 - December	12/2/25 Therapy Session (1/2)	001-260-522-26-41-0033	150.00
36473	Elle Miller Therapy	6 - December	12/18/2025 Therapy Session ...	001-260-522-26-41-0033	<u>150.00</u>
<b>Vendor Elle Miller Therapy Total:</b>					<b>300.00</b>
<b>Vendor: Espinosa, Oscar J</b>					
36474	Espinosa, Oscar J	021425	Cell Phone Stipend (February)	001-120-522-12-40-0002	<u>120.00</u>
<b>Vendor Espinosa, Oscar J Total:</b>					<b>120.00</b>
<b>Vendor: Mason, Thomas W</b>					
36475	Mason, Thomas W	021425	Cell Phone Stipend (February)	001-120-522-12-40-0002	<u>120.00</u>
<b>Vendor Mason, Thomas W Total:</b>					<b>120.00</b>
<b>Vendor: US Bank - Visa</b>					
36476	US Bank - Visa	6289	Cycle 1, Reference 6289 - Air...	001-260-522-26-31-0012	<u>113.21</u>
<b>Vendor US Bank - Visa Total:</b>					<b>113.21</b>
<b>Fund 001 - General Fund Total:</b>					<u><b>653.21</b></u>
<b>Grand Total:</b>					<b>653.21</b>

Fund	Expense Amount
001 - General Fund	<u>653.21</u>
<b>Grand Total:</b>	<b>653.21</b>

Account Number	Account Name	Expense Amount
001-120-522-12-40-0002	Communications (Phone...	240.00
001-260-522-26-31-0012	Medical Gases	113.21
001-260-522-26-41-0033	Clinician Services	300.00
	<b>Grand Total:</b>	<b>653.21</b>

Project Account Key	Expense Amount
**None**	<u>653.21</u>
Grand Total:	653.21

S.I.P/k Sandi Roberts (Feb 14, 2025 15:13 PST)	14/02/25
CFO District Secretary	Date
Fire Chief	Date
Commissioner Chair	Date
Commissioner Vice-Chair	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date



Graham Fire & Rescue

# Docket of Claims Register

APPKT00279 - 021425AP

By Vendor Name

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
02584	Elle Miller Therapy 6 - December	Therapy Sessions (2)	Invoice	02/02/2025	12/18/2025 Therapy Session (2/2)	001-260-522-26-41-0033	150.00
					12/2/25 Therapy Session (1/2)	001-260-522-26-41-0033	150.00
							300.00
1215	Espinosa, Oscar J 021425	Cell Phone Stipend (February)	Invoice	02/01/2025	Cell Phone Stipend (February)	001-120-522-12-40-0002	120.00
1138	Mason, Thomas W 021425	Cell Phone Stipend (February)	Invoice	02/01/2025	Cell Phone Stipend (February)	001-120-522-12-40-0002	120.00
0992	US Bank - Visa 6289	Cycle 1, Reference 6289 - Airgas Charg	Invoice	02/14/2025	Cycle 1, Reference 6289 - Airgas Charg	001-260-522-26-31-0012	113.21
Total Claims: 4						Total Payment Amount:	653.21

## Bill Update and Tracking

**2/24/2025**

Bill #	Abbrev. Title	Short Description	Status	Update
<a href="#">HB 1271</a>	State fire service deploy.	Permitting early deployment of state fire service resources.	H Approps	Still in Committee.
<a href="#">HB 1628</a>	Fire service policy board	Creating the fire service policy board.	H SGOVDP	Referred to Rules.
<a href="#">HB 1654</a>	International fire code	Concerning the administration of the international fire code.	H Local Govt	Still in Committee.
<a href="#">HB 1334</a>	Property tax revenue growth	Modifying the annual regular property tax revenue growth limit.	H Finance	Still in Committee.
<a href="#">SSB 5323</a>	Theft from first responders	Concerning the penalties for theft and possession of stolen property from first responders.	S 2nd Reading	Referred to Rules. Referred to House Community Safety.
<a href="#">HB 1042</a>	County treasurer costs	Authorizing cost recovery for county treasurers.	H Finance	Still in Committee.
<a href="#">HB 1156</a>	Volunteer firefighters/DCP	Concerning volunteer firefighter participation in the state deferred compensation program.	H Rules R	Referred to Rules.
<a href="#">HB 1187</a>	Delayed ambulance bills	Protecting patients involved in motor vehicle accidents from delayed ambulance bills.	H HC/Wellness	Amended. Referred to Rules.
<a href="#">HB 1254</a>	Wildland urban interface	Implementing the International Wildland Urban Interface Code.	H Local Govt	Referred to Rules.
<a href="#">HB 1270</a>	Deferred comp. by local gov.	Concerning automatic deferred compensation enrollment for county, municipal, and other political subdivision employees.	S Ways & Means	Passed House. Referred to Senate Ways & Means Committee.
<a href="#">HB 1339</a> <a href="#">(SB 5373)</a>	Even-numbered year elections	Shifting general elections for local governments to even-numbered years to increase voter participation.	H Approps	Referred to Rules.
<a href="#">HB 1427</a>	Peer support specialists	Concerning certified peer support specialists.	H HC/Wellness	Referred to Appropriations.
<a href="#">HB 1793</a> <a href="#">(SB 5419)</a>	Reports of fire losses	Modifying reports of fire losses.	H ConsPro&Bus	Referred to Rules.
<a href="#">HB 1966</a>	Public works contracting	Concerning public works contracting	H Local Govt	Still in Committee.
<a href="#">SB 5329</a>	Smoke detector installation	Concerning enforcement of laws regulating the installation of smoke detection devices.	S Housing	Still in Committee.
<a href="#">SB 5419</a> <a href="#">(HB 1793)</a>	Reports of fire losses	Modifying reports of fire losses.	S Business, Fin	Referred to Rules.
<a href="#">SHB 1183</a>	Building codes	Concerning building code and development regulation reform.	H Approps	Referred to Appropriations.
<a href="#">HB 1047</a>	Fire district equip. taxes	Creating a sales tax exemption for equipment purchased by fire districts in rural counties.	H Finance	Still in Committee.
<a href="#">HB 1172</a> <a href="#">(SB 5172)</a>	Fire district civil service	Concerning fire protection district civil service systems.	H Rules R	Referred to Rules.
<a href="#">HB 1258</a>	Regional 911 funding	Providing funding for municipalities participating in the regional 911 emergency communications system.	H Finance	Still in Committee.

<a href="#">HB 1539</a>	Wildfire protection	Addressing wildfire protection and mitigation.	H Ag&Nr	Amended. Referred to Rules.
<a href="#">HB 1545</a> <a href="#">(SB 5602)</a>	Cardiac and stroke outcomes	Improving cardiac and stroke outcomes.	H HC/Wellness	Still in Committee.
<a href="#">HB 1563</a> <a href="#">(SB 5491)</a>	Prescribed fire claims	Establishing a prescribed fire claims fund pilot program.	H Ag&Nr	Amended. Referred to Appropriations.
<a href="#">HB 1656</a> <a href="#">(SB 5465)</a>	Wildfire costs/securitizing	Authorizing electrical companies to securitize certain wildfire-related costs to lower costs to customers.	H Env & Energy	Referred to Rules.
<a href="#">SB 5430</a> <a href="#">(SHB 1522)</a>	Utility wildfire mitigation	Concerning approval of electric utility wildfire mitigation plans.	S Environment, E	Referred to Rules
<a href="#">SB 5465</a> <a href="#">(HB 1656)</a>	Wildfire costs/securitizing	Authorizing electrical companies to securitize certain wildfire-related costs to lower costs to customers.	S Environment, E	Still in Committee.
<a href="#">HB 1571</a>	Occupational disease/heart	Removing qualifiers related to the presumption of occupational disease for heart problems.	H Labor & Workpl	Still in Committee.
<a href="#">HB 1001</a>	Fire protection projects	Concerning capital projects for the provision of fire protection services.	H Cap Budget	Still in Committee.
<a href="#">HB 1004</a>	Property tax exemption	Increasing the personal property tax exemption.	H Rules R	Referred to Rules
<a href="#">HB 1010</a>	Rural area ADUs	Authorizing accessory dwelling units in rural areas.	H Housing	Still in Committee.
<a href="#">HB 1029</a>	3D-printed buildings	Concerning 3D-printed building construction.	H Local Govt	Still in Committee.
<a href="#">HB 1069</a> <a href="#">(SB 5044)</a>	Supp. retirement bargaining	Allowing collective bargaining over contributions for certain supplemental retirement benefits.	S Labor & Comm	Passed House. Referred to Senate Labor & Commerce Committee.
<a href="#">HB 1094</a> <a href="#">(SB 5697)</a>	Social services/property tax	Providing a property tax exemption for property owned by a qualifying nonprofit organization and loaned, leased, or rented to and used by any government entity to provide character-building, benevolent, protective, or rehabilitative social services.	H Rules R	Referred to Rules.
<a href="#">HB 1179</a>	Property tax value freeze	Providing a property tax valuation freeze for senior citizens and disabled veterans.	H Finance	Still in Committee.
<a href="#">HB 1213</a> <a href="#">(SB 5539)</a>	Paid family & medical leave	Expanding protections for workers in the state paid family and medical leave program.	H Exec Action	Referred to Appropriations.
<a href="#">HB 1349</a> <a href="#">(SB 5306)</a>	Pension credit for leave	Concerning the purchase of pension service credit for authorized leaves of absence.	S Ways & Means	Passed House. Referred to Senate Ways & Means Committee.
<a href="#">HB 1549</a> <a href="#">(SB 5476)</a>	Responsible bidder criteria	Modifying the responsible bidder criteria for public works projects.	H Labor & Workpl	Amended. Referred to Capital Budget.

<a href="#">HB 1573</a>	Oath of office timing/local	Revising the period in which the oath of office must be taken for elective offices of counties, cities, towns, and special purpose districts.	H Rules R	Referred to Rules.
<a href="#">HB 1581</a>	988 line tax	Increasing the statewide 988 behavioral health crisis response and suicide prevention line tax.	H Finance	Still in Committee.
<a href="#">HB 1633</a>	Public works/bidding	Concerning prime contractor bidding submission requirements on public works contracts.	H Cap Budget	Referred to Transportation.
<a href="#">HB 1786</a>	Public safety facilities	Adding public safety facilities to the allowable uses of revenues for local infrastructure financing projects.	H Finance	Still in Committee.
<a href="#">HB 1798</a>	Firefighters' pension boards	Enabling county auditors and county treasurers to have designees appointed to firefighters' pension boards.	H Local Govt	Referred to Rules.
<a href="#">HB 1809</a>	Behavioral health response	Professionalizing first responders and co-responders through training and reimbursement for behavioral health emergency response.	H HC/Wellness	Still in Committee.
<a href="#">HB 1811</a>	Crisis co-response	Enhancing crisis response services through co-response integration and support.	H HC/Wellness	Amended. Referred to Rules.
<a href="#">HB 1864</a>	Ambulances/transport options	Transporting patients by ambulance to facilities other than emergency departments.	H HC/Wellness	
<a href="#">HB 1886</a>	Firefighter memorial plate	Creating a firefighter memorial special license plate.	H Transportation	Still in Committee.
<a href="#">SB 5044</a> ( <a href="#">HB 1069</a> )	Supp. retirement bargaining	Allowing collective bargaining over contributions for certain supplemental retirement benefits.	S Ways & Means	Referred to Ways & Means.
<a href="#">SB 5068</a>	Public employ. eligibility	Concerning agencies, firefighters, prosecutors, and general or limited authority law enforcement, extending eligibility for employment to all United States citizens or persons legally authorized to work in the United States under federal law.	H Community Safet	Referred to Rules.
<a href="#">SB 5085</a>	Closed retirement plans	Concerning three of Washington state's closed retirement plans.	S Ways & Means	Referred to Rules.
<a href="#">SB 5172</a> ( <a href="#">HB 1172</a> )	Fire district civil service	Concerning fire protection district civil service systems.	S Rules 2	Referred to Rules.
<a href="#">SB 5292</a>	Family & medical leave rates	Concerning paid family and medical leave rates.	S Labor & Comm	Referred to Ways & Means.
<a href="#">SB 5293</a> ( <a href="#">HB 1387</a> )	Prevailing wage/public works	Concerning the prevailing wages on public works.	S Labor & Comm	Still in Committee.
<a href="#">SB 5331</a> ( <a href="#">HB 1199</a> )	Insurance code violations	Strengthening consumer protection through increased insurer accountability for violations of the insurance code.	S Business, Fin	Referred to Rules.



<a href="#">SB 5373</a> (HB 1339)	Even-numbered year elections	Shifting general elections for local governments to even-numbered years to increase voter participation.	S State Gov/Trib	
<a href="#">SB 5476</a> (HB 1549)	Responsible bidder criteria	Modifying the responsible bidder criteria for public works projects.	S State Gov/Trib	
<a href="#">SB 5477</a> (HB 1432)	Mental health services	Improving access to appropriate mental health and substance use disorder services.	S Health & Long-T	
<a href="#">SB 5491</a> (HB 1563)	Prescribed fire claims	Establishing a prescribed fire claims fund pilot program.	S Ag & Natural Re	
<a href="#">SB 5602</a> (HB 1545)	Cardiac and stroke outcomes	Improving cardiac and stroke outcomes.	S Health & Long-	
<a href="#">SB 5624</a>	Electric vehicle fires	Developing best practices for responding to electric vehicle fires.	S Ways & Means	
<a href="#">SHB 1048</a>	Rangeland fire pilot	Concerning a rangeland fire protection association pilot project.	H AGNRDPS	
<a href="#">SHB 1443</a> (SSB 5332)	Mobile dwellings	Concerning mobile dwellings.	H Approps	
<a href="#">SHB 1522</a> (SB 5430)	Utility wildfire mitigation	Concerning approval of electric utility wildfire mitigation plans.	H Rules R	
<a href="#">SSB 5229</a>	Opioid overdose/civil commit	Facilitating civil commitment for treatment for a person requiring revival by opioid overdose reversal medication.	S Ways & Means	
<a href="#">HB 1368</a> (SB 5444)	New special license plates	Creating several new special license plates.	H Transportation	
<a href="#">HB 1387</a> (SB 5293)	Prevailing wage/public works	Concerning the prevailing wages on public works.	H Labor & Workpl	
<a href="#">HB 1397</a>	Local property tax levies	Imposing local property tax levies wholly credited against the state property tax to provide support and services for veterans' assistance and for persons with developmental disabilities or mental health needs.	H Finance	
<a href="#">HB 1402</a>	Job posting/driver's license	Concerning job postings requiring driver's licenses.	H LAWSDP	
<a href="#">HB 1409</a>	Clean fuels program	Concerning the clean fuels program.	H Env & Energy	
<a href="#">HB 1413</a>	Opioid reversal purchasing	Prohibiting government purchases of opioid overdose reversal medications from certain entities.	H HC/Wellness	
<a href="#">HB 1421</a> (SB 5320)	Smokey Bear license plates	Creating the state department of natural resources' Smokey Bear special license plates.	H Transportation	
<a href="#">HB 1423</a> (SB 5417)	Vehicle noise cameras	Authorizing the use of automated vehicle noise enforcement cameras in vehicle-racing camera enforcement zones.	H Transportation	
<a href="#">HB 1432</a> (SB 5477)	Mental health services	Improving access to appropriate mental health and substance use disorder services.	H HC/Wellness	

