

REGULAR JOINT MEETING MINUTES  
CPFR, GFR, AND OVFR JOINT BOARD MEETING  
March 24, 2025

Chair Homan called the Regular Meeting of the Board of Commissioners to order at the Fire District Administrative & Operations Center – 1015 39<sup>th</sup> Ave SE Suite #120 Puyallup, WA 98374 at 6:00 p.m. Present were: Chair Holm, Commissioners Willis and Mitchell, Ex-Officio Door, Chair Homan, Vice Chair Barstow, Commissioners McAfee, Estes, and Samuelsen, Chair Bellerive, Vice Chair Palombi, Commissioners Buttz, and Dannat, Chief Morrow, Director Robacker, Director Roberts, Deputy Director Kemp, and SS McInnis, Recorder.

1. ROLL CALL – DISTRICT SECRETARY

- A. Excused Absences: Vice Chair Stringfellow, Commissioner Gorder
- B. Vacancy: Commissioner Position 3

2. PLEDGE OF ALLEGIANCE

Chair Homan led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Samuelsen seconded to approve the agenda as presented. **MOTION CARRIED.**

4. PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

None

5. JOINT BOARD CONSENT AGENDA

- A. Minutes: Joint Board Meeting of March 10, 2025.

Commissioner McAfee moved, and Commissioner Buttz seconded to approve the Joint Board Meeting Minutes for March 10, 2025 as presented. **MOTION CARRIED.**

6. CONSENT AGENDA: Central Pierce Fire & Rescue (Single Motion)

- A. Approval of:

Accounts Payable Warrants Numbered 61961 to 62019 totaling:	\$	1,090,285.90
<b>GRAND TOTAL</b>	<b>\$</b>	<b>1,090,285.90</b>

Chair Holm moved and Commissioner Mitchell seconded to approve the Consent Agenda for Central Pierce Fire & Rescue. **MOTION CARRIED.**

7. CONSENT AGENDA: Graham Fire & Rescue (Single Motion)

- A. Approval of:



Accounts Payable Warrant Numbered 36483 to 36493 totaling:	\$	16,153.66
<b>GRAND TOTAL</b>	<b>\$</b>	<b>16,153.66</b>

Commissioner McAfee moved and Commissioner Estes seconded to approve the Consent Agenda for Graham Fire & Rescue. **MOTION CARRIED.**

**8. STANDING COMMITTEES**

A. Legislative

Commissioner Samuelsen discussed legislative updates, noting that both the Washington State House and Senate are considering changes to various bills. The bills are still in process and have not yet reached the floor. The committee continues to monitor their progress.

**9. UNFINISHED BUSINESS**

None

**10. NEW BUSINESS**

A. BOD 3.06 Advance Travel and Reimbursement

Director Robacker presented BOD 3.06 Advance Travel and Reimbursement for first read. The updated policy reflects changes to the language regarding mileage reimbursement, which now aligns with the language in Board Policy 3.03.

Commissioner Mitchell moved and Commissioner McAfee seconded to waive the 2<sup>nd</sup> reading. **MOTION CARRIED.**

Commissioner McAfee moved and Vice Chair Barstow seconded to approve BOD 3.06 Advance Travel and Reimbursement as presented by staff. **MOTION CARRIED.**

**11. STAFF, LOCAL, FIREFIGHTER’S ASSOCIATION and FIRE CHIEF REPORTS**

- A. Finance Directorate/Director Robacker: Director Robacker reviewed the Finance Division Report.
- B. Business Services Directorate/DC Berdan: DC Berdan reviewed the Business Services Directorate Report.
- C. Executive Services Directorate/Director Roberts: Director Roberts reviewed the Executive Services Directorate Report.
- D. Fire Chief’s Report/Chief Morrow: Chief Morrow reviewed the Fire Chief’s Report.

**12. CORRESPONDENCE**

Chair Homan thanked staff for their great job during big events. The drive and professionalism of staff is commendable. He especially appreciated the way our purpose and ethos were included in the letters of recognition.



### 13. EXECUTIVE SESSION

At 6:32 p.m., Commissioner Mitchell moved, and Commissioner McAfee seconded to move into Executive Session under RCW 42.30.110(1)(g), to evaluate the performance of a public employee, for 5 minutes. **MOTION CARRIED.**

At 6:39 p.m., Commissioner McAfee moved, and Commissioner Samuelsen seconded to return to Regular Session. **MOTION CARRIED.**

No action was taken during Executive Session.

