



Central Pierce Fire & Rescue
Mailing Address: PO Box 940 Spanaway, WA 98387
District Headquarters: 1015 39th Ave #120 Puyallup, WA 98372
P: (253) 538-6400 | F: (253) 276-6770 | records@centralpiercefirer.org

REQUEST FOR PUBLIC RECORDS

Date of Request: _____

Nature of Request:

Fire Incident Report District Records _____
 Other _____

For medical reports – please complete a *Request for Patient Care Records* form.

Identification of Records:

Location/Address of Incident: _____

Date of Incident/Record: _____

If date is unknown, please provide an approximate date range.

Requestor Information:

Name: Last _____ First _____

Company: _____ Phone: _____

Email: _____ Fax: _____

Mailing Address: _____

Preferred Method of Receipt:

Email Mail Fax Pick-up from District Headquarters

For Official Use Only

Date Processed: _____ Incident #: _____

Request granted Record withheld Record withheld in part No records found

Reason for withholding/redaction: _____

Delivered via:

Email Mail Fax Ready for Pick-up at District Headquarters

Amount Paid: _____ Receipt #: _____ Cash Check: _____

Processed by: _____ Approved by: _____