<a href="#">HB 1458</a>	Embodied carbon/buildings	Reducing embodied carbon emissions of buildings and building materials.	H Local Govt	
<a href="#">HB 1494</a>	Multiple-unit dwellings/tax	Concerning the property tax exemptions for new and rehabilitated multiple-unit dwellings in urban centers.	H Finance	
<a href="#">HB 1550</a> <a href="#">(SB 5586)</a>	Electric vehicle batteries	Improving the end-of-life management of electric vehicle batteries.	H Env & Energy	
<a href="#">HB 1576</a>	Historic landmarks/cities	Concerning the designation of historic landmarks by cities.	H Local Govt	
<a href="#">HB 1582</a> <a href="#">(SB 5655)</a>	Child care centers/buildings	Concerning child care centers operated in existing buildings.	H EL & Human Svc	
<a href="#">HB 1605</a> <a href="#">(SB 5527)</a>	State patrol longevity bonus	Concerning the establishment of a state patrol longevity bonus.	H TRDP	
<a href="#">HB 1614</a> <a href="#">(SB 5314)</a>	Capital gains tax	Modifying the capital gains tax.	H Finance	
<a href="#">HB 1622</a> <a href="#">(SB 5422)</a>	Collective bargaining/AI use	Allowing bargaining over matters related to the use of artificial intelligence.	H Labor & Workpl	
<a href="#">HB 1641</a> <a href="#">(SB 5385)</a>	Definition of timberland	Amending the definition of timberland for purposes of determining the real property excise tax for a governmental entity.	H Finance	
<a href="#">HB 1672</a>	Employer technology use	Addressing technology used by employers in the workplace.	H Labor & Workpl	
<a href="#">HB 1682</a>	Unemployment ins./part-time	Concerning part-time workers in the unemployment insurance system.	H Labor & Workpl	
<a href="#">HB 1685</a>	Fish and wildlife governance	Restructuring fish and wildlife governance.	H Ag&Nr	
<a href="#">HB 1689</a>	Emissions/vessels at berth	Adopting emission standards for ocean-going vessels at berth.	H Env & Energy	
<a href="#">HB 1702</a>	Public utility tax, counties	Authorizing counties to impose a public utility tax.	H Finance	
<a href="#">HB 1704</a>	Cannabis revenue/local gov.	Increasing cannabis revenue distributions to local governments.	H Approps	
<a href="#">HB 1757</a>	Residential use/existing	Modifying regulations for existing buildings used for residential purposes.	H Housing	
<a href="#">HB 1764</a> <a href="#">(SB 5578)</a>	Labor standards	Concerning labor standards.	H Labor & Workpl	
<a href="#">HB 1773</a> <a href="#">(SB 5626)</a>	Wage replacement	Creating a wage replacement program for certain Washington workers excluded from unemployment insurance.	H Labor & Workpl	
<a href="#">HB 1791</a>	Local real estate excise tax	Increasing the flexibility of existing funding sources to fund public safety and other facilities by modifying the local real estate excise tax.	H Finance	
<a href="#">HB 1816</a>	Civilian crisis resp. teams	Concerning civilian-staffed crisis response teams.	H Tech, Econ Dev	
<a href="#">HB 1821</a>	Interested party/prev. wage	Expanding the definition of "interested party" for the purposes of prevailing wage laws.	H Labor & Workpl	

<a href="#">HB 1822 (SB 5717)</a>	Driver course/work zones	Establishing a driver work zone and first responder safety course requirement.	H Transportation	
<a href="#">HB 1831 (SSB 5408)</a>	Wage and salary disclosures	Allowing for corrections to wage and salary disclosures.	H Labor & Workpl	
<a href="#">HB 1861</a>	Smoke impacts/DNR burns	Requiring notification of smoke impacts from department of natural resources-initiated or silvicultural burns.	H Ag&Nr	
<a href="#">HB 1863</a>	Schools/cardiac emergencies	Promoting cardiac emergency response plans in schools.	H Education	
<a href="#">HB 1870 (SB 5709)</a>	Public health clinics/tax	Concerning county property tax levies for public health clinic purposes.	H Finance	
<a href="#">HB 1898</a>	Truck and trailer length	Concerning truck and trailer length limitations.	H Transportation	
<a href="#">HB 1921</a>	Transportation revenue	Establishing new sources of transportation revenue based on motor vehicle use of public roadways.	H Transportation	
<a href="#">HJR 4201</a>	School district bonds	Amending the Constitution to allow a majority of voters voting to authorize school district bonds.	H Education	
<a href="#">SB 5020</a>	Senior citizens/prop. taxes	Providing property tax relief to senior citizens.	S Ways & Means	
<a href="#">SB 5026</a>	Motor vehicle sales tax	Dedicating the state sales tax on motor vehicles for transportation.	S Ways & Means	
<a href="#">SB 5033</a>	Biosolids/PFAS chemicals	Concerning sampling or testing of biosolids for PFAS chemicals.	S Environment, En	
<a href="#">SB 5036</a>	Statewide emissions data	Strengthening Washington's leadership and accountability on climate policy by transitioning to annual reporting of statewide emissions data.	S Ways & Means	
<a href="#">SB 5041</a>	Unemp ins/strikes & lockouts	Concerning unemployment insurance benefits for striking or lockout workers.	S Labor & Comm	
<a href="#">SB 5045</a>	Battery stewardship/EVs	Expanding the state battery stewardship program to include electric vehicle batteries.	S Environment, E	
<a href="#">SB 5049</a>	Sunshine committee	Concerning the public records exemptions accountability committee.	S State Gov/Trib	
<a href="#">SB 5069</a>	Voters' pamphlets	Requiring the secretary of state to print and distribute a voters' pamphlet for the primary in each even-numbered year and for the general election every year.	S Ways & Means	
<a href="#">SB 5073</a>	Motor vehicles sales tax use	Dedicating the sales tax on motor vehicles to highway uses.	S Ways & Means	
<a href="#">SB 5102</a>	Public risk pool records	Establishing a public records exemption for the proprietary information of public risk pools.	S Rules 2	
<a href="#">SB 5107</a>	Local gov. vehicle insurance	Concerning underinsured motorist coverage for local government employees.	S Loc Gov	

<a href="#">SB 5107</a>	Local gov. vehicle insurance	Concerning underinsured motorist coverage for local government employees.	S Loc Gov	
<a href="#">SB 5114</a> ( <a href="#">HB 1312</a> )	Retirement benefits/death	Paying state retirement benefits until the end of the month in which the retiree or beneficiary dies.	S Ways & Means	
<a href="#">SB 5160</a> ( <a href="#">HB 1226</a> )	Transportation budget, supp.	Making supplemental transportation appropriations for the 2023-2025 fiscal biennium.	S Transportation	
<a href="#">SB 5161</a> ( <a href="#">HB 1227</a> )	Transportation budget	Making transportation appropriations for the 2025-2027 fiscal biennium.	S Transportation	
<a href="#">SB 5166</a> ( <a href="#">HB 1197</a> )	Operating budget, supp.	Making 2023-2025 fiscal biennium second supplemental operating appropriations.	S Ways & Means	
<a href="#">SB 5167</a> ( <a href="#">HB 1198</a> )	Operating budget	Making 2025-2027 fiscal biennium operating appropriations.	S Ways & Means	
<a href="#">SB 5194</a> ( <a href="#">HB 1202</a> )	State gen. obligation bonds	Concerning state general obligation bonds and related accounts.	S Ways & Means	
<a href="#">SB 5195</a> ( <a href="#">HB 1216</a> )	Capital budget	Concerning the capital budget.	S Ways & Means	
<a href="#">SB 5201</a> ( <a href="#">HB 1433</a> )	Psychedelic substances	Concerning access to psychedelic substances.	S Health & Long-	
<a href="#">SB 5204</a>	Ibogaine-assisted therapy	Concerning ibogaine-assisted therapy.	S Health & Long-	
<a href="#">SB 5228</a> ( <a href="#">HB 1262</a> )	Health disparities council	Updating the governor's interagency coordinating council on health disparities.	S Health & Long-	
<a href="#">SB 5240</a>	Anaphylaxis med. in schools	Concerning anaphylaxis medications in schools.	S EL/K-12	
<a href="#">SB 5249</a>	Kit home siting	Concerning siting kit homes.	S Housing	
<a href="#">SB 5314</a> ( <a href="#">HB 1614</a> )	Capital gains tax	Modifying the capital gains tax.	S Ways & Means	
<a href="#">SB 5320</a> ( <a href="#">HB 1421</a> )	Smokey Bear license plates	Creating the state department of natural resources' Smokey Bear special license plates.	S Transportation	
<a href="#">SB 5361</a> ( <a href="#">HB 1469</a> )	ASAM 4 treatment criteria	Delaying the use of the ASAM 4 criteria, treatment criteria for addictive, substance related, and co-occurring conditions.	S Ways & Means	
<a href="#">SB 5365</a>	Library funding alternate	Concerning alternate funding for libraries.	S Loc Gov	
<a href="#">SB 5385</a> ( <a href="#">HB 1641</a> )	Definition of timberland	Amending the definition of timberland for purposes of determining the real property excise tax for a governmental entity.	S Ag & Natural R	
<a href="#">SB 5422</a> ( <a href="#">HB 1622</a> )	Collective bargaining/AI use	Allowing bargaining over matters related to the use of artificial intelligence.	S Labor & Comm	
<a href="#">SB 5429</a>	State building code council	Concerning membership in the state building code council.	S Loc Gov	

<a href="#">SB 5437</a> (SHB 1155)	Noncompetition agreements	Prohibiting noncompetition agreements and clarifying nonsolicitation agreements.	S Labor & Comm	
<a href="#">SB 5444</a> (HB 1368)	New special license plates	Creating several new special license plates.	S Transportation	
<a href="#">SB 5463</a> (HB 1059)	Industrial insurance/duties	Concerning the duties of industrial insurance self-insured employers and third-party administrators.	S Labor & Comm	
<a href="#">SB 5501</a>	Employee driving requirement	Concerning employer requirements for driving.	S Labor & Comm	
<a href="#">SB 5509</a> (SHB 1212)	Child care center siting	Concerning the siting of child care centers.	S Loc Gov	
<a href="#">SB 5527</a> (HB 1605)	State patrol longevity bonus	Concerning the establishment of a state patrol longevity bonus.	S Transportation	
<a href="#">SB 5528</a>	Transp. electrification	Concerning the installation of transportation electrification infrastructure.	S Labor & Comm	
<a href="#">SB 5529</a>	ADU tax exemptions	Amending the county population threshold for counties that may exempt from taxation the value of accessory dwelling units to incentivize rental to low-income households.	S Ways & Means	
<a href="#">SB 5539</a> (HB 1213)	Paid family & medical leave	Expanding protections for workers in the state paid family and medical leave program.	S Labor & Comm	
<a href="#">SB 5573</a>	Electric security alarms	Concerning electric security alarm systems.	S Loc Gov	
<a href="#">SB 5578</a> (HB 1764)	Labor standards	Concerning labor standards.	S Labor & Comm	
<a href="#">SB 5586</a> (HB 1550)	Electric vehicle batteries	Improving the end-of-life management of electric vehicle batteries.	S Environment, E	
<a href="#">SB 5595</a> (HB 1772)	Shared streets	Establishing shared streets.	S Transportation	
<a href="#">SB 5626</a> (HB 1773)	Wage replacement	Creating a wage replacement program for certain Washington workers excluded from unemployment insurance.	S Labor & Comm	
<a href="#">SB 5655</a> (HB 1582)	Child care centers/buildings	Concerning child care centers operated in existing buildings.	S EL/K-12	
<a href="#">SB 5697</a> (HB 1094)	Social services/property tax	Providing a property tax exemption for property owned by a qualifying nonprofit organization and loaned, leased, or rented to and used by any government entity to provide character-building, benevolent, protective, or rehabilitative social services.	S Ways & Means	
<a href="#">SB 5709</a> (HB 1870)	Public health clinics/tax	Concerning county property tax levies for public health clinic purposes.	S Ways & Means	

<a href="#">SB 5717</a> <a href="#">(HB 1822)</a>	Driver course/work zones	Establishing a driver work zone and first responder safety course requirement.	S Transportation	
<a href="#">SHB 1061</a>	Residential parking	Providing additional parking flexibility in residential neighborhoods.	H Rules R	
<a href="#">SHB 1155</a> <a href="#">(SB 5437)</a>	Noncompetition agreements	Prohibiting noncompetition agreements and clarifying nonsolicitation agreements.	H LAWSDPS	
<a href="#">SHB 1195</a> <a href="#">(SB 5497)</a>	Housing & shelters	Concerning compliance with siting, development permit processes and standards, and requirements for permanent supportive housing, transitional housing, indoor emergency housing, or indoor emergency shelters.	H Approps	
<a href="#">SHB 1212</a> <a href="#">(SB 5509)</a>	Child care center siting	Concerning the siting of child care centers.	H Approps	
<a href="#">SHB 1308</a> <a href="#">(SB 5345)</a>	Access to personnel records	Concerning access to personnel records.	H Rules R	
<a href="#">SHB 1498</a>	Domestic viol. co-responders	Concerning domestic violence co-responder programs.	H APPDPS	
<a href="#">SJM 8002</a>	Medicare	Concerning Medicare.	S Health & Long-	
<a href="#">SJM 8004</a>	Universal health care	Concerning Universal Health Care.	S 2nd Reading	
<a href="#">SJR 8200</a>	School district bond voting	Amending the Constitution to allow 55 percent of voters voting to authorize school district bonds.	S EL/K-12	
<a href="#">SSB 5004</a>	School emergency response	Updating emergency response systems in public schools including panic or alert buttons.	S 2nd Reading	
<a href="#">SSB 5067</a>	Impaired driving	Concerning impaired driving.	S Transportation	
<a href="#">SSB 5156</a>	Elevators/smaller apartments	Concerning elevator standards in smaller apartment buildings.	S 2nd Reading	
<a href="#">SSB 5184</a> <a href="#">(HB 1299)</a>	Minimum parking requirements	Concerning minimum parking requirements.	S Rules 2	
<a href="#">SSB 5252</a>	Assembly halls/property tax	Removing the acreage limit on the property tax exemption for nonprofit public assembly halls and meeting places.	S Rules 2	
<a href="#">SSB 5332</a> <a href="#">(SHB 1443)</a>	Mobile dwellings	Concerning mobile dwellings.	S Ways & Means	
<a href="#">SSB 5367</a>	Law enf. community grants	Concerning grant programs fostering community engagement through law enforcement-community partnerships and immersion.	S Ways & Means	
<a href="#">SSB 5408</a> <a href="#">(HB 1831)</a>	Wage and salary disclosures	Allowing for corrections to wage and salary disclosures.	S Rules 2	



## Board Meeting Agenda Item Summary

**Agenda Date:** February 24, 2025

**Item Title:** Board Policy 3.03 BOC Mtgs, Policies, Procedures

**Attachments:** Board Policy 3.03

**Submitted by:** Chief Morrow

### **RECOMMENDED ACTION BY THE BOARD:**

- ☐ First reading
- ☒ Second reading
- ☐ Motion to approve
- ☐ For information only
- ☐ Other: \_\_\_\_\_

### **SUGGESTED MOTION:**

"I move to approve Board Policy 3.03 BOC Meetings, Policies, Procedures as presented by staff."

### **SUMMARY:**

Board Policy 3.03 has been edited since the First Reading. Staff are now requesting that the Board review the edits and either provide additional edits or approve the policy.

Board Policy 3.03 is presented for Second Reading.

**FINANCIAL IMPACT:** N/A

CENTRAL PIERCE FIRE & RESCUE  
GRAHAM FIRE & RESCUE  
ORTING VALLEY FIRE & RESCUE

BOARD POLICY  
NUMBER 3.03

ORIGINATED: August 25, 1997

REVIEWED: February 7, 2025

APPROVED:

EFFECTIVE:

SUBJECT: BOARD OF COMMISSIONERS, MEETINGS, POLICIES AND PROCEDURES

PURPOSE: To adopt policy and procedures for the Board of Commissioners, and meetings, proceedings, and business conducted in accordance with the Washington State Open Meetings Act.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners, District Secretary, Fire Chief, and Executive Assistant have the authority and responsibility to ensure the expectations of this Board Policy are followed.

POLICY: It shall be the policy of the Central Pierce Fire & Rescue, Graham Fire & Rescue and Orting Valley Fire & Rescue Board of Fire Commissioners to operate the Districts, and conduct its meetings, in a manner that is consistent with Washington State Law Governing Fire Districts.

PROCEDURE:

I. BOARD MEMBERS

- A. Each Board shall consist of five members elected by registered voters of the fire district to at-large positions.
- B. Before beginning the duties of office, each Fire Commissioner shall take the official oath of office as required by RCW 52.14.070, which oath shall be filed in the office of the Auditor of Pierce County.
- C. The Joint Board may include one or more ex-officio members who represent a city annexed in the fire district. Such members shall be appointed by the Mayor or City Council of their city and shall serve on the Board as non-voting members. An Ex-Officio shall not receive compensation for services rendered but shall receive reimbursement of expenses under RCW 52.14.010. Except for voting



privileges, an Ex-Officio shall otherwise generally have the rights and perform the duties of a Fire Commissioner.