### 14. COMMISSIONER COMMENTS

**Ex-Officio Door-** The Comprehensive Plan amendments will be discussed at tomorrow's council meeting. Seismic upgrades are currently out to bid. A public ceremony will be held on April 8<sup>th</sup> from 2 to 3pm at the Pioneer Park Pavilion to honor Army Special Forces Staff Sgt. Bryan Black, a Puyallup native who was killed in action in West Africa in 2017. He will receive a Medal for Heroism, and staff is encouraged to attend.

**Chair Bellerive-** Chair Bellerive expressed his excitement to have Vice Chair Palombi online. He thanked staff for their flexibility with the Board Workshop and expressed excitement about participating. Chair Bellerive also commended staff for organizing the Station 40 Open House, noting it was a great event.

**Vice Chair Palombi-** Vice Chair Palombi thanked staff and stated it was good to be back, expressing enthusiasm for continuing the work.

**Commissioner Dannat-** Commissioner Dannat welcomed Vice Chair Palombi back.

**Commissioner Buttz-** Commissioner Buttz expressed happiness at hearing Vice Chair Palombi's voice again and shared continued admiration for the team and staff. Commissioner Buttz also noted that the information cards have been very well received.

**Chair Holm-** Chair Holm acknowledged the hard work of staff in keeping the organization on track as it grows. Chair Holm expressed pride in the audit results, along with appreciation for the efforts of HR. He also noted that the Station 40 Open House was well attended and a great event, and thanked all involved. It was also noted that the Pierce County Fire Commissioners meeting will be held this Thursday at 6 PM.

**Commissioner Mitchell-** Commissioner Mitchell expressed pride in being part of a growing district. He also extended thanks to the Chief and everyone who contributed to making the merger project a success.

**Commissioner Samuelsen-** Commissioner Samuelsen praised the Station 40 Open House. He also noted that the blood drive was well-organized and emphasized the importance of giving back.



**Commissioner Estes-** Commissioner Estes echoed previous comments, stating that the Station 40 Open House was a success. Appreciation was expressed for the contributions of Red Cross, SS911, food vendors, and staff. Commissioner Estes also welcomed Vice Chair Palombi back and recognized the hard work of personnel, especially given the recent high volume of calls.

**Commissioner McAfee-** Commissioner McAfee welcomed Vice Chair Palombi back and expressed confidence in the district’s ability to monitor the 2025 budget closely. Commissioner McAfee emphasized the importance of maintaining integrity in service to citizens and appreciated the seriousness with which these matters were being addressed.

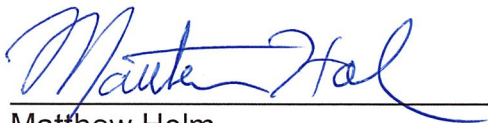
**Vice Chair Barstow-** Vice Chair Barstow welcomed Vice Chair Palombi back and commended him for his efforts to do so, stating “strong work!”

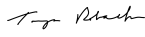
**Chair Homan-** Chair Homan shared that he was glad to be back from a trip and welcomed Vice Chair Palombi back as well. Homan extended heartfelt condolences to Commissioner Dannat for the recent loss of her father. Appreciation was expressed for the organization's social media efforts, and praise was given to Fleet and Facilities for their work. Chair Homan also highlighted the success of the blood drive and encouraged participation in future events.


**15. ADJOURNMENT**

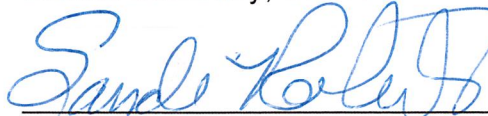
There being no further business, Commissioner Mitchell moved and Commissioner Dannat seconded to adjourn the meeting. **MOTION CARRIED.**


The meeting adjourned at 6:58 p.m.


  
Matthew Holm  
Chair of the Board, CPFR


  
Tanya Robacker  
District Secretary, CPFR

  
Robert Homan (Apr 30, 2025 05:48 PDT)  
Robert L. Homan  
Chair of the Board, GFR

  
Sandi Roberts  
District Secretary, GFR

  
Jason Bellerive  
Chair of the Board, OVFR

  
Kim Kemp  
District Secretary, OVFR

  
Erika McInnis  
Recorder









# 2025-03-24 Joint Board Meeting Minutes

Final Audit Report

2025-04-30

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