- D. In the event of a vacancy occurring in the office of Fire Commissioner, the vacancy shall be filled within 90 days as required by RCW 42.12.070.
- E. All Board members shall be familiar with SOG 3.3 Attachment, Board of Fire Commissioners POLICY MANUAL.

## II. BOARD MEETINGS

- A. The Joint Board shall meet regularly, at least once a month. The Board's regular meetings are scheduled on the second and fourth Monday of each month at District Headquarters (1015 39<sup>th</sup> Ave. SE, Puyallup, Washington). Meetings may be relocated to accommodate special needs or circumstances.
- B. Regular board meetings will begin at 6:00 p.m., and will adjourn no later than 9:00 p.m. To continue past this time of adjournment, a majority of the Board must concur.
- C. If a scheduled board meeting falls on a legal holiday, the meeting shall be held at 6:00 p.m. on the first business day following the holiday, or on another day by a majority vote of the Joint Board.
- D. Special meetings of the Joint Board may be called at any time under the provisions of RCW 42.30.030, or as outlined in the Interlocal Agreements that exist between the agencies.
- E. The Joint Board may reschedule, relocate, or adjourn regular or special meetings as necessary for the proper transaction of business.
- F. The Board Chair or designee may cancel regular or special meetings due to the lack of business, holidays, scheduling conflicts, or other reasons.
- G. Board members may participate in meetings by voice/video attendance in accordance with Resolution No. 21-02 Authorizing Open Public Board Meetings to Include Remote Participation by one or more Commissioners.
- H. A majority of Board members shall constitute a quorum for the transaction of business.
- I. All meetings of the Board shall be conducted in accordance with RCW 42.30.
- J. All public meetings shall be open to the public except when an Executive Session is declared consistent with the provisions of RCW 42.30.03.
- K. The Recorder will keep an account of all proceedings of the Board in accordance with the statutory requirements. Proceedings will be entered into a minute book constituting the official record of the combined Boards.
- L. All records of the Board(s) shall be open to inspection in accordance with the provisions of RCW 42.56.
- M. Meetings shall be recorded on ZOOM for the purpose of assisting with generation of accurate written minutes.

### III. BOARD CHAIR/VICE CHAIR

- A. Each Board shall elect a Chair and Vice Chair at the first meeting of each calendar year.
- B. The positions of Chair and Vice Chair shall have no term limits.
- C. The Presiding Officer at all meetings of the Joint Board shall be the Chair of one of the three Boards via an established rotation schedule. In the absence of the Chair, the Vice Chair shall act in that capacity.
- D. Challenge to Ruling of Presiding Officer. Notwithstanding anything herein contained, any member of the Board shall have the right and privilege to challenge any ruling of any kind made by the Presiding Officer at any Board meeting, in which case the approval or disapproval of the ruling of the Chair shall immediately and without debate or comment be put to a vote of the Joint Board and the decision of the majority of the members of the Joint Board then present, shall prevail.
- E. Board members will inform the Chair, Fire Chief, or District Secretary if they are unable to attend any Board meeting, or if they knowingly will be late to any meeting. The minutes will then show the Board member as having an excused absence or time of their arrival.

### IV. BOARD MEETING STAFFING

- A. The Fire Chief shall attend all meetings of the Joint Board unless excused by the Chair. The Fire Chief may make recommendations to the Board and shall have the right to take part in the discussions of the Joint Board but shall have no vote. When the Fire Chief has an excused absence, a Deputy Chief or designee shall be assigned by the Fire Chief to attend the meeting.
- B. The District Secretary(s) shall attend all regular and special meetings of the Joint Board and perform such duties as may be needed for the orderly conduct of the meeting unless excused by the Chair.
- C. The Recorder shall attend regular and special meetings of the Board and keep the official minutes.

### V. AGENDA

- A. The District Secretary(s) or designee, in consultation with the Fire Chief, shall draft the agenda in a format approved by the Joint Board.
- B. The Chief shall review the proposed agenda with the Chair(s) prior to each meeting.
- C. The agenda shall be provided to the Board prior to 72 hours of the meeting.

## VI. VOTE OF THE BOARD

- A. All votes of the Joint Board will be done by voice vote unless two (2) or more Commissioners request a roll call vote.
  - 1. Roll call vote: A formal recording of each “yea” or “nay” vote of each individual Board member, as called by the Recorder, which vote shall be recorded on an individual basis in the official minutes of the Board, shall be conducted.
- B. Abstentions: It is the responsibility of each Commissioner to vote when requested on a matter before the full Board. However, a Commissioner may abstain from discussion and voting on a question of direct personal or pecuniary interest not common to the other Board members.

## VII. COMMENTS, CONCERNS, AND TESTIMONY OF THE BOARD

- A. Persons addressing the Board, who are not specifically scheduled on the agenda, will be requested to provide their name and address for the record. All remarks will be addressed to the Joint Board as a whole. Comments shall be limited to three (3) minutes per person unless waived by the Chair.
- B. The Chair has the authority to preserve order at all meetings of the Joint Board, to cause the removal of any person from any meeting for disorderly conduct and to enforce the Rules of the Joint Board.
- C. Citizens with complaints, concerns, or questions will be encouraged to refer the matter to the Fire Chief for clarification or action. The matter may be scheduled for consideration at a future Joint Board Meeting with the concurrence of the Joint Board.

## VIII. MEDIA REPRESENTATION AT BOARD MEETINGS

- A. All public meetings of the Joint Board of Commissioners and its advisory committees shall be open to the media, freely subject to recording by radio, television and photographic services.

## IX. SUSPENSION AND AMENDMENT OF RULES

- A. All Board of Commissioners meeting discussions shall be ~~general~~generally guided by the current version of the Board Policy Manual. Any provision of these rules not governed by State Law or Board Resolution may be temporarily suspended by a majority vote of the Joint Board.

#### X. CONFIDENTIALITY

- A. Board members shall keep confidential all written materials and verbal information provided to them during Executive Sessions, to ensure that the Department's position is not compromised. Confidentiality also includes information provided to the Board members outside of Executive Sessions when the information is considered to be exempt from disclosure under exemptions as set forth in the Public Disclosures Act of the Revised Code of Washington (RCW).

#### XI. BOARD REPRESENTATION

- A. If a Commissioner appears on behalf of the Department before another governmental agency, a community organization, or through the media, for the purpose of commenting on an issue, the Commissioner will state the majority position of the Board, if known, on such an issue. Personal opinions and comments that differ from the Board majority may be expressed if the Commissioner clarifies that these statements do not represent the Board's position.

#### XII. BOARD ADVISORY COMMITTEES

- A. No committee board or commissioner shall have official status until such committee, or an advisory committee has first been approved by the Board.
- B. Every advisory body will have a specific statement of purpose and function, which will be re-examined periodically by the Board to determine its effectiveness. No board or committee shall have powers other than advisory to the Board or Fire Chief except as specified by RCW 52.

#### XIII. COMPENSATION & EXPENSES

- A. Compensation
  - 1. Commissioners shall receive compensation for official district business as allowed under RCW 52.14.010. The Board defines "official district business" as:
    - a. Board packet review – official meetings of the Joint Board (Regular, Special, Emergency). Compensation shall be provided for a single day to review Board Packets.
    - b. Attendance at official meetings of the Joint Board.
    - c. Attendance at district committee meetings by the Commissioner assigned to serve as the Joint Board representative.

- d. Attendance at events, conferences, or association meetings where the Commissioner has been assigned to represent the district by the Board Chair or designee.
    - e. Attendance at Washington Fire Commissioners Association, National Association of Fire Officials, Commissioner Training Conferences and Seminars.
    - f. Functioning in formal and informal meetings as the Central Pierce Fire & Rescue appointee to the Board of Directors for SS911.
    - g. Other meetings and/or committees agreed to by a majority of the Board Members.
  2. Activities deemed primarily as social events that do not require official Board representation shall not be considered compensable.
  3. A Commissioner may waive all or any portion of their compensation by filing a written waiver with the District Secretary.
  4. Each Commissioner is responsible for submitting a Commissioner Remuneration Form in a timely manner to the District Secretary. Each form shall be approved by the District Secretary.
- B. Expenses
  1. Board members who incur authorized expenses while traveling on District business shall be reimbursed and/or receive advancement of allowable expenditures pursuant to SOG 3.06 – Advance Travel Payment and Reimbursement.
  2. Commissioners are not eligible for full-time or part-time employment by the District while serving as a Commissioner. If a Commissioner chooses to accept either full-time or part-time employment by the District, the Commissioner must resign their position as Fire Commissioner effective no later than the first day of full-time or part-time employment.
  3. Any full-time or part-time employee of the District must resign their position if they are elected Fire Commissioner of the District. Resignation must be effective prior to being sworn in as Fire Commissioner.

APPROVED:

APPROVED:

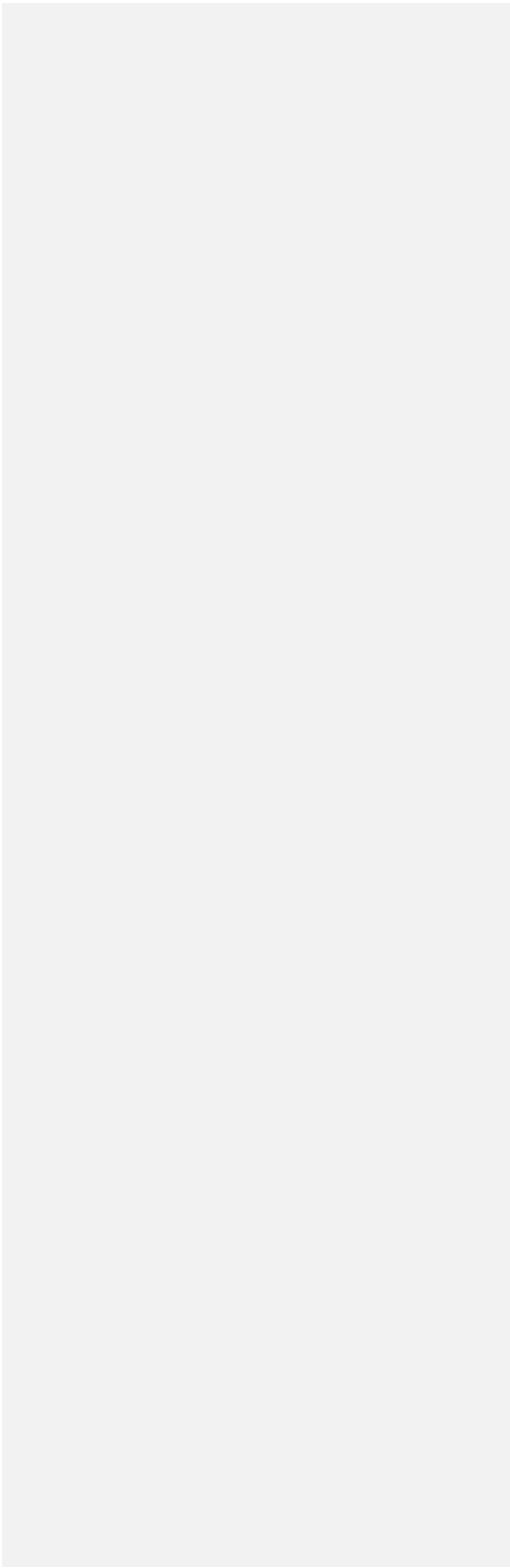
APPROVED:

\_\_\_\_\_  
MATT HOLM  
BOARD CHAIR

\_\_\_\_\_  
ROBERT HOMAN  
BOARD CHAIR

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JASON BELLERIVE  
BOARD CHAIR

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## Board Of Fire Commissioners Policy Manual



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## Forward

Serving as a Fire Commissioner is a challenging but rewarding responsibility. This Policy Manual centralizes information on common issues related to your role as a member of the Board of Commissioners. The issues addressed by Fire Commissioners are often complex and subjective. This Manual is intended to be a guide, but it is not a substitute for Washington state statutes and regulations governing your conduct as Board members, and the advice, guidance, and/or opinions of the District's legal counsel.

The decisions that the Fire District Executive Staff makes for operations of this District will be based on the policies determined by the Joint Board. As such, this manual will be kept current as to revisions, additions and deletions. It will be available to the public and the staff at all times.

Flexibility in making policy changes means the Joint Board is able to meet future needs and challenges. The Joint Board reserves the right to amend, modify or eliminate any of these policies. This manual is subject to change and therefore not a complete statement of board policies. It does not form a part of any employment contract or promise any specific treatment. It is simply a general summary of the Joint Board's current policies. The Joint Board reserves full discretionary authority to interpret and apply all District policies and reserves exclusive authority to determine how those policies and procedures will apply to specific issues and specific circumstances. The Joint Board's determination on all such matters is final and binding.

This manual supersedes any other oral or written provisions, descriptions or understandings of the District's policies. Policies included in these manuals that are required by federal or state laws and regulations may be subject to change by those laws and regulations at any time.

The Joint Board formally adopted the current revision of this manual on the XX of XXXX, 2025, and the contents hereof will be reviewed as needed to ensure they remain relevant and in accordance with law. The Joint Board, by majority vote, in its sole discretion, reserves the right to revise this Manual at any time, without notice.

## Introduction and Overview

As a District Board member, you not only establish important and often critical policies for the District, you are also one of the stewards of the District's fiscal, material, and human resources. In many instances, the scope of District issues and problems you will deal with as a Board member will go beyond that which is reported publicly. Your service will likely have long term impact on the operations, morale, and culture of the District. As a result, this Manual is intended to help you understand your role as a steward of the District and its resources and provide you with appropriate guidance.

### Purpose of the Policy Manual

The Executive Staff has prepared this Manual to assist its Commissioners by documenting accepted Joint Board practices and clarifying those expectations each Board Member should continually strive to attain. It is acknowledged that the successful administration of District affairs is greatly enhanced by agreement of the Joint Board and the District's Executive Staff to be bound by the practices and policies identified herein. While attempting not to be overly restrictive, policies, procedures, and acceptable Board conduct are established and articulated herein to guide each Board Member in representing and governing the District.

This Manual provides an overview of important Joint Board policies. However, it cannot incorporate all material and information necessary for District operations. The District is bound by many laws, regulations, resolutions and other legal requirements. Because of this, each Board Member should seek to become and remain educated to the greatest extent possible regarding the statutes, regulations, and other District policies that govern the conduct of Board Members in order to provide the best and most ethical service to the District.

### Overview of District Policy Documents

In addition to the Board of Fire Commissioners' Policy Manual, a number of other important documents are instrumental in communicating Board policy:

**Strategic Plans:** The Strategic Plan sets organizational direction by establishing goals and identifies specific initiatives necessary to accomplish these goals and a means for measuring progress. This plan is a living document, intended to guide and support ongoing operations and is solidly integrated with the District's budgetary and operational business planning processes.

**Long Term Financial Plans:** Long term financial planning involves financial forecasting and strategizing how to meet both current and future needs of the community. It provides a financial forecast projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables.

**Capital Facility Plans:** These plans establish a long term, prioritized schedule of capital investments to ensure that the District has sufficient resources to fulfill its mission and that critical assets are repaired or replaced before they reach their end of useful life. The Capital Projects Plan provides a basis for development of the District's annual Capital Budget.

**Standard of Cover for Emergency Response:** The District will prepare and maintain a Standards of Cover for Emergency Response that guides the District's deployment.

**Annual Maintenance, Operations, & Capital Budgets:** The annual budgets set the District's short term fiscal priorities and provides a sound framework for expenditures to support current operational and capital requirements.

**Collective Bargaining Agreements and Employment Contracts:** The collective bargaining agreements with International Association of Firefighters Local 726, OPEIU 8, Graham Guild, and personal services contracts define the terms of employment, salary, and benefits of employees and the Fire Chief.

**Board Policy and Standard Operating Guidelines:** Board Policy is reserved for the Board of Fire Commissioners and is intended to set direction consistent with Washington Law, specific to the appropriate Revised Code of Washington and Washington Administrative Code. Standard Operating Guidelines are meant to support Board Policy, and allow staff to run the daily operations of the District within a reasonable set of expectations.

**Board of Fire Commissioners Resolutions:** Resolutions serve as a primary mechanism for the Board of Fire Commissioners to provide written documentation of major policy decisions.

## **Legal Qualifications, Powers, Duties, and Responsibilities**

### **Legal Qualifications**

The Joint Board shall be composed of fifteen (15) members elected by voting members of the District's and in accordance with Revised Code of Washington (RCW) 52.14.010. Candidates for the position of Fire Commissioner must reside within the boundaries of the District's and be a registered voter. Employees of the Districts are not eligible to serve as members of the Board, EXCEPT in emergency conditions (see Resolution No. 20-04 Continuation of Government in the Event of an Emergency.) Elections are nonpartisan and Commissioners serve for a term of six years.

The Joint Board may include one or more ex-officio members who represent a city, or cities annexed into the fire district. Such members shall be appointed by the Mayor or City Council of their city and shall serve on the Joint Board as a non-voting representative of their city for so long as authorized to so serve. As an ex-officio member to the Board, said member shall receive reimbursement of training expenses but no compensation for services rendered, pursuant to RCW 52.14.010. Except for voting privileges, such members of the Joint Board shall otherwise generally have the rights and perform the duties of a fire commissioner while serving as an ex-officio member of the Joint Board.

Serving as Commissioner requires active participation in the management of District affairs. If a Commissioner is absent from two consecutive regularly scheduled meetings, unless excused by the Joint Board, that Commissioner shall be notified by mail that if the Commissioner is absent from the next regularly scheduled meeting without being excused by the Joint Board, his or her position will be declared vacant by the Joint Board. If the Commissioner is absent without being excused by the Joint Board from a third consecutive meeting, the position will be declared vacant as provided in RCW 52.050.

If a vacancy occurs on the Joint Board due to resignation or other reason specified in RCW 42.12.010, the remaining Joint Board members must fill the vacancy within 90 days specified by RCW 42.12.070. (see chart in Appendix A). The Board of Fire Commissioners shall advertise the vacancy for a period of 14 days, accepting applications from qualified individuals. The Joint Board shall review the applications and follow guidelines as set forth in Appendix A.

Fire Commissioners are required to take an official oath (see Appendix B) as a condition of taking office. This oath must be signed and filed with the County Auditor.

### **Powers of the Board**

The Board of Commissioners possess the power and authority as set forth in RCW 52 and other applicable provisions of the Revised Code of Washington. Each

Commissioner is an elected representative of the residents of the District's they serve, and is entitled to vote on all matters coming before the Joint Board. RCW 52.14.010 provides that the Board of Fire Commissioners of the Fire Protection District is the legislative body of the District.

Individual Commissioners do not have authority to manage or direct the affairs of the District. The Fire Chief serves as the Chief Executive Officer of the District and is responsible for managing the day-to-day activities of the District consistent with policy direction received from the Board of Fire Commissioners.

Commissioners are encouraged to become familiar with the District operations and to meet full-time, part-time, and volunteer members during the regular course of business of a Commissioner. However, individual Commissioners working in said capacity shall not supervise, direct or discipline District personnel. In the event a Commissioner shall be dissatisfied with the operation or any action of the District or its personnel, the Commissioner or the Joint Board as a whole shall bring such dissatisfaction to the attention of the Fire Chief.

#### **Duties of the Board of Fire Commissioners**

Each five-member Board of Fire Commissioners is responsible for governing the operations of the District(s). The Board is generally responsible for the following:

- Election of a Chairperson and Vice Chairperson
- Determining levels of service and establishing goals
- Determining the type and level of funding, approval of budgets and tax levies
- Ensuring transparency in decision-making and the District's fiscal affairs
- Establishing policies and approving the purpose and scope of operational guidelines
- Employing and supervising the Fire Chief
- Providing guidance and direction to the District's strategic planning process
- Representing the District to the public

#### **Duties of the Board Chair & Vice Chair**

Each Board shall elect a Chairperson and Vice Chairperson at the first regularly scheduled meeting of the year. The term of office for the Board Officers shall be one year from the first regularly scheduled meeting of the year until the first regularly scheduled meeting of the subsequent year. Said positions shall have no term limits.

The Board Chairperson shall fulfill the following duties:

- Preside at all meetings of the Board.
- Sign any documentation that requires an official signature on behalf of the Board.
- Represent the Board in deliberation with other Boards, Districts, or agencies unless another member has been appointed by a majority of the Joint Board to do so.
- Appoint all committees, subject to approval of a majority of the Joint Board; call special meetings and perform all other duties prescribed by law or set forth in the Board's policies and rules.

In the absence of the Chair, the Vice-Chair shall perform the duties of the Chair.

### **Responsibilities of Individual Commissioners**

Board members of each District carry a great deal of responsibility in ensuring that the District serves the needs and maintains the confidence and trust of our community.

### **General Responsibilities**

An individual Commissioner has no legal status to act for the Joint Board outside of an official meeting. Individual Commissioners must refuse to make commitments on any matter that should properly come before the Joint Board as a whole. Individual Commissioners have the following responsibilities:

- Attendance and active participation in regular and special meetings of the Joint Board of Fire Commissioners.
- Awareness of legal requirements in areas ranging from budgeting and taxation to holding public meetings and elections.
- Responsibility to the people of the District(s) for the quality of service and the competency of those persons providing that service.
- Represent all constituents and ensure that all of the District's decisions and transactions are made on a transparent, ethical, and above board basis.
- Act as a representative of the District(s) with professional demeanor.
- Avoid individual action to direct District staff. The Board of Fire Commissioners governs the District through the Fire Chief.
- Maintain confidentiality of privileged or private District records and information.
- Keep the Fire Chief continuously updated on that Board member's mailing address, email address, and telephone number(s).



### **Financial Disclosure**

Pursuant to RCW 42.17A, candidates for the office of District Board Member, appointees to the Board, and standing Board Members, are required to file a financial disclosure statement, from time to time, with the State Public Disclosure Commission, according to Washington law. The timely filing of such disclosure statements is the responsibility of each individual Board Member and not the District. Each Board member is encouraged to maintain an awareness of the provisions of RCW 42.17A entitled *Campaign Disclosure and Contribution*.

### **Responsibilities of the Board Secretary**

The Board of Fire Commissioners shall appoint a Board Secretary as provided in RCW 52.14.080. The Secretary is an appointed public official, serves at the pleasure of the Board, and is required to take an official oath (see Appendix B) as a condition of taking office. The Board Secretary is responsible for the following:

- Preparing and maintaining minutes of board meetings.
- Assist in preparation, certification and filing of the District's budget.
- Prepare, approve and sign vouchers.
- Receive special meeting notice waivers.
- Manage annual financial reports and assist in compliance with audit requirements.
- Serve as confidential secretary to the Board of Fire Commissioners.
- Understand and comply with all ethics laws and rules.
- Perform other duties as assigned by Board of Fire Commissioners.
- Deal with correspondence of special interest to the Board consideration.
- Sign and seal official Board documents.
- Assist in the preparation of the Agenda.
- Maintain a calendar of the Board's unfinished business.
- Call to the attention of the Board legal requirements in those matters for which the District is responsible.
- Draft policy motions at the request of any Board member.
- Ensure that agenda items are delivered to each Board member in a timely manner prior to each meeting.
- Attend all Board meetings or designate an alternative.

- Make all physical arrangements for Board meetings.
- Prepare, check and distribute minutes in advance for approval at the next meeting.
- Declare a Board meeting cancelled for lack of a quorum.
- Maintain official records of policies of the Board.
- Accept Tort Claims on behalf of the District.

#### **Applicability of Policies and Guidelines**

The Joint Board shall follow the policies of the District where they apply to Board Members and where it is not in conflict with applicable Titles of the Revised Code of Washington (RCW) and other provisions of the Joint Board of Fire Commissioners Policy Manual.

### **Transparency & Accountability**

As the Board of Fire Commissioners, we believe that transparent and accountable government requires that the business of the District be open to effective public review.

**Transparency:** The District will conduct its business in an accessible, clear and visible manner and its activities shall be open to examination by its stakeholders.

**Accountability:** The District will demonstrate and take responsibility for its actions, decisions, and policies, and it is answerable to the public at large.

This includes access to information as well as knowledge of the ability to participate in public discussion. Each District's web site was created to provide a one-stop, comprehensive site through which information about the business of the District could be located and navigated and to further our accountability to the citizens and taxpayers of each District. As such we support:

- Open and transparent decision-making consistent with both the letter and intent of the Washington Open Public Meetings Act and best practices in local government transparency
- Transaction of the business of the District in an ethical and accountable manner
- Management of the District's financial resources and physical infrastructure in an efficient and effective manner
- Providing timely and easily accessible information to our constituents, tax payers, and other members of our community or stakeholders
- Providing timely response to requests for public records consistent with the letter and intent of the Washington Open Public Records Act
- Diligent management of financial affairs in order to ensure the District's long term financial health and the provision of essential public services.

This Policy Manual, Joint Board of Fire Commissioners Meeting Notices, Agendas, and Minutes shall be posted to the District(s) web site to provide public access and transparency.

### **Public Meetings & Records**

The State of Washington enacted the Public Records law and the Open Public Meeting Act to assure citizens of our state transparency and access to government.

The legislature finds and declares that all public commissions, boards, councils, committees, subcommittees, departments, divisions, offices, and all other public agencies of this state and subdivisions thereof exist to aid in the conduct of the people's business. *It is the intent of this chapter that their actions be taken openly and that their deliberations be conducted openly.* The people of this state do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created (RCW 42.30.010).

The District(s) are committed to both the letter and the intent of public records and open public meeting laws with the intent of being transparent in the District's decision making and fiscal affairs.

#### **Public Meetings**

All meetings of the Joint Board of Fire Commissioners shall be open and public and all persons shall be permitted to attend these meetings except when an Executive Session is declared consistent with the provisions of RCW 42.30.030.

#### **Regular Meeting**

The Joint Board shall hold regular meetings on the second and fourth Mondays of each month at 6:00 pm at District Headquarters, 1015 39<sup>th</sup> Avenue SE, STE 120, Puyallup, WA 98374. Should a regular meeting date fall on a holiday, the meeting shall be held on the next business day as provided by RCW 42.30.70. In the event that a quorum will not be present for a regular meeting, the Board may schedule a special meeting to transact the business of the District.

#### **Special Meeting**

The Joint Board reserves the right to call and hold additional meetings as shall be deemed necessary in accordance with the provisions of RCW 42.30.080. Actions taken during a special meeting must pertain to the subjects identified by the advertised agenda. Special meetings may be called by either the Board Chair or a majority of the Joint Board members. Notice of a special meeting will be made by the Fire Chief or their designee by delivering personally, by mail, by telephone, or by e-mail, written notice to each Board member and to those media entities which have on file with the District a written request to be notified of special meetings, at least 24 hours before the time of such meetings specified in the notice.

Notice of special meetings must be posted at the main entrance to the District Headquarters located at 1015 39<sup>th</sup> Avenue SE, STE 120, Puyallup, WA 98374 and at the meeting location (if different than the District Headquarters). The notice shall specify the time and place of the special meeting and the specific business to be transacted. At special meetings, only those matters noted in the agenda may be acted upon. Notice shall be posted to the District website at least 24 hours before the time of such meeting.

### **Emergency Meetings**

The Joint Board may call emergency (special) meetings as deemed necessary in accordance with the provisions of RCW 42.30.070. The Board Chair, or in his/her absence, the Vice Chair may direct the Board Secretary to call an emergency meeting.

The notices requirements for special meetings may be dispensed with in the event a special meeting is called to deal with an emergency involving injury or damage to persons or property or the likelihood of such injury or damage, when time requirements of such notice would make notice impractical, and increase the likelihood of such injury or damage.

### **Meeting Procedures**

Meetings of the Joint Board will be conducted in an orderly and businesslike manner. Commissioners shall silence cell phones during meetings or when representing the District in public.

### **Preparation of the Agenda**

Agendas for public meetings shall be prepared in the following manner.

- A Commissioner may request an item be considered for an upcoming Joint Board meeting by making an oral request at a Joint Board meeting or submitting a request to the Fire Chief. Based upon the nature of the request, the Fire Chief may, at his/her discretion, place the item on the agenda or submit the request to the Joint Board before placing it on the agenda. The majority of the Joint Board may direct the Fire Chief to formally include or exclude the item from the agenda of an upcoming meeting.
- A member of the public may request an item be placed on a future Joint Board meeting agenda while addressing the Joint Board during a regular Joint Board meeting and/or by submitting a request in writing to the Joint Board through the Fire Chief's office. If the issue is placed on the agenda, the Fire Chief will notify the requester so they may plan to attend the meeting.
- Requests or input for agenda items must be submitted to the Board Secretary no later than Tuesday prior to the Joint Board meeting. The Board Secretary will work with the Fire Chief to develop the Draft Agenda.

- The Chief will contact the Chair to discuss the Draft Agenda by telephone, electronically, or in person (as preferred by the Chair) no later than five days prior to the Joint Board's regularly scheduled meeting (Wednesday, the week prior to the meeting).
- The Chair shall indicate approval or provide specified revisions to the agenda to the Board Secretary no later four days prior to the Joint Board's regularly scheduled meeting (Thursday, the week prior to the meeting).
- The Board Secretary shall provide each member of the Joint Board with the meeting agenda and detailed information relative to agenda items no later 72 hours prior to the day of the meeting.
- The agenda for a regular meeting of the Joint Board may be amended to address issues related to the normal business of the district, but in order to allow Commissioners the opportunity to be fully prepared, additions should whenever possible be limited to urgent matters requiring immediate action by the Joint Board.
- The agenda for special meetings of the Joint Board may only be amended outside the stated purpose of the meeting to address emergency items that affect public health, safety, and welfare of the District. The reasons for adding an emergency item to the agenda shall be announced publically in the meeting and included in the meeting minutes.

### **Agenda Content**

The Board Secretary in consultation with the Fire Chief shall draft the agenda after conferring with the Chair in general accordance with the order listed below:

1. Call the meeting to order
2. Pledge of allegiance
3. Excuse of absence (if necessary).
4. Additions, revisions, or consensus approval of the agenda
5. Public Comments (if any)
6. Joint Board Consent Agenda
7. Central Pierce Fire & Rescue Consent Agenda
8. Orting Valley Fire & Rescue Consent Agenda
9. Graham Fire & Rescue Consent Agenda
10. Unfinished Business (Second Reading)
11. New Business (First Reading)

12. Considerations and Requests
13. Staff, Local Firefighter's Association Reports
14. Correspondence
15. Commissioner Comments
16. Executive Session (if called for)
17. Adjournment

The order of business may be suspended at any meeting by a majority vote of the Joint Board.

### Minutes

The Board Secretary or designee shall take minutes of all meetings of the Joint Board of Fire Commissioners with the exception of executive sessions. Meeting minutes shall contain the following information:

- Members of the governing body present. If a member arrives late, this shall be noted in the minutes.
- Motions, proposals, resolutions, orders and measures proposed and their disposition.
- Results of all votes, including the vote of each member by name, if not unanimous.
- The substance of any discussion on any matter.

Minutes of the preceding meeting shall be transmitted to Board Members along with the meeting agenda for the next regularly scheduled meeting. After approval of the minutes, they shall be maintained in both hard copy and electronic format, and posted on the District's website.

### Personal Notes

The Board of Fire Commissioners may take personal notes during meetings. These notes are not considered public records if all of the following conditions are met:

- Are created solely for the government official's or employee's convenience or to refresh the official's or employee's memory;
- Are maintained in a way indicating a private purpose;
- Are not circulated or intended for distribution within agency channels;
- Are not under agency control; and

- Can be discarded at the writer's sole discretion.

Should there be any question regarding the inclusion of specific notes as public records, the Commissioner taking those notes should provide a copy of those notes to the Board Secretary for inclusion with the minutes of the meeting.

### **Attendance & Participation**

Serving as Commissioner requires regular attendance and active participation in the business of the Joint Board. Regular attendance, and consistent engagement is expected. In person attendance and engagement is preferred, but the Joint Board does allow for voice and video conferencing when necessary.

If a Commissioner is absent from two consecutive regularly scheduled meetings, unless excused by the Joint Board, that Commissioner shall be notified by mail that if the Commissioner is absent from the next regularly scheduled meeting without being excused by the Joint Board, his or her position will be declared vacant by the Joint Board and the Commissioner will be declared resigned by the remaining Board Members. If the Commissioner is absent without being excused by the Joint Board from a third consecutive meeting, the position will be declared vacant as provided in RCW 52.050.

Commissioners may ask to be excused for a subsequent meeting by advising the Joint Board under Commissioner Comments, or by notifying the Board Chair, Board Secretary, or Fire Chief in advance. If the absent Commissioner is excused, it shall be noted in the minutes.

From time to time, a Commissioner may not be able to be physically present at a Joint Board meeting but will want to be involved in the discussion and/or decision on a particular agenda item. In these cases, attendance by audio or videoconferencing is permitted. However, attendance by electronic means should be the exception and not the rule.

Commissioners are expected to attend a minimum of three (3) in person meetings between virtual attendance.

### **Voice and Video Conferencing**

Commissioners may participate in regular or special meetings of the Joint Board via voice or video conferencing as needed. Active engagement and participation by the Commissioner when attending meetings via voice or video conference is still expected. This means actively being able to communicate motions, discussion, votes, and Commissioner comments.



Commissioners may not use voice or video conferencing as their regular means of attendance or engagement at board meetings. Should a commissioner exercise the use of voice or video conferencing for attendance, they may not exceed three consecutive meetings in this format.

~~Commissioners are expected to attend a minimum of three (3) in person meetings between virtual attendance.~~

The Joint Board may make case by case expectations to longer term voice or video conferencing attendance for Commissioners.

Participation in executive session via electronic means requires that the Commissioner can assure that he or she is in a secure location and is able to maintain confidentiality.

#### **Fitness for Duty**

Any Commissioner who may be engaged in board activities that presents as impaired will be asked to be dismissed or removed.

Should a Commissioner present with a lack of fitness for duty to perform the role of Commissioner, the Joint Board may request that the District offer a standard fitness for duty evaluation, at the District's expense, for the Commissioner.

Commissioners are encouraged to voluntarily participate in an annual physical exam offered by the District. These exams are at the District's expense.

#### **Quorum**

Three members of the Board of Fire Commissioners for each Board will constitute a quorum for transaction of the Business of the District(s). Seven members of the Joint Board will constitute a quorum.

#### **Voting**

Votes will be recorded. Any member may request a vote be changed if such request is made prior to consideration of the next order of business. Members may abstain to the record, at the time of voting, a statement indicating the reason for the vote or the reason abstaining (e.g., conflict of interest).

#### **Rules of Order**

Meetings of the Board of Fire Commissioners follow specific rules of order that are supported by the following principles:

- Rules serve to establish a framework for orderly conduct of meetings
- Rules should be clear and user friendly to encourage participation of members of the Board and the public
- Rules should enforce the will of the majority while protecting the rights of the minority

The Board Chairperson should use the following general format for discussion of agenda items:

1. Announce the agenda item
2. Invite the appropriate individuals (e.g., Fire Chief, Board Secretary, other staff) to report on the item including recommendations
3. Ask if members of the Board have any technical questions for clarifications.
4. Invite a motion by a member of the Board on the agenda item
5. Determine if another member of the Board wishes to second the motion
6. If the motion is made and seconded, ensure that all members of the Board clearly understand the motion (e.g. the motion may be repeated by the Chair, the Board Secretary, or the member who made the motion)
7. Invite discussion of the motion by the Board
8. After discussion or if there is no discussion, take a vote by asking for “ayes” and “nays”. If a member chooses not to vote, they should indicate that they abstain.
9. Announce the result of the vote and announce what action the Board has taken (if any)

The current edition of *Robert's Rules of Order* serves as a general reference for the rules of order as used by the Board of Fire Commissioners. Rules of order may be amended, or the order of business suspended at any meeting by a majority vote of the Joint Board.

### Executive Sessions

An executive session is a portion of a meeting of the Joint Board of Fire Commissioners that is closed, or limited to members of the Joint Board and other people whose presence is necessary to conduct the business at hand. The Joint Board's use of an executive session is limited to a narrow set of specific circumstances. In order to qualify for an executive session its purpose must meet one of the following provisions of RCW 42.30.

- Consideration of site selection or the acquisition of real estate, or to set the minimum price at which real estate will be offered for sale by lease or purchase when public knowledge regarding such consideration would cause a likelihood of a price impact (RCW 42.30.110(1)(b) and RCW 42.30.110(1)(c)).
- Review of negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs (RCW 42.30.110(1)(d)).

- Receipt and evaluation of complaints or charges brought against a public officer or employee (RCW 42.30.110(1)(f)).
- Evaluation of the qualification of an applicant for public employment or the review of a District employee's performance (RCW 42.30.110(1)(g)).
- Evaluation of candidate qualifications for appointment to a vacant seat on the Board of Fire Commissioners (RCW 42.30.110(1)(h)).
- To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency (RCW 42.30.110(1)(i)).
- Collective bargaining sessions with employee organizations or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, or reviewing the proposals made in the negotiations or proceedings while in progress." (RCW 42.30.140(4)(a)).

*Note:* This list provides a brief overview of the requirements for convening of an executive session and is not a replacement for a more detailed review of RCW 42.30 prior to determination that use of an executive session by the Board is appropriate.

Executive Sessions may be called by the Chair during an official meeting in accordance with the provisions of RCW 42.30. In convening an Executive Session, the Chairperson shall announce:

- That the Joint Board is going into Executive Session
- The statutory reason for the Executive Session
- That the public is excluded and that they should leave the room
- The time that the Executive session will be concluded (and the public may reenter the room)
- If Board action is expected following the Executive Session

An Executive Session may be extended to a stated later time by announcement of the presiding officer or his/her designee to those waiting outside the meeting room to reenter at its conclusion. Under no circumstance shall the Board ever take any action during an executive session; Board action may only occur during its meetings open to the public.

No minutes shall be recorded in executive session.

### **Recess & Adjournment**

The meeting will be adjourned or recessed at any time by a majority vote.

### **Open Public Meetings Act (OPMA) Training**

In compliance with RCW 42.30.205 the District provides OPMA training for elected officials within 90 days of their taking office and for appointed officials (e.g. Fire Chief, Finance Officer, and Board Secretary) within 90 days of appointment. Refresher training is required by statute every four years.

### **Board Communications**

To ensure business communications submitted to and by the Joint Board of Fire Commissioners comply with the *State Public Disclosure Act*, RCW 42.17, and the *State Open Meetings Act*, RCW 42.30, the following is set forth:

All letters, memoranda, and interactive computer communications involving Board members, the subject of which relates to the conduct of the Joint Board or the performance of any District function, with few exceptions as stated by the Public Disclosure Act, are public records and shall be managed in accordance with the general requirements of *BOD 3.24-Public Access to District Records*. Copies of such letters, memoranda, and interactive computer communication may not be provided to the public or news media without the requesting party first filing a public disclosure request with the District.

As specified in *BOD 3.24-Public Access to District Records*, requests for District records by the public should be directed to the District's Public Records Officer. Any individual or entity making a request to a Board member for District documents should be directed to contact the District's Public Records Officer for a public document request form (use of this form is not required, but recommended to ensure that the District understands the nature and scope of the request).

In addition, the following specific provisions apply to communications to, from, and between Board of Fire Commissioners.

### **Written Communications**

Written letters and memoranda received by the District, addressed to a Board member or the Joint Board as a body, will be copied to all Joint Board members, and a copy kept according to the District's Records Retention Schedule.

### **Electronic Communications**

Informal messages with no retention value that do not relate to District conduct or performance of any District function, such as meeting notices, reminders, telephone

messages and informal notes, ordinarily do not constitute a public record. Users should delete these messages once their administrative purpose is served.

All other messages that relate to the functional District responsibility of the recipient or sender as a public official constitute a public record. Such records are subject to public inspection and copying; users may print a copy of the record and file it with the Fire Chief or his designee for keeping according to the District's Records Retention Schedule as specified in *BOD 3.24 – Public Access to District Records* or forward such e-mail messages to the Fire Chief or his designee for printing and filing according to the District's Records Retention Schedule.

E-mail communications intended for review by all ~~five~~ Board members, or a majority of them, whether concurrently or serially, must be considered in light of the Open Public Meetings Act. If the intended purpose of the e-mail is to generate a discussion that should occur at an open meeting, the electronic discussion should not occur.

E-mail should be used cautiously when seeking legal advice or to discuss matters of pending litigation or other "confidential" District business. In general, e-mail is discoverable in litigation, and even deleted e-mail is not necessarily removed from the system. Confidential e-mail communications involving the District's attorney that are legally protected should not be shared with individuals other than the intended recipients, or the attorney-client privilege protecting the document from disclosure may be waived.

E-mail between Board members and between Board members and staff shall not be transmitted to the public or news media without the requesting entity or person first filing a public disclosure request with the District.

### Policy Making

Public policy determines services and service delivery levels provided to the community. Policies are created to guide decision-making. Establishment of policy generally evolves from a deliberative process and takes the form of a governing principle, plan, or course of action.

Policy making is one of the most important responsibilities of the Joint Board of Fire Commissioners.

Legislative bodies are most effective and are most successful when they focus on strategic activities that guide the future of their communities. Whether it is called goal setting, strategic planning or futures planning, the process of assessing need and establishing priorities is a necessary function of local government.

### Key Policies

Key policy making priorities include the District's:

- **Comprehensive Planning:** *These plans include the District's Strategic Plan, Long Term Financial Plan, Capital Facility Plan, and Standards of Coverage for Emergency Response. Each plan is adopted by the Board of Fire Commissioners.*
- **Capital and Operating Budgets:** Budget documents provide short term fiscal policy direction for District operations.
- **Collective Bargaining Agreement and Employment Contracts:** The collective bargaining agreements between International Association of Firefighters Local 726 and OPEIU 8, Graham Guild, and personal services contract between employees and the District define the terms of employment, salary, and benefits of represented and non-represented employees.
- **Board Policy:** Each of the District's policies contains a statement of Intent and Policy. These statements provide clear policy direction in support of procedural guidance.
- **Board of Fire Commissioners Resolutions:** Resolutions serve as a primary mechanism for the Board of Fire Commissioners to provide written documentation of major policy decisions.

### **Staff Roles & Responsibilities**

The Fire Chief does not make board policy decisions. However, the Fire Chief has *strong influence* on the policy-making process and its resultant decisions. The Fire Chief does have delegated authority to research, develop, and implement Standard Operating Guidelines, Operational Protocols, Manuals, Checklists, etc. to manage the District. The Fire Chief is expected to involve staff, including members of Local 726, OPEIU, and the Graham Guild in a comprehensive review process of these items ahead of implementation.

Proposed new board policies shall be reviewed by the Fire Chief and may be reviewed by the District's Attorney prior to submittal to the Board for consideration.

### **Policy Adoption & Interpretation**

Policies adopted and recorded in the minutes of the Board shall be regarded as official. Any formal motion or action, which amends or supplements existing policy, shall be called to the Joint Board's attention before a vote to adopt is taken.

In the event of disagreement over the application, extent or interpretation of a policy, the conflict will be decided by a majority of the Joint Board.

If a policy is found to be in conflict with state or federal law or the rules and regulations of a higher authority, such policy is automatically null and void without Board action.

## **Ethics and Conflict of Interest**

The citizens served by the Districts are entitled to have fair, ethical, and accountable governance that has earned the public's full confidence for integrity.

### **Ethical Principles**

The Joint Board of Fire Commissioners upholds the following fundamental ethical principles:

- Following the highest standards of public service, the Joint Board, officers, and members will act to promote the public good and preserve the public's trust.
- In order to sustain a culture of ethical integrity, the Board, officers and members will conduct themselves in a manner that demonstrates civility and respect for others.
- In recognition of the importance of stewardship, the Joint Board, officers and members will allocate and use public funds, property, and other resources in a responsible manner that takes into consideration both present and future needs of the community.
- The Joint Board, officers, and members will undertake their duties in a fair and impartial manner, avoiding both conflicts of interest and the appearance of conflict.

While avoidance of conflict of interest is a fundamental ethical principle adopted by the Board of Fire Commissioners, this issue is also a matter of law and one of the most complex legal issues faced by the Board.

### **Conflicts of Interest**

Fire Commissioners, the Board Secretary, and all District employees, are subject to the RCW 42.23 *Code of Ethics for Municipal Officers - Contract Interests*. This section of the Board Policy Manual should not be considered as an overview of common issues related to conflicts of interest and is not a definitive legal reference. Commissioners should refer to the relevant sections of the RCW and consult with the District's attorney as necessary to ensure compliance with legal requirements.

### **General Considerations**

Conflict of interest laws are complex, but in general a Board member should not:

- Act on any matter in which he or she (or his or her family members) would stand to gain financially
- Accept any gifts or gratuities from any source because of his or her position as a Fire Commissioner



It is also imperative that each Board member remember it is illegal to fail to declare a conflict of interest, or to participate or otherwise be involved in discussions on issues or contracts where a conflict of interest exists. Violations of the conflict of interest laws may result in significant penalties, including criminal prosecution.

### Specifically Prohibited Conflicts of Interest

Specific Acts Prohibited by Washington Law (RCW 42.23.070)

- No Board Member may directly or indirectly use his or her position to secure special privileges or exemptions for himself, herself, or others.
- No Board Member may, directly or indirectly, give or receive or agree to receive any compensation, gift, reward, or gratuity from any source except the District, for a matter connected with or related to the Board member's services with the District unless otherwise provided for by law. The Washington State Auditor's Office suggests asking, **"Would I be receiving this gift if I were not a Commissioner or employee of the District"** or "is this gift available to anyone who is not a Commissioner/employee or otherwise associated with the District". If the circumstances are such that the gift is offered because of Commissioner or employee status, in all likelihood it may create conflict of interest.
- No Board member may accept employment or engage in business or professional activity that the Board member might reasonably expect would require or induce him to disclose confidential District information to such business or employment interests.
- No Board member may disclose confidential information gained by reason of his/her Board position to any person or entity, nor may the Board member otherwise use such information for his/her personal gain or benefit.

### Remote Interest

In circumstances where only a "remote interest" exists, after disclosure of the interest to other Board members and in the meeting minutes, the Joint Board may approve the action to which a Board member has a remote interest, absent participation in the voting by the Board member with the remote interest, but only if the Board member refrains from any attempt to influence other Board members to approve the action.

Remote interests are deemed to be so minor that they do not constitute illegal conflicts of interest. Examples of remote interests are as follows:

- A non-salaried officer or member of a nonprofit corporation doing business or requesting money from the District. Therefore, being such an officer or member would not constitute a conflict.

- The landlord or tenant of a contracting party. For instance, a Board member may lease office space to a party that has a private interest in a public matter concerning the District without it resulting in a conflict of interest.
- The owner of less than 1 percent of the shares of corporation or a cooperative doing business with the District.
- Being reimbursed only for actual and necessary expenses incurred in performance of official duties.

#### **Declaration of a Conflict**

When a substantial conflict of interest exists, the District official must:

1. Refrain from voting or in any way influencing a decision of the other Board members; and
2. Declare that a conflict of interest exists, explain why it is a conflict, and have it made known in the official records of the District.

Should a situation arise where a majority of Board members or a majority of a quorum of those present at a Board meeting have a substantial conflict of interest, state law provides that if the conflict of interest statutes prevents the Board from acting as required by law in its official capacity, such action shall be allowed if the Board members with the apparent conflicts of interest make them known. In any event, such Board members should always strive to act in such instances solely in the best interests of the District.

#### **District Legal Counsel Opinions**

To understand the conflict of interest laws' effect on a Board member's actions, Commissioners should discuss the law and potential conflicts with the District's legal counsel or a private attorney. It is imperative that Board members identify in advance what their potential conflicts of interest relating to the District are or may be.

A Board member's request for an opinion from the District's legal counsel concerning a conflict of interest or potential conflict of interest is confidential and protected by the "attorney/client privilege". However, formal final opinions sought by a District representative from its legal counsel are a matter of public record and must be filed with the Fire Chief or his designee.

This filing requirement does not apply to verbal communications between Board members and the District's legal counsel. In all instances, Board members may also seek advice regarding a potential conflict of interest from a private attorney, at their own expense. In such cases, no disclosure of that contact is required.

### **Filing of Disclosures**

The Fire Chief or his designee should maintain a special file for all disclosures and legal opinions of conflicts of interest.

Additional reference: *BOD 2.05 – Reporting Improper Governmental Actions*

## **Interaction with District Staff**

### **Overview**

Given the formal chain of command that is typical of a paramilitary organization such as a fire district, inherent tension may result from fully open communication between the Joint Board and other district members (employees and volunteers). The Joint Board desires to foster open communication while maintaining the District's chain of command in order to facilitate effective and efficient operations to serve the community.

### **Fire Chief**

The Joint Board's role is to establish policy and define the District's priorities. It is the Fire Chief's obligation to implement those policies and priorities and to manage district operations on a day-to-day basis.

The Fire Chief is appointed by the Board(s) to serve as the Chief Executive Officer (CEO) of the District and implement the policies and priorities of the Board of Fire Commissioners. The Fire Chief is responsible to the Joint Board as a whole, rather than to individual Board members. Duties of the Fire Chief are specified in the District's Classification Specification for the position of Fire Chief and include, but are not limited to:

- Day to day management of District operations
- Budgeting and fiscal management
- Selection, promotion, and overall supervision of District employees and volunteers
- Negotiation with labor organizations representing District employees

### **Board Non-interference**

The Joint Board shall work through the Fire Chief when dealing with District operations of any kind or nature.

Under no circumstances, either directly or indirectly, shall a Board member become involved in, or attempt to influence, personnel matters that are under the direction of the Fire Chief, nor shall the Joint Board be involved in, or seek to influence, the purchase of any supplies except in accordance with District procurement procedures.

Except for purposes of inquiry, the Joint Board and each of its members shall deal with the District's operations of every kind and nature solely through the Fire Chief, the acting Fire Chief, or the Fire Chief's designee, and shall not give orders or provide direction to any subordinate of the Fire Chief.

### Board of Commissioners / Fire Chief Relationship

The employment relationship between the Board(s) and Fire Chief honors and respects the fact that the Fire Chief is the Chief Executive Officer of the District. All dealings with the Fire Chief, whether in public or private, should respect the authority of the Fire Chief in administrative matters. Joint Board disagreements with the Fire Chief should be expressed in terms of policy rather than operational direction. The Joint Board ~~may~~ **shall** evaluate the Fire Chief on an annual basis to ensure both the Joint Board and Fire Chief are in agreement about his performance and goals based upon mutual trust and common objectives. This evaluation should occur, in person via executive session, within the first quarter of each year. The Fire Chief should start the executive session by submitting a self-evaluation to the Board for consideration and should be the basis of the evaluation used by the Board.

### Board Role

The Joint Board retains the authority to accept, reject, or amend the Fire Chief's or District staff's recommendations on matters related to policy.

Board members must avoid intrusion into those areas that are the responsibility of staff. Individual Board members may not intervene in staff decision-making, the development of staff recommendations, scheduling of work, and executing department priorities without the prior knowledge and approval of the Board as a whole. This is necessary and crucial to protect staff from undue influence and pressure from individual Board members, and to allow staff to execute priorities provided by management and the Board as a whole without fear of reprisal.

If a Board member wishes to influence the actions, decisions, recommendations, workloads, work schedule, or priorities of staff, that Board member must prevail upon the Board to do so in open public meeting as a matter of Board policy.

### Access to Information

The Fire Chief is the information liaison between the Joint Board and District staff. Requests for information from Board members shall be directed to the Fire Chief who shall make every reasonable attempt to respond to all such requests promptly. Information requested by one or more Board members will be copied to all Board members so each may be equally informed. Sharing of information with the Joint Board, and its individual members, is one of the Fire Chief's highest priorities.

### Staff Roles

The Joint Board recognizes the primary functions of the Fire Chief and District staff is to execute Joint Board policy and implement actions authorized by the Joint Board and to keep the Joint Board informed in a meaningful fashion of District operations and issues. Staff, however, is obligated to take guidance and direction only from the Fire Chief

and/or their superior officers. This direction follows the policy guidance of the Joint Board. Staff is directed to reject any attempts of individual Board members to unduly direct or otherwise pressure them into making, changing, or otherwise influence how they perform their job tasks, and to bring knowledge of such wrongful pressure to the attention of the Fire Chief who shall then address such conduct with the Board member in question or Board as a whole.

District staff will make every effort to respond in a timely and professional manner to all requests for information or assistance made by individual Board members, provided that, in the judgment of the Fire Chief, the request is not of a magnitude, either in terms of workload or policy, which would require that it should be more appropriately assigned to staff through direction of the full Board.

#### **Restrictions on Political Involvement of Staff**

District staff formulates recommendations in compliance with Joint Board policy for the good of the District(s), and strives not to be influenced by political factors. For this reason, it is very important to understand the restrictions of the staff's political involvement.

It is acknowledged, however, that by working for the District(s), staff members do not surrender their right to be involved in political activities. Employees may publicly express their personal opinions; register to vote; sign nominating or recall petitions; and vote in elections; District staff, however, are prohibited from engaging in political activity: during working hours; on District property; or using district property to advance their political agenda.

## **Budget Administration**

### **Purpose**

The budget is the financial plan developed to carry out the programs supporting the District's goals and objectives.

### **Responsibilities**

The Joint Board of Fire Commissioners shall review the District's strategic goals and capital projects plan and provide fiscal policy direction to the Fire Chief before development of the District's annual operations and capital budgets.

The Chief and District staff will be responsible for preparing a draft preliminary budget for review by the Board. The draft preliminary budget shall be prepared and submitted to the Board at a scheduled meeting in October or November. The Board shall hold a public hearing to facilitate transparency related to District finances and fiscal decision making prior budget adoption. The Board shall adopt the District's operations and capital budgets at a regularly scheduled meeting in November. The Fire Chief or designee shall submit the approved budget to the County Auditor prior to November 30<sup>th</sup> of each year.

### **Spending Limitations**

Chiefs and Division heads are authorized to approve expenditures, provided they are within their division's approved budget.

### **Amendments**

The District shall maintain a balanced budget. The Fire Chief and/or Finance Director may submit proposed budget amendments for board approval mid-year and again at year-end. In the event of unanticipated expenditures, the Chief may request that the Joint Board authorize expenditure from the Commissioner Contingency Fund as needed.

### **Commissioner Contingency Fund**

The Joint Board has established a Commissioner Contingency fund as part of the annual budget to assist with unplanned/unbudgeted/under funded projects. All requests for appropriation from this fund must be presented to and approved by the Joint Board. Requests for appropriation should be the exception, not the norm.

### **Reports**

The Fire Chief shall ensure that the Joint Board receives a monthly financial report and shall respond to requests of the Joint Board for detailed financial reports in a timely manner.

## Benefit Charge

### The Law (RCW 52.18)

Fire Protection Districts in the State of Washington are authorized by laws in the Revised Code of Washington (RCW), specifically RCW 52.

**RCW 52.18 Benefit Charge** details the method of implementing and administering the Benefit Charge once it is passed by Fire District voters. Once voters authorize the Benefit Charge, the normal tax collection authority provided in RCW 52.16 drops from \$1.50 per thousand to \$1.00 per thousand of assessed valuation.

The law allows the benefit charge to consist of up to 60% of the operating budget.

Initial Benefit Charge – Six-year term that requires super majority approval.

Continued Imposition – May be brought to voters as 6-year or 10-year renewal by majority vote, or as permanent benefit charge that requires super majority approval.

Any interruption in the continuance of a benefit charge requires super majority approval.

The annual BC collection amount must be established each year for the following year by Resolution of the Board of Commissioners prior to November 30<sup>th</sup>.

~~RCW 52.18 – 2017 Updates (Section 5) – Changes to exemptions will need to be addressed at successful reauthorization for 2023.~~

### Collection

The benefit charge is collected as part of, and along with, regular property taxes via tax statements issued by Pierce County Assessor-Treasurer. It is noted on the tax statement in a separate category and usually labeled as “(Fire) Benefit Charge”. Collection is managed by Pierce County but the right to determine the amounts falls with the district. In almost all circumstances, any deviations from the determined amounts must be authorized by the district.

### Data Management

The District contracts annually with third party vendors to provide data from the Pierce County Assessor-Treasurers Office. Finance is responsible for managing the program in-house.



## Compensation & Benefits

### Reimbursement for Expenses

Commissioners shall be compensated for expenses incurred while working or attending meetings for the District. The following rules shall be applied:

Expenses for such activities will be reimbursed in accordance with SOG 3.06 – *Advanced Travel Payment and Reimbursement*.

- Members are to report to the Board on their attendance at meetings for which reimbursement is received.

### Compensation for Services Performed

Per RCW 52.14.010, a member of the Board shall receive compensation for each day or portion thereof for services performed as a member of the governing body.

Approval for services performed shall meet the following criteria:

- Board packet review – official meetings of the Board (Regular, Special, Emergency). Compensation shall be provided for a single day to review Board Packets.
- Attendance at official meetings of the Board
- Attendance at district Committee meetings by the Commissioner assigned to serve as the Board representative
- Attendance at events, conferences or association meetings where the Commissioner has been assigned to represent the district by the Board Chair or designee
- Attendance at Washington Fire Commissioners Association, National Association of Fire Officials, Commissioner Training Conferences and Seminars
- Functioning in formal and informal meetings as the Central Pierce Fire & Rescue appointee to the Board of Directors for SS911,
- Other meetings and/or committees agreed to by a majority of the Board Members.
- Request for compensation of services performed shall include the date the service was performed, and the purpose of the service.
- All requests shall be signed by the member requesting compensation and included in the monthly register of paid bills.

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### Educational Goal

It is the intentions of the Joint Board to keep members informed of all pertinent information relative to the fire service and changes in fire district laws. As such Commissioners are encouraged to be active participants in the Washington Fire Commissioners Association and attend training programs related to fire district issues. The Joint Board may direct the Secretary to prepare Training and Travel Requests as

necessary for Commissioner's participation in training activity as specified in *CPFR Policy 603 - Operational Training*.

### Travel

Board members shall be reimbursed for travel expenses to activities that are of direct benefit to the District that have been approved by the Board consistent with *SOG 3.06-Advanced Travel Payment and Reimbursement*.

### Uniform Issue/Clothing Allowance

Uniforms of the Board need to account for mixed gender. As such, each  
Commissioner will receive annual uniforms or on an as-needed basis due to normal wear and tear.

Uniforms will be kept clean and in presentable condition when worn.

Shirts and/or blouses shall be Port Authority brand or current department-issued brands only, with the department name and Commissioner name embroidered on the left chest area. Shirts shall be black in color (or alternate color approved by the Board), button up, in either short or long sleeves. The shirt can be worn with the Commissioner's years of service pins when desired.

Pants or skirts shall be black (or alternate color approved by the Board). A black presentable dress belt will be worn with the pants or skirts and are at the commissioner's own expense.

Commissioners will be issued a District baseball-style ball cap with the District name embroidered on it. Pins, of any type, shall not be worn on District caps.

Commissioners will be issued a District jacket in black (or alternate color approved by the Board) with the District name embroidered on it. Commissioners shall not wear a badge on District jackets.

Commissioners shall wear black socks and appropriate black dress shoes or acceptable black tennis style shoes that are clean and presentable to regular meetings. Footwear is at the Commissioner's own expense, and not issued by the department.

Commissioners shall also be issued a black (or alternate color approved by the Board) sport coat, with District name embroidered on the left chest area above the pocket. A District issued name tag will also be issued and clipped onto the pocket top just below the embroidered District name. These sport coats will only be worn on special occasions when out in the public and must be worn with the black uniform pants and black dress shoes only. Tennis shoes will not be acceptable when wearing the sport coat.

No other clothing will be allowed without a vote and approval of the majority of the Joint Board of Commissioners.

Scarfs, Ascots, and Bandanas are not authorized when wearing District uniforms.

Commissioners will be well groomed and clean and free from hygiene deficiencies.

### **Insurance**

The Commissioners shall be included as named insured's on all applicable District insurance policies. In the event a Commissioner shall be individually named as a defendant in any litigation arising out of the performance by the Commissioner of District business and the District's insurance carrier shall deny coverage and refuse to provide defense to the action, the District shall provide the Commissioner with separate legal counsel and indemnification subject to the following conditions:

- The cause of action must have arisen as a result of the action or non-action of the Commissioner while acting within the scope and authority of the office of Commissioner.
- The cause of action must not have arisen as a result of intentional, willful, or criminal conduct of the Commissioner.

## **Liability**

The District and its representatives must always approach its/their responsibilities in a thoughtful and professional manner that is mindful of the consequences of any intended action and which seeks to reduce risk to all involved.

### **Personal Liability**

It is important to note that violations of certain laws and regulations by individual Board members may result in the member being personally liable for damages which are not covered by the District's insurance. Examples include acts deemed "intentional" such as discrimination, harassment, assault, and/or fraud.

One of the best ways for a Board member to avoid such liability is to always act in a manner which: is respectful to others; which is non-discriminatory and treats all according to the same standards; and which is in accordance with District policy.

### **Liability Protection Procedure**

The following procedure shall be used to determine if the District shall provide the defense and liability coverage for a Commissioner under the District policy.

- The matter shall be referred to the District's attorney for investigation and review.
- The District's attorney shall fully investigate the facts and circumstances of the litigation and the actions of the defendant Commissioner.
- The District's attorney shall report to the Board of Commissioners in writing the results of the investigation and research. A copy of the report shall be furnished to each Commissioner under the attorney-client communication privilege.

The Board of Commissioners shall make the final determination based on the report and investigation of the attorney.

## **Legal Counsel**

### **Advice of Counsel**

The Board(s) can obtain legal counsel for legal advice when needed.

### **Authorization to Seek Counsel**

Board Chairs, the Fire Chief and the Board Secretary are authorized to seek legal counsel for District issues. Within budgetary limits, the Fire Chief is authorized to seek legal counsel for routine district legal matters such as review of guidelines or procedures, labor relations, and other personnel issues.

The Fire Chief shall make a recommendation to the Joint Board regarding selection of the District's general legal counsel and specialized legal services.

The District's general legal counsel is the legal advisor to the Joint Board, the Fire Chief, and all District employees with respect to any legal question involving an official duty or any legal matter pertaining to the affairs of the District. The general legal responsibilities of the District legal counsel are to:

- Provide legal assistance necessary for formulation and implementation of policies and projects;
- Represent the District's interests, as determined by the Board, in litigation, administrative hearings, negotiations, and similar proceedings;
- Prepare or approve as to form resolutions, regulations, contracts, and other legal documents to best reflect and implement the purposes and intentions of the Board.

The District may use alternate legal counsel related to labor relations or other specialized areas of the law as necessary.

## **Inventory & Surplus Property**

### **Inventory**

The District shall maintain a formalized program of accountability and controls over all inventories of furniture, fixtures and equipment. The purpose of the inventory is to ensure effective and efficient management of the District's physical resources.

### **Surplus Property**

As necessary, the Fire Chief shall make recommendation to the Board of Fire Commissioners when property in inventory is no longer needed by the District or is no longer serviceable. Based on this recommendation, the Board may declare the property surplus.

Surplus property shall be disposed of according to RCW 39.33.010 and/or District policy. Surplus items may not be purchased by Commissioners, Fire Chief, or member administering the sale to avoid conflict of interest.

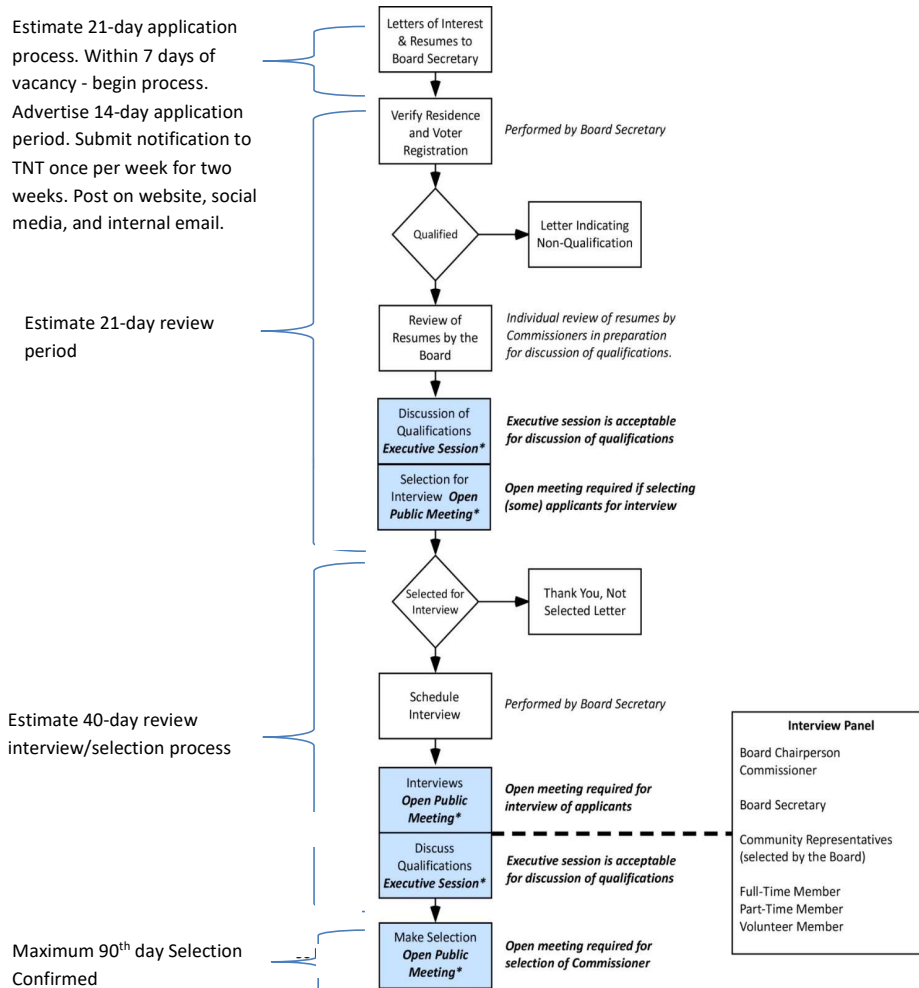
Surplus property that is no longer serviceable may be disposed of by District policy.

### **New Board Member Orientation**

The Board of Fire Commissioners, Secretary to the Board, and Fire Chief shall assist each new member-elect to understand the Board's functions, policies and procedures before taking office. The following methods shall be employed:

- The member-elect shall be invited to attend and participate in meetings prior to being sworn in.
- The Fire Chief shall provide material pertinent to meetings and be responsive to questions regarding said material.
- The member-elect shall be invited to meet with the Fire Chief and other administrative personnel to discuss services each performs for the Board.
- The Fire Chief will give each member-elect copies of the Board Policy Manual, District Standard Operating Guidelines, and a copy of the laws relating to fire protection districts.

## Appendix A-Commissioner Selection & Appointment Process



\* RCW 42.30.110, 1, (h): To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public



## **Appendix B-Oath of Office**

### **Fire Commissioner**

I, \_\_\_\_\_ do solemnly swear or affirm that I am a citizen of the United States and State of Washington; that I am legally qualified to assume the office of Fire Commissioner of (corresponding district); that I will support the Constitution and laws of the United States and the State of Washington; and that I will faithfully and impartially discharge the duties of this office to the best of my ability.

### **District Secretary**

I, \_\_\_\_\_ do solemnly swear or affirm that I am a citizen of the United States and State of Washington; that I am legally qualified to assume the office of District Secretary of (corresponding district); that I will support the Constitution and laws of the United States and the State of Washington; and that I will faithfully and impartially discharge the duties of this office to the best of my ability.



## Board Meeting Agenda Item Summary

**Agenda Date:** February 24, 2025

**Item Title:** Finance Directorate Report

**Attachments:** N/A

**Submitted by:** Finance Director Tanya Robacker

### RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: \_\_\_\_\_

### SUMMARY:

1. **December Checkbook & Financial Reports** were expected to go to BOC 3/10/2025.
  - a. Sharing PRELIM numbers as the county is now closed. These numbers are subject to revision as we do financials.
  - b. Expenditure Recap –
    - i. Of Note – OT exceeded YE minimum staffing estimate by 2.5M, and exceeded Operations overall by \$2M. this money was projected to carryforward to cover anticipated shortfalls due to the new 4P staffing. Chief and I are working to track this closely and resolve any shortfalls.
2. **2023 Financial and 2021-2023 Accountability** audits are almost complete.

2024 REVENUE & EXPENDITURES SUMMARY (Operating Funds)

A. BEGINNING BALANCE	2024	IAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date TOTALs		A
Carryforward from Prior Month (Jan is Min Cash Flow Reserve)	\$ 18,800,000	\$ 18,800,000	\$ 10,007,405	\$ 3,570,952	\$ (525,694)	\$ 28,871,220	\$ 28,334,751	\$ 19,846,016	\$ 12,212,076	\$ 4,533,631	\$ 2,386,545	\$ 27,277,611	\$ 33,630,954	\$18,800,000		A
Total	18,800,000	18,800,000	10,007,405	3,570,952	(525,694)	28,871,220	28,334,751	19,846,016	12,212,076	4,533,631	2,386,545	27,277,611	33,630,954	18,800,000		A
B. REVENUE (+)	2024 Current BUDGET	IAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date ACTUALS as of 12/31/24	% Budget Received	B
Reg Levy	30,544,367	59,116	451,494	936,529	12,716,502	2,093,866	120,069	95,565	122,274	365,074	11,382,644	1,772,553	127,499	30,243,185	99.0%	B
EMS Levy	20,920,488	37,935	305,291	670,540	8,660,981	1,424,738	80,043	64,072	82,863	247,623	7,755,755	1,206,118	85,934	20,621,893	98.6%	B
EMS Levy Write Offs	(1,500,000)	(225,555)	(86,610)	(156,972)	(263,784)	(132,072)	(191,303)	(204,412)	(185,403)	(30,706)	(440,326)	(219,722)	(268,425)	(2,405,290)	160.4%	B
FBC	36,240,648	67,226	555,531	1,379,849	14,679,837	2,765,139	196,319	108,595	130,895	476,390	13,021,411	2,197,448	170,811	35,749,451	98.6%	B
Transports	5,500,000	85,208	507,791	1,053,023	538,005	783,112	734,530	572,341	790,359	568,442	730,280	676,983	701,207	7,741,281	140.8%	B
Transports Paid by Levy	1,500,000	225,555	86,610	156,972	263,784	132,144	191,304	204,412	185,403	30,706	440,326	219,722	268,425	2,405,363	160.4%	B
Licenses & Permits	22,000	600	2,250	10,675	420	4,405	2,975	840	305	630	1,320	210	830	25,460	115.7%	B
Other Charges for Goods & Svcs	7,887,909	48,151	148,764	293,613	3,056,851	473,498	250,743	93,415	122,414	165,048	3,040,399	340,332	540,985	8,574,213	108.7%	B
Grants (Intergovernmental)	507,000	281	1,742	1,016	-	474,111	5,168	3,044	11,187	3,418	44,226	(32,085)	808,279	1,320,387	260%	B
Investment Interest	1,000,000	191,774	144,824	118,355	120,441	123,458	181,575	181,520	136,527	92,705	50,769	44,671	98,630	1,485,249	148.5%	B
Miscellaneous & Other Tax Revenue	48,770	-	1,558	1,558	-	1,346	12,998	16,607	21,812	1,680	31,785	162,386	4,624	256,354	525.6%	B
Transfers & Other Sources	15,000,000	-	-	23,180	-	21,920	10,331	11,763	22,408	5,000,000	3,850	10,000,000	4,867	15,098,319	100.7%	B
																B
Total Revenues	117,671,182	490,291	2,119,245	4,488,338	39,773,037	8,165,665	1,594,752	1,147,762	1,441,044	6,921,010	36,062,439	16,368,616	2,543,666	121,115,865	102.9%	B
C. EXPENDITURES (-)	2024 Current BUDGET	IAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date ACTUALS as of 12/31/24	% Budget Spent	C
Commissioners	106,300	14,223	10,332	6,016	7,503	7,831	4,202	4,530	4,645	4,784	4,994	7,917	6,473	83,450	78.5%	C
Commissioners' Contingency	48,750	-	-	-	-	-	-	-	-	-	-	-	-	-	80.5%	C
Admin & Internal Services	18,217,849	1,150,551	1,243,302	1,437,959	1,685,870	997,929	1,488,762	1,433,903	1,496,948	1,153,245	1,901,454	1,243,163	1,310,899	16,543,985	90.8%	C
Operations (Suppression, EMS)	77,522,645	6,929,510	5,884,604	5,818,196	6,470,739	6,286,493	6,277,291	5,751,162	6,046,032	5,910,602	7,169,243	6,865,336	6,074,427	75,483,635	97.4%	C
Overtime - ALL DIVISIONS	12,612,353	826,738	1,057,768	967,129	935,852	1,004,919	1,028,432	1,240,877	1,174,870	1,607,750	1,664,478	1,482,529	1,619,447	14,610,789	115.8%	C
Prevention & Education	1,939,543	128,216	121,633	126,096	129,338	140,353	131,423	153,641	132,836	179,160	184,401	201,745	138,665	1,767,507	91.1%	C
Fleet Maintenance	2,818,914	233,648	238,060	229,588	248,321	264,609	186,266	197,589	264,158	212,555	246,802	214,583	276,051	2,812,230	99.8%	C
Transfers to ERF, Facilities, Projects	1,865,610	-	-	-	898,500	-	967,110	-	-	-	-	-	-	1,865,610	100.0%	C
Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	C
																C
Total Expenditures	115,131,964	9,282,886	8,555,699	8,584,984	10,376,123	8,702,134	10,083,486	8,781,702	9,119,489	9,068,096	11,171,372	10,015,273	9,425,962	113,167,206	98.3%	C
D. TOTAL CHANGE BY MONTH [Revenue (-) Expenditure] Increase / (Decrease)	2,539,218	(8,792,595)	(6,436,454)	(4,096,646)	29,396,914	(536,469)	(8,488,734)	(7,633,940)	(7,678,445)	(2,147,086)	24,891,067	6,353,343	(6,882,296)	7,948,659		D
E. Ending Balance (A + D) as of 12/31/24	\$ 21,339,218	\$ 10,007,405	\$ 3,570,952	\$ (525,694)	\$ 28,871,220	\$ 28,334,751	\$ 19,846,016	\$ 12,212,076	\$ 4,533,631	\$ 2,386,545	\$ 27,277,611	\$ 33,630,954	\$ 26,748,659	26,748,659		E
F. Planned Use of Savings	-					-	-	-	-	-	-	-	-	-		F
G. Carryforward (E + F)		10,007,405	3,570,952	(525,694)	28,871,220	28,334,751	19,846,016	12,212,076	4,533,631	2,386,545	27,277,611	33,630,954	26,748,659	26,748,659		G

# Central Pierce Fire & Rescue

General Fund, EMS, and Reserve Funds as of  
12/31/2024

Col A

Col B

Col C

Col D

Col E

Col F

## 2024 DRAFT REVENUE & EXPENDITURES - GENERAL AND EMS FUNDS

	Checkbook Gen Fund & EMS (001 & 101)	Gen Fund & EMS Reserves	Reserve Fund (011)	ERF (015)	Facilities (050)	TOTAL Gen Fund, EMS & Reserves
<b>A. BEGINNING BALANCES</b>						
1. <b>Beginning Balance 1/1/2024* (Carryforward)</b>	\$ -	\$ -	\$ 4,594,599	\$ 1,889,421	\$ 275,297	\$ 6,759,317
2. <b>Minimum Cash Flow (Working Capital Reserve)</b>	18,800,000					18,800,000
3. <b>5% Operating Reserve (Revenue Stabilization)</b>			928,721			928,721
4. <b>Unreserved Carryforward</b>		6,986,127				6,986,127
5. <b>Total Beginning Balances*</b>	18,800,000	6,986,127	5,523,320	1,889,421	275,297	33,474,165
6. <b>B. REVENUE (+)</b>	121,115,865	-	1,187,536	542,109	398,500	123,244,010
7. <b>C. EXPENDITURES (-)</b>	113,167,206	-	-	\$ (1,579,880)	\$ 521,576	112,108,902
8. <b>D. NET CHANGE [Revenue (-) Expenditure] Increase / (Decrease)</b>	7,948,659	-	1,187,536	2,121,989	(123,076)	11,135,108
9. <b>E. Preliminary Ending Balance (A + D) as of 12/31/2024 (Unaudited and subject to change)</b>	\$ 26,748,659	\$ 6,986,127	\$ 6,710,856	\$ 4,011,410	\$ 152,221	\$ 44,609,273

**\*NOTE: Beginning Balances Unaudited**

### Fund Key:

- Minimum Cash Flow - Working capital reserve that gets us from October tax payment through the April tax payment.
- 5% Operating Reserve - Revenue stabilization/emergency reserve to fund expenditures during disasters, moved to 011 August 2020.
- Unreserved Carryforward - Money in savings in the fund, available for use in the same manner as the fund it resides in.
- Operating Funds (001 Gen Fund and 101 EMS Fund) - Available to cover all Salaries, Benefits, Supplies, Services, Capital and Debt.
- Reserve Fund (011) - Revenue stabilization/emergency reserve to fund expenditures during disasters, 5 % + interest.
- ERF / Reserve (015) - Reserved by Board Resolution to fund replacement costs for equipment and apparatus.
- Facilities (050) - Reserved by Board Resolution to fund building maintenance and repairs.

# Central Pierce Fire & Rescue

ALL Funds as of

12/31/2024

	Col A	Col B	Col C	Col D	Col E
	TOTAL Gen Fund, EMS & Reserves	GEMT (102)	Debt (201)	Capital Projects (301)	Year-To-Date TOTALS
<b>A. BEGINNING BALANCE</b>					
Beginning Balance 1/1/2024* (Carryforward)	\$ 33,474,165	\$ 10,461,039	\$ 546,012	\$ 11,433,178	\$ 55,914,394
1. Total Beginning Balances*	33,474,165	10,461,039	546,012	11,433,178	55,914,394
<b>B. REVENUE (+)</b>	123,244,010	9,831,628	2,509,349	1,230,965	136,815,952
<b>C. EXPENDITURES (-)</b>	112,108,902	15,000,000	476,606	3,230,058	130,815,566
<b>D. NET CHANGE [Revenue (-) Expenditure] Increase / (Decrease)</b>	11,135,108	(5,168,372)	2,032,743	(1,999,093)	6,000,386
<b>E. Preliminary Ending Balance (A + D) as of 12/31/2024 (Unaudited and subject to change)</b>	\$ 44,609,273	\$ 5,292,667	\$ 2,578,755	\$ 9,434,085	\$ 61,914,780

\*NOTE: Beginning Balances Unaudited

## Fund Key:

- GEMT Fund (102) - Reserved revenue from medicaid transports, restricted to use for EMS operating, capital, and facility costs
- Debt Fund (201) - Reserved revenue source from the Excess Levy, restricted to use for GO Bond Debt repayment only
- Capital Project Fund (301) - Reserved revenue from the GO Bonds, restricted to use for capital facilities, furnishings, and potentially apparatus.

**FUND 301 CAPITAL PROJECTS**  
**LIFE-TO-DATE SPENDING**  
updated thru **12/31/24**

Div	DivTi Account2	Desc	2013-2021	2022 2022	2023 2023	2024 2024	Grand Total
<b>200</b>	<b>Administration</b>						
		<b>Sal &amp; Benefits</b>	658,060				658,060
	<b>53501</b>	Small Tools/Equipment	1,615		40,267	526	42,408
	<b>54151</b>	Legal Fees	54,327				54,327
	<b>54191</b>	Other Professional Services			38,511	1,495	40,006
	<b>54911</b>	Contractual Services	252,693			223	252,916
	<b>56241</b>	Capital-Construction Contract			3,912,064	4,133	3,916,198
	<b>56242</b>	Buildings - Architectural Svcs				81,344	81,344
	<b>56244</b>	Buildings - Other Prof Svcs				18,245	18,245
	<b>56431</b>	Equipment - Miscellaneous			25,653	17,370	43,023
	<b>56421</b>	Equipment - Furniture			661,052	499,046	1,160,099
	<b>54941</b>	Printing & Binding			879		879
	<b>56411</b>	Equipment - Computer/Software			20,326		20,326
	<b>54914</b>	Penalties and Late Fees			98		98
<b>200 Total</b>			<b>966,696</b>		<b>4,698,850</b>	<b>622,383</b>	<b>6,287,929</b>
<b>204</b>	<b>Logistics</b>						
	<b>56242</b>	Buildings - Architectural Svcs		9,078			9,078
<b>204 Total</b>				<b>9,078</b>			<b>9,078</b>
<b>205</b>	<b>Central Stores</b>						
	<b>53146</b>	Building Repair Parts	0				0
	<b>54191</b>	Other Professional Services	8,971				8,971
	<b>56241</b>	Capital-Construction Contract				281,098	281,098
	<b>56431</b>	Equipment - Miscellaneous	10,995	22,105			33,099
<b>205 Total</b>			<b>19,966</b>	<b>22,105</b>		<b>281,098</b>	<b>323,168</b>
<b>230</b>	<b>Training</b>						
	<b>56242</b>	Buildings - Architectural Svcs		29,176	12,567		41,743
<b>230 Total</b>				<b>29,176</b>	<b>12,567</b>		<b>41,743</b>
<b>600</b>	<b>Station 60</b>						
	<b>53141</b>	Operating Supplies	878				878
	<b>53146</b>	Building Repair Parts	280				280
	<b>53501</b>	Small Tools/Equipment	39,563				39,563
	<b>54111</b>	Advertising	746				746
	<b>54191</b>	Other Professional Services	44,365				44,365
	<b>54502</b>	Other Operating Rental	6,874				6,874
	<b>54611</b>	Insurance	18,500				18,500
	<b>54911</b>	Contractual Services	148,534		4,311		152,845
	<b>56101</b>	Land Acquisition	3,388		2,248,875		2,252,263
	<b>56201</b>	Capital - Buildings	10,177,326				10,177,326
	<b>56210</b>	Capital - Building Permits	92,080		400		92,480
	<b>56241</b>	Capital-Construction Contract	(3,765)				(3,765)
	<b>56242</b>	Buildings - Architectural Svcs	1,038,876				1,038,876
	<b>56243</b>	Buildings - Engineering Svcs	116,343		40,642		156,985
	<b>56244</b>	Buildings - Other Prof Svcs	35,234				35,234
	<b>56431</b>	Equipment - Miscellaneous	133,750				133,750
	<b>56421</b>	Equipment - Furniture	238,490				238,490
<b>600 Total</b>			<b>12,091,462</b>		<b>2,294,228</b>		<b>14,385,690</b>

			2013-2021	2022	2023	2024	Grand Total
<b>601</b>	<b>Station 61</b>						
	<b>54151</b>	Legal Fees	2,499				2,499
	<b>54911</b>	Contractual Services	58,179				58,179
	<b>56101</b>	Land Acquisition	816,837				816,837
	<b>56210</b>	Capital - Building Permits	18,001			500	18,501
	<b>56241</b>	Capital-Construction Contract	1,875				1,875
	<b>56242</b>	Buildings - Architectural Svcs	221,938	78,023			299,962
	<b>56243</b>	Buildings - Engineering Svcs	9,861				9,861
	<b>56244</b>	Buildings - Other Prof Svcs				369,135	369,135
	<b>56431</b>	Equipment - Miscellaneous	26,670				26,670
<b>601 Total</b>			<b>1,155,860</b>	<b>78,023</b>		<b>369,635</b>	<b>1,603,518</b>
<b>602</b>	<b>Station 62</b>						
	<b>53146</b>	Building Repair Parts			95,614	384	95,999
	<b>53501</b>	Small Tools/Equipment			32,414	2,033	34,447
	<b>54801</b>	Building Repair/Maintenance	4,891		207,829	5,636	218,357
	<b>54911</b>	Contractual Services	1,200	9,749			10,949
	<b>56201</b>	Capital - Buildings			25,256	15,381	40,637
	<b>56210</b>	Capital - Building Permits			600		600
	<b>56242</b>	Buildings - Architectural Svcs		7,058	86,020		93,079
	<b>56243</b>	Buildings - Engineering Svcs			21,973		21,973
	<b>56431</b>	Equipment - Miscellaneous	9,762		15,832		25,595
	<b>56421</b>	Equipment - Furniture			25,915	25,958	51,873
	<b>56250</b>	Buildings - Improvements				18,950	18,950
<b>602 Total</b>			<b>15,853</b>	<b>16,807</b>	<b>511,455</b>	<b>68,342</b>	<b>612,457</b>
<b>603</b>	<b>Station 63</b>						
	<b>53146</b>	Building Repair Parts	713				713
	<b>53501</b>	Small Tools/Equipment	33,604				33,604
	<b>54111</b>	Advertising	751				751
	<b>54151</b>	Legal Fees	777				777
	<b>54191</b>	Other Professional Services	81,625				81,625
	<b>54911</b>	Contractual Services	40,148				40,148
	<b>56101</b>	Land Acquisition	466,669				466,669
	<b>56201</b>	Capital - Buildings	4,007,131				4,007,131
	<b>56210</b>	Capital - Building Permits	77,975				77,975
	<b>56242</b>	Buildings - Architectural Svcs	459,515				459,515
	<b>56243</b>	Buildings - Engineering Svcs	50,720				50,720
	<b>56244</b>	Buildings - Other Prof Svcs	28,870				28,870
	<b>56431</b>	Equipment - Miscellaneous	80,577				80,577
	<b>56421</b>	Equipment - Furniture	30,930				30,930
<b>603 Total</b>			<b>5,360,004</b>				<b>5,360,004</b>
<b>604</b>	<b>Station 64</b>						
	<b>54191</b>	Other Professional Services	1,208				1,208
	<b>54801</b>	Building Repair/Maintenance	65,422				65,422
	<b>56431</b>	Equipment - Miscellaneous	6,443				6,443
<b>604 Total</b>			<b>73,072</b>				<b>73,072</b>
<b>605</b>	<b>Station 65</b>						
	<b>53502</b>	Communication Equipment	5,747				5,747
	<b>56201</b>	Capital - Buildings	804				804
	<b>56431</b>	Equipment - Miscellaneous	11,558				11,558
<b>605 Total</b>			<b>18,109</b>				<b>18,109</b>

			2013-2021	2022	2023	2024	Grand Total
<b>606</b>	<b>Station 66</b>						
	<b>53146</b>	Building Repair Parts	0				0
	<b>53501</b>	Small Tools/Equipment	0				0
	<b>54151</b>	Legal Fees	0				0
	<b>54191</b>	Other Professional Services	0				0
	<b>54911</b>	Contractual Services	0				0
	<b>56101</b>	Land Acquisition	0	40,000	628,374		668,374
	<b>56210</b>	Capital - Building Permits	0	1,400		33,295	34,695
	<b>56241</b>	Capital-Construction Contract				167,744	167,744
	<b>56242</b>	Buildings - Architectural Svcs	(0)	58,316	22,149	183,665	264,130
	<b>56243</b>	Buildings - Engineering Svcs	0		4,223	20,700	24,923
	<b>56431</b>	Equipment - Miscellaneous	0				0
	<b>54914</b>	Penalties and Late Fees				138	138
	<b>54331</b>	Mileage				288	288
<b>606 Total</b>			<b>(0)</b>	<b>99,716</b>	<b>654,746</b>	<b>405,829</b>	<b>1,160,291</b>
<b>607</b>	<b>Station 67</b>						
	<b>54911</b>	Contractual Services	110,000				110,000
	<b>56201</b>	Capital - Buildings	804				804
	<b>56242</b>	Buildings - Architectural Svcs	17,272				17,272
	<b>56243</b>	Buildings - Engineering Svcs	1,554				1,554
	<b>56431</b>	Equipment - Miscellaneous	11,763				11,763
<b>607 Total</b>			<b>141,392</b>				<b>141,392</b>
<b>617</b>	<b>Training Center (67)</b>						
	<b>56201</b>	Capital - Buildings	17,970				17,970
	<b>56431</b>	Equipment - Miscellaneous	0				0
<b>617 Total</b>			<b>17,970</b>				<b>17,970</b>
<b>608</b>	<b>Station 68</b>						
	<b>56201</b>	Capital - Buildings	804				804
	<b>56431</b>	Equipment - Miscellaneous	13,041				13,041
<b>608 Total</b>			<b>13,845</b>				<b>13,845</b>
<b>609</b>	<b>Station 69</b>						
	<b>54191</b>	Other Professional Services	821				821
	<b>54801</b>	Building Repair/Maintenance	108,777				108,777
	<b>56242</b>	Buildings - Architectural Svcs	4,675				4,675
	<b>56431</b>	Equipment - Miscellaneous	11,114				11,114
<b>609 Total</b>			<b>125,386</b>				<b>125,386</b>
<b>650</b>	<b>Maint. Shop</b>						
	<b>56431</b>	Equipment - Miscellaneous	5,655				5,655
<b>650 Total</b>			<b>5,655</b>				<b>5,655</b>
<b>671</b>	<b>Station 41</b>						
	<b>56101</b>	Land Acquisition				842,598	842,598
	<b>56241</b>	Capital-Construction Contract				21,865	21,865
<b>671 Total</b>						<b>864,463</b>	<b>864,463</b>



			2013-2021	2022	2023	2024	Grand Total
<b>700</b>	<b>Station 70 (Puy Fair)</b>						
	<b>56101</b>	Land Acquisition				194,994	194,994
<b>700 Total</b>						<b>194,994</b>	<b>194,994</b>
<b>701</b>	<b>Station 71</b>						
	<b>53501</b>	Small Tools/Equipment	993				993
	<b>54191</b>	Other Professional Services	2,535				2,535
	<b>54502</b>	Other Operating Rental	500				500
	<b>54801</b>	Building Repair/Maintenance	31,157				31,157
	<b>54912</b>	Fees/Permits	580				580
	<b>56201</b>	Capital - Buildings	19,815				19,815
	<b>56210</b>	Capital - Building Permits	1,190				1,190
	<b>56241</b>	Capital-Construction Contract	176,226				176,226
	<b>56242</b>	Buildings - Architectural Svcs	78,809				78,809
	<b>56243</b>	Buildings - Engineering Svcs	5,698				5,698
	<b>56431</b>	Equipment - Miscellaneous	14,679				14,679
<b>701 Total</b>			<b>332,182</b>				<b>332,182</b>
<b>702</b>	<b>Station 72</b>						
	<b>53146</b>	Building Repair Parts	376				376
	<b>53501</b>	Small Tools/Equipment	5,458				5,458
	<b>54111</b>	Advertising	483				483
	<b>54151</b>	Legal Fees	10,234				10,234
	<b>54191</b>	Other Professional Services	36,361				36,361
	<b>54611</b>	Insurance	8,000				8,000
	<b>54911</b>	Contractual Services	446,916				446,916
	<b>56101</b>	Land Acquisition	3,597,518				3,597,518
	<b>56201</b>	Capital - Buildings	145,752				145,752
	<b>56210</b>	Capital - Building Permits	270,515				270,515
	<b>56241</b>	Capital-Construction Contract	12,867,594				12,867,594
	<b>56242</b>	Buildings - Architectural Svcs	1,320,968				1,320,968
	<b>56243</b>	Buildings - Engineering Svcs	257,157				257,157
	<b>56244</b>	Buildings - Other Prof Svcs	30,189				30,189
	<b>56431</b>	Equipment - Miscellaneous	123,781				123,781
	<b>56421</b>	Equipment - Furniture	1,366				1,366
	<b>54941</b>	Printing & Binding	197				197
	<b>54731</b>	Electricity	552				552
<b>702 Total</b>			<b>19,123,417</b>				<b>19,123,417</b>
<b>703</b>	<b>Station 73</b>						
	<b>53501</b>	Small Tools/Equipment	6,349				6,349
	<b>54191</b>	Other Professional Services	15,636				15,636
	<b>54911</b>	Contractual Services	840	26,704	57,326	0	84,870
	<b>54912</b>	Fees/Permits	600				600
	<b>56101</b>	Land Acquisition		905,798			905,798
	<b>56201</b>	Capital - Buildings	80,579	11,034	28,450		120,064
	<b>56242</b>	Buildings - Architectural Svcs	77,310	58,021		0	135,331
	<b>56244</b>	Buildings - Other Prof Svcs				423,313	423,313
	<b>56431</b>	Equipment - Miscellaneous	5,831				5,831
<b>703 Total</b>			<b>187,146</b>	<b>1,001,557</b>	<b>85,777</b>	<b>423,313</b>	<b>1,697,793</b>
<b>Grand Total</b>			<b>39,648,016</b>	<b>1,256,461</b>	<b>8,257,622</b>	<b>3,230,058</b>	<b>52,392,157</b>



## Board Meeting Agenda Item Summary

**Agenda Date:** February 24, 2025

**Item Title:** Business Services Directorate Report

**Attachments:** N/A

**Submitted by:** DC Berdan

### RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: \_\_\_\_\_

### **SUMMARY:**

#### **Fleet**

We have taken possession of the Wildland Transport Unit that was purchased out of Spokane. It is in good condition and needed only minor repairs (windshield, tires, air leak) before being driven to our shop by LT Weigley. With a projected in-service date of June 1<sup>st</sup>, it will now undergo some light upfitting with radio equipment and emergency lights to be prepared for our seasonal wildfire suppression crew.

The new OVFR engine has been completed and made the journey from Wisconsin to Hughes Fire in Tacoma. They will install the final technology components before we take possession and place it in service at Station 40.

#### **Facilities**

Station 66 is nearing completion. There has been a slight delay in some of the cabinetry which may delay occupancy for a couple of weeks beyond the originally projected date (mid-April).

The design work for Station 61 has been completed. The scope of the project includes a complete demolition and rebuild of the west side of the building along with some street improvements needed to comply with the county's requirements.

#### **Logistics**

We are temporarily transitioning some maintenance programs that have historically been administered by on-duty personnel (gurneys, chainsaws, SCBA's, etc.) to outside contractors as we work to establish a more robust, internal program with the necessary tracking and compliance. This will alleviate some of the burden on our line personnel and allow them to focus on their training and response readiness.



## Board Meeting Agenda Item Summary

**Agenda Date:** February 24, 2025

**Item Title:** Executive Services Directorate Report

**Attachments:** N/A

**Submitted by:** Director Sandi Roberts

### RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: \_\_\_\_\_

### **SUMMARY:**

#### Fire Service Collaboration

As we move along with the legal side of the process, the deadline for the Boundary Review Board to invoke jurisdiction is February 23<sup>rd</sup>. We do not anticipate jurisdiction being invoked and will provide an update on February 24<sup>th</sup>, confirming this part of the process is complete.

Communications and outreach efforts regarding the merger initiative are becoming more frequent as we approach April 22. Members have been provided with fact cards to assist them when talking to community members about the merger. Chief Morrow has several community and civic group presentations scheduled. Lastly, we have several related events on the schedule, along with community civic groups and organization presentations.

- February 22, 11:00 am to 1:00 pm, Station 96 Open House (*weekend prior to Board meeting*)
- March 3, 4:00 pm to 5:00 pm, Virtual Community Meeting
- March 22, 11:00 am to 1:00 pm, Station 40 Open House
- April 3, 4:00 pm to 5:00 pm, Virtual Community Meeting

#### Whole Blood Program Communications

Coordinated communications to educate the community regarding the Whole Blood Program will begin on February 24<sup>th</sup>. We will also be holding a blood drive at Station 72 on March 15<sup>th</sup>. Please keep your eye on social media for more information and to sign up for a blood donation appointment.

#### Carbon Monoxide Grant

Our Prevention & Education and Communication & Outreach teams have installed 450 carbon monoxide alarms within the three districts. We appreciate the assistance we have received from the members on light duty.

#### Education Programs

We held two Safe Sitter classes in February, and graduated 30 students with first aid, choking rescue, CPR, and safety, childcare, business and life skills.



## Board Meeting Agenda Item Summary

**Agenda Date:** February 24, 2025

**Item Title:** Fire Chief's Report

**Attachments:** N/A

**Submitted by:** Chief Morrow

### RECOMMENDED ACTION BY THE BOARD:

☐ First reading

☐ Second reading

☐ Motion to approve

☒ For information only

☐ Other: \_\_\_\_\_

### SUMMARY:

#### IGNITE Conference

I was able to attend the Western Fire Chief's IGNITE Conference in early February. The conference proved valuable, engaging with many other Washington Fire Service Partners, networking, and sharing some of the successes we are having here in our region.

#### Board Workshop

March dates are proving to be challenging. I have asked Staff to work on exploring dates in April that would work for the majority of the Board.

#### South Pierce

I have communicated to South Pierce and interest in extending the Administrative Services Agreement for 60 additional days. This will provide time to engage in further discussions between the organizations.

### Continuation Items

- Digital Board Books- hardware is being ordered, planned training in March.
- Station 92- pending design discovery. Signage installed on property.
- Station Zero- property listed for sale.
- Hall Road Property- the property is secure for future use.
- Station 60 Properties- properties are secure for current and future use.
- C Street Property- under purchase and sales agreement.
- Pump Station Property- Market analysis pending demolition costs.
- Station 41 (Shaw Road)- station should be prepared for use by 7/1/2025.
- Station 66- remodel on track and reopening pending for 2<sup>nd</sup> quarter of 2025.
- Station 73- design and cost understanding continue, lease agreement pending.